

**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE SEPTEMBER 23, 2019
SCHOOL BOARD MEETING**

A Regular Business Meeting of the Independent School District 272, Eden Prairie Schools, was held on September 23, 2019 in the Administrative Services Center, EDC Meeting Room, 8100 School Road, Eden Prairie, MN 55344.

1. **Convene: 6:00 p.m.**

Call to Order:

Present: Karla Bratrud, Dave Espe, Elaine Larabee, Holly Link, Adam Seidel

Not Present: Terri Swartout and Lauren Crandall

Present: Superintendent Josh Swanson

2. **Pledge of Allegiance:**

3. **Agenda Review and Approval: MOTION** by H. Link, **Seconded** by K. Bratrud to approve the agenda for Monday, September 23, 2019 meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed Unanimously

4. **Approval of Previous Minutes:**

MOTION by A. Seidel, **Seconded** by D. Espe to approve the Unofficial Minutes from the August 26, 2019 Regular Business Meeting – Passed Unanimously

MOTION by A. Seidel, **Seconded** by D. Espe to approve the Unofficial Minutes from the September 9, 2019 Brief Business Meeting – Passed Unanimously

5. **Public Comment:** None to Report

6. **Announcements – “Eagle Excellence”**

- The results from last year’s Preliminary Scholastic Assessment Test (PSAT) and Advanced Placement (AP) tests are in. Eden Prairie students have again posted [amazing academic achievements](#). Eden Prairie High School has [16 National Merit Semifinalists](#) and [360 total Advanced Placement \(AP\) Scholars](#).
- EPHS senior **Izzy Anderson** has been accepted to perform in the [2019 All-National Honor Concert Band](#). This band represents the top performing high school musicians in the United States. All of the 2019 All-National Honor Ensembles (band, orchestra, choir, jazz, and guitar) will be performing in Orlando, Florida Nov. 9-10, 2019.
- EPHS senior **Ben Sather** is featured in this month’s Prep Elite issue of the [Southwest Metro magazine](#).
- Forest Hills Elementary teacher **Marielle Picsek** received the [Teacher of Excellence](#) award from the United Educators Credit Union. She was presented with a \$100 check to be used for her classroom.
- Prairie View Elementary first grader **Meg Schmitt**, fifth grader **Kai Schmitt**, fifth grader **Christian Klein** and Cedar Ridge Elementary sixth grader, **Lucy Qian** took home first place ribbons at the Minnesota State Fair in their [respective categories](#). You can view all the results from Eden Prairie Schools students on the [Minnesota State Fair website](#).
- The Minnesota Orchestra selected **Eden Prairie High School** to do an outreach concert in our community. The Minnesota Orchestra will be performing for EPHS students on Tuesday, Sept. 24 in the EPHS Performing Arts Center.

7. **Spotlight on Success:** Cedar Ridge - Service Learning with Residents at The Colony

8. Board Work:

A. Required Board Action

- 1) Eden Prairie High School "Naming of Space Request" – **MOTION** by H. Link, **Seconded** by A. Seidel to agree to the request submitted renaming the space off of the South Commons that previously housed the Career Resource Center to "South Commons Collab" – Passed Unanimously
- 2) Approval of Preliminary FY 2020-21 Tax Levy – **MOTION** by D. Espe, **Seconded** by H. Link to approve the preliminary tax levy Fiscal year 2020-2021 as presented. **MOTION** Amended by D. Espe, **Seconded** by K. Bratrud to approve the preliminary tax levy at the maximum for taxes payable in 2020 for Independent School District #272 – Passed. Original **MOTION** with Amendment – Passed Unanimously
 - a. Executive Summary - Preliminary FY21 Tax Levy
 - b. Tax Levy Comparison
 - c. Tax Levy Presentation Pay20
- 3) Resolution Appointing Election Judges – **MOTION** by A. Seidel, **Seconded** by D. Espe, "Be it resolved that the Eden Prairie School Board of Independent School District No. 272 approves and adopts the Resolution presented": A. Seidel, H. Link, D. Espe, K. Bratrud, E. Larabee: Yeas: 5; Nays: 0; Passed 5-0
- 4) Resolution Establishing Absentee Ballot Board – **MOTION** by A. Seidel, **Seconded** by K. Bratrud to approve and adopt the Absentee Ballot Board Resolution presented – Passed Unanimously

B. Policy Monitoring

- 1) Executive Limitations (EL)
 - a. EL 2.2.3
MOTION by H. Link, **Seconded** by A. Seidel, OI is reasonable – Passed Unanimously
MOTION by H. Link, **Seconded** by A. Seidel, the Evidence supports the OI – Passed Unanimously
 - b. EL 2.3
MOTION by A. Seidel, **Seconded** by H. Link, by exception, the overall Global Constraint of the OI is reasonable – Passed Unanimously
MOTION by A. Seidel, **Seconded** by K. Bratrud, by exception, the Evidence supports the Global Constraint of the OI – Passed Unanimously
 - c. EL 2.6
MOTION by A. Seidel, **Seconded** by H. Link, by exception, the overall Global Constraint of the OI is reasonable – Passed Unanimously
MOTION by H. Link, **Seconded** by D. Espe, by exception, the Evidence supports the Global Constraint of the OI – Passed Unanimously
- 2) Board Management Delegation (BMD)
 - a. 3.0 Single Point of Connection – **MOTION** by H. Link, **Seconded** by A. Seidel, Board behavior is fully compliant - Passed Unanimously
 - b. 3.1 Unity of Control – **MOTION** by A. Seidel, **Seconded** by H. Link, Board behavior is fully compliant - Passed Unanimously
 - c. 3.2 Delegation to the Superintendent – **MOTION** by H. Link, **Seconded** by K. Bratrud, Board behavior is fully compliant - Passed Unanimously

- d. 3.3 Superintendent Accountability and Performance – **MOTION** by K. Bratrud, **Seconded** by H. Link, Board behavior is fully compliant - Passed Unanimously
- 3) Governance Process (GP)
 - a. 4.4 Officer Roles – **MOTION** by H. Link, **Seconded** by K. Bratrud, Board behavior is compliant - Passed Unanimously
 - b. 4.5 School Board Members' Code of Conduct – **MOTION** by K. Bratrud, **Seconded** by A. Seidel, Board is compliant - Passed Unanimously
 - c. 4.6 Process of Addressing School Board Member Violations – **MOTION** by A. Seidel, **Seconded** by H. Link, Board is compliant - Passed Unanimously
 - d. 4.7 School Board Committee Principles – **MOTION** by A. Seidel, **Seconded** by K. Bratrud, Board is compliant - Passed Unanimously
 - e. 4.8 School Board Committee Structure – **MOTION** by H. Link, **Seconded** by D. Espe, Board is compliant - Passed Unanimously
 - f. 4.10 Operation of the School Board Governing Rules – **MOTION** by A. Seidel, **Seconded** by K. Bratrud, Board is compliant - Passed Unanimously
- C. Record of Board Self-Evaluation
 - 1) Record of Board Policy Monitoring (Ends & EL's) – **MOTION** BY H. Link, **Seconded** by A. Seidel to accept record as presented – Passed Unanimously
 - 2) Record of Board Self-Evaluation - Governance Policies – No new data
- D. Approval to Accept School Board Member's Resignation – **MOTION** by A. Seidel, **Seconded** by H. Link to accept and approve official resignation of School Board Member Lauren Crandall - Passed Unanimously
- 9. **Superintendent Consent Agenda: MOTION** to approve the Superintendent's Consent Agenda as presented - Passed Unanimously
 - A. Monthly Reports
 - 1) Resolution of Acceptance of Donations
 - 2) Human Resources Report
 - 3) Business Services Reports
 - a. Board Business
 - b. Financial Summary Report
 - B. Summary Update of General District Policies - See Appendix "A" (Individual Listing of Policies)
- 10. **Board Education & Required Reporting:** None to Report
- 11. **Superintendent's Incidental Information Report:**
 - A. 2019-20 Preliminary Enrollment Update (Jason Mutzenberger)
 - B. 2018-19 Preliminary Financial Report (Jason Mutzenberger)
- 12. **Board Action on Committee Reports & Minutes:**
 - A. Board Development Committee (D. Espe, H. Link, E. Larabee) – No updates
 - B. Community Linkage Committee (L. Crandall, T. Swartout, K. Bratrud)
 - 1) CLC Meeting Minutes for 9/13/19 – **MOTION** by H. Link, **Seconded** by D. Espe to accept Minutes as presented - Passed Unanimously

- C. Negotiations Committee (E. Larabee, A. Seidel, L. Crandall) – No updates
- D. Policy Committee (E. Larabee, T. Swartout, A. Seidel) – No updates

13. **Other Board Updates (AMSD, ISD 287):**

- A. AMSD (Association of Metropolitan Schools) – H. Link: Updated Board
- B. ISD 287 (Intermediate School District 287) - A. Seidel: Updated Board

14. **Board Work Plan:**

- A. "Proposed" Work Plan Changes Document – **MOTION** by A. Seidel, **Seconded** by H. Link to approve changes as presented – Passed Unanimously

Eden Prairie School Board
2019 & 2020 WORK PLAN CHANGES
"Proposed" WORK PLAN CHANGES
September 23, 2019

Date of Meeting/Workshop	Changes Requested
Monday, October 14, 2019 – Workshop	Add: - Brief Business Meeting (Superintendent's Contract Work) - 1 st Draft Update – Community Linkage "Inspiring News" - Discussion: Role/Responsibility of Scheduling/ Coordinating Board School Site Visits
Monday, October 28, 2019	Add: <i>Required Board Action/Policy Monitoring</i> - <u>EL 2.2.9</u> - <u>GP 4.4.1</u> - The Chair "resides" over each meeting and is expected to: <i>(word should be changed to "presides")</i> - <u>BMD 3.3.5</u> – Communication and Support to the School Board: <i>(EL 2.9-Change to Annually vs. Semiannually)</i> - Future Board Workshop Topics Discussion
Monday, November 4, 2019 – Workshop	Add: 1 st Draft Update/Discussion – Community Linkage Presentations for Off-site Listening Session (i.e. Senior Group) - Board Monitoring Process and Communication Discussion
Wednesday, November 13, 2019	Add: - Vote on Community Linkage Presentation for Off-site Listening Sessions
Monday, November 25, 2019	
Monday, December 9, 2019	
Placeholder – General Board Work	
<ul style="list-style-type: none"> • Workshop to Discuss: Monitoring Process and Communication – Moved to 11/4/19 Workshop 	
Placeholder – Policy Review	
<p style="color: red;"><i>All items moved to October 28, 2019 Board Meeting</i></p> <p style="color: red;">— EL 2.2.9</p> <p style="color: red;">— GP 4.4.1 – The Chair "resides" over each meeting and is expected to: (word should be changed to "presides")</p> <p style="color: red;">- BMD 3.3 – Communication and Support to the School Board: (Annually vs. Semiannually)</p>	

B. 2019-20 Annual Work Plan

15. **Adjournment: MOTION** by A. Seidel, **Seconded** by H. Link to adjourn at 8:01 p.m.

16. **Appendix "A" (Reference #9, Item #B)**

A. Appendix "A"

- 1) District Policy 101 - Legal Status of the School District
- 2) District Policy 101.1 - Name of the School District
- 3) District Policy 103 - Complaints - Students, Employees, Parents, Other Persons
- 4) District Policy 205 - Open Meetings and Closed Meetings
- 5) District Policy 214 - Out-of-State Travel by School Board Members
- 6) District Policy 305 - Policy Implementation
- 7) District Policy 306 - Administrator Code of Ethics



Adam Seidel – Board Clerk

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