

BY-LAWS OF THE SPX BOOSTER CLUB

(As of August 19, 2019)

ARTICLE I. NAME

Section 1.

The name of the organization shall be the SPX Booster Club (hereinafter referred to as “Booster Club”).

ARTICLE II. OBJECTIVES

Section 1. – General Objectives.

The Booster Club exists to provide support and develop interest for all programs and activities of St. Pius X High School (the “School”) that promote athletic excellence, sportsmanship, high school scholastic achievement and the opportunity for higher education.

Section 2. – Specific Objectives.

The purpose of the Booster Club shall be to:

- a) Develop student and community interest in all School interscholastic sports activities and to promote superior male and female athletic programs with a focus on the student athlete;
- b) Promote interest and attendance at all School events and competitions;
- c) Conceive, create and develop ideas, projects and other assistance to further the School’s athletic programs and to improve the School’s athletic facilities;
- d) Organize and operate exclusively for the charitable and educational purposes related to the School’s student athletes and the School’s athletic programs;
- e) Help maintain and improve communications and cooperation between and among the School’s parents, coaches, teachers, students, student athletics, athletic director, administrators and the School Board for the advancement and improvement of the School’s male and female interscholastic athletic programs; and
- f) Raise funds to be utilized for supporting student athletes and the School’s athletic programs and facilities which could not be obtained through School funding alone.

ARTICLE III. MEMBERSHIP AND DUES

Section 1. – Membership.

The Booster Club membership is open to parents, guardians or sponsors of students attending the School (the “Members”). Associate membership is open to all other School supporters, including but not limited to alumni, former parents, coaches, teachers and staff (the “Associate Members”). Memberships and associate memberships are renewed annually. Any membership can be revoked by a vote by the majority of the Executive Board for cause. Refunds will not be given.

Section 2. – Dues.

Dues are annually assessed for Members and Associate Members. Benefits of membership include voting rights and other items determined each year by the executive board for each membership tier. Associate Members receive the same items as Members for each membership tier, except voting rights are excluded for all tiers.

ARTICLE IV. MEETINGS

Section 1. – Executive Board Meetings.

The Executive Board of the Booster Club shall have a minimum of three (3) meetings during the School year – one during the summer months in order to prepare an annual budget and an agenda for the general meeting in August, one in January and the last in May or June.

The Executive Board also may elect to meet thirty (30) minutes prior to any General meeting.

Any Member may present any issue in writing to the Executive Board by delivering such writing to any officer of the Booster Club.

Section 2. - General Meetings.

The Booster Club shall have one (1) General Meeting per month during the School year. Meeting dates shall be the third Monday of the month at 6:30 p.m. in the School's cafeteria, unless otherwise determined by the Executive Board members.

Section 3. - Special Meetings.

The President shall have the power to call special meetings.

Section 4. – Quorum.

A quorum for an Executive Board Meeting shall consist of a majority of the members of the Executive Board.

ARTICLE V. OFFICERS

Section 1. – Elected Officers.

The Booster Club shall have five (5) elected officers: President, First Vice-President, Second Vice-President, Treasurer and Secretary, and such other officers as the Booster Club may require from time to time. The President shall have the authority to create additional officer positions as he/she determines is necessary.

There shall be additional officers, committee chairpersons and other officials as the President may appoint from time to time.

Section 2. – Head of School.

The Head of School shall be the Spiritual Advisor and ex-officio member of the Booster Club but shall not have voting rights.

Section 3. – Athletic Director.

The Athletic Director shall be a voting member of the Booster Club and the sixth (6th) Executive Board Member.

Section 4. – Terms of Office.

Officers shall be elected for a two (2) year term for their position unless their child graduates or is no longer enrolled at the School prior to the end of the two (2) year term. If a vacancy in an officer position occurs for this or any other reason, the remaining members of the Executive Board shall elect a replacement at its next regularly scheduled meeting by a majority vote of the remaining members.

Officers shall serve no more than two (2) consecutive years in the same office position. This provision may be waived by the President if no other individual has been nominated.

Any Executive Board member may, by written instrument, signed and acknowledged by the Executive Board, resign his/her office.

The Executive Board members shall serve in their positions without compensation, except for reimbursement of expenses incurred on behalf of the Booster Club.

ARTICLE VI. ELECTIONS

Section 1. – Nominating Committee.

A Nominating Committee shall be appointed by the President at the February General Meeting. One member of this committee shall be named Chairman by the President. It shall be the Chairman's responsibility to (i) send a notice to all Booster Club Members of the upcoming election and the nomination of officers, (ii) call a committee meeting and (iii) make a report at the March General Meeting of the recommended slate of officers.

Section 2 – Election Date and Procedures.

Elections shall be held at the March General Meeting. Elections shall be by secret ballot of those Members in attendance and by a Member's written proxy submitted to the President prior to the time the votes are counted.

Section 3. – Nominations.

Nominations may be made in writing to the Nominating Committee or may be accepted from the floor at the March General Meeting.

Section 4. – Tabulation of Ballots.

The Executive Board shall distribute, collect and count the ballots. The President shall announce the results prior to the end of the March General Meeting.

Section 5. – New Terms.

Officers shall be installed after the election and assume their duties on June 1.

ARTICLE VII. OFFICERS

Section 1. – President.

The President shall be the official representative of the Booster Club. It shall be the duty of the President to preside at all meetings, appoint committees, be an ex-officio member of all committees, keep Members informed of all matters pertaining to the affairs of the Booster Club and perform all other duties related to and necessary to the office.

Section 2. – First Vice-President.

It shall be the duty of the First Vice-President to preside in the absence of the President and assist the President in the duties of the office when necessary. The First Vice-President shall oversee Booster Club fundraising and community building events.

Section 3. Second Vice-President.

The Second Vice-President shall be in charge of general Booster Club merchandising and membership

Section 4.- Treasurer.

The Treasurer shall receive all monies of the Booster Club and deposit as directed by the Executive Board. He/She shall keep an accurate account of all receipts and disbursements and ensure that they are budgeted items. A detailed report shall be given at each General and Executive Board meeting. An annual report shall be given at the last General Meeting of the School year.

Section 5. – Secretary.

It shall be the duty of the Secretary to record the minutes in a permanent record book. The Secretary shall carry on any necessary correspondence of the Booster Club.

Section 6. – Athletic Director.

It shall be the duty of the Athletic Director to oversee communication to his/her athletic staff of the Booster Club activities.

Section 7. – Liability of Officers, Members and the Booster Club.

No Executive Board member shall be required to furnish a bond or surety. No Executive Board member shall be personally liable or responsible for the omissions or errors of the Executive Board or any predecessor Executive Boards. No Executive Board member shall be personally liable to the Booster Club for monetary damages for breach of fiduciary duty as an officer of the Booster Club.

Neither the Executive Board nor any Member shall have the power to personally bind any other Executive Board member or any other Member. All persons or entities extending credit to, contracting with or having claims against the Booster Club shall look only to the funds of the Booster Club for the payment of any debt, damage or judgment so that no Member or Executive Board member, present or future, shall be personally liable therefore.

The Booster Club bears no liability for any incident, accident or injury that may occur during or as the result of any fundraising or other activity sponsored or organized by the Booster Club.

ARTICLE VIII. GENERAL PROVISIONS

Section 1. – Amendments.

These By-Laws may be amended by majority vote of the Members present at a General Meeting or by a written proxy is submitted to the President prior to the time the votes are counted. Proposed amendments must be distributed to the Members prior to the General Meeting at which the vote is to be taken.

Section 2. – Approval of Motions.

All motions shall carry by majority vote of those present and any written proxies submitted to the President prior to the time the votes are counted.

Section 3. – Expenditures.

All expenditures over \$15,000, except expenses for money making projects, must be approved by a majority vote of the Members present at any General or specifically called meeting. Expenses for money making projects over \$5,000 and general expenditures from \$5,000 to \$15,000 must be approved by a majority of the Executive Board Members. General expenditures and expenses for money making projects under \$5000 can be approved by the President and the Treasurer.

Financial Guidelines and budget amounts for each sport will be distributed to the coaching staff at the start of the School year.

Section 4. – Athletic Team Representatives.

All School athletic teams are required to have a representative attend all Booster Club General meetings. Guidelines for team representatives will be included in the Financial Guidelines distributed at the start of the School year to the coaching staff.

Section 5. – Acquisitions.

The Booster Club may receive and accept donations by way of gift or bequest from any person or entity, but no gift or bequest may be accepted if it is conditional or limited in such a manner that it would jeopardize the purposes of the Booster Club and/or the federal income tax exemption pursuant to Section 501(c)(3) of the Internal Revenue Code, as amended.

Section 6. – Debit/Credit Cards.

The President and Treasurer may be issued debit or credit cards from the Booster Club's authorized bank account with approval from the school's Director of Finance. The Booster Club is permitted to use a debit or credit for purchases only, not for cash. No personal charging on the card by the authorized users shall be allowed. The Booster Club debit or credit card can be used if ALL of the following conditions are met:

1. General or Team account being charged has the funds to cover the transaction.
2. Appropriate approval has been obtained per Section 3. – Expenditures.
3. Receipt of transaction will be provided to Treasurer immediately after purchase.

Margo Wall
President, SPX Booster Club

Beth Jez
Secretary, SPX Booster Club