

**PSP Budget Meeting  
October 24, 2019**

**Meeting Called to Order: 5:32**

Principal Updates: (Fox) Thrilled by the Facebook Page. Started doing “What’s Your Why?” Wednesday with teachers. Outside teachers’ doors there is/will be a plaque about what college they went to. This will start connections between school and college, mindfulness, environment.

Mrs. Fox spoke about how she asked us to have elections and roles to be voted on but has done a lot of contemplating this past month about those roles and the voting. As of now, the 5 members who submitted letters for positions are appointed. There was no position that had competing members (meaning there weren’t any positions that required voting).

As of today for the 2019-2020 school year, the PSP Leadership is as follows:

Co/Leaders: Sara Butler and Caren Rosetta

Treasurers: Heather Covert and Tianna Staples

Secretary/Communication: Bryn Briscoe

End of the year budget reserve/amount of money we don’t want to go below. Note, this is a budget for the school year starting today – October 2020, as we won’t have our budget meeting next year until after the Fund Run is completed. There are typically four big events that occur at the start of the school year that needs to be accounted for in this budget: Fund Run, Teacher Appreciation (Parent Teacher Conference days), Dance/Family night, and beginning of the year Fund Requests.

**VOTE:** \$7,000 reserves. **PASS** unanimously.

Sara B went through last year’s budget and came up with a mock-budget/starting place for this meeting.

“Activity Fund/Field Trips”.

**VOTE:** Allocate \$5.00 per child, per grade. (v. flat fee per grade) **PASS** unanimously.

Grade Allocation comes out to

<u>Kindergarten</u>	<u>\$500</u>	<u>(25 students/4 classes)</u>
<u>First =</u>	<u>\$500</u>	<u>(25 students/4 classes)</u>
<u>Second =</u>	<u>\$500</u>	<u>(25 students/4 classes)</u>
<u>Third =</u>	<u>\$375</u>	<u>(25 students/3 classes)</u>
<u>Fourth =</u>	<u>\$300</u>	<u>(30 students/2 classes)</u>
<u>Fifth =</u>	<u>\$375</u>	<u>(25 students / 3 classes)</u>

Total money budgeted for Activity Funds/ Field Trips = \$2550

Discovery / Specials allocation:

<u>Steam =</u>	<u>\$500</u>
<u>Computer =</u>	<u>\$500</u>
<u>Library =</u>	<u>\$500</u>
<u>P.E. =</u>	<u>\$500</u>
<u>Music =</u>	<u>\$500</u>

Total money budgeted for Discovery Specials. = \$2500

2500 + 2500 = 5000. This breaks down to 36% of the budget.

**36% of the budget directly impacts the instruction program of Talbott STEAM Innovation School.**

5<sup>th</sup> Grade graduation activity does not come out of 5<sup>th</sup> grade’s fund. Additional \$200 is budgeted for this annual event.

Two dances (500/ea) \$1000 total, Holiday Fun Night (majority of money is for Santa) \$500.

**VOTE:** \$1500 budgeted for Family Activity: **PASS** unanimously

Teacher Appreciation: Coffee, **VOTE:** \$60/month to stock the coffee bar as a teacher treat. (\$540 total for the 9 months school is in session) **PASS** unanimously.

Decided that the parent/teacher conference lunch at the beginning of the year AND the teacher appreciation lunch at the end of the year will be pot-luck. Specific amount for this event is tabled until a later date.

Hand Soaps in the teacher’s bathroom. District supplies hand soap, group discussion on not supplying smelly soap for teachers, money PSP could put toward something else. **VOTE:** stop supplying smelly hand soap in staff bathrooms. **PASS.** In favor, 11. Against, 1.

PSP still has \$5264 that has not been allocated. This will be our “MISC” funds. Group start thinking of a capital project we could do for the school. Mural, climbing wall, finish sensory walk. Examples of previous “projects”: new Tiger mascot, new welcome mat, chrome books, new water fountain, bathroom painting & decals, etc.

(Breakdown)

Starting budget \$19,354.03

ITEM	Amount
General Activity/Field Trips	2500
“Discovery Specials” (library, pe, music, STEAM etc)	2500
Family Activities (dance/Fun Night)	1500
Coffee/teacher appreciation	540
Reserves	7000
Subtotal	14,040
Starting Budget	19,354.03
Not-Allocated/Misc Fund	5,314.03

Additional items that will be voted on when needed. (items PSP traditionally supplied in the past. These would come from MISC fund) Kindergarten graduation cupcakes \$75, Field Day, \$500. Printing needs to be discussed.

Anything else?:? Craft Fair Silent Auction items needed.

Meeting Called: 6:44 PM