

**SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL  
SCHOOL COMMITTEE MEETING**

**September 23, 2019**

**MEMBERS PRESENT:**

**ASHLAND**

Ed Burman  
William Gainé

**FRAMINGHAM**

James Cameau  
Larry Cooper  
AJ Mulvey  
Michele Burns  
Linda Fobes (Remote)

**HOLLISTON**

Barry Sims

**HOPKINTON**

Ruth Knowles  
Jaime Shepard

**NATICK**

Ruth Mori  
Elizabeth Smith-Freedman

**ALSO PRESENT:**

Jonathan Evans, Superintendent-Director  
Dolores Sharek, Dir. of Finance & Business Operations  
Jack Keating, Treasurer  
Karen Ward, Recording Secretary

*Chairman Burman called the meeting to order at 7:00 PM.*

*Chairman Burman stated Mrs. Fobes is participating in this meeting remotely from a different geographical location. Therefore, all votes will be by roll call vote.*

### **APPROVAL OF MINUTES OF REGULAR MEETING OF AUGUST 26, 2019**

Chairman Burman asked for a motion to approve the minutes of the regular meeting of August 26, 2019.

MS. SMITH-FREEDMAN MADE A MOTION, SECONDED BY MR. MULVEY, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 26, 2019. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; MR. CAMEAU, MR. SIMS, AND MR. GAINÉ ABSTAINED. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

### **GUESTS AND VISITORS**

There were no guests or visitors.

### **CHAIRMAN'S REPORT**

- MASC/MASS Joint Conference Update (Appendix 2019-58)

Superintendent Evans reminded members of the MASC/MASS Joint Conference that will take place in November. Mr. Gainé will be attending the conference and was voted as our voting delegate at the August School Committee Meeting. Superintendent Evans asked if anyone has interest in attending the conference. He said if he doesn't hear back from anyone within the next day or so, he will cancel two reservations that we made earlier in the year.

### **EXECUTIVE SESSION**

The Chair asked for a motion that the Committee go into Executive Session for the purpose(s) described in G.L. c.30A, §21 The Chair declares before the executive session that:

1. The purpose(s) of the executive session is as stated in the Agenda for the meeting, Approval of Minutes of Executive Session of August 26, 2019 and Impact Bargaining for Keefe Tech Educators Association.
2. That an open meeting would have detrimental effect upon the bargaining positions of the School Committee and

3. The School Committee will reconvene in open session at the conclusion of the executive session.

This requires a majority vote of the entire committee by a roll call vote.

MR. GAINÉ MADE A MOTION SECONDED BY MR. MULVEY TO ENTER INTO EXECUTIVE SESSION FOR PURPOSES AS STATED IN THE AGENDA AND RECONVENE IN OPEN SESSION AT THE CONCLUSION OF THE EXECUTIVE SESSION. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINÉ, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

### **SUPERINTENDENT-DIRECTOR'S REPORT**

- Update on Methods of Administration (MOA)

Superintendent Evans updated the Committee on the status of the Methods of Administration (MOA) Review we had almost a year ago. We did extremely well in areas regarding students. There were a few areas where our facility needed some minor changes in order to be in compliance. Mr. Jannetti and his team have been working hard and all updates have been made. We are expecting the DESE to visit tomorrow to do a walk through to complete our MOA Review.

- Personnel Activity (Appendix 2019-59)

Superintendent Evans provided the Committee with two applications for our Advisory Boards. One application for the Electrical program and one for the Cosmetology program.

MR. MULVEY MADE A MOTION, SECONDED BY MR. CAMEAU, TO APPROVE THE ADVISORY BOARD APPLICANTS FOR THE ELECTRICAL PROGRAM AND THE COSMETOLOGY PROGRAM. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINÉ, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Out of State Field Trip – NYC (Appendix 2019-60)

Superintendent Evans provided the Committee with a request from the Lead Social Studies instructor for approval for an out of state field trip to New York City with the Entrepreneurship Program.

MR. CAMEAU MADE A MOTION, SECONDED BY MRS. KNOWLES TO APPROVE THE OUT OF STATE FIELD TRIP TO NEW YORK CITY. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES,

MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINES, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Budget Sub-Committee Members

The following members were appointed to the Budget Sub-Committee for the FY21 Budget Development: Mr. Burman/Ashland, Mr. Mulvey and Mr. Cooper/Framingham, Mr. Sims/Holliston, Mrs. Knowles/Hopkinton, and Ms. Smith-Freedman/Natick.

- Budget Sub-Committee Dates (Appendix 2019-61)

The following meeting dates for the Budget Sub-Committee were proposed: Tuesday, December 10th, Thursday, December 12th, and Tuesday, December 17th. An alternate date of Thursday December 19, 2019, if needed.

MR. SIMS A MOTION, SECONDED BY MR. BURMAN TO SCHEDULE BUDGET SUB-COMITTEE MEETING DATES OF DECEMBER 10, 12, AND 17th WITH DECEMBER 19, 2019, AS AN ALTERNATE DATE IF NEEDED. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINES, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- District Improvement Plan (Appendix 2019-62)

Superintendent Evans provided the Committee with a copy of the proposed 2019-2020 District Improvement Plan. Superintendent Evans reviewed these significant areas with the Committee and elaborated on where he would like to focus his efforts and reviewed some of the action steps he plans to take to achieve these goals. He is now requesting a vote on the District Improvement Plan.

MR. MULVEY MADE A MOTION, SECONDED BY MR. CAMEAU, TO APPROVE THE 2019-2020 DISTRICT IMPROVEMENT PLAN. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINES, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- MASC Resolutions for Delegate Assembly (Appendix 2019-63)

Superintendent Evans presented resolutions that will be brought for a vote before the Delegate Assembly at the MASC/MASS Joint Conference in November. Superintendent Evans reminded Members

that Mr. Gaine was voted to be our voting delegate at the August School Committee Meeting. Superintendent Evans reported he will review the resolutions and his view of their impact on our District and then ask for a vote of the Committee to determine if they are supporting these resolutions or not. After Superintendent Evans reviewed each resolution, the following School Committee action took place:

Resolution 1 Banning Polystyrene from Schools: MRS. MORI MADE A MOTION SECONDED BY MR. MULVEY TO SUPPORT BANNING POLYSTYRENE FROM SCHOOLS. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINE, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

Resolution 2 Pertaining to Educator Diversity and Professional Licensure: MR. BURMAN MADE A MOTION SECONDED BY MR. SIMS TO ABSTAIN FROM VOTING ON PERTAINING TO EDUCATOR DIVERSITY AND PROFESSIONAL LICENSURE. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINE, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

Resolution 3 School Transportation: MR. CAMEAU MADE A MOTION SECONDED BY MR. MULVEY TO SUPPORT RESOLUTION 3 SCHOOL TRANSPORTATION. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINE, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

Resolution 4 Climate Change: MR. MULVEY MADE A MOTION SECONDED BY MR. BURMAN TO SUPPORT RESOLUTION 4 CLIMATE CHANGE. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINE, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

Resolution 5 Full Funding of transportation Costs for Students in Foster Care and State Care: MR. BURMAN MADE A MOTION SECONDED BY MR. MULVEY TO SUPPORT RESOLUTION 5. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINE, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

Resolution 6 Universal Quality Pre-Kindergarten Access in Massachusetts: MR. MULVEY MADE A MOTION SECONDED BY MRS. SHEPARD TO SUPPORT RESOLUTION 6. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINE, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

Resolution 7 Poverty and Children: MR. BURMAN MADE A MOTION SECONDED BY MRS. SHEPARD TO SUPPORT RESOLUTION 7 POVERTY AND CHILDREN. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINE, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

Resolution 8 Resolution for Access to Menstrual Supplies: MR. CAMEAU MADE A MOTION SECONDED BY MR. MULVEY TO SUPPORT RESOLUTION 8. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINE, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

Resolution 9 Charter School Reform: MR. MULVEY MADE A MOTION SECONDED BY MR. BURMAN TO ABSTAIN FROM VOTING ON RESOLUTION 9 CHARTER SCHOOL REFORM. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, AND MR. GAINE VOTED IN FAVOR OF THE MOTION; MS. SMITH-FREEDMAN VOTED AGAINST THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Status of Outdoor Activities (Appendix 2019-64)

Superintendent Evans updated the Committee on the status of outdoor activities as related to the Eastern Equine Encephalitis (EEE). Superintendent Evans reported that all evening sporting events and activities until at least mid-October have been canceled. In some cases, Superintendent Evans reached out to other Superintendents to work together to come up with a solution to some events. A Blackboard Connect message was sent out to families recommending they use insect repellent and to keep students inside during peak hours.

## **FINANCIAL MATTERS**

- Non-Salary Financial Expenditure Report (Appendix 2019-65)

Members received the Non-Salary Expenditure Report along with some highlights.

## **COMMUNICATION**

- Open Meeting Law Trainings – Framingham Source (Appendix 2019-66)

Superintendent Evans provided the Committee with Open Meeting Law Training information that was published in the Framingham Source

## **OLD BUSINESS**

- List of Faculty Members (Appendix 2019-67)

Superintendent provided members with a listing of staff and faculty members as requested at the July Meeting.

## **NEW BUSINESS**

Mr. Cameau asked if there are any concerns about vaping at Keefe Tech. Superintendent Evans reported that as with all schools there will be issues to deal with. Staff members are constantly taking advantage of teaching moments to encourage students to make good choices.

## **ADJOURNMENT**

Mr. Burman asked for a motion to adjourn.

MR. COOPER MADE A MOTION, SECONDED BY MR. SIMS TO ADJOURN THE MEETING. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD,

MR. CAMEAU, MR. SIMS, MR. GAINÉ, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION;  
THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

The next meeting is November 4, 2019  
The meeting adjourned at 8:15 p.m.



SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

School Committee Meeting – September 23, 2019

**ACTION SHEET**

1. MS. SMITH-FREEDMAN MADE A MOTION, SECONDED BY MR. MULVEY, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 26, 2019. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; MR. CAMEAU, MR. SIMS, AND MR. GAINÉ ABSTAINED. THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
  
2. MR. GAINÉ MADE A MOTION SECONDED BY MR. MULVEY TO ENTER INTO EXECUTIVE SESSION FOR PURPOSES AS STATED IN THE AGENDA AND RECONVENE IN OPEN SESSION AT THE CONCLUSION OF THE EXECUTIVE SESSION. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINÉ, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
  
3. MR. MULVEY MADE A MOTION, SECONDED BY MR. CAMEAU, TO APPROVE THE ADVISORY BOARD APPLICANTS FOR THE ELECTRICAL PROGRAM AND THE COSMETOLOGY PROGRAM. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINÉ, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
  
4. MR. CAMEAU MADE A MOTION, SECONDED BY MRS. KNOWLES TO APPROVE THE OUT OF STATE FIELD TRIP TO NEW YORK CITY. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINÉ, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
  
5. MR. SIMS A MOTION, SECONDED BY MR. BURMAN TO SCHEDULE BUDGET SUB-COMITTEE MEETING DATES OF DECEMBER 10, 12, AND 17th WITH DECEMBER 19, 2019, AS AN ALTERNATE DATE IF NEEDED. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS.

KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINÉ, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

6. MR. MULVEY MADE A MOTION, SECONDED BY MR. CAMEAU, TO APPROVE THE 2019-2020 DISTRICT IMPROVEMENT PLAN. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINÉ, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
7. MRS. MORI MADE A MOTION SECONDED BY MR. MULVEY TO SUPPORT BANNING POLYSTYRENE FROM SCHOOLS. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINÉ, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
8. MR. BURMAN MADE A MOTION SECONDED BY MR. SIMS TO ABSTAIN FROM VOTING ON PERTAINING TO EDUCATOR DIVERSITY AND PROFESSIONAL LICENSURE. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINÉ, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
9. MR. CAMEAU MADE A MOTION SECONDED BY MR. MULVEY TO SUPPORT RESOLUTION 3 SCHOOL TRANSPORTATION. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINÉ, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.
10. MR. MULVEY MADE A MOTION SECONDED BY MR. BURMAN TO SUPPORT RESOLUTION 4 CLIMATE CHANGE. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINÉ, AND MS. SMITH-

FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

11. MR. BURMAN MADE A MOTION SECONDED BY MR. MULVEY TO SUPPORT RESOLUTION 5. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINES, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

12. MR. MULVEY MADE A MOTION SECONDED BY MRS. SHEPARD TO SUPPORT RESOLUTION 6. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINES, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

13. MR. BURMAN MADE A MOTION SECONDED BY MRS. SHEPARD TO SUPPORT RESOLUTION 7 POVERTY AND CHILDREN. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINES, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

14. MR. CAMEAU MADE A MOTION SECONDED BY MR. MULVEY TO SUPPORT RESOLUTION 8. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINES, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

15. MR. MULVEY MADE A MOTION SECONDED BY MR. BURMAN TO ABSTAIN FROM VOTING ON RESOLUTION 9 CHARTER SCHOOL REFORM. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY, MRS. SHEPARD, MR. CAMEAU, MR. SIMS, AND MR. GAINES VOTED IN FAVOR OF THE MOTION; MS. SMITH-FREEDMAN VOTED AGAINST THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

16. MR. COOPER MADE A MOTION, SECONDED BY MR. SIMS TO ADJOURN THE MEETING. MR. BURMAN, MRS. BURNS, MR. COOPER, MRS. FOBES, MRS. KNOWLES, MRS. MORI, MR. MULVEY,

MRS. SHEPARD, MR. CAMEAU, MR. SIMS, MR. GAINES, AND MS. SMITH-FREEDMAN VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.