

Hanford Elementary School District
Minutes of the Regular Board Meeting
June 13, 2018

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on June 13, 2018 at District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** Vice President Revious called the meeting to order at 5:30 p.m. Trustee Garcia and Strickland were present. President Garner and Trustee Hernandez were absent.
- Closed Session** Trustees immediately adjourned to closed session for the purpose of:
- Conference with Labor Negotiators – (GC 54957.6)
Agency Representatives: J. Gabler & J. Martinez
Employee Organization: CSEA
 - Public Employee Performance Evaluation (GC 54957) – Superintendent
- Open Session** Trustees returned to open session at 5:53 p.m.
- HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: Doug Carlton, Debra Colvard, David Endo, David Goldsmith, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jill Rubalcava and Jay Strickland.
- Conference with Labor Negotiators** No action was taken by the Board.
- Performance Evaluation** The Board gave the Superintendent a positive evaluation and extended the Superintendent's contract an additional year to June 30, 2021.
- Public Comments** None
- Board and Staff Comments** Vice President Revious said he attended Donnie Arakelian's retirement gathering and had a good time.
- Requests to Address the Board** None
- Dates to Remember** Vice President Revious reviewed dates to remember: Regular Board Meeting on June 27th at 5:30 p.m.

CONSENT ITEMS

Trustee Garcia made a motion to take consent items "a" through "e" together. Trustee Strickland seconded; motion carried 3-0:

- Garcia – Yes
- Revious – Yes
- Strickland – Yes

Trustee Garcia then made a motion to approve consent items "a" through "e". Trustee Revious seconded; motion carried 3-0:

- Garcia – Yes
- Revious – Yes
- Strickland – Yes

Trustee Garcia then made a motion to approve consent items "f". Trustee Revious seconded; motion carried 2-0:

- Garcia – Yes
- Revious – Yes
- Strickland – Abstain

The items approved are as follows:

- a) Accept warrant listings dated May 18, 2018, May 25, 2018 and June 1, 2018.
- b) Approve minutes of Regular Board Meeting held on May 23, 2018.
- c) Approve donation of \$123.10 from Box Top Education to Jefferson for Student Incentives.
- d) Approve donation of \$6,732.00 from PTC to Simas for General Fund.
- e) Approve donation of \$150.00 from Edison International to Wilson for Student Rewards, and School Events and Activities.
- f) Consider adoption of Resolution #27-18: Absent Board Member Compensation.

Public Hearing

At 5:57 Vice President Revious opened the Public Hearing: 2018-2019 Hanford Elementary School District Local Control Accountability Plan (LCAP).

Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information the 2018-19 LCAP's for Hanford Elementary School District. The District's 5 goals were reviewed.

- Goal #1 – Students will receive a broad educational program that includes English language arts, mathematics, science, history, visual and performing arts, and physical education.
- Goal #2 – All students will make progress toward proficiency on the state adopted standards, and that progress will be measured and shared with students, parents, teachers, and administrators.
- Goal #3 – The district will hire, support, and retain qualified teachers, support staff, and administrators.
- Goal #4 – Students will attend a safe, well maintained school and will have access to standards aligned materials.
- Goal #5 – Communication between schools and home will be regular and meaningful.

Stakeholder input and involvement were obtained by:

- Parent Committees: DELAC and PAC (met 5 times)
- School Site Councils (met 4 times)
- Student Focus Group
- HETA/CSEA Meet & Consult
- HESD Parent Survey
- HESD Student Survey
- Bright Bytes Technology Survey (Teachers, Parents, Students)

The expected outcomes and services related for each goal were reviewed.

- Goal #1 – Expected outcomes: Students will receive a broad educational program that includes English language arts, mathematics, science, history, visual and performing arts, and physical education. Related services: supply materials, Media Service Aides, Library Information System, technology, technicians/Data Center, study trips, art, music, P.E. teachers, music supplies/instruments, after school athletics, READY Program and supplies, and Director of Curriculum.
- Goal #2 – Expected outcomes: All students will make progress toward proficiency on the state adopted standards, and that progress will be measured and shared with students, parents, teachers, and administrators. Related services: elimination of combination classes, summer Enrichment Program, support for foster youth, Curriculum Director, clerical, EL Aides (Jr High), Learning Directors, and Program/Assessment Director.
- Goal #3 – Expected outcomes: The district will hire, support, and retain qualified teachers, support staff, and administrators. Related services: Learning Directors, clerical, supplies materials, 3 Teacher PD days, and Induction Program.
- Goal #4 – Expected outcomes: Students will attend a safe, well maintained school and will have access to standards aligned materials. Related services: Teacher Resource Center, TRC supplies, instructional materials, Learning Directors, Nurses (RNs), Health Care Assistants (LVNs), Social Worker, Counselors, Student Specialists, Vice Principals, Resource Officers, Child Welfare & Support, yard supervision, Community School, transportation, maintenance and Custodians.
- Goal #5 – Expected outcomes: Communication between schools and home will be regular and meaningful. Related services: Parent Liaison and Parent Education Center.

With no further questions or comments from the public. Vice President Revious closed the public hearing at 6:04.

Public Hearing

At 6:05 Vice President Revious opened the Public Hearing: 2018-2019 Jefferson Charter Academy Local Control Accountability Plan (LCAP).

- Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information the 2018-19 LCAP's for Jefferson Charter Academy. Jefferson Charter Academy has the same goals, same expected outcomes, their services are a bit different but because they are a charter school they have their own LCAP. Related services: supplies materials, Media Service Aide, technology, Technicians, Study Trips, Art/PE Teachers, music supplies, Learning Director, teacher Professional Development Days, Additional Professional Development, Nurse, Counselor, and Health Care Assistant.

With no further questions or comments from the public. Vice President Revious closed the public hearing at 6:06

INFORMATION ITEMS

PAC

Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information a report from the Parent Advisory Committee Meeting held on April 24, 2018 (for meeting #4). During the meeting, parents received information regarding the CA Distinguished Schools and CA Exemplary School District, History Social Studies Textbook Adoption, Draft of Year 2 LCAP and Remind 101. PAC recommended

to continue to work hard and set high expectations for achievement as CA Distinguished schools and as a CA exemplary District, continue to provide students with current instructional materials, that the Board of Trustees approve the Local Control Accountability Plan and consider purchasing Remind 101.

Financial Report
7/01/17-
4/30/18 David Endo, Chief Business Official, presented for information the monthly financial reports for the period of 7/01/2017-4/30/2018.

DELAC Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information a report from the District English Learner Advisory Committee (DELAC) Meeting held on April 18, 2018 (for meeting #4). The DELAC is similar to the PAC but specifically addresses English learners. During the meeting parents received information on District-wide needs assessment on a school by school basis/Local Accountability Plan and Reviewed and commented on the written notifications required to be sent to parents and guardians. DELAC recommended to continue to receive input in the form of surveys from stakeholders, continue to share data from surveys with DELAC, continue to provide parents with the required notifications, continue to implement the parent involvement policy (no changes recommended at this time), and continue to share data on the number of English learners in our schools with the DELAC.

AR 4212.1 Jaime Martinez, Assistant Superintendent of Human Resources, presented for information the following revised Administrative Regulation:

- AR 4212.1 – Employment Contracts (revised and title change to Employment Agreements)

BOARD POLICIES AND ADMINISTRATION

2017-18 Evaluation of Consolidated Programs/ Comprehensive Needs Assessment Trustee Garcia made a motion to approve the Hanford Elementary School District 2017-2018 Evaluation of Consolidated Programs/Comprehensive Needs Assessment (Title I Evaluation). Trustee Strickland seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Strickland – Yes

Consolidated Application for Funding Categorical Aid Programs Trustee Garcia made a motion to approve the consolidated application for Funding Categorical Aid Programs (Summer Release). Trustee Strickland seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Strickland – Yes

2018-19 School Plans Trustee Garcia made a motion to approve HESD's 2018-2019 updated school plans. Trustee Revious seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Strickland – Yes

SRO Program Trustee Garcia made a motion to approve re-entering into an agreement with the City of

Hanford and the Hanford Police Department to continue participation in the School Resource Officer Program. Trustee Strickland seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Strickland – Yes

2016-19 HETA Bargaining Agreement Trustee Garcia made a motion to approve the negotiated amendments to the 2016-2019 Collective Bargaining Agreement with the Hanford Elementary Teachers Association (HETA). Trustee Strickland seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Strickland – Yes

Big Smiles of CA MOU Trustee Garcia made a motion to approve the Memorandum of Understanding between Big Smiles of California and the Hanford Elementary School District. Trustee Revious seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Strickland – Yes

Paradigm Healthcare Services MOU Trustee Garcia made a motion to approve the Memorandum of Understanding between Paradigm Healthcare Services and the Hanford Elementary School District. Trustee Revious seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Strickland – Yes

Teresa A. Jaquez, LMFT MOU Trustee Garcia made a motion to approve the Memorandum of Understanding between Teresa A. Jaquez and the Hanford Elementary School District. Trustee Strickland seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Strickland – Yes

2019-2020 School Calendar Trustee Garcia made a motion to adopt the 2019-2020 school calendar. Trustee Revious seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Strickland – Yes

ValleyPBS MOU Trustee Garcia made a motion to approve the Memorandum of Understanding between ValleyPBS and the Hanford Elementary School District. Trustee Strickland seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Strickland – Yes

E3553 Trustee Garcia made a motion to approve revised Exhibit 3553 – Free and Reduced Meals. Trustee Strickland seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes

Strickland – Yes

BP/AR 1340 Trustee Garcia made a motion to approve revised Board Policy and Administrative Regulation 1340 – Access to District Records. Trustee Strickland seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Strickland – Yes

BP/E 5145.6 Trustee Garcia made a motion to approve revised Board Policy and Exhibit 5145.6 – Parental Notifications. Trustee Strickland seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Garcia made a motion to take Personnel items "a" through "k" together. Trustee Strickland seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Strickland – Yes

Trustee Garcia then made a motion to approve Personnel items "a" through "k". Trustee Strickland seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Strickland – Yes

Item "a" – Employment

The following items were approved:
Certificated, effective 8/9/18

- Joseph Britton, Teacher, Probationary
- Catherine Castaneda, Teacher, Probationary
- Jaqueline Gonzales, Teacher, Probationary
- Kelly Korhonen Halligan, Teacher, Probationary
- Matthew Okumoto, Teacher, Temporary
- Frederick Williams, Jr., Teacher, Probationary
- LeAnn Williamson, School Nurse, Probationary

Temporary Employees/Substitutes/Yard Supervisors

- Melisa Wakefield, Special Education Aide – 1.75 hrs., Washington, effective 5/14/18 to 6/6/18

Item "b" – Short-term Employment

CLASSIFIED STAFF SUMMER PROGRAMS

Special Education Extended School Year at Lee Richmond School

- Danna Bailey, Bus Driver – 4.0 hrs., effective 6/11/18 to 6/28/18
- Melody Cantrell, Special Education Aide – 5.75 hrs., effective 6/11/18 to 6/28/18
- Maribel Santiago, Special Education Aide – 5.75 hrs., effective 6/11/18 to 6/28/18

Summer Enrichment Program at Lee Richmond School

- Cindy Navarro, Short-term Custodian II – 6.5 hrs., Richmond, effective 6/19/18 to 6/29/18
- Maria Jones, Bus Driver – 4.0 hrs., effective 6/18/18 to 6/29/18
- Daisy Wallace, Bilingual Licensed Vocational Nurse – 5.5 hrs., effective 6/18/18 to

6/29/18

Migrant Summer School at Jefferson School

- Edgar Hernandez, Short-term Custodian I – 6.0 hrs., effective 6/11/18 to 6/29/18
- Sandy Perez, Bus Driver – 4.0 hrs., effective 6/11/18 to 6/29/18

Migrant Summer School at West Hills College

- Maricia Cuevas, Bus Driver – 5.0 hrs., West Hills, effective 6/18/18 to 6/28/18

Seamless Summer Meal Program

- Corina Carrera, Cook/Baker – 5.5 hrs., Food Services, effective 6/11/18 to 7/27/18
- Connie Casarez, Food Service Worker I – 2.5 hrs., Richmond, effective 6/11/18 to 7/27/18
- Veronica Grever, Food Service Worker I – 2.5 hrs., Richmond, effective 6/11/18 to 7/27/18
- Veronica Leach, Yard Supervisor – 1.75 hrs., Richmond, effective 6/11/18 to 7/27/18
- Leonor Littlejohn, Food Service Worker I – 2.5 hrs., Jefferson, effective 6/11/18 to 7/27/18
- Sylvia Lombera, Yard Supervisor – 1.75 hrs., Lincoln, effective 6/11/18 to 7/27/18
- Daisy Maya-Gaona, Food Service Worker I – 2.5 hrs., Jefferson, effective 6/11/18 to 7/27/18
- Alyssa Null, Food Service Worker II – 2.5 hrs., Lincoln, effective 6/11/18 to 7/27/18
- Alma Pina, Food Service Worker I – 2.5 hrs., Lincoln, effective 6/11/18 to 7/27/18
- Felimena Reynolds, Yard Supervisor – 1.75 hrs., Jefferson, effective 6/11/18 to 7/27/18

Item "c" – Resignations

- Sarah Bartron, READY Program Tutor – 4.5 hrs., Richmond, effective 6/6/18
- Deborah Chinchock, Substitute Babysitter and Clerk Typist II, effective 10/6/17
- Lindsay Nelson, Teacher, Richmond, effective 6/6/18
- Robert Leon, Bilingual Student Specialist K-6 – 8.0 hrs., Roosevelt, effective 6/13/18
- Julius Rojas, READY Program Tutor – 4.5 hrs., Lincoln, effective 6/6/18

Item "d" – Retirement

- Janice Aragon, Bilingual Clerk Typist II – 8.0 hrs., King, effective 6/13/18
- Rose Pimentel, Teacher, Wilson, effective 6/6/18

Item "e" – More Hours/Transfer

- Carolina Garcia, from Bilingual Clerk Typist II – 5.0 hrs., Monroe to Bilingual Clerk Typist II – 8.0 hrs., King, effective 7/31/18

Item "f" – Promotion

- Roxanna Hernandez, from READY Program Tutor – 4.5 hrs. to Special Education Aide – 5.0 hrs., Monroe, effective 8/14/18

Item "g" – Promotion/Transfer

- Cruz Chavez, from Educational Tutor K-6 – 3.5 hrs., Monroe to Parent Liaison Specialist – 8.0 hrs., Curriculum, Instruction and Professional Development, effective 7/30/18
- Frank Gonzales, from Alternative Education Program Aide – 5.5 hrs., Community Day School to Student Specialist K-6 – 8.0 hrs., Simas, effective 7/31/18

Item "h" – Lateral Change/Decrease in Hours/Change in Work Year
Item "i" –

- Monica Toomes, from Special Education Aide – 5.0 hrs., 180 days to Educational Tutor – 3.5 hrs., 150 days, Monroe, effective August 30, 2018
- School Operations Officer, from 199 work day, 13 holidays and 19 vacation days to

Change in Work Year 204 work days, 13 holidays and 20 vacations days, effective with the 2018-19 school year.

Item "j" – Assistant Superintendent/CBO Contracts Ratify Assistant Superintendent/CBO Employment Contracts for 2018-2019 (Gov. Code Section 53262)

- David Endo, Chief Business Official, Fiscal Services
- Jaime Martinez, Human Resources
- Karen McConnell, Special Services
- Jill Rubalcava, Curriculum, Instruction, and Professional Development

Item "k" – Volunteers	<u>Name</u>	<u>School</u>
	Chad Nielsen (HESD Employee)	Jefferson
	Amber Walecki	Simas

Public Hearing At 6:27 Vice President Revious opened the Public Hearing: 2018-2019 Hanford Elementary School District Budget.

David Endo, Chief Business Official, presented for information an overview of the 2018-19 Hanford Elementary School District Budget. The District’s budget funds are based on attendance. Mr. Endo reported that for now enrollment is inconsistent but prior year ADA is guaranteed by the State. The general fund revenue assumptions were discussed. Some highlights included 3.0% COLA and 100% of Gap funding. The Local Control Accountability Formula (LCFF) calculation was reviewed. The projection for next year’s LCFF percent funding is 100%. The major components of HESD’s general fund are LCFF, Federal revenues, other State revenues, and other local revenues. Each component was reviewed. There is an expenditure assumption that 81.7% of general fund budget will go towards salaries and benefits. A breakdown of where funds are budgeted was read totaling in general fund expenditures of \$68,420.571. A comparison between 2017-18 and 2018-19 was discussed. Multiyear projection assumptions for 2019-20 and 2020-21 were reviewed. It was stated that COLA looks healthy, there is projection of \$708,000 step and column expenditure, and STRS and PERS are projected to increase. The Jefferson Charter School fund was reviewed. All factors are the same, except ADA will grow because final (8th grade) class will be added. Cafeteria funds were reviewed. The expenditures and projects that will be paid with building funds were reviewed. Other HESD funds were highlighted. Some of the keys to look forward to in the future are LCFF is fully funded and increases will be only COLA going forward (based on current formula) and budget did not factor in negotiated settlements with classified nor management.

With no further questions or comments from the public. Vice President Revious closed the public hearing at 6:49 p.m.

FINANCIAL

School Services of CA Trustee Garcia made a motion to approve contract with School Services of California for the 2018-2019 fiscal year. Trustee Revious seconded; motion carried 3-0:

- Garcia – Yes
- Revious – Yes
- Strickland – Yes

Amendment to Teter Agreement Trustee Strickland made a motion to approve an amendment to the architectural services agreement with Teter. Trustee Garcia seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Strickland – Yes

Community Eligibility Provision Trustee Strickland made a motion to approve the District to participate in the Community Eligibility Provision (CEP) districtwide. Trustee Garcia seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Strickland – Yes

San Joaquin Valley Purchasing Co-op Trustee Strickland made a motion to approve renewal of services with the San Joaquin Valley Purchasing Co-op. Trustee Revious seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Strickland – Yes


Super Co-op Trustee Strickland made a motion to approve the renewal of services and memorandum of understanding with the Super Co-op. Trustee Revious seconded; motion carried 3-0:

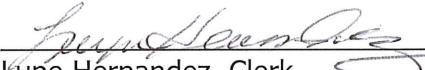
Garcia – Yes
Revious – Yes
Strickland – Yes

Adjournment There being no further business, Vice President Revious adjourned the meeting at 6:54 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved: 
Jeff Garner, President
Tim Revious


Lupe Hernández, Clerk