

Hanford Elementary School District
Minutes of the Regular Board Meeting
August 22, 2018

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on August 22, 2018 at District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Garner called the meeting to order at 5:30 p.m. Trustee Garcia, Hernandez, Revious and Strickland were present.
- HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: Kristina Baldwin, Doug Carlton, Anthony Carrillo, Debra Colvard, Kenny Eggert, David Endo, Matthew Gamble, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Julie Pulis, Jill Rubalcava, Cruz Sanchez-Leal and Jay Strickland.
- Public Comments** None
- Board and Staff Comments** None
- Requests to Address the Board** None
- Dates to Remember** President Garner reviewed dates to remember: Junior High Back-to-School Night on August 23rd; District Office-Picture Day on August 27th; Jefferson Back-to-School Night on August 28th; Elementary Schools' Back-to-School Night on August 30th.

CONSENT ITEMS

Trustee Strickland made a motion to take consent items "a" through "c" together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Strickland then made a motion to approve consent items "a" through "c". Trustee Hernandez seconded; motion carried 4-0:

Garcia – Abstained
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Accept warrant listings dated August 3, 2018 and August 13, 2018.
- b) Approve minutes of Regular Board Meeting held on August 8, 2018.
- c) Approve interdistrict transfers as recommended.

INFORMATION ITEMS

Financial Report David Endo, Chief Business Official, presented for information the monthly financial reports for the period of 07/01/18-07/31/18.
07/01/18-07/31/18

BOARD POLICIES AND ADMINISTRATION

MOU – Sinclair Research Group Trustee Revious made a motion to approve the Memorandum of Understanding with Sinclair Research Group to provide the Induction Program with a program evaluation for the 2018-19 school year. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

MOU – KCOE Trustee Strickland made a motion to approve the Memorandum of Understanding with Kings County Office of Education for the use of Foster Focus, a foster youth education information sharing system. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

TCOE Contract Trustee Hernandez made a motion to approve the consultant contract with Tulare County Office of Education for Professional Development to provide professional development sessions for Roosevelt 3-6 grade teachers. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Kings County Sports Officials Trustee Strickland made a motion to approve the consultant contract with Kings County Sports Officials for grades 4-6 after school sports program for 2018-19 school year. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Sports Officiating Services Trustee Strickland made a motion to approve the consultant contract with Sports Officiating Services for junior high sports program for 2018-19 school year. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Strickland – Yes

PERSONNEL

Trustee Garcia made a motion to take Personnel items "a" through "g" together.
Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Garcia then made a motion to approve Personnel items "a" through "g".
Trustee Revious seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Item "a" – Employment

The following items were approved:

Classified

- Julie Atkinson, READY Program Tutor – 4.5 hrs., Roosevelt, effective 8/9/18
- Javantae Farmah, READY Program Tutor – 4.5 hrs., Washington, effective 8/9/18
- Rosie Holguin, READY Program Tutor – 4.5 hrs., Washington, effective 8/9/18
- Corey Hoover, Alternative Education Program Aide – 5.5 hrs., Community Day School, effective 8/14/18
- Jose "Junior" Ibarra, READY Program Tutor – 4.5 hrs., Monroe, effective 8/9/18
- Gayle Tackett, Educational Interpreter – 6.5 hrs., Lincoln, effective 8/13/18 (revised site)
- Fabiola Varela, Food Service Worker II – 2.5 hrs., Wilson, effective 8/13/18
- Eric Villasenor, READY Program Tutor – 4.5 hrs., Jefferson, effective 8/9/18

Yard Supervisors

- Mirella Garibay, Yard Supervisor – 2.5 hrs., Monroe, effective 8/14/18
- Christine Payne, Yard Supervisor – 2.0 hrs., Simas, effective 8/14/18

Temporary Employees/Substitutes

- April Allen, Substitute Yard Supervisor, effective 8/14/18; Short-term Yard Supervisor – 2.5 hrs., Monroe, effective 8/14/18 to 10/19/18
- Evelyn Campos, Substitute READY Program Tutor, effective 8/14/18
- Toby Cano, Substitute Yard Supervisor, effective 8/14/18
- Tiffany Cantu, Short-term Yard Supervisor – 1.0 hr., Kennedy, effective 8/14/18 to 10/19/18
- Yesenia Caro, Short-term Yard Supervisor – 1.0 hr., Roosevelt, effective 8/14/18 to 10/19/18
- Emma Champlin, Substitute Yard Supervisor, effective 8/14/18
- Angela Corona, Short-term Yard Supervisor – 1.5 hrs., Roosevelt, effective 8/14/18 to 10/19/18
- Kristy Kairis, Short-term READY Program Tutor – 4.5 hrs., (M, W, F), Simas, effective 8/24/18 to 12/21/18
- Melissa Lincicum, Substitute Clerk Typist II, effective 8/14/18
- Rebecca Long, Short-term READY Program Tutor – 4.5 hrs., (T, Th), Simas, effective 8/9/18 to 12/20/18
- Juan "John" Paz, Substitute Yard Supervisor, effective 8/14/18
- Jennifer Robles, Short-term Yard Supervisor – 1.5 hrs., Hamilton, effective 8/14/18

to 10/19/18

- Jose Rosas, Substitute Custodian I, effective 8/7/18
- Jason Rose, Substitute Groundskeeper I, effective 8/7/18
- Megan Schaub, Short-term READY Program Tutor – 4.5 hrs., King, effective 8/9/18 to 9/17/18

**Item "b" –
Resignations**

- Kristy Kairis, READY Program Tutor – 4.5 hrs., Simas, effective 8/22/18
- Amber Mott, Substitute Licensed Vocational Nurse, effective 12/16/16
- Gabrille Roa, Substitute Clerk Typist II and Food Service Worker I/II, effective 4/16/18
- Jamee Serrato, Substitute READY Program Tutor, effective 3/19/18
- Elizabeth Simas, Substitute Child Welfare and Attendance Specialist, effective 4/25/18
- Kylie Strickland, Substitute READY Program Tutor, effective 10/25/17

**Item "c" –
Termination due
to Failure to
Respond to
Annual
Notification**

- Brianna Alvarado, Substitute Yard Supervisor, effective 2/20/18
- Euerardo Caldera, Substitute Custodian I, effective 2/14/18
- Larry Faucett, Substitute Maintenance Worker II, effective 10/17/17
- Alma Garcia, Substitute Bilingual Clerk Typist II, Clerk Typist II, Translator: Oral Interpreter and Written Translation, effective 4/20/18
- Jazmine Gonzalez, Substitute Yard Supervisor, effective 4/26/18
- Mitchell Hunt, Substitute Custodian I and Groundskeeper I, effective 8/29/17
- Alysha Knox, Substitute Yard Supervisor, effective 4/27/18
- Marcos Macias Jr., Substitute Yard Supervisor, effective 3/15/18
- Jazlyn Martinez-Bejar, Substitute READY Program Tutor and Yard Supervisor, effective 6/6/18
- Selena Oaks, Substitute READY Program Tutor and Yard Supervisor, effective 6/2/17
- Joann Raulino, Substitute Clerk Typist II, Media Services Aide, Special Education Aide and Yard Supervisor, effective 8/15/17
- Kimberly Tomey, Substitute READY Program Tutor, effective 11/29/17

**Item "d" –
Promotion/Trans
fer**

- Melissa Acosta, from Account Clerk I – 3.0 hrs., King to Bus Driver – 4.5 hrs., Transportation/DSF, effective 8/10/18

**Item "e" –
Temporary Out of
Class Assignment**

- Don Gonzales, from Maintenance Worker II – 8.0 hrs., to HVAC Specialist – 8.0 hrs., Maintenance/DSF, effective 7/9/18 to 7/18/18

**Item "f" –
Volunteers**

| <u>Name</u> | <u>School</u> |
|-------------------|---------------|
| Kimberly Lassiter | Hamilton |
| Alyssa Urrutia | Jefferson |

**Item "g" – Non-
Permanent
Certificated Staff**

Certify Employment Status of Non-Permanent Certificated Staff for 2018-19 School Year (EC 44916)

- See attached listing

FINANCIAL

**Resolution
#2-19**

Trustee Garcia made a motion to adopt Resolution #2-19: Final Budget Revisions for 2017-18 fiscal year. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes

Revious – Yes
Strickland – Yes

**Resolution
#3-19**

Trustee Garcia made a motion to adopt Resolution #3-19: Gann Limit. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Unaudited
Actuals financial
Report**

David Endo, Chief Business Official, presented a brief summary of the unaudited financials actual. David highlighted major items that were accomplished last fiscal year. The completion of the Administration and Library building at Monroe, the classroom wing construction at MLK, JFK painting and roofing, LDC Smartboard installations, new art teacher hire, 5 electric vehicle charging stations, purchase of twenty-eight hundred "cloudbooks", and replacement of 4 trucks. David highlighted the unrestricted general fund ending balance of \$9,561,000, the reserve for unrestricted general fund went down a bit to 4.6%, Charter fund ending balance of \$433,000, cafeteria fund ending balance of \$1,446,000, \$3.4 million reserve set aside for the OPEB (other post-employment benefits) to offset a \$10.1 million liability, ADA grew by 3 while Charter ADA grew by 27, Capital Facilities fun decreased by \$60,000 with residential permits down due to housing rates increasing, and \$2.8 million remaining in bonds funds. He also reviewed a breakdown of unrestricted and restricted funds, a budget comparison and other district funds.

Trustee Strickland made a motion to approve the unaudited actuals financial report. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Exemption-
Classroom
Teacher's
Salaries**

Trustee Revious made a motion to approve the request for exemption from the required expenditures for classroom teacher's salaries. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Standard 31
Report**

Trustee Strickland made a motion to approve the Kings County's Government Accounting Standard 31 Report dated June 30, 2018. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Treasurer's
Quarterly
Compliance
Report**

Strickland they put it together, what do they control? Control the investment, Lemoore sits on the board

Trustee Revious made a motion to approve the Kings County's Treasurer's Quarterly Compliance Report ending in June 30, 2018. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Gonzalez
Architects
Agreement**

Trustee Garcia made a motion to approve the architectural services agreement with Gonzalez Architects for modernization of Washington Elementary. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Adjournment

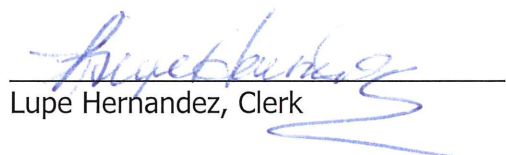
There being no further business, President Garner adjourned the meeting at 6:06 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:


Jeff Garner, President


Lupe Hernandez, Clerk