



Minutes of Salesian PTA Meeting, Staff Room Thursday 18th January 2018

Attendees:

Linda Johnson (Chair)	Fiona Karimjee (Treasurer)	Abby Dubaree
Jenny Byrne (Secretary)	Jo Williams	Olaf Goettel
Jane Desmidt (Salesian)	Cristina Lacatus	Rachael Scarborough
Anaick Crump	Clare Payne	Elaine Liversage
Sonya Lambourne		

1. Welcome and Introductions

The Chair welcomed the group to the meeting.

2. Apologies for absence

Apologies were received from: Catherine Fewings, Niki Timpson, Gwyneth Reeves, Robyn Sale, Sarah Waldron

3. Action arising from last minutes

The minutes were unanimously approved. No actions arose from last minutes.

4. Overview of Autumn Term Events since last meeting.

A very busy term with some events very close together. We had positive feedback from all events.

Xmas Fair – we already have 16 signed up for next year having had good comments from the stall holders.

Point for next year – Young Enterprise stall needs to be placed along the back wall as their position this year blocked visibility to the stalls either side.

5. Spring Term Events scheduled

a) Quiz Evening

This is run by the Sean Devereaux charity and the contact is Mark Chatterton. It is sold out with 300 people expected. The school PTA organise and run the bar and take bar profits only. The Sean Devereaux charity takes the ticket profit, run the heads and tails games and provides floats. They basically are to organise the whole evening.

We have the TENs licence.

For next year – teams need to make cheques payable to the S D fund not the PTA/school, so they process everything and any expenses they have can then come off the ticket sales.

Helpers – we have bar volunteers of Niki Timpson, Cristina Lacatus, Elaine Liversage, and Olaf Goettel. Please can they arrive by 6.45pm. Anyone in a team that can help with distributing food please go to the gym when the food arrives.

Any other volunteers for bar help please email me on chaosbyrne@yahoo.com.



b) College Productions – High School Musical. 15/16/17 March

We need a bar for each night, to arrive for 7pm please. The bar will be in the drama studio, so Jo will need access to the drama studio from 2/3pm on the Thursday afternoon if possible. The PTA also arrange drinks and biscuits for the cast in the gym and fill orders for interval drinks each night. Jo will ask Dominic if he is able to man the sweets stall each night.

6. Financials - Fiona Karimjee (Treasurer)

Update as of 31.12.17 is £13 558.00 in the bank minus a few small outstanding expenses.

£6540 net funds raised, with £2236 donated to Share the Light and £600 donated to school prize night.

Xmas events – Performing Arts raised £252.67, the Christmas Market raised £1910.79, the festival of readings raised £1699.29.

School will also pay for 8 new outside benches for the students from school council money topped up with PTA funds.

Fiona to enquire about taking off Lin Copson and Tony Bainbridge as signatories.

7. School Update

There are no requests from school.

The benches have arrived and we are hoping they will be popular with the students. Going forward the school are thinking of developing artwork in the Chapel and have already formed a sub-committee. They are looking at Don Bosco, school themes, legacy etc and may have a competition to create ideas. the PTA agreed to pay for the raw materials.

8. AOB.

We discussed the fact that school sponsor a Zambian student as part of Share the Light. This costs £1050 pa. We are hoping to share this on the school website as it is not very widely known.

The school website was discussed. Rachael Scarborough who works in marketing offered to work on updating the PTA section of the website. To liaise with Michael Parsons

Jane Desmidt is asking school for a list of what the PTA have paid for over the last few years for Rachael to put on the website.

Spring Ball update

We are now going to have only one ball which will be on 9th June, with a limit of approx. 140 people.

Clare, Abby and Linda are forming a sub-committee.



A letter needs to go out from school in February informing parents the date of the new ball and the fact that it won't be a 'spring' ball.

Jane Desmidt to ask Michael Parsons to change the date on the website.

Rachael will add detail about the event to the website.

We debated Silent auctions and raffles and whether to have individual auctions on the tables as well as the possibility of selling off the table flowers at the end of the evening.

9. Next Meeting Date

The date of the next meeting is Wednesday 21st February at 7.30pm in the school staff room.

Jenny Byrne, Secretary

24/01/2018