

OCTOBER NEWSLETTER

DSD Custodial

Learning First!

GENERATORS

Be sure to check the fuel in your generators on a weekly basis. If they are running low on fuel, please call in a work order at 801-402-5600.

TRIM ORNAMENTAL GRASSES

Now is the time to be trimming the ornamental grasses! Bundle the grass, tape it, and measure at least 9 inches from the ground before cutting with hedge trimmers. The grass cannot be cut shorter than 9 inches or it will not make it through the winter.

ROOF DRAINS

With winter approaching, please walk your roof and check your roof drains. Make sure there are no foreign objects or debris. Verify the covers are in place if they are damaged or missing call in a work order immediately to 801-402-5600.

WINTER IS COMING

Please check your snow shovels and salt supply NOW. Winter is fast approaching so please plan accordingly.

During the next week, be sure start all your school's gasoline-powered winter equipment including, but not limited to snowblowers, ATVs/RTVs, etc.

Allow the equipment to run for a minimum of 5 minutes. If any repairs are needed, please call in a work order as soon as possible.

SNOW REMOVAL

Please make note of the requirements concerning snow removal:

- Snow needs to be removed within 24 hours, no matter the day.
- We must remove snow from ADA ramps, parking stalls, dumpster areas, critical walking areas, and 3 feet around each fire hydrant.
- Do NOT use an ATV/RTV to remove snow from playgrounds and/or parking lots.

If your principal would like the playground cleared of snow, they will need to hire a contractor and pay from their school budget.

NEW CORE TOILET PAPER

We have switched toilet paper out in the warehouse from a coreless to one with a very small core. The SKU number has not changed. If you have any questions, contact your coordinator.

UPCOMING EVENTS

NOVEMBER 1

TEACHER PREP DAY

All custodians are to be at work unless prior arraignment have been made.

NOVEMBER 1

NEW HEAD CUSTODIAN TRAINING

Training for all new elementary head custodians in the Custodial Services Training room at building F-3, Freeport Center West at 8:00 am

NOVEMBER 3

DAYLIGHT SAVINGS ENDS.

Please remember to set your clocks back one hour.

CONGRATULATIONS

We would like to congratulate **Don Karmony** on becoming the Head Custodian at Centerville Elementary.

We would like to congratulate **Brad Orme** becoming the Head Custodian at Mountain View Elementary.

We would like to **Alanna Ricketts** on becoming the Assistant Head Custodian at Woods Cross High.

We would like to congratulate **Derek Blamires** on becoming the Assistant Head Custodian at Farmington High.

We would like to congratulate **Walkiria Martinez** on becoming the Assistant Head Custodian at Sunset Junior High.

We would like to congratulate **Brady Kennedy** on becoming the Assistant Head Custodian at Fairfield Junior High.

We would like to congratulate **Garth Ball** on becoming the Head Custodian at Farmington Elementary.

ICE MACHINE CLEANING

Ice Machines need to be serviced annually. It is the responsibility of the school to arrange AND pay for this service (NOT out of the Custodial Budget). There is a contract in place for this service