

Tower House School

Registration Form

Tower House School, 188 Sheen Lane, East Sheen, London, SW14 8LF

TO BE COMPLETED BY THOSE WITH **PARENTAL RESPONSIBILITY**¹ FOR THE CHILD
PLEASE USE **BLOCK CAPITALS**

CHILD'S DETAILS

Last name of child:		Please attach photo here (only applicable if your child is 4 years old or more)
First name(s) in full:		
Name generally used:		
Date of birth:		
Nationality:	British:	
	Other European: <i>(please specify)</i>	
	Other non-European: <i>(please specify)</i>	
Proposed date of admission (term and year):		
Is English your child's first language? <i>(If not, please state his/her first language)</i>		

¹ Parental responsibility is defined in the Children Act 1989 as "all rights, duties, powers and responsibilities and authority which by law **a parent** of a child has in relation to the child and his or her property". It equates to legal responsibility for the child. If you have any doubts about whether you do or do not have parental responsibility for the child you may wish to seek legal advice.

PARENTS' DETAILS

Relationship to child	Parent 1		Parent 2
Title:			
Full Name:			
Address:			
Occupation:			
Nationality:			
Home telephone:			
Work telephone:			
Mobile:			
E-mail:			
<p>*If you have parental responsibility for the child in a capacity other than as a parent of the child, please state your relationship to the child here:</p> <p>.....</p> <p>.....</p>			

Please mention here the names of any other members of the family attending the School or registered for entry, or any other connection with the School:

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Please state name and address of the present school or educational institution (with date of entry):

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Name of Head teacher (or equivalent):

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Are there any circumstances or conditions relating to your child of which the School should be aware? Please tick as appropriate:

ADHD	<input type="checkbox"/>	Allergies <i>(please specify below)</i>	<input type="checkbox"/>	Asperger's Syndrome	<input type="checkbox"/>
Autism	<input type="checkbox"/>	Dyslexia	<input type="checkbox"/>	Dyspraxia	<input type="checkbox"/>
Hearing impairment	<input type="checkbox"/>	Visual impairment	<input type="checkbox"/>		<input type="checkbox"/>
Other <i>(please specify below)</i>	<input type="checkbox"/>				

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(Please enclose the most recent Education Psychologist's report, if you have one. Please also send us any relevant medical, special needs or other educational reports you may have).

If your child is joining after Reception, are there any special arrangements that need to be made for your child to sit the entrance test?

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Do you wish to apply for Bursary Assistance towards the fees?

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(Bursary assistance may be offered subject to confirmation of financial status and is subject to annual review. Details of arrangements for Bursaries and application forms will be sent to everyone who expresses an interest.)

DECLARATION

We (as the holders of parental responsibility for him) request that the above-named child be registered as a prospective pupil of the School **AND** we enclose a cheque/have transferred to the Tower House School bank account (details below) the **non-refundable** Registration Fee of £100.00. Cheques to be made payable to Tower House School or transferred to our bank account:

NatWest Bank
Sort Code: 60-07-20
Account No.:44397828
Acc. Name: Tower House School.

By signing this Registration Form we understand, accept and agree that:

1. registration of our child as a prospective pupil does **not** secure our child a place at the School but does ensure that our child will be considered for selection as a pupil at the School;
2. if our child is offered a place at the School, such an offer will be subject to the School's terms and conditions for the provision of educational services², which will bind us (as the holders of parental responsibility for him) in the event (and from the moment) that we accept the place;
3. if our child is offered a place at the School, such an offer will be subject to us confirming that our child has the right to enter, live and study in the United Kingdom;
4. if applicable, the School may request from our child's present school or educational institution: (a) information and a reference in respect of our child; and/or (b) information about any outstanding fees and/or supplemental charges;
5. the School may process any personal data about us (or either of us) and our child, including sensitive personal data about our child (such as medical details), for the purposes of:
 - (i) administering its list of prospective pupils;
 - (ii) its registration, selection and/or admission procedures, including as set out above; and
 - (iii) communicating with the parents of prospective pupils about the School and generally managing relationships between the School and its prospective pupils.

Signed by: (signature) (print name) (date) (relationship to child)	Signed by: (signature) (print name) (date) (relationship to child)
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Please state where you first heard about Tower House School:

Details of current fees can be found on our website and are updated annually.

² A copy of the current terms and conditions (known as the School's Parent Contract) is available for your information upon request at any time, but please note that the version of the parent contract supplied may be subject to change prior to the point in time when a place at the School for your child may be offered.

Consent to Store Data:

I / We agree to the personal data provided above being processed for the legitimate business of Tower House School managing the admissions process. I / We agree to this information being held until such time as the above-named child is no longer of an age to apply for a place at the School, or until I / we request that our personal data no longer be retained.

I / We agree to you keeping in touch about admissions-related information (future deadlines and admissions events) and news about, and activities on offer from Tower House School.

We will never sell your data and we promise to keep your details safe and secure.

You can change your mind at any time by emailing admissions@thsboys.org.uk

For further details on how your data is used and stored please visit:

<http://www.thsboys.org.uk/>