

MORRIS SCHOOL DISTRICT
MORRISTOWN HIGH SCHOOL, LEARNING COMMONS

REGULAR BUSINESS MEETING

November 04, 2019 – 6:30 P.M

CALL TO ORDER STATEMENT
ROLL CALL

OPEN PUBLIC MEETING

Mrs. Nancy Bangiola
Mrs. Meredith Davidson
Dr. Peter Gallerstein
Ms. Linda K. Murphy
Mr. Vij Pawar
Ms. Lisa Pollak
Mrs. Ann Rhines
Mr. Alan Smith
Ms. Melissa Spiotta

MORRIS PLAINS REPRESENTATIVE

Ms. Lucia Galdi

STUDENT REPRESENTATIVES

Ms. Katherine Baskin
Ms. Briana Franco

EXECUTIVE SESSION

6:30 P.M.

OPEN SESSION

7:30 P.M.

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

-1982 Girls 400 Freestyle Relay Team Recognition
-MEF Festival of Books Presentation
-Morris Tutoring Collaborative Recognition
-Standardized Test Data Analysis

PRESIDENT'S REPORT

PUBLIC COMMENT
COMMITTEE REPORTS

1 Hour (3 minutes per person)

BUSINESS AGENDA
Communications

All correspondence to the board must be
addressed through the board secretary. Copies
are available in the Board
Secretary's Office

Minutes

Policy

Educational Matters

Pupil Service

Human Resources

Business Matters

NEW BUSINESS BROUGHT BEFORE THE BOARD

EXECUTIVE SESSION

ADJOURNMENT

EXECUTIVE SESSION

Motion #1 AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on November 04, 2019 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

☒ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters

☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.

☐ "(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) reconvene and immediately adjourn or reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

October 21, 2019

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

October 21, 2019

POLICY

BOARD COMMITTEES- Revised

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the revised members of board committees as per the attached.
Revisions in bold

SECOND READING

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve for second reading the following new/revised bylaws/policies/regulations:

[9400 NEWS MEDIA RELATIONS](#)

EDUCATIONAL MATTERS

HARASSMENT, INTIMIDATION, AND BULLYING REPORT

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, October 21, 2019.

2019-2020 COMMUNITY TUTORING PARTNERSHIPS

Motion #2 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve the Community Tutoring Partnerships (SOAR, MAP, MEF Community Volunteer Program, COGIC) for the 2019-2020 school year.

PROFESSIONAL DEVELOPMENT

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the following Professional Development:

Program: Professional Development
Description: Blended Learning, Health, Social Studies PD, K-5
Dates: November 5, 2019
Funding: Local

Program: Professional Development
Description: World Language PD at FMS
Dates: November 5, 2019
Funding: Local

Program: Professional Development
Description: Sheltered English Instruction (SEI), K-5 Science, MHS Electives & PE/Health
Dates: November 5, 2019
Funding: Local

FAMILY ENGAGEMENT SESSIONS

Motion #4 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve staff for the following:

Program: Title I & Title III Family Engagement Sessions
Description: Family Engagement to help families access learning and higher levels of proficiency toward standards.
Funding Source: Title I and III
Staff: All certificated staff

EXPLANATION:

Family Engagement sessions are designed to help families access learning and higher levels of proficiency toward standards. For Title I: To help students who are failing, or most at risk of failing, to meet state academic standards. For Title III: To help students attain English language proficiency and meet state

academic standards. Sessions will be presented at each school that receives funding. In addition to the academic focus of the sessions, presenters will also connect parents/families to resources in the community.

DISTRICT PRIORITY:

*In support of the Way Forward commitments to **Student & Community Wellness**: “Educate (community) to increase access to academic and life success.” **Mastery: Language Arts & Math** the family engagement sessions provide techniques for families to use as a way to support success toward mastery of standards. In addition, to support our **Equity & Inclusion Action Plan Relationship & Partnership** goal to “Enhance our family partnerships by providing training for families.”*

PROFESSIONAL DEVELOPMENT – COMPUTER SCIENCE EDUCATION RESEARCH PROJECT

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the following Professional Development:

Program:	Professional Development
Description:	Computer Science Education Research Project: Improving the Outcomes of Hispanics in AP Computer Science
Dates:	November, 2019 - March 7, 2020 (various dates)
Funding:	Google funded
Staff:	One staff member

PUPIL SERVICES

2020 IDEA FINAL REPORT CARRYOVER

Motion # 1 that, upon the recommendation of the Superintendent, the Board of Education approve submission of the 2019 IDEA Final Report and to accept carry-over funds which are available for appropriate use between July 1, 2019 and June 30, 2020, as follows:

	Public	Non-Public
IDEA – Part B	\$11,542	\$38,864

EXPLANATION

Unexpended funds from the 2019 IDEA Grant are rolled over as carry-over funds and available for use in the 2020 IDEA grant.

IDEA AMENDMENT APPLICATION

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve submission of the IDEA amendment application for the FY 2020 and accepts the grant modifications for these funds in the amount of \$1,599,430.

FY'20	FY'20	FY'19	FY'19	
Public	Non-Public	Public	Non-Public	TOTAL
\$1,444,242	\$104,782	\$11,542	\$38,864	\$1,599,430

EXPLANATION

The FY2020 application is being amended to include 2018-2019 IDEA carry-over funds.

STIPULATION OF SETTLEMENT

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve Stipulation of Settlement resolving a dispute pertaining to student #610915. The Stipulation of Settlement is on file in the office of the Director of Pupil Services. It does not include an exchange of funds.

HUMAN RESOURCES

ABOLISH POSITION(S) 2019-2020

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education abolish the following position(s) for the 2019-2020 school year:

- (1) 0.5 Assistant Dispatcher, Transportation (eff. 01/01/20)
- (1) 1.0 Special Education Teacher, MHS/FMS (eff. 12/14/19)

ESTABLISH POSITION(S) 2019-2020

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education establish the following position(s) for the 2019-2020 school year:

- (1) 1.0 Assistant Behavior Specialist, PS
- (1) 1.0 Assistant Dispatcher, Transportation
- (1) 1.0 Special Education Teacher, FMS (eff. 12/14/19)
- (1) 0.5 Teacher Assistant, PS

APPOINTMENT(S) 2019-2020 */**

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Carlisle, Kathleen 1.0 School Psychologist, PS	\$87,352 DOC, Step 16	10/28/19-06/30/20	<u>In place of:</u> Sjovall, D. Leave Replacement
Dudzinski, Christine 1.0 Asst. Dispatcher, Trans.	\$45,000	11/18/19-06/30/20	Est. 11/04/19

* Pending probationary period

** Pending completion of paperwork

SUBSTITUTE APPOINTMENTS 2019-2020

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2019-2020 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Buildings & Grounds

Tecalco-Carbajal, Eleuterio (eff. 10/29/19)

Teacher

Brown, Stephanie (eff. 10/28/19)

Christodoulou, Vasilias

Meeks, Maureen (eff.10/29/19)

LEAVE(S) OF ABSENCE 2019-2020

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Glynn, Maricela 1.0 ABS, MHS	10/21/19-06/30/20 ** - FMLA (Intermittent)
Moreno, Lauren 1.0 School Nurse, MHS	02/18/20-04/13/20 * - Maternity 04/14/20-06/30/20 ** - FMLA
Pisciotta, Allison 1.0 ELA, MHS	03/04/20-04/01/20 * - Maternity 04/02/20-06/30/20 ** - FMLA
Valverde, Dunnia 1.0 Custodian, B&G	01/21/20-02/17/20 * - Maternity 02/18/20-05/11/20 ** - FMLA

* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.

** Without pay/with benefits

TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2019-2020

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary (**revisions in bold**) for the following certified and non- certificated staff:

Employee	Former Assignment	New Assignment	Effective	Salary
Koba, Migdonia	0.5 Teacher Assistant, AV	1.0 ABS, PS	10/28/19	\$25,760 (\$20 per hour 7 hrs per day 184 days year \$ <u>375</u> longevity \$26,135 Total
Shaw, Tyronica	0.5 ABS, PS	1.0 ABS, PS	10/21/19	\$25,760 (\$20 per hour 7 hrs per day 184 days year \$ 700 longevity \$26,135 Total

EXTRA PAY 2019-2020

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions for the 2019-2020 school year:

FRELINGHUYSEN MIDDLE SCHOOL – CO-CURRICULAR					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
Drama					
Director	Montague, Tara	15	\$5,428	4	\$6,908
Production Crew Advisor	Montague, Tara	14	\$1,809	3	\$2,547

INVOLUNTARY TRANSFERS 2019-2020

Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve compensation in the amount of \$100 to each of the following staff members due to involuntary transfer for the 2019-2020 school year:

Staff Member	2019-2020 Assignment	2019-2020 Assignment
Ruta, Linda	1.0 .School Nurse, SX	1.0 School Nurse, MHS (eff. 10/14/19)

SWIM TEAM RENTALS SITE MANAGERS AND LIFEGUARDS 2019-2020

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the following individuals as site managers and lifeguards for the swim team rentals.

Site Managers - \$75 per event

Chase, Christina
Componile, Bernadette
Gelegonya, Donna
Prevete, Kathleen
Sparano, Robert
Weller, Michael

Lifeguards - \$15 per hour

Fleischman, Anna
Gaudioso, Jillian
Gorman, Niahm
Kannisto, Mirando
McCarthy, Lauren
Mihalik, Kiley
Plott, Ava
Reidy, Clíodhna
Rider, Eric
Stanton, Perpetua

EXPLANATION: The monies to cover these costs are being paid from the pool use rentals.

COMMUNITY SCHOOL 2019-2020

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following Sunrise/Sunset staff (retroactive to October 29, 2019) :

Jorge, David	Assistant	\$13.00/hr
Moaven, Parvaneh	Assistant	\$13.00/hr
Talmage, Sarah	Assistant	\$13.00/hr

EXPLANATION: Salaries to be paid out of collected tuition.

SPECIAL OLYMPICS UNIFIED FITNESS GRANT PROGRAM 2019-2020

Motion #11 that, upon the recommendation of the Superintendent the Board of Education approve the following:

Program:	Special Olympics Unified Fitness Grant Program
Description:	To promote unified sport activities, positive school climate and culture, and engage all students in inclusive activities
Staff Members:	Grossman, Suzanne, Woodland - \$500 Jones, Steven, Hillcrest - \$500 Lipari, Erin, Hillcrest - \$500 Patten, Kelly, Hillcrest - \$500 Rizzolo, Cathie, Woodland, - \$500 Tirri, Kristina, Woodland - \$500
Dates:	September 1, 2019 through June 30, 2020
Funding Source:	Special Olympics Unified Fitness Grant Program

EXPLANATION: Special Olympics Unified Fitness Grant will be reimbursing the Morris School District for the staff stipends, t-shirts, banners and equipment.

HUMAN RESOURCES/CURRICULUM

PROFESSIONAL DEVELOPMENT

Motion #12 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following Professional Development:

Program:	Professional Development
Description:	Blended Learning, Health, Social Studies PD, K-5
Dates:	November 5, 2019
Funding:	Local
Rate:	As per contract language; Not to exceed 8 hours total (planning & presenting)

K-5 Facilitators:
Artiga, Maria
Babula, John
Biller, Heidi
Fortmuller, Alison
Gilson, Wendy

Graziano, Brittany
Hall, Vicki B.
Harpaul, Celia
Hodge, Nichole
Jacobus, Amy
Jones, Robert
Jones, Steven
Korman, Kari
Leeson, Kristin
Lipari, Erin
Michel, Hailee
Milesky, Susan
Nair, Rajashree
Nally, Ryan
Pencinger, Jennifer
Salas, Teddie
Sparano, Robert
Tirri, Kristina
Toye, Crystal
Vazquez, Uray
Vila Chave, Maria

Motion #13 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following Professional Development:

Program:	Professional Development
Description:	World Language PD at FMS
Dates:	November 5, 2019
Funding:	Local
Rate:	As per contract language; Not to exceed 8 hours total (planning & presenting)

Corke, Caroline
Dodson, Samantha
Makar, Youstina
Muster, Anna

Motion #14	Program:	Professional Development
	Description:	Sheltered English Instruction(SEI), K-5 Science, MHS Electives & PE/Health
	Dates:	November 5, 2019
	Funding:	Local
	Rate:	As per contract language; Not to exceed 8 hours total (planning & presenting)

EXPLANATION:

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

FAMILY ENGAGEMENT SESSIONS

Motion #15 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve staff for the following:

Program:	Title I & Title III Family Engagement Sessions
Description:	Family Engagement to help families access learning and higher levels of proficiency toward standards.
Funding Source:	Title I and III
Staff:	All certificated staff
Rate:	\$38 per hr.

EXPLANATION:

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

PROFESSIONAL DEVELOPMENT – COMPUTER SCIENCE EDUCATION RESEARCH PROJECT

Motion #16 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following Professional Development:

Program:	Professional Development
Description:	Computer Science Education Research Project: Improving the Outcomes of Hispanics in AP Computer Science
Dates:	November, 2019 - March 7, 2020 (various dates)
Funding:	Google funded
Rate:	Stipend

Johnson, Tiffany

BUSINESS MATTERS

Financial Reports

Motion #1 **Financial Reports of the Secretary to the Board of Education**
that the Board of Education approve the following financial reports as on
file in the Business Administrator's office for the month of **September 2019.**

Fund 10 -- General Fund
Fund 20 -- Special Revenue Fund
Fund 30 -- Capital Projects Fund
Fund 40 -- Debt Service Fund

Statement of Cash Balances

that the Board of Education accept the Statement of Cash Balances for the month of
September 2019 which are reconciled with the Board Secretary's Reports by
fund for that month.

Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **September 2019**
after review of the Secretary's monthly financial report (appropriations section) and
upon consultation with the appropriate district officials, to the best of our knowledge,
no major account or fund has been over expended in violation of N.J.A.C.
6A:23-2.11(a) and that sufficient funds are available to meet the district's financial
obligations for the remainder of the fiscal year.

Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **September 2019** no
budgetary line item account has been over expended in violation of N.J.A.C.
6A:23-2.11 (b).

Business Administrator/Board Secretary **November 04, 2019**
Date

BUDGET TRANSFERS

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve
the Budget Transfers as on file in the Business Administrator's Office for the
2019-2020 budget through **September 2019.**

BILLS LIST 2019-2020

Motion #5 that upon the recommendation of the Superintendent, the Board of Education approve
the attached 2019-2020 bills list for the period ending:

October 31, 2019 (payroll)
November 04, 2019

PAYMENTS

- Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve Payment #1 to Punjab Restoration Co. LLC, in the amount of \$107,946.26 for work on the Masonry Repointing at Morristown High School through September 20, 2019.
- Motion #7 that upon the recommendation of the Superintendent, the Board of Education approve Final Payment to AB Contracting, Inc., in the amount of \$18,642.01 for work on the Transportation Building Renovations through September 10, 2019.
- Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve Payment #3 to Mark Construction, Inc., in the amount of \$105,775.40 for work on the Toilet Renovations at Morristown High School and Thomas Jefferson School through October 16, 2019.

DONATION

- Motion #9 that upon the recommendation of the Superintendent, the Board of Education approve a donation in the amount of \$7,412.50 from Mr. and Mrs. Bashant to support the MHS Theater group. A letter of appreciation will be sent to the donors for supporting the students of the district.

PROFESSIONAL SERVICES 2019-2020 - Revised

- Motion #10 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, there exists a need for professional services for 2019-2020 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in an amount not to exceed as follows:

Behavior Analysts of NJ, LLC	Direct and Indirect Services	
	BCBA-D - Consultative Services	\$175/hour
	BCBA-D - Professional Development	\$150/hour
	BCBA	\$125/hour
	Direct Instructor	\$100/hour
	Direct Intensive Instruction	\$75/hour
	Parent Training and Education	\$150/hour

EXPLANATION

Original motion approved on June 3, 2019, motion #24. Amendment is in **bold**.

TRAVEL & REIMBURSEMENT

Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.