

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

BOARD OF DIRECTORS' MEETING

November 4, 2019

Individuals with disabilities who may need a modification to participate in a board meeting should contact the superintendent's office as soon as possible in advance of a meeting so that special arrangements may be made.

CONSENT AGENDA

A consent agenda has been established by the board in order to eliminate the time-consuming task of acting on routine and repetitive business items. These items are now placed in a consent agenda package and will be voted on at one time. If you see an item on the consent agenda that you would like to have publicly discussed, please discuss your concern with a board member prior to action on the consent agenda.

Lake Washington School District Acronyms

AP: Advanced Placement	Quest: Highly Capable program for students in gr. 2-8
AVID: Advancement Via Individual Determination	Results (R): Results (<i>See Policy Governance - formerly known as End Results</i>). Goals set forth by the board, including the mission of the district.
B/SR: Board/Superintendent Relationship	RCW: Revised Codes of Washington
CADR: College Academic Distribution Requirements	RTI: Response to Intervention
CDSA: Common District Summative Assessments	SALT: Strategic Advisory Leadership Team
CEDARS: Comprehensive Education Data and Research System (CEDARS)	SBA: Smarter Balanced Assessment
CIA: Certificate of Individual Achievement	SBE: State Board of Education
CLT: Central Leadership Team	SCAP: School Construction Assistance Program
COE: Collection of Evidence	SEL: Social Emotional Learning
CTE: Career & Technical Education	SGP: Student Growth Percentile
DIBELS: Dynamic Indicators of Basic Early Literacy Skills	SIOP: Sheltered Instruction Observation Protocol
DLT: District Leadership Team (manager level and above, includes both certified and classified)	SIP: School Improvement Plan
ELL: English Language Learners	sMAS: Secondary Mobile Access for Students
ELPA21: English Language Proficiency Assessment for the 21st Century	STEM: Science, Technology, Engineering, and Mathematics
eMAS: Elementary Mobile Access for Students	UDL: Universal Design for Learning
ESEA: Elementary and Secondary Education Act	WA-AIM: Washington – Access to Instruction and Measurement
ESSA: Every Student Succeeds Act	WAC: Washington Administrative Codes
GC: Governance Culture (See Policy Governance)	WaKIDS: Washington Kindergarten Inventory of Developing Skills
GC/CM: General Contractor/Construction Management	WaNIC: Washington Network for Innovative Careers
HiCap: Highly Capable Program	WCAS: Washington Comprehensive Assessment of Science
HSBP: High School and Beyond Plan	WCAP: Washington Comprehensive Assessment Program
KISN: Kindergarten Intensive Safety Net	WIDA AMS: Alternative ELL Assessment
KPI: Key Performance Indicators	WSIF: Washington School Improvement Framework
LDA: Locally Determined Assessment	WSSDA: Washington State School Directors Association
LEAP: Learning Enhancement & Academic Planning	
MTSS: Multi-Tiered Systems of Support	
NSBA - National School Board Association	
OE: Operational Expectations (See Policy Governance)	
OSPI: Office of Superintendent of Public Instruction	
PBIS: Positive Behavioral Interventions and Supports	
PCC: Professional Community & Collaboration	
PDSA: Plan, Do, Study, Act	
PLC: Professional Learning Community	
Policy Governance: A governance process used by the school board. This sets forth “Results (R)” that the superintendent must reach, while abiding by “Operational Expectations (OE).” R include the district’s mission. OEs provide the boundaries for how the superintendent and staff can get to the goals. See the board policy section on web site for more information.	

October 30, 2019

Siri Bliesner
President, Board of Directors
Lake Washington School District No. 414
Redmond, WA 98052

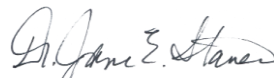
Dear Ms. Bliesner

I am transmitting herewith the agenda for the Board of Directors' regular meeting of November 4, 2019 beginning at 7:00 p.m. in the Board Room of the Resource Center, 16250 NE 74th Street, Redmond, WA.

Order of Business

1. Convene, Roll Call
2. Approve Agenda
3. Host School
4. Public Comment
5. Consent Agenda
6. Non-Consent Agenda
7. Program Report
8. Legislative Update
9. Superintendent Report
10. Board Member Comments
11. Adjourn

Sincerely,



Dr. Jane Stavem
Superintendent

LAKE WASHINGTON SCHOOL DISTRICT

Board of Directors' Meeting

L.E. Scarr Resource Center Board Room

November 4, 2019

5:00 p.m. Study Session

Topics:

- Graduation Pathways
- Review of Reasonable Interpretation and Indicators (RI) Operational Expectations (OE) Policy 13
 - OE-13, Technology

Location: Sammamish, Resource Center

<u>Time</u>	<u>Action</u>	<u>Tab</u>	<u>Page</u>
7:00 p.m.	Convene, Roll Call		
	Approve Agenda		
	Host School		
	▪ Native American Program – Mary Wilber, Project Director		
	Public Comment		
	Consent Agenda)		
	▪ Vouchers		
	▪ Minutes - {October 21 board meeting and study session}	1	1
	▪ Human Resources Report	2	5
	▪ Instructional Materials Adoption	3	7
	▪ Donations	4	9
	Non-Consent Agenda		
	▪ Presentation by Horizon Housing Alliance	5	10

<u>Time</u>	<u>Action</u>	<u>Tab</u>	<u>Page</u>
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Program Report

Public and Community Affairs

- 2020 Legislative Priorities

Superintendent Report

Board Member Comments

Executive session to consider the selection of a site or the acquisition of real estate by lease or purchase and the minimum price at which real estate will be offered for sale or lease

Adjourn

Next Board Meeting:

November 18, 2019 5:00 p.m. Study Session, *Location: Sammamish, Resource Center*
Topics: TBD
7:00 p.m. Board Meeting, *Location: Board Room, Resource Center*

**L.E. Scarr Resource Center
16250 NE 74th Street
Redmond, WA 98052**

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Study Session
October 21, 2019

The October 21, 2019 study session was called to order by President Siri Bliesner at 5:00 p.m.

CALL TO ORDER

Members present: Siri Bliesner, Chris Carlson, Cassandra Sage, Mark Stuart, and Eric Laliberte.

ROLL CALL

Present: Superintendent Jane Stavem.

The following topics were discussed:

TOPICS

- Enrollment Software Demonstration
- Review of Reasonable Interpretation and Indicators (RI) Operational Expectations (OE) Policies 10-11
 - OE-10, Learning Environment
 - OE-11, Instructional Program

The board convened into executive session at 6:10 p.m. to discuss the selection or the acquisition of real estate by lease or purchase and the minimum price at which real estate will be offered for sale or lease. The meeting was reconvened at 6:30 p.m.

EXECUTIVE SESSION

The meeting was adjourned at 6:30 p.m.

ADJOURNMENT

Siri Bliesner, President

Jane Stavem, Superintendent

Diane Jenkins
Recording Secretary

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
October 21, 2019

The board meeting was called to order by President Siri Bliesner at 7:10 p.m.

CALL TO ORDER

Members present: Siri Bliesner, Mark Stuart, Chris Carlson, Eric Laliberte, and Cassandra Sage.

ROLL CALL

Present: Superintendent Jane Stavem.

Chris Carlson moved to approve the agenda. Seconded by Mark Stuart.

APPROVAL OF AGENDA

Motion carried.

Several members of Lake Washington Education Support Professionals (LWESP), staff, and parents addressed the board in support of a favorable outcome for LWESP bargaining.

PUBLIC COMMENT

Chris Carlson moved to approve the consent agenda. Seconded by Eric Laliberte.

CONSENT AGENDA

Siri Bliesner, yes; Mark Stuart, yes; Chris Carlson, yes; Eric Laliberte, yes; and Cassandra Sage, yes.

Motion carried.

Approval of the October 7 study session and board meeting minutes.

APPROVAL OF MINUTES

Approval of October 21, 2019 Human Resources Report.

APPROVAL OF HUMAN RESOURCES REPORT

Approves submittal of the 2019-20 renewal applications for the State Highly Capable Student Program, State Transitional Bilingual Plan, and the Federal Perkins 5-Year Application Plan - District Package and Skill Center Package, as presented.

FEDERAL AND STATE REMEDIATION PROGRAMS ANNUAL RENEWAL APPLICATIONS, 2019-20

Accepts the constructability review report for the Lake Washington High School Addition project.

CONSTRUCTABILITY REVIEW REPORT LAKE WASHINGTON HIGH SCHOOL ADDITION PROJECT (SITE 84)

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

Board of Directors' Meeting

October 21, 2019

Authorizes the superintendent or her designee to approve construction Change Order No. 1 with Lease Crutcher Lewis for the Margaret Mead Elementary School Rebuild and Enlarge project in the amount of \$650,958 plus sales tax. Approval of this change order results in a revised GMP of \$39,338,361.

GC/CM CONSTRUCTION
CHANGE ORDER NO. 1
MARGARET MEAD
ELEMENTARY SCHOOL
REBUILD AND ENLARGE
PROJECT (SITE 58)

Authorizes the superintendent or her designee to approve construction Change Order No. 1 with Lease Crutcher Lewis for the Peter Kirk Elementary School Rebuild and Enlarge project in the amount of \$549,860 plus sales tax. Approval of this change order results in a revised GMP of \$37,507,594.

GC/CM CONSTRUCTION
CHANGE ORDER NO. 1
PETER KIRK ELEMENTARY
SCHOOL REBUILD AND
ENLARGE PROJECT
(SITE 09)

Accepts the donations/grants as identified -

DONATIONS

Acceptance from Ben Franklin PTA to Franklin Elementary School in the amount of \$13,200.00 to support classroom enrichment (\$5,000.00), outdoor education (\$2,700.00), and professional development (\$5,500.00).

Acceptance from John Muir Elementary PTSA to Muir Elementary School in the amount of \$10,000.00 to support classroom enrichment (\$8,500.00), safety patrol (\$750.00), and supplies/materials at principal discretion (\$750.00).

Acceptance from Samantha Smith PTSA to Smith Elementary School in the amount of \$28,662.45 to provide stipends for student council, Accelerated Math, Accelerated Reader, and Read Naturally after school clubs (\$7,398.45), student scholarships (\$1,550.00); purchase magazine subscriptions (\$3,480.00); and support assemblies (\$2,500.00) and classroom enrichment (\$13,734.00).

Acceptance from Mark Twain PTSA to Twain Elementary School in the amount of \$7,399.00 to support classroom enrichment (\$3,700.00); and provide stipends for student council and family & student engagement (\$3,699.00).

Acceptance from Laura Ingalls Wilder Elementary PTSA to Wilder Elementary School in the amount of \$31,515.34 to provide substitutes (\$625.00) and stipends for student council, safety patrol, Watch DOGS, Hands-on Science, Math Olympiad, Wilder about Reading, and motor skills enrichment (\$16,029.98); support field trips (\$5,100.00), and professional development (\$1,000.00); and purchase office (\$1,750.00) and classroom supplies for specialists (\$2,208.00), RAZ kids site license (\$800.00), and library books (\$4,002.36).

Acceptance from Kaplita Fam Foundation to Inglewood Middle School in the amount of \$2,000.00 to support Fun Run.

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

Board of Directors' Meeting

October 21, 2019

Acceptance from Northstar Community Jr. High Ad/Northstar Parent Fund to Northstar in the amount of \$18,563.83 to support classroom enrichment (\$5,000); to provide stipends for yearbook, music, field trips, activities, community building, and after school clubs (\$13,563.83).

TOTAL \$111,340.62

NON-CONSENT AGENDA

ENROLLMENT UPDATE

Barbara Posthumus, Associate Superintendent, Business and Support Services, provided an update on enrollment. She presented this year's October 1 enrollment count report and October 1 enrollment for the past five years. Currently, there are 31,106 students. She highlighted the 2019-20 budgeted and actual enrollment. Running Start enrollment has increased from 352 to 805 over the past five years. The Lake Washington School District (LWSD) has gone from the 6th largest school district to the 2nd largest school district in five years. LWSD is one of the fastest growing school districts in the Puget Sound area; she presented enrollment information from neighboring and the six largest schools districts in the state. The district has had 11 straight years of enrollment increases; from 2008-2019 the district's enrollment grew by an average of 667 students per year. She reviewed demographic information.

Ms. Posthumus reported that the LWSD has contracted with Flo Analytics to enhance the district's long-range enrollment projections.

Robert Foster, Associate Director, Support Services, highlighted the effective use of resources at Transportation which is alignment with the District's Strategic Plan. Over 8,900 students are transported daily. Over 1.3 million miles are driven annually. He noted that the Washington State Patrols conducts two safety inspections each year; the district has received the highest rating for over 15 years. He provided updates on the types of buses and staffing/training requirements. He reported that new this fall is a new bus app, My Stop, which can be used to communicate to parents. In addition, the district has been working with Metro to increase accessibility to ORCA cards for students.

STRATEGIC PLAN
CONNECTION -
TRANSPORTATION

Siri Bliesner read a proclamation from the Governor Jay Inslee proclaiming the week of October 21-25 as School Bus Safety Week.

NON-CONSENT AGENDA

Eric Laliberte noted that a joint meeting with area school districts will be held on October 30 to discuss legislative priorities and strategies.

LEGISLATIVE UPDATE

Dr. Stavem provided a report on her participation at the League of Innovative Schools conference. She explained that this initiative was designed to stir innovation into public schools by the federal government. It has grown over the years to include over 120 school districts on the leading edge of innovation to looked at best practices and learn from each other. She provided highlights of this conference.

SUPERINTENDENT
REPORT

Eric Laliberte moved to adjourn. Seconded by Chris Carlson.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 8:40 p.m.

Siri Bliesner, President

Jane Stavem, Superintendent

Diane Jenkins
Recording Secretary

Human Resources Board Report

November 4, 2019



NEW PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary/Rate</u>	<u>Start Date</u>	<u>Reason</u>
Alfred, Sally	Health Services Specialist I	Special Services	\$42.94	06/03/19	Repl. K. Romar
Armeni, Eden	Bus Driver	Transportation	\$25.57	03/20/19	Budgeted
Cervantes, Myra	Custodian	Redmond Elem/Redmond MS	\$21.28	06/03/19	Repl. J. Rizo
Correa Colorado, Victor	Custodian	Dickinson Elem/Evergreen MS	\$21.28	05/09/19	Repl. A. Marin
Fudge, Kelly NC	Teacher	Franklin Elem	C-0	10/21/19	Leave Replacement
Haddadi, Abdelaziz	Custodian	Eastlake HS	\$21.28	06/03/19	Re-hire
Lantz, Meghan	Bus Driver	Transportation	\$25.57	03/20/19	Budgeted
Leitch, Ronald	Bus Driver	Transportation	\$25.57	03/06/19	Budgeted
McRae, Kathy	Application Specialist	Resource Center	\$82,220.00	08/01/19	Budgeted
Momaney, Nicole NC	Counselor	Redmond MS	A-0	09/10/19	Leave Replacement
Morosan, Daniela	Head Custodian II	Finn Hill MS	\$24.26	08/06/19	Repl. B. Fornia
Nylin, Patricia	Insurance & Claims Coordinator	Support Services	\$106,585.00	07/01/19	Repl. J. Crotty
Padilla, Jonathan	Custodian	Eastlake HS	\$21.28	06/13/19	Repl. R. Garcia
Pattillo, Christopher	Lead Custodian	Kirkland MS	\$21.77	08/19/19	Repl. E. Williams
Postadan, Teddy	Lead Custodian	Kamiakin MS	\$21.77	08/12/19	Repl. D. Morosan
Sims-Fahey, Mitchell	Custodian	McAuliffe Elem	\$21.28	06/03/19	Repl. M. Balisa

RETIREMENTS/RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start</u>	<u>Effective Date</u>	<u>Reason</u>
Buric, Nada	Custodian	Audubon Elem	12/05/16	11/27/19	Resignation
Enfield, R. Oisin	Bus Driver	Transportation	11/04/15	10/28/19	Resignation
Escarda, Maxwell	Messenger	Warehouse	07/09/18	10/24/19	Resignation
Glass, Jonathan	Teacher	Tesla STEM	08/26/19	10/18/19	Resignation
Jain, Charu	Ready Start/Head Start Teacher	Wilder Elem	02/21/17	11/15/19	Resignation
Johns (rev), Rachael	Custodian	Inglewood MS	06/03/19	10/04/19	Resignation
Kasiri, Sara	Teacher	Bell Elem	10/04/17	10/16/19	Resignation
Link, June	Health Services Specialist I	Special Services	08/24/15	11/13/19	Resignation

Human Resources Board Report November 4, 2019



RETIREMENTS/RESIGNATIONS/TERMINATIONS - Con't

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start</u>	<u>Effective Date</u>	<u>Reason</u>
Peach, Kimberly	Teacher	Carson Elem	08/26/19	10/31/19	Resignation
Swensen, Heidi	Special Ed Para Ed	Barton Elem	09/05/18	12/31/19	Resignation
Todd, Brittany Lauren	Instructional Assist	Timberline MS	08/28/19	10/25/19	Resignation
Torres, Yuliana	Special Ed Para Ed	Frost Elem	11/20/17	10/30/19	Resignation

CHANGE OF CONTRACTUAL STATUS

<u>Name</u>	<u>Location</u>	<u>Change</u>	<u>Effective Date</u>
Lee, Dee Anna	Barton Elem/Redmond Elem	.2 P to .2 P/.1 NC	09/25/19
Vigeland, Allison	Parks Elem	.5 C to 1.0 C	10/02/19

INSTRUCTIONAL MATERIALS ADOPTION

November 4, 2019

SITUATION

RCW 28A.320.230 and the SPI Bulletin No. 191-67 establish that each school district shall maintain an Instructional Materials Committee to assist in recommending instructional materials to be used in the respective schools of the district and that the final approval of such material is the responsibility of the Board of Directors.

The following books have been recommended by the Instructional Materials Committee for district-wide adoption. The items recommended for adoption are:

Title: Year of the Hangman
Author: Gary L. Blackwood
Publisher: G.P. Dutton Children's Books
Copyright: 2002
No. of Copies: 32
Price: \$9.26 per book
School Requesting: Kirkland Middle School
Classification: Grade 7

Title: 5 Steps to a 5: AP Physics: Algebra-Based 2020
Author: Christopher Bruhn
Publisher: McGraw-Hill
Copyright: 2019
No. of Copies: 60
Price: \$10.98 per book
School Requesting: Eastlake High School
Classification: Grade 10

Title: Born a Crime
Author: Trevor Noah
Publisher: Spiegel & Grau
Copyright: 2016
No. of Copies: 100
Price: \$8.99 per book
School Requesting: Redmond High School
Classification: Grade 9

Title: Styer-Fitzgerald Functional Academics
Author: Candice Styer, Suzanne Fitzgerald
Publisher: Specially Designed Education Services
Copyright: 2017
No. of Copies: 17 sets
Price: \$2,935.00 per set
School Requesting: Special Services
Classification: K-8

Title: Lakeshore Leveled Library
Author: Varies by Book
Publisher: Lakeshore Learning
Copyright: 2003
No. of Copies: 9 library sets
Price: \$459.99 per set
School Requesting: Special Services
Classification: Elementary Learning Centers

Title: English 3D
Author: Kate Kinsella
Publisher: Houghton Mifflin
Copyright: 2014
No. of Copies: 100 District Wide
Price: \$25.40 Student Book; \$17.25 Issues Book
School Requesting: Special Services
Classification: Grades 4-12

RECOMMENDATION

The district's Instructional Materials Committee has reviewed a series of instructional materials as to their instructional purpose, readability level, and treatment of minorities and gender. The above instructional materials satisfy the selection criteria as cited in the local administrative policy IIAA-R and it is recommended that the instructional materials be adopted for use in the Lake Washington schools.

DONATIONS

November 4, 2019

SITUATION

Individuals and/or groups periodically desire to make monetary donations to the school district. Monetary donations which exceed \$1,000 are submitted for board approval. Following is a list of those requests for the time period including the individual or group making the request, the amount of donation and the purpose for which the funds are to be used.

<u>From</u>	<u>Amount</u>	<u>Purpose</u>
Clara Barton Elementary PTSA to Clara Barton Elementary School	\$28,668.48	To provide student scholarships (\$2,500.00) and stipends for choir, math club, games club, tech club, and outdoor education (\$12,278.48); purchase library books (\$1,730.00); and support classroom enrichment (\$12,160.00).
Inglewood Middle School PTSA to Inglewood Middle School	\$5,384.76	To purchase novels (\$2,105.00), musical instruments, and supplies (\$3,279.76).
Stella Schola PTO to Stella Schola	\$2,859.75	To provide stipends for honor society and activities coordinator.
TOTAL	\$36,912.99	

RECOMMENDATION

The Board of Directors accepts the donations as identified at the November 4, 2019 board meeting.

PRESENTATION BY HORIZON HOUSING ALLIANCE

November 4, 2019

SITUATION

Horizon Housing Alliance's (Horizon) is proposing a multi-family low-income apartment housing project for households exiting homelessness. This development is located at 16225 NE 87th St, Redmond, WA, the site of the current Together Center. The project is a 284-unit development and 80-units will be owned by Horizon. Of these 80-units, 60 units will be for families exiting homelessness. Horizon is partnering with the Together Center to redevelop the site to create permanent housing and an improved human services campus.

Patrick Tippy, Director of Housing Development, Horizon Housing Alliance, will present information as required by ARCH and other housing funding agencies.

RECOMMENDATION

The Board of Directors will receive information regarding development of a multi-family low-income apartment housing project for households exiting homelessness by the Horizon Housing Alliance.