

**Suffield Board of Education  
Policy Subcommittee Meeting Minutes  
October 28, 2019 at 5:30 pm  
Central Office Conference Room**

Attendees: Debra Dudack, Maureen Sattan, Jamie Drzyzga, Superintendent Tim Van Tasel, and Assistant Superintendent Michelle Zawawi

**I. Call to Order: 5:32 p.m.**

**II. Policies for Review and Discussion:**

1. **Policy #1331 - Smoke Free Environment:** The policy subcommittee reviewed and updated language based on changes in state law and recommended sending this policy to the full board on 30-day read.
2. **Policy #4118.231/4218.231 - Alcohol, Drugs, and Tobacco:** The policy subcommittee reviewed and updated language based on changes in state law and recommended sending this policy to the full board on 30-day read.
3. **Policy #5131.6 - Drugs, Tobacco, Alcohol:** The policy subcommittee reviewed and updated language based on changes in state law and recommended sending this policy to the full board on 30-day read.
4. **Policy #6142.101 - Wellness Policy:** The policy subcommittee reviewed and updated language in this policy to clarify classroom celebrations, specifically to state that curriculum-related activities do not count as “classroom celebrations” in terms of limiting food as long as they are approved by building administration.
5. **Policy #5131.911 - Bullying Prevention and Intention Policy:** The policy subcommittee reviewed and updated language based on changes in state law and recommended sending this policy to the full board on 30-day read.
6. **Regulation #4118.112/4218.112 - Sexual Harassment:** The policy subcommittee reviewed language proposed for this regulation and agreed it is appropriate to move forward with. Since this is an administrative regulation, it does not need to be approved by the full board.
7. **Policy #6172.6 - Virtual/Online Learning:** The policy subcommittee reviewed and updated language in this policy, based on current best practice. The revised policy is being sent to the full Board for consideration on 30-day read.
8. **Policy #6146.1 - Grading/Assessment System:** The policy subcommittee reviewed the language in this policy, which is currently on 30-day read. After discussion, members determined that additional examination of best practices is needed and agreed to pull the policy off of 30-day read for further work.

**III. Adjournment**

The subcommittee meeting adjourned at 7:33 p.m.