



Minutes of Salesian PTA Meeting, Staff Room 22nd March 2018

Attendees:

Linda Johnson (Chair)	Fiona Karimjee (Treasurer)	Abby Dubaree
Jenny Byrne (Secretary)	Jo Williams	Sonya Lambourne
Jane Desmidt (Salesian)	Clare Payne	Rachel Scarborough
Catherine Fewings		

1. Welcome and Introductions

All were welcomed to the meeting.

2. Apologies for absence

Apologies were received from: Sarah Waldron, Cristina Lacatus, Robyn Sale, Niki Timpson.

3. Action arising from last minutes

The minutes were unanimously approved. No actions arose from last minutes.

4. Overview of Spring Term Events since last meeting – College Productions.

The four evenings were very successful and the PTA bar raised £1076 profit.

Point for next year

- The prospective year 7s night on the Wednesday was very popular with sweets so may need to take account of stock needed for that.
- Do not need to have PTA members upstairs taking pre-orders.
- Signage was good as sent people downstairs to the bar.
- The Headteacher's guests bill order form needs tweaking for next year as hard to decipher. It was decided that this bill would not be paid by PTA but charged to school.

5. Summer Ball update (9th June)

The invitations are to be sent out today – 23rd March by post to all families. (Mrs Desmidt to check). This leaves us tight for deciding on whether we need a second evening, so will chase parents in the first week back after Easter for replies. A clarion call will go out 23rd March telling parents to expect an invitation. Michael P will also put it on the school PTA website page. The school office will date/time stamp when the replies come back in as we will be issuing tickets on a first come first served basis. Once allocated, tickets will be posted to home addresses.

At the last ball committee meeting the menu was chosen. The bar will stay open until 23.59 with carriages at 12.30pm the DJ, pianist, dance floor are all booked. Max capacity of the venue is 120.

With regard to prizes for the raffle, a letter asking for donations will be sent to all parents of year 8 and 9 boys.

It was hoped that Cristina and Elaine will liaise with possible companies about donations, Clare will email Cristina to ask. The companies will need a standard letter following the initial call, on school headed notepaper. This will have to be run past Mr Crean. If we get



a lot of good prizes then there is the possibility we can auction them. Plus we need one very good prize for the prize draw that is included in the entry ticket.

6. Other Summer Term Events scheduled

- **Open morning** – Saturday 5th May. It was decided that PTA members were not needed for this event. The cafeteria provide food and we can possibly put up a display stand advertising the PTA. Linda and Clare to look in the lock up for the banner/display stands.
- **Summer music concert** - Wednesday 9th May. Need tens licence and 4 helpers. We have Linda J, Fiona K, Sarah W and Catherine F volunteering.
- **Football Fayre** – Friday 25th May. This is held down at the playing fields and needs a bar and refreshments. Mr Crean will be inviting next year's year 7 to attend so it could be quite busy. Mrs Desmidt will check with Mr Crean and Mr Owens about who will be keeping the profit as there is a possibility the PTA will keep the bar profit this year rather than Share the Light. Volunteers so far – Sonya L, Jenny B, Jo W. Tens licence needed.
- **Sports Day** – Wednesday 27th June. This will be held at Aldershot Military stadium. Jo would like to sell sweets and soft drinks only. So far we have volunteers of Sarah W, Clare D and Jo W. Last year, Angela Martin ran a cake stall. Jo will email her to ask if she would be able to do this again this year. If not we can get some cakes from Costco.
- **Sports Awards** – Wednesday 4th July. No refreshments needed from PTA.
- **Walk with Sean** – Sunday 8th July. Because of the date change, Linda will have a meeting with Mr Crean and Mark Chatterton about the fact that the PTA might not be able to lend our BBQs and run the BBQ, but we may be able to supply marshalls. No tens needed to be supplied by Salesian PTA.

7. Financials - Fiona Karimjee (Treasurer)

We have raised £7820 over the year and paid out £7634. At present we have £10722 in the bank as well as approximately £800 from second hand uniform sales.

8. School Update

School has confirmed they are going ahead with buying new bays for the boys' belongings that will be outside the buildings on the grass area closest to the hall. They will also get CCTV to monitor the area. The PTA are very happy to contribute to the cost of these as they are very expensive.

9. AOB.

- PTA website. Rachael has set up the PTA pages of the website. We now have 2 tabs under PTA – PTA events and PTA school uniform. Under PTA events, there is a list of committee members. And a gallery. Please can committee members send in pictures of themselves. On the events calendar, Rachael will put a description of what each event is.
- Clare has been asked for a confirmation of a date for 2018 Xmas fair by stall holders. Linda to meet with Mr Crean to finalise dates for next year.
- Clare asked if the dead Xmas tree and wine bottle be removed from the front of the building by the green electrics box on the left hand side. Mrs Desmidt to organise.
- Clare asked if we could lend some of our ball decorations to Farnborough Hill for their Ball on the 23rd June. PTA agreed.



- Theatre trips organised by Sense Theatre. They organise coach trips up to London shows at discounted prices. Would PTA be interested in having it available to parents? It was agreed to trial one to see how much work was involved and how much profit made.
- Jo supplied the stock for the Share the Light Advocates Evening last year and told the PTA that she would be happy to do the same for this year's event on 13th April. Next year we need to make the decision about whether to add it to the PTA list of events.

10. Next Meeting Date

The date of the next meeting is **Tuesday 24th April 2018 at 7.30pm** in the school staff room.

Jenny Byrne, Secretary

25/03/2018