

This request for quotation is issued to supply the Beaverton School District (District) with bus parts listed in the provided QUOTE SCHEDULE in accordance with the accompanying specifications. There are two categories for the bus parts: brake parts and engine & emission parts.

ISSUE DATE: November 5, 2019, 8:00 a.m. Pacific Time

QUOTE MUST BE RECEIVED BY: November 15, 2019 at 4:00 p.m. Pacific Time

EMAIL QUOTE TO: Purchasing@beaverton.k12.or.us ATTN: Thuy Meade

CLARIFICATION/QUESTIONS: All questions/clarification requests regarding this Request for Quotation must be submitted in writing to the attention of Thuy Meade at Purchasing@beaverton.k12.or.us . Questions/clarifications must be submitted before November 11, 2019.

Sincerely,

Thuy Meade
Purchasing Agent

TERMS

1. FORMS. Supplier must submit quote on the QUOTE SCHEDULE AND OFFER (Attachment A) provided. The QUOTE SCHEDULE AND OFFER must be completed in accordance with the instructions provided herein and signed by an officer authorized to bind the company.
2. LATE QUOTES. Quotes received after the due date and time will not be accepted. The District reserves the right to reject any quote not in compliance with all prescribed public procedures and requirements and to reject for good cause any or all quotes upon finding that it is in the public interest to do so.
3. FIRM PRICING. Supplier must hold prices good and firm for a period of 60 days from the Bid Opening Date.
4. QUANTITY. The District intends to purchase the quantities indicated on the QUOTE SCHEDULE form. However, the District's requirements may change prior to issuing a purchase order and the District reserves the right to increase or decrease quantities at its discretion.
5. SHIPPING INSTRUCTIONS. The price quoted for each item must include all shipping and handling charges and are FOB DESTINATION. All shipments of hazardous material must be accompanied by Material Safety Data Sheets.
6. AWARD. The award will be made to the lowest bidder, based upon the by-category subtotal, who meets the requirements listed in this RFQ. Low, tie quote award must be determined by a method determined by the District to be the most advantageous and transparent.
7. CONTRACT. Awarded supplier(s) will receive a District Master Price Agreement. A sample of the master agreement with terms and conditions (Attachment B) is provided for reference.