

Hanford Elementary School District
Minutes of the Regular Board Meeting
January 24, 2018

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on January 24, 2018 at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Garner called the meeting to order at 5:30 p.m. Trustee Garcia, Revious and Strickland were present. Trustee Hernandez was absent.
- HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: Don Arakelian, Lindsey Calvillo, Doug Carlton, Debra Colvard, David Endo, Javier Espindola, Ramiro Flores, Matt Gamble, David Goldsmith, Lucy Gomez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jill Rubalcava, and Jason Strickland.
- Public Comments** None
- Board and Staff Comments** Superintendent Gabler and President Garner wished Ms. McConnell, Assistant Superintendent of Special Services, a Happy Birthday. Trustee Revious stated he has been attending sports activities and Wilson's girls' basketball team continues to do good. They have been winning most games by significant margins.
- Requests to Address the Board** None
- Presentation of Annual Audit & Measure U Audit Report** David Endo, Chief Business Official, introduced David Randel of Vavrinek, Trine, Day & Co., who reviewed the findings of the 2016-2017 Annual audit report and Measure U audit report with the Board of Trustees. Trustee Strickland said it appears we are in good standing, and asked about reserves being at 14%, Mr. Randel said anything at or above 10% he would be comfortable with. Trustee Strickland thanked him for the presentation.
- Dates to Remember** President Garner reviewed dates to remember: Jr Explorer Promotion Ceremony at JFK Friday, January 26th at 6:30 p.m.; Mat Classic XXII at JFK Thursday, February 1st at 5:00 p.m.; League Wrestling Tourney at JFK Saturday, February 3rd at 8:30 a.m.; Regular Board Meeting at Jefferson Charter Academy Wednesday, February 14th at 5:30 p.m.

CONSENT ITEMS

Trustee Garcia made a motion to take consent items "a" through "i" together. Trustee Strickland seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

Trustee Garcia then made a motion to approve consent items "a" through "i". Trustee Strickland seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Accept warrant listings dated December 29, 2017; January 5, 2018 and January 12, 2018.
- b) Approve minutes of Regular Board Meeting held on January 10, 2018.
- c) Approve interdistrict transfers as recommended.
- d) Approve donation of \$1,353.57 from Simas Parent Teacher Club for General Fund/Instructional Supplies.
- e) Approve donation of \$500.00 from Wonderful Giving to Lee Richmond for purchase of Instructional supplies and sports equipment.
- f) Approve donation of \$233.70 from Box Top Education to Jefferson Charter Academy to be used for expenditures for student incentives.
- g) Approve donation of \$164.30 from Box Top Education to Hamilton to be used toward student rewards.
- h) Approve donation of \$339.00 from Box Top Education to Monroe to be used toward materials and supplies.
- i) Approve donation of \$500.00 from Kohl's to the Monroe READY program to be used for READY program incentives.

Public Hearing At 6:05 p.m. President Garner opened the Public Hearing: Application for Extended School Year Waiver for Special Education. Karen McConnell, Assistant Superintendent of Special Services, presented information on the Waiver for Special Education for the 2017-2018 school year. The Extended School Year program for special education students would run during summer school and would meet the required instructional hours, but be completed within the month of June. Trustee Revious asked if there would be any transportation issues and Ms. McConnell said they don't anticipate any as there have been no transportation issues in the past. Trustee Strickland asked if this would reduce the number of total program hours for the month, Ms. McConnell answered it would increase to 80.5, which would be an increase of .5 hours.

With no further questions or comments from the public, President Garner closed the public hearing at 6:09 p.m.

INFORMATION ITEMS

Williams Uniform Complaints

Joy C. Gabler, Superintendent, reported to the Board that the District received no Williams Complaints for the second quarter (10/1/17 – 12/31/17) of the 2017-2018 school year.

CA School Dashboard

Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information a PowerPoint presentation on the New California Accountability Model & School Dashboard. This new system provides information about how local educational agencies and schools are progressing toward meeting the needs of students.

BP 5111

Jay Strickland, Director of Child Welfare & Attendance, presented for information the following revised Board Policy:

- BP 5111 – District Residency

BOARD POLICIES AND ADMINISTRATION

- 2017-18 SARC** Doug Carlton, Director of Program Development, Assessment & Accountability, reported to the board on the California School Dashboard Local Indicators for State Priority #1. Mr. Carlton reported to the Board HESD's performance on these indicators for 2016-2017 and provided new information for the 2017-2018 school year.
- Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home:
 - There were no students in 16-17 or in 17-18 who did not have the required instructional materials. (All students have the required instructional materials.)
 - Number/percentage of misassignments of teachers of English learners, total teacher misassignments, and vacant teacher positions:
 - There were no teacher misassignments in 2016-2017 or in 2017-2018. There were no teacher vacancies in 2016-2017 or in 2017-2018.
 - Number of identified instances where facilities do not meet the "good repair" standard:
 - There were no instances in either 2016-2017 or in 2017-2018 where facilities did not meet the good repair standard. All facilities received a score of "Exemplary" in both school years.

President Garner asked how often these indicators are updated and Mr. Carlton answered they are updated each year.

Trustee Strickland made a motion to approve the updated 2017-2018 School Accountability Report Cards. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

Mangini Associates, Inc. Agreement

Trustee Strickland made a motion to approve the Architectural Services Agreement with Mangini Associates, Inc. for the exterior painting of John F. Kennedy Jr. High School. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

Mangini Associates, Inc. Agreement

Trustee Revious made a motion to approve the Architectural Services Agreement with Mangini Associates, Inc. for the reroof of John F. Kennedy Jr. High School's gym and cafeteria. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

Solicit Bids for JFK Painting

Trustee Strickland made a motion to authorize to solicit bids for the exterior painting of John F. Kennedy Jr. High School. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

Solicit Bids for JFK Reroof Trustee Garcia made a motion to authorize to solicit bids for the reroof of John F. Kennedy Jr. High School's gym and cafeteria. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

BP 5141.52 Trustee Garcia made a motion to approve the revised Board Policy 5141.52 – Suicide Prevention. Trustee Strickland seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

BP/AR 5148.2 Trustee Garcia made a motion to approve the revised Board Policy and Administrative Regulation 5148.2 – Before/After School Programs. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

BP/AR 6145.2 Trustee Garcia made a motion to approve the revised Board Policy and Administrative Regulation 6145.2 – Athletic Competition. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

BP/AP 6164.6 Trustee Garcia made a motion to approve the revised Board Policy and Administrative Regulation 6164.6 – Identification and Education under Section 504. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

BP 6117 Trustee Garcia made a motion to approve deletion of Board Policy 6117 – Year-Round Schedules. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

BP 6154

Trustee Garcia made a motion to approve the revised Board Policy 6154 – Homework/Makeup Work. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

**Special
Education
Waiver**

Trustee Strickland made a motion to approve the application for Extended School Year Waiver for Special Education for the 2017-2018 school year. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Strickland made a motion to take Personnel items "a" through "h" together. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

Trustee Strickland then made a motion to approve Personnel items "a" through "h". Trustee Garcia seconded; the motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

***Item "a" –
Employment***

The following items were approved:

Classified

- Loretta King, Bus Driver – 4.5 hrs., Transportation/DSF, effective 1/12/18

Temporary Employees/Substitutes/Yard Supervisors

- Alex Acevedo, Short-term Custodian II – 8.0 hrs., Washington, effective 1/8/18 to 3/2/18
- Abel Aguilar, Substitute Yard Supervisor, effective 1/8/18
- Larry Dias, Substitute Bus Driver, effective 1/9/18
- Melissa Rodriguez, Short-term Yard Supervisor – 1.75 hrs., King, effective 1/16/18 to 3/23/18
- Sandra Virden, Short-term Yard Supervisor – 1.0 hr. (M,T,Th,F), Lincoln, effective 1/8/18 to 3/23/18

***Item "b" –
Resignations***

- Maria Prado, Bilingual Licensed Vocational Nurse – 6.0 hrs., Richmond, effective 1/16/18
- Christian Romero, Yard Supervisor – 2.5 hrs., Simas, effective 12/15/17
- Laurie Tolbert, Substitute Special Circumstance Aide, Special Education Aide and Alternative Education Program Aide, effective 10/26/17

**Item "c" –
Termination**

- Larry Dias, Substitute Bus Driver, Transportation/DSF, effective 1/10/18

**Item "d" –
Retirement**

- Linda Arnett, Bus Driver – 4.5 hrs., Transportation/DSF, effective 4/10/18
- Joann Irwin, Teacher, Roosevelt, effective 6/6/18

**Item "e" – More
Hours**

- Guadalupe Lopez, Yard Supervisor, from 1.5 hrs. to 2.0 hrs., Jefferson, effective 1/8/18
- Veronica Rubalcava, Short-term Yard Supervisor, from 2.5 hrs. to 3.0 hrs., Jefferson, effective 1/8/18 to 3/23/18

**Item "f" – Job
Description**

- Director of Curriculum and Instruction, Beginning Teacher Support and Guidance (new)

**Item "g" –
Reclassification**

- Debra Colvard, from Director of Curriculum and Instruction, to Director of Curriculum and Instruction, Beginning Teacher Support and Guidance, Curriculum, and Instruction Department, effective 1/25/18

**Item "h" –
Volunteers**

<u>Name</u>	<u>School</u>
Warren Hull	Jefferson
Sharon Pagendarm	Jefferson
Ruth Moore	King
Alexandria Marquez	Simas
Eleanor Guerrero (Retired HESD Employee)	Washington

FINANCIAL

**Annual Audit
Report**

Trustee Garcia made a motion to accept the Annual Audit Report. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

**Building Fund
Audit Report –
Measure U**

Trustee Garcia made a motion to accept the Building Fund (Measure U) financial audit report. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

**Corrective
Action Plan**

Trustee Garcia made a motion to approve the audit corrective action plan. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Garner - Yes
Revious – Yes
Strickland – Yes

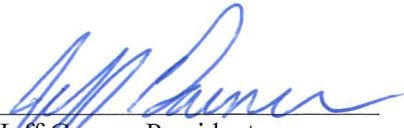
Adjournment

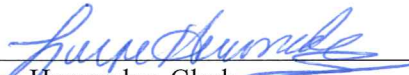
There being no further business, President Garner adjourned the meeting at 6:23 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:


Jeff Garner, President


Lupe Hernandez, Clerk