

Hanford Elementary School District
Minutes of the Regular Board Meeting
August 23, 2017

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on August 23, 2017 at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Garcia called the meeting to order at 5:30 p.m. Trustee Garner, Hernandez, Revious and Strickland were present.
- HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: Don Arakelian, Lindsey Calvillo, Doug Carlton, Debra Colvard, David Endo, Javier Espindola, Ramiro Flores, Matthew Gamble, David Goldsmith, Lucy Gomez, Rick Johnston, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jill Rubalcava, and Jason Strickland.
- Closed Session** Trustees immediately adjourned to closed session for the purpose of:
- Public Employee Performance Evaluation (GC 54957) – Superintendent
- Open Session** Trustees returned to open session at 6:10 p.m.
- Performance Evaluation** The Board gave the Superintendent a positive evaluation and extended the Superintendent's contract an additional year to June 30, 2020.
- Labor Negotiators** No action was taken by the Board.
- Public Comments** None
- Board and Staff Comments** Joy C. Gabler, Superintendent, gave some highlights to kick off the school year:
- Positive letter from Ron and Sharon Williams regarding the bus that caught on fire during the MLK field trip. The letter compliments the staff and students. Joy read a highlight from the letter, it stated "We would definitely allow our children or future grandchildren to go on any field trip knowing how professional and caring the staff and adults of Hanford Elementary are, and how quickly they responded."
 - Letter to Hamilton and Washington from Lori Cluff at JDT consultants. Lori expressed what an excellent experience she had working with our district. Joy read a highlight from the letter, it stated "...which leads me to believe that there are trainings and/or efforts to create a positive working atmosphere to bring out the best in your staff".
 - MLK Crusader Track Team: Fernando Medrano and Esmeralda Puga won gold medals at previous track meets which allowed them to qualify for the Junior Olympic Championships at San Jose. Fernando was not able to attend, but Esmeralda got 2nd place in Shot Put and 5th place in Tubo Javelin. Joy gave a shout out to the Crusader Track Coaches: Andrew Martinez and Crystal Foster.
 - Big shout out to Jamie Dial as she was highlighted in the California Association of School Business (CASBO) spring magazine for her contribution to the organization.
 - Woodrow Wilson had a fun project on Sunday, August 13, before the first day of school. They had inspirational quotes written with chalk on the sidewalks. Students could read them as they walked through the campus on their first day of school.

- Roosevelt was featured on the Hanford Sentinel for the first day of school. The article also talked about what is happening in the school with technology.
- HESD Food Services added a new item to their menu, tri-tip sandwiches. Pictures from Lee Richmond Cafeteria where shown with students enjoying their lunches.
- Joy was excited to see the JFK's Community Leadership working hard on Friday, August 18th doing their recycling community outreach at the Salvation Army next door to the district.
- Jefferson was featured on the Hanford Sentinel on eclipse day. The article talked about the parent involvement activity that took place on campus.

**Requests to
Address the
Board**

None

**Dates to
Remember**

President Garcia reviewed dates to remember: Junior High Back-to-School Night on August 24th; District Office Picture Day on August 28th; Jefferson Back-to-School Night on August 29th; Elementary Back-to-School Night on August 31st.

CONSENT ITEMS

Trustee Garner made a motion to take consent items "a" through "c" together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Garner then made a motion to approve consent items "a" through "c". Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated 7/28/17, 8/7/17 and 8/11/17.
- b) Minutes of Regular Board Meeting 8/9/17.
- c) Interdistrict transfers as recommended.

INFORMATION ITEMS

BB/E 9270

Joy Gabler, Superintendent, presented for information the following revised Board Bylaw and Exhibit:

- BB/E 9270 – Conflict of Interest

BOARD POLICIES AND ADMINISTRATION

SARB

Trustee Strickland made a motion to approve the School Attendance Review Board (SARB) contract with Kings County Office of Education for the 2017-18 school year. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes

Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

MOU – Leader Services

Trustee Strickland made a motion to approve the Memorandum of Understanding with Leader Services to participate in the program offered by the California Department of Education and the Department of Health Services, which allows school districts to bill Medi-Cal for services provided to Medicaid eligible recipients. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

MOU – Big Brother/Big Sister

Trustee Strickland made a motion to approve the Memorandum of Understanding with Big Brother/Big Sisters of Central California to provide a mentorship program to students. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Out of State Travel

Trustee Strickland made a motion to approve the Out-of-state travel for two (2) HESD School Psychologists to conduct assessments on resident student currently placed in a non-public school. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

TCOE

Trustee Revious made a motion to approve the consultant contract with Tulare County Office of Education to provide eight (8) professional development session for Roosevelt K-6 teachers. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BSK Associates

Trustee Strickland made a motion to approve the consultant agreement with BSK Associates, for the Geotechnical Engineering Investigation and Geologic/Seismec Hazards Evaluation for the Jefferson new administration & library building project. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

- BP 0200** Trustee Strickland made a motion to approve the revised Board Policy 0200 – Goals for the District. Trustee Garner seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- BB 9222** Trustee Garner made a motion to approve the revised Board Bylaw 9222 – Resignation. Trustee Hernandez seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- BB 9320** Trustee Garner made a motion to approve the revised Board Bylaw 9320 – Meetings and Notices. Trustee Hernandez seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- BB 9321** Trustee Garner made a motion to approve the revised Board Bylaw 9321 – Closed Session Purposes and Agendas. Trustee Revious seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- BB 9324** Trustee Strickland made a motion to approve the revised Board Bylaw 9324 – Minutes and Recordings. Trustee Revious seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- BP/AR/E 6173** Trustee Garner made a motion to approve the revised Board Policy, Administrative Regulation and Exhibit 6173 – Education for Homeless Children. Trustee Hernandez seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- BP/AR 6185** Trustee Garner made a motion to approve the revised Board Policy and Administrative Regulation 6185 – Community Day School. Trustee Revious seconded; motion carried 5-0:
Garcia – Yes

Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP 4112.2 Trustee Revious made a motion to approve the revised Board Policy 4112.2 – Certification. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

AR 4112.22 Trustee Garner made a motion to approve the revised Administrative Regulation 4112.22 – Staff Teaching English Learners (retitled). Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**BP 4112.42/
4212.42/4312.42** Trustee Revious made a motion to approve the revised Board Policy 4112.42/4212.42/4312.42 – Drug and Alcohol Testing for Holders of Commercial Motor Vehicle Licenses. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**E 4112.9/
4212.9/4312.9** Trustee Strickland made a motion to approve the revised Exhibit 4112.9/4212.9/4312.9 – Employee Notifications. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP 4113 Trustee Garner made a motion to approve the revised Board Policy 4113 – Assignment. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**BP 4113.4/
4213.4/4313.4** Trustee Revious made a motion to approve the revised Board Policy 4113.4/4213.4/4313.4 – Temporary Modified/Light Duty Assignment. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes

Revious – Yes
Strickland – Yes

AR 4222

Trustee Garner made a motion to approve the revised Administrative Regulation 4222 – Teacher Aides/Paraprofessionals. Trustee Hernandez seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP 4312.1

Trustee Strickland made a motion to approve the revised Board Policy BP 4312.1 - Contracts. Trustee Garner seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Garner made a motion to take Personnel items “a” through “d” together. Trustee Revious seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Garner then made a motion to approve Personnel items “a” through “d”. Trustee Revious seconded; the motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

***Item “a” –
Employment***

Certificated Short-term Employment

- John Passmore, Substitute SDC Teacher, Lincoln, effective 8/16/17 to 8/17/17 and 8/28/17 to approximately 11/21/17

Classified

- Allyson Amos, Special Education Aide – 5.0 hrs., Kennedy, effective 8/14/17
- Vanessa Alvizo, READY program Tutor – 4.5 hrs., King, effective 8/9/17
- Jennifer Butts, READY Program Tutor – 4.5 hrs., Simas, effective 8/9/17
- Ashley Chandler, Food Service Worker II – 2.5 hrs., Wilson, effective 8/11/17
- Jeannie Fromme, Special Education Aide – 5.0 hrs., Simas, effective 8/14/17
- Kristy Kairis, READY Program Tutor – 4.5 hrs., Simas, effective 8/9/17
- Rosie Ochoa, Food Service Worker II – 2.5 hrs., Kennedy, effective 8/11/17 (rescind)
- Lisa Wright, Health Care Assistant – 6.0 hrs., Kennedy, effective 8/8/17

Temporary Employees/Substitutes/Yard Supervisors

- Estevan Alcala, Substitute Yard Supervisor, effective 8/9/17 (revised)
- Chrystina Arms, Short-term Clerk Typist II – 8.0 hrs., Transportation/DSF, effective 8/7/17 to 8/28/17

- Monique Cantu, Substitute READY Program Tutor, effective 8/14/17
- Valarie Casarez, Short-term Yard Supervisor – 2.5 hrs., Roosevelt, effective 8/14/17 to 10/31/17
- Deborah Chinchock, Short-term Clerk Typist II – 7.5 hrs., Food Services, effective 8/17/17 to 9/15/17
- Veronica Gonzalez, Substitute Yard Supervisor, effective 8/11/17 (revised)
- Rebecca Long, Substitute READY Program Tutor and Yard Supervisor, effective 8/9/17 (revised)
- Lauren Magpayo, Substitute READY Program Tutor, effective 8/14/17
- Cindy Navarro, Substitute Bilingual Clerk Typist I, Clerk Typist I, Custodian I, Food Service Worker I/II, Translator: Oral Interpreter and Written Translation, effective 8/11/17 (revised); Short-term Bilingual Clerk Typist I – 7.5 hrs., Food Services, effective 8/17/17 to 9/15/17
- Marisol Ayala Navarro, Short-term Yard Supervisor – 1.0 hr., (M,T,Th,F) and 1.25 hrs. (W), Lincoln, effective 8/14/17 to 12/15/17; Short-term READY Program Tutor – 3.0 hrs., (M,T,Th, F) and 4.75 hrs. (W), Lincoln, effective 8/14/17 to 12/15/17
- Carmen Olivares, Substitute Bilingual Clerk Typist I and Translator: Oral Interpreter and Written Translation, effective 8/11/17
- Joann Raulino, Substitute Clerk Typist II, Media Services Aide, Special Education Aide and Yard Supervisor, effective 8/14/17
- Gabrille Roa, Substitute Clerk Typist II and Food Service Worker I/II, effective 8/11/17; Short-term Clerk Typist II – 7.5 hrs., Food Services, effective 8/17/17 to 9/15/17
- Melissa Rodriguez, Short-term Yard Supervisor – 1.75 hrs., King, effective 8/14/17 to 12/15/17
- Christian Romero, Substitute Yard Supervisor, effective 8/11/17; Short-term Yard Supervisor – 1.5 hrs., Simas, effective 8/14/17 to 10/31/17
- Jennifer Ruddy, Substitute Clerk Typist I, Food Service Worker I and Yard Supervisor, effective 8/11/17
- Cristina Solorio, Short-term Yard Supervisor – 1.0 hr., Kennedy, effective 8/14/17 to 10/31/17
- Sheri Sumaya, Short-term Yard Supervisor – 1.75 hrs. Hamilton, effective 8/14/17 to 10/31/17
- Sandra Torres, Substitute Yard Supervisor, effective 8/11/17 (revised)
- Blake Villi, Short-term Yard Supervisor – 1.75 hrs., King, effective 8/14/17 to 10/31/17

***Item "b" –
Resignations***

- Yvonne Anaya, Yard Supervisor - .75 hr., Monroe, effective 6/7/17
- Jesse Atilano, Substitute Custodian II, effective 4/3/17
- Daniela Meza, Yard Supervisor – 2.75 hrs., Roosevelt, effective 6/7/17
- Edith Rodriguez, Special Education Aide – 5.0 hrs., Kennedy, effective 6/7/17
- Timmara Russell, READY Program Tutor – 4.5 hrs., Simas, effective 6/7/17

***Item "c" –
Termination of
Probationary
Employment***

- Carrie Boles, Custodian II – 8.0 hrs., Richmond, effective 8/25/17

***Item "d" –
Temporary Out of
Class Assignment***

- Lucy Rose, from Account Clerk II – 8.0 hrs., to Account Technician III – 8.0 hrs., Food Services, effective 8/2/17 to 8/22/17

FINANCIAL

**Kings County
Treasurer's**

Trustee Strickland made a motion to approve the Kings County Treasurer's Quarterly Compliance Report ending on June 30, 2017. Trustee Revious seconded; motion

Report

carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Resolution #3-18 Trustee Strickland made a motion to adopt Resolution #3-18: Authorization/Authorized representative for the Office of Public School Construction. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Teacher's Salaries Trustee Strickland made a motion to approve the request for exemption from the required expenditures for classroom teacher's salaries. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Resolution #5-18 Trustee Garner made a motion to adopt Resolution #5-18: Final Budget Revisions. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Resolution #4-18 Trustee Strickland made a motion to adopt Resolution #4-18: Gann Limit Resolution. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

31 Report

Trustee Revious made a motion to approve the Kings County's Government Accounting Standard 31 Report detailing the fair value of the Kings County Treasury's investments on June 30, 17. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Unaudited Actuals Report Trustee Revious made a motion to approve the unaudited actuals financial report that summarizes various facets of financial data of the school district that was presented by David Endo, Chief Business Official. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes

Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Mangini
Architecture**

Trustee Strickland made a motion to approve the architectural services agreement with Mangini Architecture to facilitate the construction of administration and library building at Jefferson Charter School. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Surplus Items

Trustee Strickland made a motion to approve the declaration of surplus items from the list presented. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Adjournment

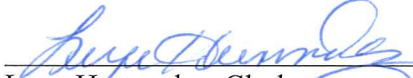
There being no further business, President Garcia adjourned the meeting at 7:07 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:


Robert Garcia, President


Lupe Hernandez, Clerk