

Hanford Elementary School District
Minutes of the Regular Board Meeting
May 24, 2017

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on May 24, 2017 at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Garcia called the meeting to order at 5:30 p.m. Trustee Hernandez, Revious and Strickland were present. Trustee Garner was absent.
- Closed Session** Trustees immediately adjourned to closed session for the purpose of:
- Conference with Labor Negotiators (GC 54957.6)
- Open Session** Trustees returned to open session at 5:53 p.m.
- HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, Debra Colvard, David Endo, David Goldsmith, Jaime Martinez, Karen McConnell, Jill Rubalcava and Jay Strickland.
- Labor Negotiators** No action was taken by the Board.
- Public Comments** None
- Board and Staff Comments** None
- Requests to Address the Board** None
- Dates to Remember** President Garcia reviewed dates to remember: Holiday-Memorial Day on May 29th; JHS Promotions on June 6th at 10:00 a.m.; End of 3rd Trimester on June 7th; Last Day of School on June 7th
- Mini-grant Presentation** Henry Ralston, 6th grade teacher at Hamilton, stated they utilized the HESD Educational Foundation mini-grant funds to create an imagination station using a 3-D printer. Henry believes this is the first step towards an engineering and designing community at Hamilton. They utilized Henry's classroom during lunch on Fridays as their own makerspace. Before the students got to design, they brainstormed. One group focused on health related issues like prosthetics. They watched a YouTube video regarding the golden eagle that lost its beak. Another group focused on classroom related issues like name tags and book shelves. Once the students decided what they wanted to create, they started drawing their designs. Henry showed a video of the 3-D printer at work. The awesome achievement recognition went to 5th grade SDC for their book holder invention. They designed it so it sits on your shoulders, it will hold the book in front of you, and the students also discussed potential problems they can face with the book shelf. Henry pointed out 11 ways 3D printing can be used in education. He brought with him some samples of 3d printings: the Temple of Athena, the Statue of Athena, a ladybug ring and a poster folder. The students and the staff thanked the Board and HESD Educational Foundation committee for the grant.

Mini-grant Presentation

Josie Bustos-Pelayo, 6th – 8th grade teacher at Jefferson, stated they utilized the HESD Educational Foundation mini-grant funds to attend the Arte Americas Museum. Josie showed a PowerPoint with pictures from the students at the museum. A total of 50 students got to attend in two groups. One of the first murals they got to see was a new piece from Francisco Letelier and Mauro Carrera. The students got to learn the history of it. As they walked through the museum they got to see different kinds of art and witness creativity. The students got to participate in a workshop/craft time with Diana Gaspar. They created dream catchers. Diana explained to them the history of dream catchers. It was a great cultural experience for them and they had a lot of fun doing them. At the end of the tour they got to have lunch at The Plazita. The student also got to display their art at takeover Thursday in downtown Hanford. Josie and the students thanked the Board and Educational Foundation for their support and the grant.

CONSENT ITEMS

Trustee Revious made a motion to take consent items "a" through "g" together. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Revious then made a motion to approve consent items "a" through "g". Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated 5/5/17 and 5/12/17.
- b) Minutes of Regular Board Meeting 5/10/17.
- c) Interdistrict transfers as recommended.
- d) Donation of \$775.50 from Jefferson PTC.
- e) Donation of \$64.40 from Box Top Education.
- f) Donation of \$5,992.69 from Simas PTC.
- g) Donation of \$1,000.00 from Kohl'.

Trustee Garcia recognized the donations.

INFORMATION ITEMS

2016-17 District/Board Goals

Joy C. Gabler, Superintendent, provided an update on progress made toward the 2016-17 District/Board Goals with a PowerPoint presentation. The presentation highlighted HESD and Board goals and how they align with the Local Control Accountability Plan (LCAP). Joy reviewed the five goals gave points on how each goal is being met.

Local Indicator Tool for LCAP

Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information the results from the HESD Local Indicator Tool for LCAP State Priority 2. The HESD Local Indicator Tool for LCAP measures the District's implementation of the State academic standards. It's a self-assessment tool. Joy Gabler, Doug Carlton, and Jill Rubalcava rated the district by studying the Districts

progress. Doug Carton reviewed the ratings for State Priority 2 Implementation of Standards.

2016-17 Parent Survey

Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information the results from the 2016-17 HESD Parent Survey. The survey provides parents with the opportunity to indicate their level of satisfaction with the District's services and programs, the instruction their students receive, and home/school communication. We have around 6,000 students and we received more than 4,000 surveys back. This allowed for a comprehensive survey. Parents are overwhelmingly happy with the education their children receive. The survey shows positive results for each subject.

PAC #3

Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information a report from the Parent Advisory Committee Meeting (PAC) held on March 14, 2017 (for meeting #3). The PAC advises the Board on the Local Control Accountability Plan (LCAP). The PAC received for information an overview of the California School Dashboard, an overview of the California's new school accountability model, key differences between the previous model and the new system, State and local indicators and color coded performance levels, and explanation of the growth model. The PAC recommended they continue to receive updates on California's new school accountability model, that they continue to receive information on the district's Local Control Accountability Plan, and the PAC provided input by taking the Hanford Elementary Technology Survey.

PAC #4

Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information a report from the Parent Advisory Committee Meeting held on April 25, 2017 (for meeting #4). The PAC received for information on suspension rates, expulsion rates, no middle school dropout rate, attendance rate, and chronic absenteeism rate. They also received information on direct supports/services for students that impact these rates: Learning Directors, Registered Nurses, Licensed Vocational Nurses, Counselors, Students Specialists, Vice-Principals, Child Welfare and Support, Community Day School, School Resource Officers and Yard Supervisors. The PAC approved the report to the Board from Meeting 4. They recommend we continue to provide the PAC with information on metrics relating to school climate, continue to provide the PAC with information on the Local Control Accountability Plan, and continue to provide services to students that impact the suspension, expulsion, middle school dropout, attendance, and chronic absenteeism rates.

DELAC #3

Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information a report from the District English Learner Advisory Committee (DELAC) for the meeting held on March 15, 2017 (for meeting #3). The DELAC advises the Board on the educational programs and services for English learners, the LCAP, and the District's annual needs assessment. The DELAC received for information and overview the California School Dashboard and teacher credentialing requirements and the numbers of fully credentialed teachers in the district. The DELAC recommended that they continue to receive information and updates on the California's new accountability system. The DELAC approved the report to the Board of Trustees Meeting from meeting #3. The DELAC provided input by taking the Hanford Elementary Technology Survey.

DELAC #4

Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information a report from the District English Learner Advisory Committee (DELAC) for the meeting held on April 26, 2017 (for meeting #4). The

DELAC received for information the HESD 2016-17 Parent Survey, implementation of the district's designated English language development program, written notifications that are mailed home annually to parents of English learners, changes to California's English learner assessment system, the district's parent involvement policy, and the annual language census. The DELAC recommended to continue conducting the HESD Parent Survey yearly and continue to report the results to the DELAC, implement according to State requirements the new assessment system for ELs, continue to notify parents of EL students' results of these assessments, continue to implement BP6020 without changes and continue to conduct the annual language census and report the results to the DELAC.

- BP 6144** Jill Rubalcava, Assistant Superintendent to Curriculum and Instruction & Professional Development, presented for information the following revised Board Policy:
- BP 6144 – Controversial Issues
- BP 6152** Jill Rubalcava, Assistant Superintendent to Curriculum and Instruction & Professional Development, presented for information the following revised Board Policy:
- BP 6152 – Class Assignment
- BP 6161.11** Jill Rubalcava, Assistant Superintendent to Curriculum and Instruction & Professional Development, presented for information the following revised Board Policy:
- BP 6161.11 – Supplementary Instructional Materials
- AR 6162.51** Jill Rubalcava, Assistant Superintendent to Curriculum and Instruction & Professional Development, presented for information the following revised Administrative Regulation:
- AR 6162.51 – State Academic Achievement Tests
- BP/AR 6162.6** Jill Rubalcava, Assistant Superintendent to Curriculum and Instruction & Professional Development, presented for information the following revised Board Policy and Administrative Regulation:
- BP /AR 6162.6 – Use of Copyrighted Materials
- AR 3600** Jill Rubalcava, Assistant Superintendent to Curriculum and Instruction & Professional Development, presented for information the following revised Administrative Regulation:
- AR 3600 – Consultant

BOARD POLICIES AND ADMINISTRATION

- Resolution #30-17** Trustee Strickland made a motion to adopting Resolution #30-17: Regarding Absent Board Member Compensation. Trustee Revious seconded; motion carried 3-0:
- Garcia – Yes
 - Hernandez – Abstain
 - Revious – Yes
 - Strickland – Yes

- MOU Teresa A. Jaquez** Trustee Strickland made a motion to approve the Memorandum of Understanding (MOU) between Teresa A. Jaquez, LMFT and Hanford Elementary School District for the purpose of funding and providing educationally related mental health services to specific students with needs. of Trustee Revious seconded; motion carried 4-0:
- Garcia – Yes
 - Hernandez – Yes

Revious – Yes
Strickland – Yes

SMAA

Trustee Strickland made a motion to approve to continue contracting with Madera County Superintendent of Schools in coordination of School-base Medi-Cal Administrative Activities (SMAA) medi-cal billing. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Krazan & Associates, Inc.

Trustee Hernandez made a motion to approve the consultant agreement with Krazan & Associates, Inc., for the Monroe Administration & Library Building project. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Heinemann

Trustee Strickland made a motion to approve the consultant contract with Heinemann for custom professional development with Dan Feigelson to provide professional development in the area of English Language Arts for teachers on August 9th. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Phyllis Hostmeyer Trustee Hernandez made a motion to approve the consultant contract with Phyllis Hostmeyer for custom professional development provided for teachers on august 10th. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

TCOE

Trustee Revious made a motion to approve the consultant contract with TCOE, Jared Marr. Jared will provide ongoing planning support and in-class coaching to Junior High School teachers in the area of next generation science standards. Trustee Strickland seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Heinemann

Trustee Strickland made a motion to approve the consultant contract with Heinemann for custom professional development with Nancy Steineke to provide professional development in the area of English Language Arts for teacher on August 9th. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes

Strickland – Yes

Steve Dunn

Trustee Hernandez made a motion to approve the consultant contract with Steve Dunn for custom professional development to provide professional development in teaching writing strategies for teachers on August 10th. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Corwin

Trustee Strickland made a motion to approve the consultant contract with Corwin, PD Solutions. Dr. Jessica Hannigan. This will allow for 3 full days of PD for teams at Richmond, Hamilton, Washington, and Lincoln schools. The purpose is to equip teachers, administrators, and support staff in developing school-wide systems to teach and support positive behavior. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**TCOE/Migrant
Region VIII**

Trustee Hernandez made a motion to approve the Agency Agreement and Memorandum of Understanding for Migrant Summer School programs operated by the TCOE/Migrant Region VIII. Trustee Strickland seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**CSEA's Initial
Proposal**

Trustee Strickland made a motion to approve the Classified School Employees Association's (CSEA's) initial proposal for a successor agreement between Hanford Elementary School District and CSEA, beginning with the 2017-18 school year. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**HESD's Initial
Proposal**

Trustee Revious made a motion to approve the Hanford Elementary School District's (HESD's) initial proposal for a successor agreement with Classified School Employees Association (CSEA), beginning with the 2017-2018 school year. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP/AR 3311

Trustee Revious made a motion to approve the revised Board Policy and Administrative Regulation 3311 – Bids. Trustee Strickland seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP/AR 3311.1 Trustee Hernandez made a motion to approve the new Board Policy and Administrative Regulation 3311.1 – Uniform Public Construction Cost Accounting Procedures. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

AR 3311.4 Trustee Hernandez made a motion to approve the new Administrative Regulation 3311.4 – Procurement of Technological Equipment. Trustee Strickland seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

E 3553 Trustee Hernandez made a motion to approve the revised Exhibit 3553 – Free and Reduced Meals. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP 3600 Trustee Strickland made a motion to approve the revised Board Policy 3600 – Consultants. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Garcia congratulated Jason Strickland for his new assignment as Director of School Climate, Child Welfare, and Attendance.

Trustee Strickland made a motion to take Personnel items "a" through "j" together. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Strickland then made a motion to approve Personnel items "a" through "j". Trustee Hernandez seconded; the motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Item "a" – Employment

Certificated, effective 8/8/17

- Alicia McGovern, Teacher, Probationary

Temporary Employees/Substitutes/Yard Supervisors

- Sandy Barton, Substitute Account Clerk I and II, Food Service Worker I and II

Food Service Utility Worker, effective 5/15/17

**Item "b" –
Short-term
Employment**

CLASSIFIED STAFF – Extended Learning Opportunities
Migrant Program at Jefferson School

- Maria Prado, Bilingual Health Care Assistant – 5.0 hrs., Jefferson, effective 6/26/17 to 6/29/17

Summer Enrichment Program at John F. Kennedy Junior High School

- Yadira Castrejon Granados, Bilingual Clerk Typist II – 5.5 hrs., Kennedy, effective 6/12/17 to 7/12/17
- Robert Leon, Bilingual Student Specialist – 5.5 hrs., Kennedy, effective 6/28/17 to 7/12/17
- Diane Molina, Bilingual Student Specialist – 5.5 hrs., Kennedy, effective 6/12/17 to 6/27/17

Special Education Extended School Year at Lee Richmond School

- Melody Cantrell, Special Education Aide – 5.75 hrs., Richmond, effective 6/12/17 to 6/29/17

**Item "c" –
Resignations**

- Angelica Acevedo, Food Service Worker II – 2.5 hrs., Wilson, effective 5/12/17
- Alexsandra Chavez, Substitute Alternative Education Program Aide, READY Program Tutor, Special Education Aide and Yard Supervisor, effective 2/28/17
- Juana De La Cruz-Moran, Food Service Worker II – 2.5 hrs., Kennedy, effective 5/12/17
- Maria Herrera Gamboa, Substitute Yard Supervisor, effective 2/28/17
- Briana Mattos, Health Care Assistant – 6.0 hrs., Hamilton, effective 5/10/17
- Dallas Sanders, READY Program Tutor – 4.5 hrs., King, effective 6/7/17

**Item "d" –
Promotion/Transfer**

- Tiffany Maline, from Substitute Telephone Clerk – 5.0 hrs., Human Resources to Administrative Secretary II – 8.0 hrs., Program Development Assessment and Accountability, effective 6/19/17
- Jason Strickland, from Principal, Kennedy to Director of School Climate, Child Welfare, and Attendance, District Office, effective 7/1/17

**Item "e" – P
Temporary Out of
Class
Assignment/Transfer**

- Christopher Martin, from Groundskeeper II – 8.0 hrs., Grounds/DSF to Warehouse/Reprographic and Mail Technician – 8.0 hrs., Warehouse/DSF, effective 04/25/17 to 06/20/17
- Ron Riso, from Warehouse/Reprographic and Mail Technician – 8.0 hrs., Warehouse/DSF to Heating, Ventilation & Air Conditioning Specialist – 8.0 hrs., Maintenance/DSF, effective 04/25/17 to 06/20/17

**Item "f" –
Voluntary
Transfer**

- Tonya Sims, Food Service Worker I – 3.5 hrs., from King to Roosevelt, effective 5/12/17

**Item "g" –
Administrative
Transfer/More
Hours**

- Norma Navarrete, Food Service Worker I – from 3.25 hrs., Roosevelt to 3.5 hrs., King, effective 5/12/17

**Item "h" – Leave
of Absence**

- Joyce Martinez, Yard Supervisor – 2.5 hrs., Washington, effective 4/26/17 to 5/24/17, medical

**Item "i" – Job
Description**

- Director of School Climate, Child Welfare, and Attendance (revised and retitled)

**Item "j" –
Volunteers**

<u>Name</u>	<u>School</u>
Thomas Davis	Jefferson
John Calhoun	King
Jeannette Stevens	King
Miguel Vega	Simas

FINANCIAL

General Trustee Revious made a motion to approve the contract with Vavrinek, Trine, Day &
Obligation Bond Co., for general obligation bond performance/financial audit services. Trustee
Performance/Financial Audit Strickland seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Mobile Modular Trustee Hernandez made a motion to approve the 2-year lease agreements with Mobile
Modular for portable classroom leases. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Resolution #29-17 Trustee Strickland made a motion to adopt Resolution #29-17: State Building Funds
Application for Monroe's Library and Administration Building. Trustee Revious
seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Resolution #34-17 Trustee Strickland made a motion to adopt Resolution #34-17: California
Environmental Quality Act (CEQA) Exemption for Monroe Library and Administration
Building. Trustee Hernandez seconded; motion carried 4-0:


Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

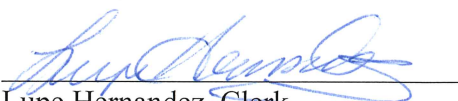
Adjournment There being no further business, President Garcia adjourned the meeting at 7:05 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:


Robert Garcia, President


Lupe Hernandez, Clerk