



STRATFIELD SCHOOL VISION STATEMENT

Our philosophy stresses that each student should thoroughly enjoy learning while receiving a comprehensive background in basic skills while exposing the child to humanities, art, music, and literature. The curriculum fosters awareness, appreciation of, and acceptance of the varied cultures found in our immediate society and throughout the world. We utilize many local resources such as; community members, libraries, museums, and places of business.

Instruction includes concepts and practical problem solving experiences that enable students to use their higher level thinking skills. Our diverse curriculum offers each child a chance to succeed and to emerge as strong, secure individuals who are able to face life's many challenges with confidence.

FAIRFIELD PUBLIC SCHOOLS' MISSION:

The mission of the Fairfield Public Schools, in partnership with families and community, is to ensure that every student acquires the knowledge and skills needed to be a lifelong learner, responsible citizen, and successful participant in an ever-changing global society through a comprehensive educational program.

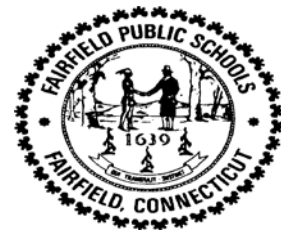


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General School Information

STRATFIELD ELEMENTARY SCHOOL
FAIRFIELD, CT 06825

PHONE: (203) 255-8332

FAX: (203) 255-8209

STRATFIELD WEB SITE: <http://fairfieldschools.org/schools/>

LEADERSHIP TEAM

PrincipalElizabeth McGoey
Elementary Program Facilitator.....MaryJo French
Language Arts SpecialistJennifer Stowell
Language Arts Specialist Amanda Kemp
Library Media Center Specialist..... Carolyn Matthews
Math/Science Specialist.....Amy Lacey
Psychologist.....Kathleen Flannery

OFFICE STAFF - HOURS 8:30 A.M. TO 4:30 P.M.

School Secretary.....Linda O’Connor
Part-Time Secretary.....Nancy Schneider
Part-Time Secretary.....Liz Corcoran
School Nurse.....Cara Vino

CUSTODIAL STAFF

Head Custodian.....George (Jay) Rodrigues
Night Custodian.....Ian Potts

SCHOOL HOURS

Grades K-5

8:55 A.M. to 3:30 P.M.

Early Dismissal

8:55 A.M. to 1:40 P.M.

Delayed Opening

10:55 A.M. to 3:30 P.M.

**Student drop-off begins at 8:45 A.M. Please do not drop-off students before that time
(unless specific arrangements have been made) as there is no adult supervision available until 8:45 A.M.**

IMPORTANT PHONE NUMBERS/WEB SITES

PHONE NUMBERS		WEB SITES	
ABSENTEE CALL-IN LINE:	203-255-8421	FPS Web Site:	www.fairfieldschools.org
EARLY CLOSING HOTLINE:	203-255-TALK (8255)	PTA Web Site:	https://stratfieldpta.membershiptoolkit.com/

Central Office Information

Central Office Information

Executive Directors

Ctrl + Click on a name to send an e-mail directly to the person listed.

Mike Cummings	Superintendent of Schools	203-255-8371
TBA	Chief Academic Officer	203-255-8390
Colleen Deasy	Executive Director of Personnel and Legal Services, Title IX Coordinator	203-255-8462
Doreen Munsell	Executive Director of Finance and Business Services	203-255-8383
Robert Mancusi	Executive Director of Special Education and Student Services	
Angelus Papageorge	Executive Director of Operations	203-255-8373
Frank Arnone	Executive Director of Innovation, Curriculum and Programs	203-255-8390
Thomas Honohan	Executive Director of Digital Learning	203-255-7968

Directors

Ctrl + Click on a name to send an e-mail directly to the person listed.

Nancy Byrnes	Director of Technology	203-255-8367
Walter Wakeman	Director of Elementary Math, Science and Enrichment	203-255-7368
Lynn Holcomb	Director of Elementary Literacy and Learning	203-255-8392
Dr. Gregg Pugliese	Director of Social Studies and Student Centered Learning	203-255-8281
Dr. Jennifer Swingler	Director of Secondary Literacy and Learning	203-255-8286
Justine LaSala	Director of Secondary Science and STEAM	203-255-8282
Dr. Paul Rasmussen	Director of Secondary Math and Student Achievement	203-255-735

Board of Education Information

Board of Education Members

Board of Education Members

Ctrl + Click on a name to send an e-mail directly to the person listed.

Christine Vitale	Board Chairman
Nick Aysseh	Board Vice-Chairman
Jessica Gerber	Board Secretary
Philip Dwyer	Board Member
Jennifer Jacobsen	Board Member
Jennifer Leeper	Board Member
Jeff Peterson	Board Member
Jennifer Maxon-Kennelly	Board Member
Trisha Pytko	Board Member

Board of Education Meeting Dates Include

Tuesday, August 27, 2019	Regular
Tuesday, September 10, 2019	Regular
Tuesday, September 24, 2019	Regular
Thursday , October 10, 2019	Regular
Tuesday, October 22, 2019	Regular
Thursday , November 21, 2019	Organizational/Regular
Tuesday, December 10, 2019	Regular

Principal's Message

Principal Message

Dear Families:

This guidebook, along with the district publication, ***A Family Guide to the Fairfield Public Schools***, will help inform you about all that is going on in our district and school. At Stratfield we are excited to begin another year of learning. Throughout the year, students will have many opportunities to grow both academically and socially. We look forward to our continued partnership with all Stratfield families and creating lasting positive memories for all students. As we begin a new year, please feel free to contact your child's teacher or me should you have any questions.

Welcome to the 2019 - 2020 school year and have a great year!

Respectfully,

Elizabeth L. McGoey

School Staff Information

School Staff Information

Administration

Elizabeth McGoeey, Principal

Elementary Program

Facilitator

Mary Jo French

Head Secretary

Linda O'Connor, Secretary

Clerical Assistants

Nancy Schneider
Elizabeth Corcoran

STEAM

Brian Jasgur

Gifted

Sheila Ferrara

Psychologist

Kathleen Flannery
Ashely Walsh (Prek)

Language Art Specialists

Jen Stowell
Amanda Kemp

Math/Science Resource

Amy Lacey

Media Specialists

Carolyn Matthews

Nurse

Cara Vino

Custodians

Jay Rodriguez
Ian Potts

Social Worker

Katy Cotaling (Prek)

Speech Pathologists

Alexandra Richard
Janet Kane (Prek)
Emily Landin (Prek)

Spanish

Susan Sugrue
Laura Williams

EL

Joyce Bultman

Pre-K

Alyssa Bardinelli
Kayla Liggins
Tammy Theis-Satterlee
Stacie Vigeant

Kindergarten

Lauren Kinsley
Penny Nielsen
Julianna Poznan

1st Grade

Kate Ciccarelli
Carla Frankel
Meghan O'Connor

2nd Grade

David Foster
Amy Francoletti
Kristen Naiburg

3rd Grade

Elaine Casale
Adeleen Moore
Lisa Yacoviello

4th Grade

Kelly Jasper
Christina Ries
Catherine Scott

5th Grade

Hanna Dyki
Jennifer Restrepo
Amanda Schmidt

Art

Eric Erff
Hannah Grabinski
Physical Education
Joe Cote
Kenya McVey

Music
Dr. Martha Alward-General
Cidalia Kettles
Brian Borrelli-Band
Daniel Fecteau-Strings

PT/OT

Jacqueline Carr-OT
Rebecca Mydland-OT (Prek)
Sara Sweeney-OT (Prek)
Lauren Gately-PT
Michelle Farrelly- PT (Prek)
Lauren Harris- PT (Prek)

Resource Staff

Kristen Rudolph
Cheryl Tafel
Jennifer Tinelli-Biondo

Alyssa Zadrovicz
Lisa Norcross – BCBA

Paraprofessionals

Wesley Boyd
Mary Ellen Busillo
Charlotte Card
Shari Carey
Kate Clarke
Tracy Guglieri
Sofia Ibanez
Marianna Monti
Pia Natoli
Wendy Radovic
Rosy Stenson
Joyce Tarpey
Mary Kay Tornatore
Educational Trainer

Patricia Allaire
Debra Deutch

Media Tech. Assistant

Susan Dowling

Cafeteria

Gail Plotkin

Lunchroom Monitor

Laura Nield

Building Subs

Erin Hannagan
Tracy Hintz

REACHING STAFF BY E-MAIL

Use firstinitiallastname, followed by: @fairfieldschools.org
Example: jbrown@fairfieldschools.org

IMPORTANT LINKS

Link to Infinite Campus Information

<http://fairfieldschools.org/parent-resources/infinite-campus/>

Link to Fairfield Public School's Family Guide

<http://fairfieldschools.org/parent-resources/family-guide/>

Link to Transportation

<http://fairfieldschools.org/parent-resources/transportation/>

Link to Food Services

<http://fairfieldschools.org/parent-resources/food-services/>

Link to school's Website

<http://fairfieldschools.org/schools/stratfield/>

Link to Stratfield's PTA Website

<http://www.stratfieldpta.org/>

Communication

Communication

Infinite Campus

Demographic and Emergency Contact Information changes may be made through the parent portal at <https://campus.fairfieldschools.org/campus/portal.jsp> with the following exceptions:

- student legal name
- student address
- student birth date

If any of these areas need to be changed, changes **must** be made at Central Office with appropriate paperwork and a parent/guardian **must** schedule an appointment with the registrar at 203-255-8377.

If your household does not have Internet access or if you feel you might need help completing the forms, please contact our registrar at 203-255-8377. The registrar can make arrangements for you to use a computer at the Central Office to update your family's record and at the same time receive assistance, if needed. This system may also be used to register new students. Simply login to the website as described above, using your family login and click on the area for "new student".

Please add the address

<https://campus.fairfieldschools.org/campus/portal/fairfield.jsp> to your internet browser to access the new online student information system (Safari, Internet Explorer, and Firefox).

Issues with Infinite Campus

If you have any questions about this process or trouble accessing the portal, you can email reghelp@fairfieldschools.org and they will help you resolve your issue promptly.

Arrival and Dismissal Procedures

Arrival and Dismissal Procedures

Hours of Operation

Grades K-5	8:55 A.M. to 3:30 P.M.
Early Dismissal	8:55 A.M. to 1:40 P.M.
Delayed Opening	10:55 A.M. to 3:30 P.M.

Occasionally, inclement weather makes it prudent for the safety of students to have a delayed opening or early dismissal. Delayed openings are 2 hours after the normal start time and early dismissals are approximately 2 hours before the normal dismissal time.

It is the responsibility of the parent or guardian to listen to the local radio stations (WICC – 600AM, WEZN – 99.9FM) for specific information or call Fairfield Public Schools Talkline at (203) 255-TALK.

Emergency messages will also be issued to the contact phone numbers and email addresses provided by the parents via the Infinite Campus Parent Portal. ***Please see the Emergency Alert System section in this document for additional information.***

Arrival Procedures

- Building doors will open for student arrival at 8:45 A.M. There are staff at the front entrance and the main office entrance to greet all students. In order to keep the traffic flowing in the “Kiss and Go” Lane, parents are asked to pull all the way up to reduce the back-up through the parking lot. We additionally ask that parents stay in their cars and allow the staff to assist students getting out of the cars. We ask that only students enter the building. If an adult would like to enter the building, he or she will need to

enter at the office door, sign in at the office, and obtain a visitor's pass and state the reason for his/her visit. Parents should not accompany students to the classroom unless they have an appointment with the classroom teacher at that time.

- Students arriving on buses will enter through the main entrance at 8:45 A.M.

Please do not drop your child off before 8:45 A.M. as there is no adult supervision available until that time.

Any student arriving to school after: 8:55 A.M.

Students entering school after 8:55 A.M. should proceed to their classrooms and will be marked tardy by their homeroom teacher. Students arriving after 9:00 AM should be **signed in by an adult** at the main office. Students may not be dropped off at the curb, sent, or taken directly to the classroom. Upon the child's return to school following an absence of any kind, parents are required to send a note to the classroom teacher regarding the nature of the child's absence.

Dismissal Procedures

Students are dismissed at the end of the school day by grade level beginning at 3:27 P.M.

- Bus students will be called to the main lobby and escorted out to the buses by staff. Students who are walkers/parent pick-up will be called by grade level.
- Students in grades 1-5 ; a designated location outside the building for pick-up by parents, and kindergarten will dismiss by the door near the cafeteria. Your child's teacher will communicate the specific location for dismissal/pick-up and any further information that is necessary in order to ensure the safety of all of our students.

- To ensure a safe dismissal, it is necessary for the teacher to see each parent/guardian picking up his/her child. Parents will need to come to the front entrance to meet their child's teacher in order for the child to be dismissed.
- Dogs/pets are not allowed on school property during the school day. This presents a particular safety concern during arrival and dismissal of our students.

Change of Dismissal Procedures

Each student begins the school year with a transportation calendar assignment on Infinite Campus:

Bus: The bus assignment means that the student lives far enough away from school to warrant a bus for transportation to and from school each day.

Walker: If the student is not assigned to a bus, the Infinite Campus transportation record will remain blank. This means that the student is a walker and lives close enough to walk to and from school each day.

The Infinite Campus transportation calendar assignment is the student's default dismissal plan for the school year. This means that the students will always be dismissed from school each day according to this plan.

There are occasions when parents may want to change a student's default dismissal plan for an appointment during the middle of the day or for an after school activity. Some dismissal changes may only be for a single day and others may require a permanent dismissal change.

If you would like to change your child's dismissal plan, either temporarily or permanently, or if you plan to sign-out your child during the school day for any reason, we must receive your request in writing.

Requesting a Change of Dismissal at the Start of the School Day

Parents must send in a change of dismissal note on the day the change is being requested.

- The student brings the change of dismissal note to school and gives it to his/her teacher
- The note should list the current date, reason, and timing of the dismissal change
- The teacher marks all student dismissal changes on the classroom Daily Dismissal Sheet
- The Daily Dismissal Sheets are sent to the Main Office for the office staff to use in dismissing students throughout the school day.
- Students that are leaving school early must be signed out in the Main Office by his or her parent/guardian. The office staff will then call the classroom to release the student.

Requesting a Change of Dismissal During the School Day

If you must change your child's dismissal after the school day has started, we must receive your request in writing. Please stop by the school to drop off your change of dismissal note and the office staff will incorporate the change into the classroom Daily Dismissal Sheet.

ALL DISMISSAL CHANGES MUST BE RECEIVED IN THE MAIN OFFICE BEFORE 2:30 P.M.

Requesting a Change of Dismissal After an in-School Event

If you attend an in-school event and want to take your child/children home early, please proceed to the Main Office and the office staff will call the classroom to release your child/children.

**PLEASE DO NOT GO TO YOUR CHILD'S CLASSROOM FOR PICK-UP,
AS THIS INTERRUPTS EDUCATIONAL INSTRUCTION AND SCHOOL SAFETY.**

Requesting an Emergency Change of Dismissal

We will only accept dismissal changes over the phone in the event of an emergency. We do realize that there are times when emergencies do occur and we will try to accommodate phone requests as they arise.

Additional Dismissal Guidelines

1. Teachers will not accept a verbal dismissal change from students.

If your child does not bring in your written change of dismissal request, he or she will be released according to his or her default dismissal plan.

Additional Dismissal Guidelines

2. Teachers cannot accept dismissal notes for future dates.

Teachers work on a daily dismissal schedule and do not have the resources to track weekly dismissal changes for multiple students. **Please DO NOT send in a note that says "Ray will be picked up at 12:00 next Friday" or "Jane is being picked up early for a dr. appt. at 2:00 tomorrow and will also go to Kids Care after school on Thursday".**) If you do have changes for multiple days within the same week, you must send a note for each day that your child's dismissal plan will change. If the dismissal changes will be permanent, please refer to #3 below.

3. Write “PERMANENT” on any note where your child’s dismissal plan will be changed permanently.

Should you desire to permanently change your child’s dismissal plan, send in a note defining the days of the week that the change will be effective. Be sure to write **“PERMANENT”** on the top of the note and include the reason for the dismissal change: e.g., “Suzy will attend Kids Care Monday through Friday” or “Johnny will be a pick-up on Monday and Wednesday and will take the bus on Tuesday, Thursday, and Friday”. The change will remain in place until you send in another change of dismissal note to replace it.

4. Do not email dismissal change requests, unless directed by the office staff.

Please refrain from emailing a change of dismissal request, unless directed by the office staff. As the school server occasionally experiences server outages, the office staff cannot count on this method of communication to be an effective way to manage the dismissal process. A written note sent in with your child in the morning works best to ensure your dismissal changes are recorded properly.

Additional Dismissal Guidelines, cont.

Do not email dismissal change requests, unless directed by the office staff, cont.

In addition, teachers may only have time to check emails at lunch or at the end of the school day, which would prevent them from responding to your request in a timely fashion.

Finally, the office staff may not see a late afternoon email sent by a parent until after the school has been dismissed. The last hour of the school day is extremely busy for the office staff as they are typically dismissing students that have planned early dismissals, in addition to calling dismissal for the entire school.

5. Daily dismissal

Students sometimes forget that they have a dismissal change at the end of the school day, even when they are reminded before they leave the classroom.

Students MAY NOT be called out of class to wait in the office for an early dismissal.

Please arrive to school a few minutes early—this will give the office staff time to locate your child and will allow the child adequate time to pack-up and come to the Main Office to meet you.

6. Early Dismissal: All students K-5 are dismissed at 1:40 PM on early dismissal days.

Pre-K Classes and Early Dismissal Days:

The Fairfield Public Schools Preschool Program will be changing the shortened-day schedule for scheduled Early Dismissals, such as parent teacher conference and staff professional development days. This will allow for equity between a.m. and p.m. sessions, and allow for a full session of school

Family Emergency Plan for an Early Dismissal

To be prepared for an early dismissal, parents will want to implement a family emergency plan, such as giving your child three to five homes to go to in the neighborhood, in a certain order.

- Remind them to go to the designated neighbor.
- Show them where an extra house key is kept.
- Have them call you or another adult when they arrive home to inform you of their whereabouts.

We suggest that you walk through a simulation with your child to give them the experience in a non-threatening situation. This planning not only prevents numerous phone calls, but also alleviates the child's anxiety.

Before and After School Care

Kids' Club

Kids' Club is a before and after school child-care program located at Stratfield Elementary School. It is open from 7:00 to 8:45 a.m. in the morning and from 3:30 to 6:00 p.m. in the afternoon.

Weekly cost for the morning program is \$75.00 per child. Weekly cost for the afternoon program is \$100.00 per child. Full time (morning and afternoon) care is offered at a discounted weekly rate of \$150.00. Single day rates are \$20.00 per day for morning and \$25.00 per day for afternoon.

Space is limited and fills up quickly. Please contact the director/head teacher, [Christine Bergeron](mailto:Cbergeron1@fairfieldschools.org), at Cbergeron1@fairfieldschools.org for additional information.

Stratfield Child Care (SCC)

SCC is a before and after school child-care program located at Stratfield Elementary School. It is open from 7:00 to 8:45 a.m. for before school care and from 3:30 to 6:00 p.m. for after care.

Monthly cost:

Before care - \$175.00, After care \$270, Before and After monthly \$375.00

Please contact the director, Casey Jadach at Casey.jadach@eastoncc.com.

YMCA- 203 255 2834

The [Fairfield YMCA](#) offers two- to five-day after-school care options.

Transportation is provided from all Fairfield public elementary schools and scheduled early dismissals are included.

Wakeman Boys and Girls Club- (203) 259-4805

The [Wakeman Boys and Girls Club](#) in Southport also has after-school options and has bus service from Stratfield School for certain ages.

Emergency Procedures

Emergency Procedures

Lockdown

Lockdown drills are scheduled several times throughout the school year. School staff will notify you **when a lockdown is scheduled**.

Lockdown and relocation procedures will be practiced a minimum of three times throughout the school year. Parents will be notified whenever a lockdown drill occurs. In the event of an emergency lockdown, all students will be secured in locked classrooms within the building or at designated lockdown locations during recess. A staff member may not be available to answer phone calls or emails during a lockdown. All district communication and updates will be sent out through Infinite Campus. Please be sure to update all contact information at the beginning of each school year.

Fire Drills

Connecticut law requires that each school hold monthly fire drills. **There are procedures at school to evacuate children quickly and safely in the event of a fire.**

Cancellations/Emergency Closings/Delayed Openings

EMERGENCY ALERT SYSTEM

Delayed Opening/Early Dismissal/Other Notifications

The Fairfield Public Schools use an emergency communication system to inform parents/guardians via home phone, cell phone, email, or text message of any school delayed opening, early dismissal, or closure in addition to other notifications.

All parents/guardians are required to provide how they wish to be contacted in an emergency.

Delayed Opening/Early Dismissal/Other Notifications (continued)

Parents are responsible to complete and keep current emergency contact information for their children through the Fairfield District Infinite Campus Parent Portal available at:

<https://campus.fairfieldschools.org/campus/portal/fairfield.jsp>

The district uses cell phone text and e-mail messages for alerts, weather delays and cancellations. In extreme emergencies, the home phone will be used.

If parents/guardians wish to **opt out** of the phone call at home, which can be as early as 5:15 a.m. for a school closure, they must uncheck the home phone under emergency notifications. It is recommended the parent/guardian select an alternative choice such as cell phone text or email notification.

Emergency Procedures

Planning for the safety of the children is our highest priority and is done jointly with the professionals at the Fairfield Police and Fire Departments.

Predetermined plans have been developed as responses to a variety of possible situations. While it is not possible to know in advance what form an incident will take, the following are shared as elements of the district's emergency plan which are anticipated to be relevant under many circumstances:

- In the event of an incident, school district staff will implement appropriate, predetermined measures such as an evacuation or lockdown initiated by the building administrator. Communication will be initiated immediately with Fairfield police and fire personnel. The staff will follow the predetermined plan under the direction of the building administrator until the arrival of police and fire personnel, who will take command of the situation as appropriate to the nature of the incident.

Emergency Procedures, cont.

Note: Teachers are required to take attendance records with them and re-assemble students in a predetermined safe area. At this time, the teacher will verify attendance.

- All schools have on-site evacuation plans. If warranted, a central evacuation site on the Fairfield University Campus can be utilized.

- In the event of an incident, children will be kept in school for the duration of the normal school day unless otherwise dictated by local conditions or the direction of the Fairfield police or fire personnel.
- If an incident occurs, a child will be released only to his/her parent or guardian if the parent or guardian personally appears at the school or other designated location to take possession of the child.
- **Parents are urged to listen to public safety announcements made over radio and television at the time of the incident, which will provide information and guidance on the situation. In addition, email and text messages may be sent out via Infinite Campus (IC) system regarding the incident.**
- If an incident occurs at a distance and there is a disruption of regional transportation (e.g., train service is halted, I-95 is closed), each site will make every effort to determine those children who will be going home at dismissal to an unanticipated, unsupervised situation caused by the incident or by the disruption of transportation. Emergency contact information will be utilized to identify alternate destinations for those children affected based on the emergency contacts provided by the parent or guardian. At a time designated by the district, children who remain at school will be transported by the district to Fairfield Warde High School, which will serve as the district's temporary emergency shelter and family reunification site.
- The district staff is trained in a variety of responses to local public health or safety emergencies, including the implementation of lockdowns and evacuations. Details of these responses are not publicized for security reasons.

Celebrations

Student Birthday Lunches with Parents

We are happy to welcome parents to school for a special birthday lunch with their child on his or her birthday.

Please contact the Main Office to add your birthday lunch to our Visitor Calendar, which will assist our Head Custodian in preparing for your visit. A private table will be set up for you in the cafeteria.

As a reminder, the birthday lunch table is reserved for parents and their children only.

Celebrations with friends should be scheduled outside of the school day.

Schedules and Calendars

Schedules and Calendars

School Calendar

The Board of Education has established a calendar containing 182 days for instruction. School will begin with a full day for all students in grades K-12 on **Thursday, August 29, 2019**. Specific information on orientation will be sent from the schools.

2019-2020 Fairfield Public Schools Student Calendar

Amendment to BOE Student Calendar - Approved by BOE March 12, 2019

Amendment to BOE Student Calendar - Approved by BOE December 11, 2018

July 2019						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July 4—Independence Day

August 2019 ⁽²⁾						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 26, 27, 28—PD days

August 29—First Day of School

September 2019 ⁽¹⁹⁾						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sept 2—Labor Day

Sept 24—Early Dismissal PK-12 (PD)

Sept 30—Rosh Hashanah

October 2019 ⁽²²⁾						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Oct 9—Yom Kippur

Oct 10—Early Dismissal, Conference Day **PK-8** (Not HS)

Oct 15—Early Dismissal, Conference Day **PK-8** inc. PM Conf (Not HS)

Oct 16—Early Dismissal **PK-12**, Conference Day and HS PSAT

November 2019 ⁽¹⁷⁾						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November 5—All Day PD

November 11—Veterans Day

November 27—Early Dismissal PK-12

November 28-29—Thanksgiving

December 2019 ⁽¹⁵⁾						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December 23-31—Winter Break

January 2020 ⁽²¹⁾						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jan 1—New Year's Day

Jan 17—Early Dismissal PK-12 (PD)

Jan 20—MLK Jr. Day

February 2020 ⁽¹⁸⁾						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Feb 13—Early Dismissal PK-12 (PD)

Feb 14—February Break

Feb 17—Washington's Birthday

March 2020 ⁽²²⁾						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March 10—Early Dismissal PK-12 (PD)

March 18, 19, 26—Early Dismissal **PK-5 Elementary Only** (Conference Days, PM Conf on Mar 26)

April 2020 ⁽¹⁵⁾						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 10—Good Friday

April 13-17—Spring Break

April 28 - Primary

May 2020 ⁽¹⁹⁾						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 25—Memorial Day

May 26—All Day PD

June 2020 ⁽¹²⁾						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June 15 - Early Dismissal PK-12

June 16 - Early Dismissal PK-12 and Last Day of School

The first 6 snow days will extend the length of the school year and the date of high school graduation. Additional snow days will reduce the April Break beginning with the last day, April 17.

No School

No School and Professional Development for Staff

Early Dismissal

Early Dismissal and Professional Development or Conferences

The last 2 days are Early Dismissal days for students only.

2019-2020 Fairfield Public Schools Student Calendar A-F DAYS

Amendment to BOE Student Calendar - Approved by BOE March 12, 2019

Amendment to BOE Student Calendar - Approved by BOE December 11, 2018

July 2019						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July 4–Independence Day

August 2019 (2)						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 26, 27, 28–PD days

August 29–First Day of School

September 2019 (19)						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	C	D	E	F	7
8	A	B	C	D	E	14
15	F	A	B	C	D	21
22	E	F	A	B	C	28
29	30					

Sept 2–Labor Day

Sept 24–Early Dismissal PK-12 (PD)

Sept 30–Rosh Hashanah

October 2019 (22)						
Su	Mo	Tu	We	Th	Fr	Sa
		D	E	F	A	5
6	B	C	9	D	E	12
13	F	A	B	C	D	19
20	E	F	A	B	C	26
27	D	E	F	A		

Oct 9–Yom Kippur

Oct 10–Early Dismissal, Conference Day **PK-8** (Not HS)

Oct 15–Early Dismissal, Conference Day **PK-8** inc. PM Conf (Not HS)

Oct 16–Early Dismissal **PK-12**, Conference Day and HS PSAT

November 2019 (17)						
Su	Mo	Tu	We	Th	Fr	Sa
					B	2
3	C	5	D	E	F	9
10	11	A	B	C	D	16
17	E	F	A	B	C	23
24	D	E	F	28	29	30

November 5–All Day PD

November 11–Veterans Day

November 27–Early Dismissal PK-12

November 28–29–Thanksgiving

December 2019 (15)						
Su	Mo	Tu	We	Th	Fr	Sa
1	A	B	C	D	E	7
8	F	A	B	C	D	14
15	E	F	A	B	C	21
22	23	24	25	26	27	28
29	30	31				

December 23–31–Winter Break

January 2020 (21)						
Su	Mo	Tu	We	Th	Fr	Sa
			1	D	E	4
5	F	A	B	C	D	11
12	E	F	A	B	C	18
19	20	D	E	F	A	25
26	B	C	D	E	F	

Jan 1–New Year's Day

Jan 17–Early Dismissal PK-12 (PD)

Jan 20–MLK Jr. Day

February 2020 (18)						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	A	B	C	D	E	8
9	F	A	B	C	14	15
16	17	D	E	F	A	22
23	B	C	D	E	F	29

Feb 13–Early Dismissal PK-12 (PD)

Feb 14–February Break

Feb 17–Washington's Birthday

March 2020 (22)						
Su	Mo	Tu	We	Th	Fr	Sa
1	A	B	C	D	E	7
8	F	A	B	C	D	14
15	E	F	A	B	C	21
22	D	E	F	A	B	28
29	C	D				

March 10–Early Dismissal PK-12 (PD)

March 18, 19, 26–Early Dismissal **PK-5 Elementary Only** (Conference Days, PM Conf on Mar 26)

April 2020 (15)						
Su	Mo	Tu	We	Th	Fr	Sa
			E	F	A	4
5	B	C	D	E	10	11
12	13	14	15	16	17	18
19	F	A	B	C	D	25
26	E	28	F	A		

April 10–Good Friday

April 13–17–Spring Break

April 28 – Primary

May 2020 (19)						
Su	Mo	Tu	We	Th	Fr	Sa
					B	2
3	C	D	E	F	A	9
10	B	C	D	E	F	16
17	A	B	C	D	E	23
24	25	26	F	A	B	30
31						

May 25–Memorial Day

May 26–All Day PD

June 2020 (12)						
Su	Mo	Tu	We	Th	Fr	Sa
	C	D	E	F	A	6
7	B	C	D	E	F	13
14	A	B	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June 15 - Early Dismissal PK-12

June 16 - Early Dismissal PK-12 and Last Day of School

The first 6 snow days will extend the length of the school year and the date of high school graduation. Additional snow days will reduce the April Break beginning with the last day, April 17.

No School

No School and Professional Development for Staff

Early Dismissal

Early Dismissal and Professional Development or Conferences

The last 2 days are Early Dismissal days for students only.

Parent Teacher Conferences

It is important to establish open communication with your child's teacher in order for your child to be successful in school. One form of communication to support the parent-teacher relationship. Parent/Teacher conference days have been established in the fall and the spring to facilitate the process. On these days students have early dismissal. Please mark these dates on your calendars.

Fall		Spring	
Thursday, October 10, 2019	<i>Afternoon</i>	Wednesday, March 18, 2019	<i>Afternoon</i>
Tuesday, October 15, 2019	<i>Evening</i>	Thursday, March 19, 2019	<i>Afternoon</i>
Wednesday, October 16, 2019	<i>Afternoon</i>	Thursday, March 26, 2019	<i>Evening</i>

You will receive specific information regarding the scheduling of your conference from the staff of your child's school.

When attending conferences please keep the following in mind and please consider what you would like to share or ask in these areas at your conference:

- Establish early communication with the home;
- Exchange information about the child;
- plan how home and school will work together for the child's benefit;
- develop understanding of concerns and expectations;
- report student progress and show samples of student work;
- answer questions about grades (where applicable); and
- talk about the transition from grade to grade.

Open House

Open House is an opportunity to meet your child's teacher and get an overview of the classroom procedures and the expectations for the year. This event is parents only. Please use this time to learn more about your child's educational experience for the upcoming year. Open house takes place in identical two sessions so that you may visit more than one classroom if necessary.

The date for Open House for the 2019-2020 school year **Tuesday, September 17**

Session #1: 7:00-7:30 P.M.

Session #2: 7:30-8:00 P.M.

Progress Reports

The elementary school Progress Reports are designed to provide parents and other caregivers with an understanding of their child's progress towards mastering grade level standards. See the link below to see the Progress Report rubrics.

<http://fairfieldschools.org/curriculum-instruction/progress-reports/>

If you should need further information on your child's progress please contact their teacher.

Progress Reports are issued three times a school year through the Infinite Campus portal. The Progress Report dates are as follows:

Wednesday, December 18

Wednesday, March 18

Thursday, June 16 (Tentative; will depend on snow days)

SBA

Students in the Fairfield Public Schools participate in several standardized testing programs. The Smarter Balanced Assessment (SBA) is a State mandated examination administered to students in grades 3-8 and grade 11. These assessments take place in the spring. Students will take two sections: English Language Arts (ELA) and Math. The ELA addresses reading, writing, and listening standards. Math addressed four components: Concepts and Procedures, Problem Solving, Modeling and Data Analysis, Communicating and Reasoning. More information about the SBA's can be found at <https://ct.portal.airast.org/>

NGSS

Assessments aligned to the Next Generation Science Standards (NGSS) will be administered to all students in Connecticut at Grades 5, 8 and 11 starting in the spring. The tests at each grade assess students' understanding of the NGSS across the corresponding grade band (3-5, 6-8 and high school). Information about the science standards can be found at www.nextgenscience.org

CogAts and Nagleri

Fairfield Public Schools administer the Naglieri Non-Verbal Test and the Cognitive Abilities Test (CogAts) to identify gifted students. Both these assessments are given in October to students in third grade.

STAR Reports

All STAR assessments are computer-adaptive tests (CATs). Computer-adaptive tests continually adjust the difficulty of each child's test by choosing each test question based on the child's previous response. If the child answers a question correctly, the difficulty level of the next item is increased. If the child misses a question, the difficulty level is decreased.

STAR Reading™ is an assessment of reading comprehension and skills for independent readers through grade 12. STAR Reading tracks development in five domains: • Word Knowledge and Skills • Comprehension Strategies and Constructing Meaning • Analyzing Literary Text • Understanding Author's Craft • Analyzing Argument and Evaluating Text

STAR Early Literacy™ is an assessment of early literacy skills developed for Pre-K–3 students. STAR Early Literacy tracks development in three domains and ten sub-domains: Word Facility and Skills Comprehension Strategies and Constructing Meaning Numbers and Operations Alphabetic Principle Concept of Word Visual Discrimination Phonemic Awareness Phonics Structural Analysis Vocabulary Sentence-Level Comprehension Paragraph-Level Comprehension

STAR Math™ is an assessment of mathematical comprehension and skills for students through grade 12. The following four domains are identified and

included in STAR Math: • Numbers and Operations • Algebra • Geometry • Measurement and Data Analysis • Statistics and Probability

STAR scores are just one piece of a child's learning profile and are used in conjunction with many other assessments and performances.

STAR Testing Dates:

- done by 9/20-Grades 1-5-Math and Reading
- 1/06-1/17-Kdg-Early Literacy and Grades 1-5-Math and Reading
- 5/04-5/15- Kdg-Early Literacy and Grades 1-5-Math and Reading

You will receive a reminder of the dates of applicable testing for your child from school staff so he/she may be well rested and ready to do his/her best work. The school system mails the results of standardized testing to parents, with the exception of the Cognitive Abilities Test and STAR test results. STAR results come to parents via *Infinite Campus Backpack*.

Special Schedule

	Frequency:	Grade level/Duration
Art:	Once every 6 days for Grades K-5	Kindergarten/ 40 minutes Grade 1/ 55 minutes Grade 2/ 55 minutes Grade 3/ 55 minutes Grade 4/ 70 minutes Grade 5/ 70 minutes
Music:	Twice every 6 days for Grades K-5	Grade K-4 /40 minutes Grade 5 1/ 40 minute class, 1 55 minute class (Chorus)
Physical Education:	Twice every 6 days for Grades K-5	Grade K-5/40 minutes
Tech Time:	Once every 6 days for Grades K-5	Grade K-5 /40 minutes
Band Lessons:	Offered in Grade 5	Grade 5/ 45 minutes
String lessons:	Offered in Grades 4 and 5	Grade 4 and 5/ 45 minutes
Recorder:	Lessons begin in Grade 3	During Music class
Spanish:	Twice every 6 days for Grades 3-5	Grade 3-5 /30 minutes
Library:	Flexible Setting	Flexible
STEAM:	Once every 6 days for Grades K-5	Grade K-5 /45 minutes

School Policies and Procedures

School Policies and Procedures

Field Trips

Each grade will take field trips throughout the year as an extension of the curriculum.

- | |
|---|
| • Permission slips are sent home in advance, along with requests for fees, if necessary. |
| • Travel is generally by school bus, although coach/luxury buses are used for longer trips. |
| • Teachers will select parent volunteers to chaperone field trips. |
| • Field trips are partially subsidized by the Stratfield Elementary School PTA and scholarships are available. |
| • Siblings are not permitted to attend any field trip. |

Dress Code

At all Fairfield Public Schools, we take pride in our students and know that their dress reflects pride in the school and in themselves. At no time should clothing be a distraction to the students nor should their attire be a danger to their personal safety in the classroom or on the playground. Appropriate footwear must be worn (no flip-flops, clogs, or open-toed sandals). Sneakers **must** be worn to participate in Physical Education classes. Outerwear, including coats, jackets, or windbreakers must be worn on cooler days.

Visitation

School visitors must have an appointment with a staff member or have a legitimate reason for entering the school. This includes parents and community members, as well as, former students. Appointments will be confirmed with the staff member in question. School personnel must approve all other activities for which someone is entering the school.

Communication

TELEPHONE

Plans for the afternoon should be made at home prior to coming to school. In an emergency, the office phone may be used with a teacher's permission. Only emergency phone messages for children and/or teachers will be delivered during the school day. Each classroom teacher will review the telephone policy with your child in school.

Fairfield Public Schools Website. There are a lot of wonderful resources for parents on the district's website. These include information about curriculum, registration information, and the district's family guide. Please use the following URL to access district information.

<http://fairfieldschools.org/parent-resources/> Infinite Campus.

Infinite Campus is the tool by which the school and district communicates with families throughout the school year. As such, an Infinite Campus account is very important. Below is a link to a manual that offers suggestions on how to set up your account. We would recommend that you include e-mail and text as contact preferences. Links (such as school letters or newsletters) are only accessible through e-mail.

http://fairfieldschools.org/parent_resources_infinite_campus.htm

Please be aware that you need an activation code in order to create a user name and password. Reghelp, listed under problems logging in, can provide you with an activation code if you have not yet set up an Infinite Campus account.

Homework

The Board of Education considers homework and other out-of-class assignments to be basic parts of the educational program of the Fairfield Public Schools.

Through homework and out-of-class assignments, students have an opportunity to reinforce and/or extend academic and learning skills taught in class. Homework also contributes to the students' development of such skills as working independently, organizing time, developing effective work habits, and developing self-discipline in accepting responsibilities. Parents or guardians are encouraged, through discussions with their children, to become aware of, and to support the need for the student to complete homework and other out-of-class assignments.

Board of Education homework Policy:

<http://cdn.fairfieldschools.org/boe/policies/6000/6154AR%20-%20Administrative%20Regulations%20on%20Homework.pdf>

VACATIONS WHEN SCHOOL IS IN SESSION POLICY: *homework requests*

The staff of the Fairfield Public Schools emphasizes the importance of regular school attendance. We urge you to plan vacations only during the time school is **NOT** in session.

If you **must** take a family vacation during school time, the following will be the responsibility of both the parents and child:

1. School work **will not** be provided for vacations.
2. During the vacation, parent or guardian should set aside reading time and ask students to journal about their adventures.
3. For all students, vacations will be considered unexcused absences. For more information, see the Board of Education Policy 5112.

ATTENDANCE POLICY

Stratfield's attendance guidelines are based on the Fairfield Board of Education's policy about attendance and truancy. The link is provided below.

<http://cdn.fairfieldschools.org/boe/policies/5000/5113%20-%20Attendance-Excuses-Dismissal.pdf>

Please be aware of the following guidelines:

1. Absences 1-9 are considered "excused" when appropriate documentation is provided by a student's parent/guardian approving the absence, due to: illness or injury, death in the immediate family, religious obligation, court appearance, school sponsored activity, lack of transportation normally provided by the district, an emergency, or an exceptional circumstance pre-approved by a District Administrator. Appropriate documentation can be a note, an e-mail, or the return of a phone call from the main office.
2. For the tenth absence and all absences thereafter, a student's absences from school are considered excused if there is medical documentation for an illness from a licensed medical professional (regardless of length), or we have appropriate documentation for any of the other reasons listed above.
3. Anything not listed above is considered an unexcused absence. Vacations are considered unexcused absences.
4. By Board policy, a student is considered truant when that student has four (4) unexcused absences in any one month or ten (10) unexcused absences in any school year.

Please be aware that if your child accumulates four unexcused absences in one month or ten over the course of a year, you will receive a letter from the school and school's social worker, Amelia Steele.

Locking of school doors

For the safety of our students, ALL school doors are locked throughout the day. However, between 8:45-8:55 a.m., the front doors will be open and staffed by adults for students who are being dropped off. After 9:00 a.m., please ring the bell located at the front of the building to gain access.

Recess and Lunch Procedures

Recess and Lunch Procedures

Schedule

Grade level	Lunch	Recess
K	11:55-12:15	12:15-12:35
1	11:40-12:00	12:00-12:20
2	11:15-11:35	11:35-11:55
3	12:20-12:40	12:40-1:00
4	11:00-11:20	11:20-11:40
5	12:35-12:55	12:55-1:15

Food Policies

<https://af6f86492861895204fb-aed1b662e1f97bf9d9e3dc2fcc05032b.ssl.cf5.rackcdn.com/boe/policies/5000/5141.25%20-%20Students%20with%20Special%20Health%20Care%20Needs%20-%20Life-Threatening%20Allergies%20and.pdf>

Free and Reduced Lunch

Applications

[http://cdn.fairfieldschools.org/district-v2/uploads/2018/08/2018-19 FAQ Application for Free Reduced-price Meals.pdf](http://cdn.fairfieldschools.org/district-v2/uploads/2018/08/2018-19%20FAQ%20Application%20for%20Free%20Reduced-price%20Meals.pdf)

Nut Free Table

A peanut free table is available for all students with known allergies. Students may ask friends to join them at this table if they are purchasing a hot lunch. Hot lunch from the school are nut free and are safe for students with such allergies. The only child that may bring a cold lunch to the nut free table is the child with the nut allergy.

Menu <http://fairfieldschools.org/parent-resources/food-services/>

Birthday Celebrations

Per district policy, food is not allowed at school celebrations such as birthdays and holiday parties.

We welcome celebrating your child's birthday in the classroom; however, we are asking that you please refrain from bringing in any food for this celebration.

Please communicate with your child's teacher for other alternatives to celebrate this special day. If you would like to come have lunch with your child on their birthday, please notify the office of this visit. There is a special "Birthday Table" in the cafeteria for the birthday child and their family to enjoy this occasion.

Food Services

Elementary Schools Lunch Cost	\$2.85
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<http://fairfieldschools.org/parent-resources/infinite-campus/#foodServices>

Whitson's Food Services

Whitson's Allergy letter

[http://cdn.fairfieldschools.org/food-services/Whitsons Allergen Policy-9 11 2015.pdf](http://cdn.fairfieldschools.org/food-services/Whitsons_Allergen_Policy-9_11_2015.pdf)

Program and Support Services

Programs and Support Services

Language Arts Support

The Language Arts Specialists will assist students who have been identified by the SRBI Team as needing language arts support. These specialists work with students in all areas of reading and writing. The SRBI team through a formal SRBI process determines the frequency and duration of their services.

Math and Science Support

The Math/Science Specialist will assist students who have been identified by the SRBI Team as needing math or science support. The SRBI team through a formal SRBI process determines the frequency and duration of their services.

Speech and Language Support

Speech and Language services provide a remedial program that enables children to optimize communication skills and improve speech/language issues which impact academic functioning. Students may qualify for services on the basis of staff or parent referrals and diagnostic testing.

Psychologist

The School Psychologist provides psychological and counseling services to any child, parent, and staff member in the school community as needed. The Psychologist works to ensure the students have a successful school year by utilizing a variety of services designed to help children learn and grow to their highest potential. Some of these services may include:

- Individual and group counseling
- Groups to help children enrich their social and friendship skills

- Individual sessions to help children adjust to school
- Classroom lessons to help children learn how to get along with others
- Conferences with parents to learn about their child's progress in school
- Teaching social skills
- Diagnostic assessments

Social skills groups are formed at the beginning of the school year. They include a small number of students on any given occasion and focus on the acquisition of skills for establishing and maintaining positive peer interactions as well as problem solving. Activities are enjoyable and include conversations, and/or games and role-plays. Those students who wish to be a part of these groups will be considered "guests" as they will not be asked to participate on regular basis. In addition, students will not be asked to join these groups during essential academic time or specials.

Social Worker

The Social Worker helps students, families, and staff deal with everyday issues affecting their school performance. The Social Worker provides group and individual counseling to students on varied topics such as: friendship, changing families, social skills, problem solving, etc. She is also available to parents to address any behavioral/ emotional issues at home. Our school social worker is Amelia Steele. She is at Stratfield on B and D days and on E days in the a.m.

Library Learning Commons

Ours School's library media program is co-planned and co-taught by the classroom teacher and the Library Media Specialist, Carolyn Matthews. Flexible scheduling allows us to incorporate information literacy and technology skills in the curriculum-based K-5 research projects, so all students have the opportunity to become independent, responsible users of information. We are committed to providing access to all our resources. An important aspect of our program is the presentation of these projects to our learning community.

Our Library Media Specialist also teaches each Grade Level's technology class.

Tech Time:	Once every 6 days for Grades K-5	Grade K-5th/40 minutes
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Special Education

The Special Education Department exists to facilitate the instructional and administrative aspects of the total program with students that have an Individual Education Plan (IEP). This department includes two speech and language pathologists, four resource teachers, a psychologist, a social worker, and many support teachers. Together the department addresses the learning, emotional, and social needs of all our school's students. Throughout the year, the school's Special Education staff, coordinated by our school psychologist, meets with the principal, teachers, and parents to address academic issues of concern, design individual student programs at a Planning and Placement Team meeting (PPT), and provide appropriate assistance to enhance student learning.

STEAM

Gifted Program

Gifted education is provided for those students who show high performance capability in intellectual areas and need differentiated instruction or services not ordinarily provided by the regular education program. Identification processes differ for students by level. The process for identifying students with gifted abilities is available to students beginning in kindergarten. In grades K-2, a parent or teacher can request a review for gifted identification and services. The school team then conducts a review of the child's strengths and abilities to determine eligibility for formal evaluation utilizing the Sages Reasoning Assessment. Students in grade 3 take the Naglieri Non-Verbal Ability Test and the Cognitive Abilities Test for eligibility for gifted education. Teachers and parents can request a review for gifted education if students are not identified through standardized test results.

Gifted education in grades 3-5 is delivered in a multi-disciplinary approach to students for two hours per week. Students engage in a curriculum that is focused

on conceptual thinking, higher level processes, real-world interdisciplinary inquiry and problem solving. In the classroom, teachers provide differentiated experiences for gifted learners along a continuum of service options including, but not limited to, differentiated instruction, push-in/pull-out learning opportunities and targeted enrichment activities.

If you any additional questions you can refer to the Gifted Handbook.

<http://fairfieldschools.org/curriculum-instruction/gifted-education-program/>

Curriculum

Curriculum

Please refer to the district website for information about the scope and sequences for grades Kindergarten through fifth. You will find a map of the curriculum in all curricular subjects.

<http://fairfieldschools.org/curriculum-instruction>

SRBI

SRBI

Our school's faculty is committed to providing early intervention for struggling students not meeting goal in reading and math. We also offer intervention support for behavior issues and writing. Students who qualify for early intervention are assessed and provided appropriate intervention to ensure academic success.

Both a school and grade level intervention teams analyze student data, discuss students' classroom performance, and make decisions about how to best offer support. For further information, please contact your child's teacher.

Also, the link below from the CT State Department of Education offers more information about how all schools in CT deliver intervention services.

<https://portal.ct.gov/SDE/SRBI/SRBI---Scientific-Research-Based-Interventions>

Health

Health

Nurse

Our Nurse at Stratfield is Mrs. Cara Vino. Please feel free to reach out to her if you should have any questions or concerns.

Policies on Medication in Schools

<https://af6f86492861895204fb-aed1b662e1f97bf9d9e3dc2fcc05032b.ssl.cf5.rackcdn.com/boe/policies/5000/5141.21%20-%20Administration%20of%20Medication%20in%20the%20Schools.pdf>

Physical Assessments/Immunizations

<https://af6f86492861895204fb-aed1b662e1f97bf9d9e3dc2fcc05032b.ssl.cf5.rackcdn.com/boe/policies/5000/5141.3%20-%20Health%20Assessments%20&%20Immunizations.pdf>

<https://af6f86492861895204fb-aed1b662e1f97bf9d9e3dc2fcc05032b.ssl.cf5.rackcdn.com/boe/policies/5000/5141.213%20-%20Administering%20Medication.pdf>

Screenings

<https://af6f86492861895204fb-aed1b662e1f97bf9d9e3dc2fcc05032b.ssl.cf5.rackcdn.com/boe/policies/5000/5141.3%20-%20Health%20Assessments%20&%20Immunizations.pdf>

Students with Special Health Needs

<https://af6f86492861895204fb-aed1b662e1f97bf9d9e3dc2fcc05032b.ssl.cf5.rackcdn.com/boe/policies/5000/514>

[1.25%20-%20Students%20with%20Special%20Health%20Care%20Needs%20-%20Life-Threatening%20Allergies%20and.pdf](#)

Behavior and Civic Expectations from the Elementary Schools:

Common threads and vocabulary that are woven into the work of the schools focuses on the use of **Responsive Classroom** teaching practices and **social skills work-C-cooperation, A-assertion, R-responsible, E-Empathy and S-self-control**. There are also rules created that focus on these exemplars or other versions that the school leadership has created. The rules encompass expected behaviors towards self and others. They also highlight the expected behaviors of students in the common areas of the school: hallways, classrooms, bathrooms, cafeteria and recess spaces. Many of the schools have handbooks that are sent out to their families and/or behavior contracts for students and parents to sign. There are also many examples of school themes that incorporate the expected behaviors of their students. Some schools even have mantras or pledges that are shared by all each morning.

The behavior and civic expectations are supported through a variety of behavior management strategies. When dealing with infringements on the rules, staff use restorative practices and natural consequences to change behaviors.

Schools also use monthly celebrations that highlight the CARES actions of the school and its students/staff. Whole school focuses on kindness are common themes of these events. ***Overall, the themes of the schools and their support plans are all on being a truly good school citizen.***

Summary Social and Civic Expectations –PK-8

- Mutual Respect
- Developing Independence, Kindness, and Compassion
- Celebrating Diversity
- Nurturing Academic Growth to the Student's Full Potential
- Safe and Secure Learning Environment

C.A.R.E.S.

We know Stratfield School has the greatest kids around. We will continue to foster social development in all students through CARES: Cooperation, Assertion, Responsibility, Empathy, and Self-Control. All staff will review these expectations in the beginning of the year in the classroom and throughout the building using Responsive Classroom strategies as our foundation for developing these skills in all students.

CLASSROOM EXPECTATIONS

Our classroom reflects an environment conducive to optimal learning. Teachers will work with students to create a set of Classroom expectations.



HALLWAY EXPECTATIONS

Students are being **Safe/Responsible/Kind** when they follow these rules:

- Walk at all times
- Eyes + body facing forward
- Voices at a Level 0
- Hands + feet to yourself
- Respect personal space
- Hold doors for others
- Use silent waves to say hello to friends

CAFETERIA EXPECTATIONS

Students are being **Safe/Responsible/Kind** when they follow these rules:

- Include others
- Keep hands, feet, and food to yourself
- Follow ALL adult directions
- Stay in your seat
- Clean up your area
- Line up calmly + quietly
- Use kind words and good manners
- Have polite conversations with everyone
- Eat your lunch to refuel!

RECESS EXPECTATIONS

Students are being **Safe/Responsible/Kind** when they follow these rules:

- Use equipment safely
- Keep hands + feet to self
- Include others
- Play fairly and safely
- Take turns
- Line up quickly + quietly

BUS EXPECTATIONS

Students are being **Safe/Responsible/Kind** when they follow these rules:

- Walk in a single line to enter + exit the bus
- Use kind words and quiet voices
- Face forward and stay seated
- Follow ALL adult directions
- Keep hands + feet to yourself + out of the aisle



BATHROOM EXPECTATIONS

Students are being **Safe/Responsible/Kind** when they follow these rules:

- Use bathroom appropriately
- Keep hands + feet to yourself
- Wash + dry hands
- Throw paper towels in the trash can
- Respect privacy
- Return to class promptly

All members of the
Stratfield Community
show CARES:

C - Cooperation
A - Assertion
R - Responsibility
E - Empathy
S - Self-Control

Examples of Responses to
Unexpected/Unkind Behavior

- Think Sheet
- Apology of action
- Peer Conference
- Loss of privilege
- Conference with student/parent/teacher/other school personnel if necessary

Stratfield School
Think Sheet

Name: _____ Date: _____
Teacher: _____
Today, I had difficulty in: _____

What happened?

What did I do to make it right?

What will I do next time?

Student Signature: _____

Parent Signature: _____

*Please return this form to school
tomorrow*



We are the Starfish,
the Stratfield Starfish.
Our colors are yellow and
blue.

We try our best to persevere,
Work hard in all that we do.

We are the Starfish,
the Stratfield Starfish.

We are **responsible** and **kind**.
We know we always have to be
safe.

For when we are, you see us
shine!

We are respectful
to one another.

We try to live the Golden
Rule.

We have fun, we laugh, we
learn & grow,

We are Stratfield School!
**Be Safe. Be Responsible. Be
Kind.**

Volunteers and Visitation

Volunteers and Visitation

Volunteers Guidelines

We appreciate you taking the time to volunteer at Stratfield School.

All volunteers must have a Volunteer Registration form on file in the school office. Please see the link below and fill out the form needed. This form ***is not*** required for assemblies, special events, parent/teacher conferences, class presentations or any other parent/staff meeting.

Volunteer Form

<http://cdn.fairfieldschools.org/boe/policies/1000/1212AR%20-%20School%20Volunteers-Resource%20Persons%20-Adm.%20Regulations.pdf>

GUIDELINES AND EXPECTATIONS FOR PARENT VOLUNTEERS IN SCHOOL:

Thank you for offering to lend a hand as a parent volunteer at our school. Our teachers are outstanding, yet it is a challenge to meet the academic, social, and emotional needs of each child within the classroom setting. As a staff, we firmly believe that there is a direct correlation between the quality of education that can be achieved in a school and the visible presence of caring parent volunteers. In order to keep all minds and bodies appropriately focused and “on task” during instructional sessions, additional adult eyes and hands can dramatically improve the efficiency and productivity of the children’s participation in a lesson or activity.

Below is a list of **ethical standards** for parents who serve as volunteers at our school. The school reserves the right to “dis-invite” a parent volunteer who is not able to adhere to these standards. Please be aware that secretaries will ask any visitor to our school a few basic questions to ascertain why they are visiting our

school. Please be patient with them. This is a safety procedure implemented at all of Fairfield's schools and is not meant to prevent parents from accessing our school.

Volunteers must aspire to “**professional standards**” of **ethical conduct** while serving in the school and while communicating about school activities outside of the school. Please respect confidential matters and the **special “trust”** that is formed between the school and the parent volunteer. There should be no judgmental or comparative anecdotal conversations in school or within the school community regarding the following:

- Perceived strengths, weaknesses, or “styles” of individual children or teachers
- Children who display developmental delays or a need for special education or social services (School Psychologist, Social Worker, Speech and Language Pathologist, etc.)
- Children’s social, economic, academic, or emotional challenges or advantages

2. Volunteers must try to adhere to the schedules they have worked out with their cooperating teachers. **If you are not able to keep to your scheduled arrangement, please notify the classroom teacher as soon as possible in advance.**

Volunteers with questions about the methods or practices of a teacher should make arrangements to seek clarification **from the teacher.**

3. Volunteers may be asked to work with children directly or handle management tasks (laminating, copying, etc.) as determined by the teacher.

Also, if you are going to volunteer, please keep in mind the following requirements from the district’s policy.

- If a volunteer (parents, etc.) is coming for a one-time or occasional visit (ex: read to a class, work at the book fair, etc.), please confirm your visit with the classroom teacher or staff member where you will be doing the volunteering.
- If a volunteer is coming regularly, over a period of time, and/or will have direct contact with students when no staff member is present, they will need to fill out the form AND need to contact Kristen Hardiman in Human Resources. They will need to have fingerprints done, have a check done through DCF, and have the PPD Mantoux tuberculin test.

Your role as a parent volunteer is important to our overall success and to the quality of learning we are able to provide our school children. **We want and need your involvement as a volunteer**

Visitation

Parents and other visitors are both welcome and encouraged to visit the school, attend selected assemblies, participate in special events, and volunteer. All visitors must report to the office immediately upon entering the building. Classroom instruction should not be interrupted. Below are some important reminders to help maximize the learning environment for your children and decrease classroom disruptions:

- When visiting the school, please make sure you sign your name in the book in the Main Office.
- Please make an appointment with your child's teacher to address any concerns.
- If it is necessary to drop off your child's lunch or a forgotten item from home, please leave it on the OOP's cart located outside the main entrance. Office secretaries will check the cart multiple times throughout the day.
- Please refrain from unannounced visits to your child's classroom.

Thank you in advance for your partnership and cooperation with these guidelines. They will greatly help us to maintain consistency in your child's daily school routine. This also will allow your child to have a positive school experience that will foster his/her independence.

PARENT OBSERVATION REQUEST FORM FOR CLASSROOM OR PLAYGROUND OBSERVATIONS

Please complete the Classroom or Playground Parent Observation Request Form in support of your request to observe your child in the school environment in the classroom or on the playground at Stratfield School. We appreciate one week's notice to accommodate a request for an observation; however, we will do our best to schedule your observation as soon as possible. An administrator or other designee must accompany parents during observations. While we welcome your input as a parent and encourage active involvement in your child's education, please respect our need to limit observations to a **30-minute time period once every two months** in order to minimize interruptions to the student learning environment. Please understand that the teacher cannot meet with you at this time, nor may you engage any student in a private conversation. Thank you for your cooperation. (A copy of the form is included on the next page)

**Elementary School
Classroom or Playground
Parent Observation Request Form**

Please complete the following in support of your request to observe your child in the school environment in the classroom or on the playground at Stratfield School. We appreciate one week's notice to accommodate a request for an observation; however, we will do our best to schedule your observation as soon as possible. An administrator or other designee must accompany parents during observations. While we welcome your input as a parent and encourage active involvement in your child's education, please respect our need to limit observations to a **30-minute time period once every two months** in order to minimize interruptions to the student learning environment. Please understand that the teacher cannot meet with you at this time nor may you engage any student in a private conversation. Thank you for your cooperation.

Name of Student: _____ Date Submitted: _____

Classroom Teacher: _____

(If Applicable: Case Manager: _____)

Individual Observing: _____

Class you wish to observe: _____

Options for dates & times requested: _____

Reason for observation:

Staff complete:

Date & Time Approved: _____

Approved by: _____

Designee Attending

Observation _____

Safety and Behavior

Safety and Behavior

School Rules and Behavior Expectations

Please see the CARES expectations outlined previously.

Bus Expectations

- Walk in a single line to enter & exit the bus
- Use kind words and quiet voices
- Face forward and stay seated
- Follow ALL adult directions

Transportation Office Link

<http://fairfieldschools.org/parent-resources/transportation/>

Recess and Lunch Expectations

RECESS EXPECTATIONS

- Use equipment safely
- Keep hands & feet to self
- Include others
- Play fairly and safely
- Take turns

CAFETERIA EXPECTATIONS

- Include others
- Keep hands, feet, and food to yourself
- Follow ALL adult directions
- Stay in your seat
- Clean up your area
- Line up calmly & quietly
- Use kind words and good manners
- Have polite conversations with

Items not permitted in school

The safety of all students is our highest concern. Therefore, students who bring to school, use, sell or attempt to sell a firearm, deadly weapon, dangerous instrument or facsimiles of weapons will be suspended from school and reported to the Fairfield Police Department. State law specifically prohibits such behavior. **Such behavior may result in *EXPULSION* from school for a period of up to, but not exceeding, 182 consecutive school days (10-233a[e]).**

ITEMS NOT PERMITTED IN SCHOOL (Continued)

In order to ensure the student safety and the protection of personal property, parents are encouraged to closely monitor those items that are brought or worn to school by students. **The school is not responsible for lost, stolen, or broken prohibited items.**

The following items are specifically prohibited on school grounds and will be confiscated by school staff:

- Weapons (real or toy) such as guns, pocketknives, razor blades, or sharp objects. **Please note that there are disciplinary consequences for bringing any type of weapon or dangerous item to school.**
- Matches, caps, and fireworks
- Skateboards, roller blades, roller skates, Heelys
- iPods, radios, CD players, Game Boys, and MP3 players
- Sports equipment such as bats or lacrosse sticks. (Equipment for recess will be provided by the school.)
- Cell phones should be turned off and in backpacks during the day.

*Please note: e-readers are permitted in school at the discretion of the teacher. However, students are NOT permitted to download content while at school. For multi-purpose e-readers like iPads and Kindle Fires, students are not permitted to access games, movies, music, or Web content while at school.

Please note: All multi-purpose electronics, including cellphones **should not be in use on the bus. Students can use e-readers to read on the bus only.

Bullying Policy

The Fairfield BOE promotes a secure and happy school climate, conducive to teaching and learning which is free from threat, harassment, and any type of bullying behavior. There is an anonymous bullying report attached to our website called TIPS. If you know of or witness any bullying behavior, you have the option of reporting it anonymously through this online program. You can also call the Principal, EPF, or your child's classroom teacher directly if you have any bullying concerns.

For further information regarding BOE policy, please see the following link:

<http://cdn.fairfieldschools.org/boe/policies/5000/5131.911-%20Bullying.pdf>

Technology

Technology

Safety and Student Use

ELECTRONIC DEVICES

If you would like your child to bring an electronic device to school for independent reading time, please fill out and send in the permission slip below. Individual electronic devices are only to be utilized during independent reading, and not to be utilized during any other part of the day including on the bus.

STRATFIELD SCHOOL

Dear Parents,

Many families have inquired about the use of electronic devices during independent reading time. As a result, we would like to offer students an opportunity to use these devices (Nooks, Kindles, iPads, etc.) during these times.

As a school, we cannot be held liable for any damage, theft, or lost devices. In addition, the school cannot monitor students if they decide to connect to the Internet.

If you would like your child to bring an electronic device to school for **independent reading time**, please sign the permission slip below and return it to your child's classroom teacher. These devices should not be used during recess or on the bus.

Thank you,

Elizabeth L. McGoey

Please tear off the bottom portion and return to your child's classroom teacher.

Thank you. Ms. McGoey

I give my child, _____ permission to bring an electronic device to school and use it for independent reading time. However, I agree the school will not be responsible for damage, theft, or lost devices. In addition, I understand the school cannot guarantee supervision if my child uses the Internet.

Child's Name

Parent Signature

Date

Electronics

Publishing of Student Images

The school system routinely makes use of videotaping, digital, and traditional photography for educational purposes. Examples include but are not limited to the videotaping of concerts, assemblies, and sporting events. Students' images without names may be displayed in a variety of ways including, but not limited to, bulletin boards, publications, and the school or district web site. **A parent or guardian who does not want their child videotaped or photographed and those images displayed as described above are asked to contact the school principal.**

In certain circumstances, it may be desirable to display a student's image in a publication or on the school or district web site with his/her name, such as when an award is given. Publishing a student's image with his/her name requires **express written permission** from the parent or guardian.

Please Note: This provision of seeking prior permission does not apply to school yearbooks, school newspapers, or images published by the working press. However, if a parent or guardian has a concern about the publication of a student's image in those settings, that concern should be brought to the school principal.

PTA

PTA

Please see the PTA website for further opportunities on volunteering and getting involved at Stratfield School.

<https://stratfieldpta.membershiptoolkit.com/Join>