

# **Workshop/Course Proposal Information**

If you are interested in proposing a workshop or course to be offered through the Washingtonville Teacher Center, please fill out the following form and return it to:

**Washingtonville Teacher Center  
C/O Round Hill School  
1314 Route 208  
Washingtonville, NY 10992  
Email: [csansone@ws.k12.ny.us](mailto:csansone@ws.k12.ny.us)**

Please attach your resume or CV if you are not a Washingtonville Central School District employee and this is the first time you have submitted a proposal to WTC. Thank you.

If you have any questions or need further information, please contact WTC at the above address or phone (845) 497-4065. Thank you.

**Washingtonville Teacher Center**  
**Course/Workshop Proposal Form 2018-19**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

1. Course/workshop title:

\_\_\_\_\_

2. For whom is your course designed? Please check all that apply.

\_\_\_ Primary Grade Teachers

\_\_\_ Elementary Teachers

\_\_\_ Middle School Teachers

\_\_\_ High School Teachers

\_\_\_ Teachers of a specific content area (please specify) \_\_\_\_\_

\_\_\_ Special Education Teachers

\_\_\_ Teaching Assistants

\_\_\_ School Nurses

\_\_\_ Other: \_\_\_\_\_

3. What are the three most important goals that you have for the participants who take your course?

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4. In what ways might student performance be impacted by the way the participants in your course use the information they have learned?

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5. Please list the Common Core Learning Standard(s) that will be addressed by your course.

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6. Please submit an outline of the course you propose to offer. Include the topics you propose to address at each session.

7. Please check the outcome level of this activity:

\_\_\_\_\_ Awareness Workshop (1-3 hours)

\_\_\_\_\_ Skill Development In-service Class (15 hours)

8. Exact number of hours your course or workshop will run: \_\_\_\_\_

*(WTA contract requires 15 hours per in-service credit.)*

9. Write a brief synopsis of the course/workshop that could be used in a course catalog or listing of Professional Development events:

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