



Garrison Forest School
 Financial Assistance 2020-2021
Application Steps and Deadlines for Parents

To receive full consideration for assistance, it is important to meet the following deadlines and requirements:

STEP	INSTRUCTIONS	SUBMIT TO	FILING DEADLINE
#1	Complete and return the Garrison Forest Supplemental Form with a copy of your most recent paystub	Garrison Forest School Attn: Financial Aid Office 300 Garrison Forest Road Owings Mills, MD 21117 Or email to: FinancialAid@gfs.org	Current GFS families submit by November 1, 2019 Prospective GFS families submit by December 13, 2019
#2	Complete the online FACTS Grant and Aid Application and pay the processing fee. <div style="border: 1px solid gray; border-radius: 15px; padding: 10px; background-color: #f0f0f0;"> <p> Important:</p> <p><i>In cases of never married, separated or divorced parents, GFS believes that both parents have an obligation to support their child's education. Therefore, GFS requires a FACTS Grant and Aid Application and supporting documentation from both parents.</i></p> </div>	<ol style="list-style-type: none"> 1. Go to https://online.factsmgt.com/signin/3FQDL 2. Select Applicant Sign In 3. New Users select Create an account. <p style="text-align: center;"><i>Returning parents: If you completed an online FACTS application last year, use your e-mail address and existing password. If you have forgotten your password, click on Trouble Signing In.</i></p> <ol style="list-style-type: none"> 4. Pay the \$35 processing fee. This fee is nonrefundable. 	Current GFS families submit by November 1, 2019 Prospective GFS families submit by December 13, 2019 <div style="border: 1px solid gray; border-radius: 15px; padding: 10px; background-color: #f0f0f0;"> <p> Tip:</p> <p><i>If you are applying for financial aid for more than one school using the FACTS processing system, you only need complete one form that includes all children.</i></p> </div>
#3	<p>Submit the required supporting documents:</p> <ul style="list-style-type: none"> • Completed and signed 2018 IRS Form 1040 as filed, including all schedules. • 2018 Form W-2 (Wage and Tax Statements). • 2018 Business Returns (if applicable). <p>Due by February 1, 2020:</p> <ul style="list-style-type: none"> • 2019 Form W-2 (Wage and Tax Statements) <p>Due by April 15, 2020:</p> <ul style="list-style-type: none"> • Completed and signed 2019 IRS Form 1040 as filed, including all schedules. • 2019 Business Returns (if applicable). 	<p style="text-align: center;">Upload forms directly to your FACTS Grant and Aid Application</p>	GFS families who are <u>not</u> currently receiving financial aid, submit the 2018 Tax documents by November 1, 2019 Prospective GFS families submit the 2018 Tax documents by December 13, 2019 2019 Tax documents for all families submit by April 15, 2020