

**DRAFT MINUTES UNTIL APPROVED AND FINAL**

**Norwich Free Academy  
Board of Trustees Special Meeting  
Monday, October 28, 2019, 5:30 p.m.  
Latham Science and Information Center  
Board Room #1101**

**MINUTES**

**TRUSTEES PRESENT:** Keith Fontaine, Betsy Conway, Thomas Hammond, DeVol Joyner, Denise Lindell, William Warzecha and Sarette Williams

**ABSENT WITH NOTIFICATION:** Allyn Brown, III; Mark Tramontozzi, Diana Boisclair, David Kalla, Todd Postler;

**ALSO PRESENT:** Head of School David Klein

**1. Call to Order**—Chair Sarette Williams called the meeting to order at 5:42 p.m.

**2. Executive Session**

**Motion** by W. Warzecha, seconded by K. Fontaine, to go into executive session at 5:45 p.m. for a discussion regarding Attorney-Client Privileged Communications. **Motion passed unanimously**

**Motion** by T. Hammond, seconded by K. Fontaine, to come out of executive session at 6:02 p.m. **Motion passed unanimously**

**3. Potential Action Regarding Executive Session Discussion**

**Motion** by T. Hammond, seconded by K. Fontaine to support the proposed amendment to the By Laws. **Motion passed unanimously**

**4. Adjournment**

**Motion** by K. Fontaine, seconded by T. Hammond, to adjourn the meeting at 6:03 p.m. **Motion passed unanimously**

Respectfully submitted,

David J. Klein  
Recorder

Approved: