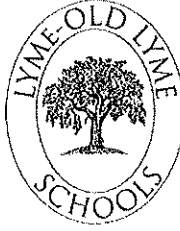


LYME-OLD LYME SCHOOLS

Regional School District #18

A Private School Experience



in a Public School Setting

Special Facilities & Finance Committee Meeting

October 24, 2019

Committee Members Present: Rick Goulding, Co-Chair; Jean Wilczynski, Co-Chair; Mimi Roche; Andy Russell

Absent: Erick Cushman; Daniel Hagan; Philip Neaton; Thomas Sherer; Stacy Winchell; Ryan Ziolkowski

Administration Present: Ian Neviasser, Superintendent of Schools John Rhodes, Director of Facilities & Technology; Glenn Fergione, Assistant Director of Facilities; James Wygonik, Principal of Lyme-Old Lyme High School; Hildie Heck; Athletic Director

Others Present: Ms. Lauren Rahr, LOL tennis coach; Mr. Jesse Harris, BSC Group; 2 Community Members from Lyme and Old Lyme

I. Call to Order:

The meeting was called to order by Co-Chair Wyileczynski at 5:00 p.m.

II. Tennis Court Project Scope:

Mr. Rhodes gave an overview of the meeting that was held on Tuesday night with Kurt Prochorena, Architect BSC Group; Athletic Director, Hildie Heck; Principal of Lyme-Old Lyme High School, James Wygonik; Tracy Lenz and Andy Raucci, both former tennis coaches. A list of project scope suggestions were detailed from this meeting. The Tennis Court Replacement Project Scope Suggestions October 23, 2019 is attached to these minutes for information purposes only.

Mr. Harris stated as of October 22nd, BSC Group submitted a preliminary application for wetland review. A site walk is scheduled for October 29th. He explained that the footprint has constraints due to the wetland perimeter. Committee members discussed various layout options. They further discussed tree removal, safety railings, court color and other detail options. Chair Goulding asked BSN to provide a budget, which outlines the cost for essential and non-essential items; Mr. Harris agreed to provide this for the committee.

III. Project Time Line:

Mr. Harris distributed the Tennis Court Replacement Project Schedule, dated October 24, 2019, which is attached to these minutes for informational purposes only.

IV. Open Discussion on Scope:

Committee members discussed various scope options.

V. Adjournment:

The meeting adjourned at 6:13 p.m.

Tennis Court Replacement Project Scope Suggestions

October 23, 2019

Below is a list of tennis court replacement project scope suggestions High School AD, principal and two former coaches:

- Include a walkway around tennis courts reducing perimeter maintenance and improving communications with players during matches.
- Replace fence around courts – possibly consider a lower fence in front of spectators.
- Add concrete pad and new bleachers at each tennis court battery.
- Include player benches in the walkway around courts.
- Increase power outlets from one to four installed at each corner
- Expand power to shed for charging court blowers.
- Remove trees.
- Relocate gate facing road to side and integrate new gate with crosswalk.
- New wind screens with school name and wildcat logo.
- Two tone court paint scheme.
- Architect to provide net post options for review.

**OLD LYME, CONNECTICUT
TENNIS COURT REPLACEMENT
AT LYME-OLD LYME HIGH SCHOOL
PROJECT SCHEDULE**

October 24, 2019

<u>DATE</u>	<u>TASK</u>
Based on August 14, 2020 Substantial Completion	
October 25, 2019	Existing Conditions Base Mapping
October 22, 2019	Inland Wetlands Permitting (Initial Submission)
November 1, 2019	Preliminary Design
November 15, 2019	Final Design
November 19, 2019	Inland Wetlands Commission Meeting
December 20, 2019	Bidding Documents
January 13 – March 6, 2020	Bidding
March 23, 2020	Contract Award
June 1, 2020	Start of Construction
August 14, 2020	Substantial Completion
August 28, 2020	Final Completion

Other Key Dates

June 16, 2020	Last Day of School
August 28, 2020	First Day of School??