

# CVS/caremark™ Prescription Reimbursement Claim Form

## Important!

- » Always allow up to 30 days from the time you receive the response to allow for mail time plus claims processing.
- » Keep a copy of all documents submitted for your records.
- » Do not staple or tape receipts or attachments to this form.
- » Reimbursement is not guaranteed and other contractor will review the claims subject to limitations, exclusions and provisions of the plan.



### STEP 1 Card Holder/Patient Information This section must be fully completed to ensure proper reimbursement of your claim.

#### Card Holder Information

<p><b>Identification Number (refer to your prescription card)</b></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p><b>Name (Last Name)</b></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p><b>Address</b></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p><b>Address 2</b></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p><b>City</b></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p><b>Country</b></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<p><b>Group No./Group Name</b></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p><b>(First Name)</b> <span style="float: right;"><b>(MI)</b></span></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p><b>State</b> <span style="margin-left: 100px;"><b>Zip</b></span></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
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#### Patient Information—Use a separate claim form for each patient.

<p><b>Name (Last Name)</b></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p><b>Date of Birth</b></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p><b>Relationship to Primary member</b></p> <p>Member <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other _____</p>	<p><b>(First Name)</b> <span style="float: right;"><b>(MI)</b></span></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p><b>Male</b> <input type="checkbox"/> <b>Female</b> <input type="checkbox"/></p> <p><b>Phone Number</b></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
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#### Other Insurance Information

**COB (Coordination of Benefits)**

Are any of these medicines being taken for an on-the-job injury?     Yes     No

Is the medicine covered under any other group insurance?     Yes     No

If yes, is other coverage:     Primary     Secondary

If other coverage is Primary, include the explanation of benefits (EOB) with this form.

Name of Insurance Company \_\_\_\_\_ ID# \_\_\_\_\_

#### Important! A signature is REQUIRED

**NOTICE**

Any person who knowingly and with intent to defraud, injure, or deceive any insurance company, submits a claim or application containing any materially false, deceptive, incomplete or misleading information pertaining to such claim may be committing a fraudulent insurance act which is a crime and may subject such person to criminal or civil penalties, including fines, denial of benefits, and/or imprisonment.

I certify that I (or my eligible dependent) have received the medicine described herein. I certify that I have read and understood this form, and that all the information entered on this form is true and correct.

**X**

Signature of Plan Participant	Date
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(Over)

**STEP 2****Submission Requirements:**

You **MUST** include all original “pharmacy” receipts in order for your claim to process. “Cash register” receipts will **only** be accepted for diabetic supplies. The minimum information that must be included on your pharmacy receipts is listed below:

- Patient Name
- Prescription Number
- Medicine NDC number
- Date of Fill
- Metric Quantity
- Total Charge
- Days Supply for your prescription (you need to ask your pharmacist for this “Day Supply” information)
- Pharmacy Name and Address or Pharmacy NABP Number

A valid Prescribing Physician’s NPI (National Provider Identification) number is required, please provide: \_\_\_\_\_

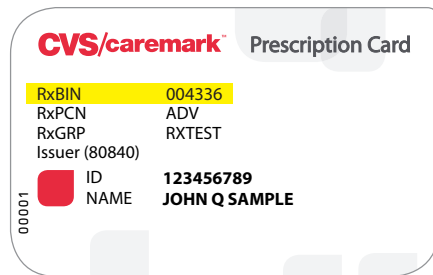
Prescribing physician’s information (all fields required):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, zip code: \_\_\_\_\_ Phone number: \_\_\_\_\_

Additional Comments
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**STEP 3****Mailing Instructions:**

The RXBIN # is located on front of your CVS/caremark Prescription ID card. Please see highlighted area to the left for reference. Match your RXBIN # to the addresses below.

**RXBIN # 610415 mail to:**

CVS/caremark  
P.O. Box 52116  
Phoenix, Arizona 85072-2116

**RXBIN # 004336 , 012114 or if you are unable to locate your bin # mail to:**

CVS/caremark  
P.O. Box 52136  
Phoenix, Arizona 85072-2136

**RXBIN # 610029 mail to:**

CVS/caremark  
P.O. Box 52196  
Phoenix, Arizona 85072-2196

**IMPORTANT REMINDER—To avoid having to submit a paper claim form:**

- Always have your card available at time of purchase.
- Always use pharmacies within your network.
- Use medication from your formulary list.
- If problems are encountered at the pharmacy, call the number on the back of your card.