

## **Athletic Director**

Maclay School seeks an enthusiastic, charismatic, and talented individual to serve as a full-time Athletic Director for all athletic-related activities. Maclay School is a Pre-K through 12th-grade school and highly values the connections our students share as a "one school" culture. We see athletic competition as a great teacher of life lessons and an excellent opportunity to build a strong school culture and close ties with our families and alumni.

Our next Athletic Director will need to be a "Friend-raiser." As an approachable and engaging leader, the school will lean on our next Athletic Director to steward all of our coaches, families, and students toward a deep love of Maclay School and be supportive of the long-range success and expansion of the Athletic program.

The primary role of the Athletic Director will be the hiring of exceptional coaching candidates, training for ever-increasing proficiency, and accountability to cultural and performance expectations. There are a total of 52 sports teams under the guidance of 17 Head Program Coaches. The school expects the player and parent experience to be the "best in Tallahassee" and in alignment with generally accepted "Best Practices." This experience must be built on transparency, mutual trust and respect, strong communications, collaboration, and continual development. The Athletic Director must be experienced and masterful with conflict resolution that arises within any school athletic culture.

Maclay School is in the early stages of an Athletics Facility Master Planning process, and we anticipate active fundraising and facility expansion over the next few years. The Athletic Director will have an active role in the development and implementation of this plan and be a facilitator of information from acquiring coaches' expectations to what is financially feasible for the market and being an active voice in communicating the vision and progress toward our shared goals.

A strong understanding of FHSAA rules and regulations is required. The Athletic Director is the expert in residence on these regulations and will be expected to keep the school in compliance with all rules and regulations.

Maclay is also interested in expanding our Lower School athletic options and building a stronger feeder program for our Middle School and Varsity sports as part of our One School culture.

### **START DATE AND COMPENSATION:**

Job Start Date: July 1, 2020. Compensation for this position is \$75,000-\$85,000 depending on experience and includes full benefits (health, retirement, and tuition remission for children). It should be noted that even though we are a large school, our tuition rates are significantly lower than other like-sized schools in our region. Thus, presenting certain constraints to the program; therefore, creativity, flexibility, and

commitment is necessary. This is a position that will demand an uncommon dedication, attitude, and level of time and energy to do well.

A Master's degree is required, and a minimum is five years of previous Director level experience in a multi-divisional school preferred. Also, an entrepreneurial attitude and outlook are preferred as the next few years for our athletic program will see an ongoing transformation and will need strong and capable leadership.

## HOW TO APPLY

Interested candidates should submit a cover letter, resume, and complete the online application at [www.maclay.org/employment](http://www.maclay.org/employment) to Cristy Stout, Executive Assistant to Head at [cstout@maclay.org](mailto:cstout@maclay.org). Applications will be accepted until the position is filled.

*\*\*It is the policy of Maclay School not to discriminate against any applicant for employment, or any employee because of age, color, sex, disability, national origin, race, religion, or veteran status.\*\**

