

Hanford Elementary School District  
*Minutes of the Regular Board Meeting*  
*August 28, 2019*

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on August 28, 2019 at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Revious called the meeting to order at 5:30 p.m. Trustee Garcia, Hernandez and Strickland were present. Trustee Garner was absent.
- HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: Doug Carlton, David Endo, Ramiro Flores, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jill Rubalcava Cruz Sanchez-Leal and Jay Strickland.
- Closed Session** Trustees adjourned to closed session for the purpose of:
- Security (GC 54957)
- Open Session** Trustees returned to open session at 5:51 p.m.
- Security** No action was taken by the board.
- Public Comments** Paula Mesey, resident of South of Hanford, stated she wanted to bring awareness and education regarding Valley Fever. She noticed construction was still going on while school was in session. She said it's a bad idea to move the dirt when children are around. She saw a green tarp was up but said it does not stop spores. She recommends it is done during the weekend or at night. She wants to make us aware Valley Fever is deadly and it's real. Cal OSHA will get with construction companies that are moving dirt, and will bring awareness to educate employers. She thanked the Board.
- Trustee Revious asked if we are done moving dirt. Gerry Mulligan answered no dirt is still being moved.
- Trustee Strickland stated he understand where Paula was coming from and we can work on dust mitigation.
- Board and Staff Comments** Trustee Revious thanked Mr. Barlow for being in attendance.
- Trustee Strickland gave a shout-out to superintendent and staff for a great Summer Enrichment Program. He spoke to a mom who loved the program and gave him great feedback.
- Requests to Address the Board** None
- Dates to Remember** President Previous reviewed dates to remember: August 29<sup>th</sup> - Elementary Back-to-School Night; September 2<sup>nd</sup> - Holiday-Labor Day.

## CONSENT ITEMS

Trustee Hernandez made a motion to take consent items "a" through "e" together.  
Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

Trustee Hernandez then made a motion to approve consent items "a" through "e".  
Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated August 9, 2019 and August 16, 2019.
- b) Minutes of Regular Board Meeting held on August 14, 2019.
- c) Interdistrict transfers as recommended.
- d) Donation of \$500.00 from Save-Mart.
- e) Donation of 420 backpacks from Costco's Community Outreach Program.

Trustee Revious thanked donors.

## INFORMATION TIEMS

### Notice of Completion – MLK

Gerry Mulligan, Director of Facilities & Operations, presented for information the Notice of Completion for the Martin Luther King Elementary exterior painting project.

### Notice of Completion - WW

Gerry Mulligan, Director of Facilities & Operations, presented for information the Notice of Completion for the Woodrow Wilson Jr. High School reroof of building B, C, D & Q project.

Trustee Hernandez thanked Gerry Mulligan for his hard work in keeping the schools looking beautiful.

### AR 1312.3

Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information the following revised Administrative Regulation:

- AR 1312.3 – Uniform Complaint Procedures

### BP 0415

Joy Gabler, Superintendent, presented for information the following new Board Policy:

- BP 0415 – Equity

### BP 1020

Joy Gabler, Superintendent, presented for information the following deleted Board Policy:

- BP 1020 – Youth Services

### BP 1400

Joy Gabler, Superintendent, presented for information the following revised Board Policy:

- BP 1400 – Relations Between Other Government Agencies and The Schools

**BP 2210** Joy Gabler, Superintendent, presented for information the following revised Board Policy:

- BP 2210 – Administrative Discretion Regarding Board Policy

**BB 9310** Joy Gabler, Superintendent, presented for information the following revised Board Bylaw:

- BB 9310 – Board Policies

### **BOARD POLICIES AND ADMINISTRATION**

**CSBA 2019 Legislative Awards Program** Trustee Garcia stated he would like to nominate Rudy Salas for the 2019 CSBA Outstanding Legislative Award Program. He stated Rudy Salas has not only done a lot for the community of Hanford but also our schools.

Trustee Strickland made a motion approve the CSBA 2019 Legislative Awards Program nomination of Rudy Salas. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Community Day School** Trustee Strickland made a motion to approve maintaining three Community Day School classes at Community Day School Campus contiguous to Martin Luther King Elementary School. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**MOU – Tulare COE** Trustee Garcia made a motion to approve the Memorandum of Understanding with Tulare County Office of Education/Migrant Program Region VIII as a Model B district. Trustee Strickland seconded; motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Consultant Contract with Parent Institute of Quality Education** Trustee Strickland made a motion to approve the Consultant Contract with Parent Institute for Quality Education for nine parent training sessions for parents of English learners in grades kinder to 8<sup>th</sup>. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**MOU – Big Brother/Big Sister of Central California** Trustee Garcia made a motion to approve the Memorandum of Understanding with Big Brothers/Big Sisters of Central California. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

- BP/AR 5141.6** Trustee Garcia made a motion to approve the revised Board Policy and Administrative Regulation 5141.6 – School Health Services. Trustee Hernandez seconded; motion carried 4-0:  
Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes
- BP/AR 6145.2** Trustee Strickland made a motion to approve the revised Board Policy and Administrative Regulation BP/AR 6145.2 – Athletic Competition. Trustee Garcia seconded; motion carried 4-0:  
Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes
- AR 5141.32** Trustee Garcia made a motion to approve the revised Administrative Regulation AR 5141.32 – Heath Screening for School Entry. Trustee Hernandez seconded; motion carried 4-0:  
Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes
- BP 3290** Trustee Garcia made a motion to approve the revised Board Policy 3290 – Gifts, Grants and Bequest. Trustee Hernandez seconded; motion carried 4-0:  
Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes
- AR 3460** Trustee Garcia made a motion to approve the revised Administrative Regulation 3460 – Financial Reports and Accountability. Trustee Hernandez seconded; motion carried 4-0:  
Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes
- BP 3515.21** Trustee Garcia made a motion to approve the new Board Policy 3515.21 – Unmanned Aircraft Systems (Drones). Trustee Hernandez seconded; motion carried 4-0:  
Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes
- BP/AR 4030** Trustee Hernandez made a motion to approve the revised Board Policy and Administrative Regulation 4030 – Nondiscrimination in Employment. Trustee Garcia seconded; motion carried 4-0:  
Garcia – Yes  
Hernandez – Yes  
Revious – Yes

Strickland – Yes

**BP 4119.22**

Trustee Garcia made a motion to approve the following revised Board Policy 4119.22 Dress and Grooming. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**PERSONNEL**

Trustee Garcia made a motion to take Personnel items “a” through “i” together. Trustee Strickland seconded; the motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

Trustee Garcia then made a motion to approve Personnel items “a” through “i”. Trustee Strickland seconded; the motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

***Item “a” –  
Employment***

The following items were approved:  
Classified

- Nancy Acosta, READY Program Tutor – 4.5 hrs., Roosevelt, effective 8/8/19
- Bernadette Bracy, Substitute Telephone Clerk – 8.0 hrs., Human Resources, effective 8/12/19
- Diego De Alba, READY Program Tutor – 4.5 hrs., Hamilton, effective 8/8/19
- Allison Fruit, Alternative Education Program Aide – 5.5 hrs., Community Day School @ King, effective 8/13/19
- Audra Jaurigui, Food Service Worker II – 2.5 hrs., Kennedy, effective 8/12/19
- Elizabeth McGrath, READY Program Tutor – 4.5 hrs., King, effective 8/8/19
- Paola Mora Morales, READY Program Tutor – 4.5 hrs., Simas, effective 8/8/19
- Rachel Shimmin, READY Program Tutor – 4.5 hrs., Simas, effective 8/8/19

Temporary Employees/Substitutes

- Shelby Alcaraz, Substitute Yard Supervisor, effective 8/12/19 (revised); Short-term Yard Supervisor – 1.0 hr., Wilson, effective 8/13/19 to 10/18/19
- Angela Byars, Substitute Special Circumstance Aide and Special Education Aide, effective 8/13/19; Short-term Special Circumstance Aide – 3.0 hrs., King, effective 8/13/19 to 10/18/19
- Laura Canchola Leon, Substitute Yard Supervisor, effective 8/13/19; Short-term Yard Supervisor – 1.5 hrs., Hamilton, effective 8/13/19 to 10/18/19
- DeMerio Carre, Short-term Yard Supervisor – 2.5 hrs., Washington, effective 8/13/19 to 10/18/19
- Aunika Castellanos, Substitute Yard Supervisor, effective 8/7/19; Short-term Yard Supervisor – 2.0 hrs., Hamilton, effective 8/13/19 to 10/18/19
- Maribel Corrales-Ortiz, Substitute Yard Supervisor, effective 8/13/19

- Sandra Davis, Substitute Food Service Worker I/II, effective 8/13/19
- Marissa Gonzales, Substitute Yard Supervisor, effective 8/13/19; Short-term Yard Supervisor – 2.5 hrs., Simas, effective 8/13/19 to 10/18/19
- Rosie Ochoa, Substitute Yard Supervisor, effective 8/15/19
- Alberto Ordóñez, Short-term Media Services Aide – 5.5 hrs., Richmond, effective 8/6/19 to 9/6/19
- Merly Quintana, Short-term Yard Supervisor – 3.5 hrs., Simas, effective 8/13/19 to 10/18/19 (rescind)
- Carlos Perez Reyna, Short-term Yard Supervisor – 1.0 hr. (M,T,Th,F), Roosevelt, effective 8/16/19 to 6/5/20
- Michael Thompson, Short-term Yard Supervisor – 3.5 hrs., Simas, effective 8/13/19 to 9/11/19
- Sarahi Vazquez, Substitute Yard Supervisor, effective 8/12/19 (revised)
- Sandra Virden, Short-term Yard Supervisor – 3.5 hrs., Lincoln, effective 8/13/19 to 9/13/19
- Melisa Wakefield, Short-term READY Program Tutor – 4.5 hrs., King, effective 8/19/19 to 10/25/19

***Item "b" – Resignations***

- Monica Toomes, Educational Tutor K-6 – 3.5 hrs., Monroe, effective 5/13/19

***Item "c" – Termination of Employment***

- Sonia Gutierrez, Substitute Custodian I and Yard Supervisor, effective 8/5/19
- Jennifer Ruddy, Food Service Worker I – 3.25 hrs., Lincoln, effective 6/7/19

***Item "d" – Temporary Out of Class Assignment/ More Hours***

- Cecily Perez, from READY Program Tutor – 4.5 hrs. to READY Site Lead – 5.0 hrs., King, effective 8/19/19 to 10/25/19

***Item "e" – Administrative Transfer***

- Branden Barajas, Educational Tutor K-6 – 3.5 hrs., from Richmond to Washington, effective 8/29/19
- Jacob Carrasco, Custodian II – 8.0 hrs., from Monroe/King to Monroe, effective 9/16/19

***Item "f" – Certificated Transfers/ Reassignments, effective 8/26/19***

Involuntary Transfers

- Claudia Snead, from Roosevelt Kindergarten to Simas 1st Grade

Combination Class Assignments

- Tracy Ryan, from Hamilton Transitional Kindergarten to Hamilton Transitional Kindergarten/Kindergarten Combination Class
- Lisa Hinojos, from Lincoln Transitional Kindergarten to Lincoln Transitional Kindergarten/Kindergarten Combination Class
- Katie Heugly, from Roosevelt Transitional Kindergarten to Roosevelt Transitional Kindergarten/Kindergarten Combination Class
- Jennifer Fossett, from Washington Transitional Kindergarten to Washington Transitional Kindergarten/Kindergarten Combination Class

***Item "g" – Status of Non-Permanent Certificated***

Certify Employment Status of Non-Permanent Certificated Staff for 2019-20 School Year (EC 44916)

- See attached listing

**Staff**

**Item "h" –  
Volunteers**

<u>Name</u>	<u>School</u>
Carin DeLa Torre (HESD Employee)	Jefferson
Stephanie Llamas (HESD Employee)	Jefferson
Jennifer Aguirre (HESD Employee)	Monroe
Waed Alaboud	Monroe
Jessica Bateman (HESD Employee)	Simas
Amber DeAnzo	Simas
Sarah Hasse	Simas
Jacqueline Rodriguez	Simas

**Item "i" –  
Approve  
Variable Term  
Waiver Request,  
EC 44253.3**

- BCLAD (new waiver) for Maria Lawson, 3rd Grade Dual Immersion Teacher, Jefferson Academy for 2019-20 School Year

**FINANCIAL**

**Resolution  
#02-20**

Trustee Garcia made a motion to adopt Resolution #02 -20: Regarding the Accounting of Developer Fees. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Teachers’  
Salaries**

Trustee Strickland made a motion to approve the request for exemption from the required expenditures for classroom teachers’ salaries. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Resolution  
#05-20**

Trustee Garcia made a motion to adopt Resolution #05-20: Gann Limit. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Standard 31**

Trustee Strickland made a motion to approve the Kings County’s Government Accounting Standard 31 Report. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Unaudited  
Actuals Financial  
Report**

David Endo, Chief Business Official, presented the unaudited actual financial report in a PowerPoint format. Some of the highlight included: total funds for special education, cafeteria funds, and employee benefits. ADA only grew by 4% and he hasn’t seen

improvement. He showed a total general fund chart overview. He reviewed the general fund budget comparison and other Hanford Elementary School District funds. He stated some of the projects that began last year continued into this year and other projects didn't begin till this year.

Trustee Garcia made a motion to approve the unaudited actuals financial report. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Kings County  
Treasurer's  
Quarterly  
Compliance  
Report**

Trustee Garcia made a motion to approve the Kings County Treasurer's Quarterly Compliance Report. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Resolution  
#04-20**

Trustee Garcia made a motion to approve the Resolution #04-20: 18-19 final budget revisions. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

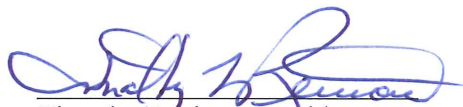
**Adjournment**

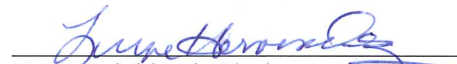
There being no further business, President Revious adjourned the meeting at 6:36 p.m.

Respectfully submitted,

Joy C. Gabler,  
Secretary to the Board of Trustees

Approved:

  
Timothy Revious, President

  
Greg Strickland, Clerk