

PHS PRINCE

Senior Yearbook Checklist

Seniors! – Don't miss out on The Prince 2020!

- Buy your yearbook! Early bird deadline 12/31/19/. Order online at yearbookordercenter.com using school code 4078.**
- Make your yearbook pose selection by December 15. You can choose your pose online at shop.prestigeportraits.com. Login info comes with your package.**
- If you are using an outside photographer, upload your picture by December 1 to hjeshare.com. Please be sure you followed the photo specification guidelines.**
- The Prince is collecting Kid Pics this year. They are looking for a pic of your senior from when they were in grades K-3. Upload your image to hjeshare.com by January 12.**
- Parents can purchase Senior Farewell messages. Orders are due before February 29. Farewells can be created and purchased online yearbookordercenter.com using code 4078.**

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Senior Portrait Information

- **Senior Photo Pose Selection –**

If you had your photo taken by our school photographer before November 1, you already have or will have access to your pictures online and you can choose your yearbook pose online at shop.prestigeportraits.com. This is the most direct and error proof way of taking and selecting a photo for the yearbook.

- Selections must be made by **December 15, 2019** or a choice will be made for you.

- **Alternate Photographers -**

If you are a student who wishes to submit your own senior portrait, the following guidelines are in place to achieve a consistent look to our yearbook. **Please read the specifications carefully.** If you are unsure about meeting these guidelines, please have your picture taken by our school photographer free of charge. You do not need to purchase a photo package to be in the yearbook.

ALTERNATE SENIOR PORTRAIT SPECIFICATIONS

1. Choose a standard, formal head-and-shoulders photo. No hands or props in the picture.
2. Images may not have a copyright notice or other text on the image.
3. Size. We can and will resize your photo if needed. For your reference photos will be sized to 640x800 pixels (2x3 inches), at least 300dpi resolution and saved as a jpg or jpeg.
4. **Please choose a standard studio, plain blue yearbook background. No outdoor shots.**
5. Senior pictures must be uploaded by **December 1, 2019** to www.hjeshare.com. Enter the school code “4078” to upload images. **LATE SUBMISSIONS WILL NOT BE ACCEPTED.**
6. Staff will do their best to include personal photos submitted but due to the large number of students, it is **NOT** guaranteed.

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Yearbook Order Form

What better way to remember your high school experience than purchasing your very own copy of The Prince 2020! You qualify for early bird pricing of \$95 (\$10 savings) if you purchase your book before December 31, 2019. Ordering before January 1st also guarantees that you will receive a yearbook. Late orders may not be possible if books sell out! Any yearbooks purchased after January 1st will cost \$105.

Yearbooks can be ordered online for your convenience. Ordering online allows you to pay via credit card and also offers personalization of your yearbook. Go to <http://www.yearbookordercenter.com> Order #4078 to order your book online!!

If you have questions regarding this year's Prince yearbook, please email princeyearbook@gmail.com

If you do not wish to order online, please print neatly and use one form per student/per yearbook. Please make checks payable to *PHS Yearbook*.

Student Name: _____ Grade: _____
Email address: _____ Homeroom: _____
Phone: _____

- My check or money order is enclosed for \$95 if before or on December 31, 2019.
- My check or money order is enclosed for \$105 if on or after January 1, 2020.

Please mail or drop off payment to:
Princeton High School, Attn. Yearbook Order
151 Moore Street, Princeton, NJ 08540

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Parent Senior Farewell Message Worksheet

The Prince • Princeton High School • 151 Moore Street • Princeton, NJ 08540

PHS Prince is happy to offer free yearbooks to all seniors eligible for free or reduced lunch. We do this through the support of our Senior Farewell program. Parents have the opportunity to send their senior a personalized farewell message to appear in The Prince 2020.

Parents can create and pay for their personalized message online at yearbookordercenter.com with code 4078. Simply use a handy template with your own digital photos and well wishes.

FAREWELLS ARE DUE FEBRUARY 29!!

Parent Farewell messages are offered in two sizes:

- Quarter Page Farewell: 4 inches wide x 5 ½ inches high \$100**
 - Half Page Farewell: 8 ½ inches wide x 5 ½ inches high \$200**
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Parents may submit their messages in two ways:

Option 1: Purchase and design your Farewell online at yearbookordercenter.com. School Code: 4078. Choose your ad size and layout. Enter your text. Upload your photos. Pay for your message online.

(Please do not use copyrighted material.)

Option 2: Purchase your ad via check payable to “PHS Yearbook” and submit 1 or 2 photos with your text to the yearbook staff. Staff will format your ad to fit the size you have chosen. Email princeyearbook@gmail.com before February 1, if you are interested in this option.

If you have questions regarding Senior Farewell Messages, please write Dianalygas@princetonk12.org or Princeyearbook@gmail.com.

Kid Pictures

Frequently Asked Questions

1. What is this Kid Picture that the yearbook wants?

The staff in the senior section wants to feature school pics from now and then in this year's Prince. They are asking that students submit a school aged picture from Grades K-3 to them for printing in the yearbook. Please submit a photo of just your senior and not a group photo.

2. How do I submit my photo to the Prince?

Follow these simple steps...

1. Log on to hjeshare.com
2. Enter the school Code 4078
3. Enter your Info and agree to terms. Browse to select your photo.
4. Enter "12" in the Grade line. Enter your name only in Students Shown. Enter "Kid Pic" in the Description
5. Click Upload Images.

6. When are the photos due?

Before January 12. Thank you for your cooperation!

7. More Questions? Ask a staff member or Mrs. Lygas!