



Minutes of Salesian PTA Meeting, Staff Room Wednesday 26th April 2017

Attendees:

Jackie Kennedy (Secretary)	Linda Johnson
Jane Desmidt (Salesian)	Robyn Sale
Abby Dubaree	Niki Timpson
Jenny Byrne	Anaick Crump
Catherine Fewings	Jo Williams
Olaf Goettel	Steve Mburia
Claire Payne	

1. Welcome and Introductions

The Secretary welcomed the group in the absence of the Chair and introductions were made.

2. Apologies

Apologies were received from:

Lin Copson, Chris Adam, Fiona Karimjee, Sonya Lambourne, Susie Bamber, Angela Martin.

3. Recent Events Update

College Production 'Showtime' (23/24 March) – This was very successful. The bar was more popular on the second night but then it was sold out the second night and was not at full capacity the first night. Jo reported that it worked well with the bar downstairs with the extra classroom for people to congregate in.

4. Next Scheduled Events

Spring Ball (6/13 May, 7.30-12) – Abby confirmed he needs final numbers by 28th April for the catering for both events, a list of the names of those attending by Wednesday 4th May and seating plans by Thursday 5th May. Jane Desmidt will chase up the teachers for names!

Abby confirmed there will be a table available to display the raffle prizes. These will need to be taken to Sandhurst at midday on each Saturday. Abby will need the names of the people prepared to take them to give to gate security.

The creative team, showed us photos of the beautiful floral creations they have made for table decorations with each table linked to a military figure. They will take these up to Sandhurst, Niki taking them up one Saturday and Claire the other.

It was agreed the raffle tickets will cost £1 each. With regard to how the raffle tickets are sold, Jackie will ask Lin how she wants this done. It was agreed the float can be the same as it was last year (Lin to advise what this actually was).

Summer Music Evening (Tues 9th May 7.30 – 10.30pm) – We currently have 5 helpers already (Jo Williams, Robyn Sale, Susie Bamber, Catherine Fewings, Jenny Byrne) so no



more help is needed. Jo will check the venue for where the school will perform and where the bar is to be set up.

Summer Festival & Market (Friday 23rd June 4 – 8pm) – This will be a combination of indoor and outdoor events featuring live music outside, food stalls and shopping stalls.

Claire and Niki are booking the music and food. Niki has been liaising with Mr Cassidy and Dr Noble and the suggested format is for the music department to provide one school band who will do 2/3 tracks followed by a singer or duet, followed by an ensemble and then finishing with the original band who will do another 2/3 numbers. Mr Cassidy is thinking the year 12s will be the main performers as the yr 13s will still have exams. Niki is awaiting a date from school for a meeting to confirm this. Jonathan Wills, the school percussion teacher has also been approached to see if he knew of any local band who might like to participate, but no response has been received yet.

Claire has booked a vintage van selling waffles and candyfloss and a Tony Fresco Ice cream van. She is waiting to hear back from a Texan BBQ staff holder!

Jane Desmidt will confirm that the music school will hold the stalls and our expectation is that the music will be outside, but locations for all this and the bar, will need to be finalised as well as final numbers of performers. We will need 10 helpers and so far have 8 – Niki (who will be tied up liaising with the musicians), Catherine Fewings, Olaf Goettel, Leone Helms, Abby Dubaree, Fiona Karimjee, Mira White and Steve Mburia).

Post PTA meeting update: Niki has confirmed the Music is all sorted with Dr Noble.

The event is to run from 4pm – 8pm with the schedule as follows:

5pm - 20 mins: Dr Noble/Mr Cassidy can perform some Frank Sinatra style crooners! Dr Noble will confirm sets by end of May.

6pm - 20 mins: Kat James (singer).

7pm - 20 mins: Ollie Wood's band

Dr Noble will sort out all technical issues – mics, amps, power etc. The PTA will need to organise the layout for the event and get a copy of this to Dr Noble. We therefore need to decide on where the food will be served and where the music will be performed. Ideally they will be near each other! Dr Noble suggested the quiet area outside the chapel? We also need a wet weather plan – do we have any additional covers/gazebos?

Sport's Day (Wed 5th July, 12-4pm) – The date of this event has been changed from Thursday 29th June to Wednesday 5th July 2017 and it will now be held at Aldershot Military Stadium not at school. When it was held at school we had a Pimms tent, a sweet stall and tea/coffee stall. However, with the new venue, we are unsure of what is required. Jane Desmidt will ask school what they would like us to provide.

Walk with Sean (Sat 2nd July, 12-3pm) – This was very successful last year as a Share the Light fundraiser. The PTA supply the people to man the BBQ. Volunteers for this are Angela Martin, Jo & Kev Williams, Robyn Sale and Jackie Kennedy. No further helpers are needed for this event so thank you to all those who have volunteered.

5. Financials



Fiona Karimjee (Treasurer) was absent but sent a report that we have approximately £20,000 in the bank with about half of that revenue from the ball. However, few expenses have been paid out for the ball as yet. If anyone has any expenses they need to claim for, please keep your receipts. You will need an application form to fill in and then staple your receipts to the back of this. Jo Williams will email the form to Niki and Claire for their expenses incurred so far for the ball.

6. School Updates

Nothing to report as all work on hold due to the building work.

7. Refurbishment Update

The pitch is completed and of an excellent standard making our sports facilities second to none in the local area.

The building work is not finished yet with the cladding still needing to be done, but school have seen inside and it promises to be a beautiful building once completed (hopefully by mid-May).

8. A.O.B.

- **Storage crates** - The PTA agreed to authorise the purchase of plastic storage crates for the lock up.
- **Replacement PTA members** - As the Chair and Secretary will be leaving the committee at the end of this academic year and the Treasurer and Bar Manager will be leaving July 2018, it was discussed who could fill these roles. Niki Timpson agreed to run the bar from September 2018, Jenny Byrne agreed to take over as Secretary from September 2017. Linda Johnson kindly said she would consider becoming Chair from September 2017.
- **Fun football event (26th May)** – Jo received an email informing her that Mr Gore is organising a fun football event to launch the new football pitch and asked Jo if she could supply drink for a bar on a sale or return basis. Jane Desmidt and/or Jo will clarify whether school want the PTA to run the actual bar and details of what they require. If they want us to run a bar it will have implications as we will need volunteers to man it.
- **New school pitch** – can we promote this at the September PTA AGM as members felt it needed advertising how good it is! Jane Desmidt did say it was promoted in the Easter Newsletter and this has actually been circulated to parents since this meeting.
- **Lost property** – Linda's Lost Property Team attempted to display all the lost property on the last day of the Easter term in the Art room, but due to a Clarion Call request not being accepted in time, this didn't happen. Therefore, we need to re-schedule for the end of this term. Linda has agreed to liaise with the Art teacher and lady from the office to ensure a Clarion Call goes out in time to alert the parents. Jane Desmidt will ask the Art department if there is a possibility of displaying the lost property on the day before the last day of term as well as on the final half day. The items will then be left on show for a possible 3 weeks. Linda has kindly agreed to liaise with the office an end date and to sort out the 'bagging up' of what remains and donating to charity or the second hand uniform shop.



9. Next Meeting Date

Please note date change to **Tuesday 6th June 2017 at 7.30pm** in the staff room. After the meeting all those free are invited down to The Squirrel to say a final farewell to Lin and Jackie!

Jenny Byrne

28/04/2017