

Hanford Elementary School District
Minutes of the Annual Organizational Board Meeting
December 13, 2017

Minutes of the Annual Organizational Board Meeting of the Hanford Elementary School District Board of Trustees on December 13, 2017 at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Garcia called the meeting to order at 5:30 p.m. Trustees Garner, Hernandez, Revious and Strickland were present.

HESD Managers Present Joy C. Gabler, Superintendent, and the following administrators were present: Don Arakelian, Kristina Baldwin, Lindsey Calvillo, Doug Carlton, Anthony Carrillo, Debra Colvard, Kenny Eggert, David Endo, Javier Espindola, Ramiro Flores, Matthew Gamble, David Goldsmith, Rick Johnston, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Julie Pulis, Jill Rubalcava, Cruz Sanchez and Jay Strickland.

Recognitions President Garcia recognized the special guests present:

- Adrian Ortiz, student and READY Leadership President at Hamilton. Adrian thanked everyone present for their help in reaching their goal for the food drive with the Salvation Army. He looks forward to working with everyone next year.
- Leah Vidal, student at Lee Richmond, wrote a poem that was recognized and published.
- Terry Lindsey, HESD Nurse, received the CSNO Excellence in School Nursing Administrative Award certificate in administrative nursing. She thanked Joy for inviting her and everyone present.

President Garcia thanked Superintendent Gabler for working well with him as the President to the Board and for their great communication. He feels they have a great board and great leadership team.

ANNUAL ORGANIZATION

Secretary of the Board, Superintendent Gabler, conducted the election of officers for 2018.

Garner elected President for 2017 Trustee Strickland nominated Garner for President of the HESD Board of Trustees. There were no other nominations. Trustee Revious moved that nominations be closed, Trustee Garcia seconded, and the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustees then cast their votes by roll call for Garner as President of the Board of Trustees:

Garcia – Yes
Garner – Yes
Hernandez – Yes

Revious – Yes

Strickland – Yes

By unanimous vote, Garner was elected to serve as 2018 President of HESD Board of Trustees.

**Revious elected
Vice-President
for 2018**

Trustee Garner nominated Revious for Vice-President of the HESD Board of Trustees. There were no other nominations. Trustee Hernandez moved that nominations be closed, Trustee Garcia seconded, and the motion carried 5-0:

Garcia – Yes

Garner – Yes

Hernandez – Yes

Revious – Yes

Strickland – Yes

Trustees then cast their vote for Revious as Vice-President of the Board of Trustees:

Garcia – Yes

Garner – Yes

Hernandez – Yes

Revious – Yes

Strickland – Yes

By unanimous vote, Revious was elected to serve as 2018 Vice-President of HESD Board of Trustees.

**Hernandez
elected Clerk for
2018**

Trustee Garcia nominated Hernandez for Clerk of the Board of Trustees. There were no other nominations. Trustee Revious moved that nominations be closed, Garner seconded, and the motion carried 5-0:

Garcia – Yes

Garner – Yes

Hernandez – Yes

Revious – Yes

Strickland – Yes

Trustees then cast their vote for Hernandez as Clerk of the Board:

Garcia – Yes

Garner – Yes

Hernandez – Yes

Revious – Yes

Strickland – Yes

By unanimous vote Hernandez was elected to serve as 2018 Clerk for the HESD Board of Trustees.

**Committee
Appointments**

President Garner appointed Trustees to serve on the following committees for 2018 as follows:

Budget Committee – Strickland and Hernandez

Kings County School Boards Association – Strickland

HESD Educational Foundation – Revious

Jefferson Charter Academy Governance Council – Garcia

**Board Meeting
2018 Calendar**

Trustee Revious motioned to adopt the Board Meeting Calendar for 2018 as submitted. Trustee Hernandez seconded, motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Public Comments None

**Board and Staff
Comments**

Trustee Revious stated the CSBA conference was a success. He also attended a basketball game and witnessed the 7th grade team win. HESD has awesome basketball players and asked Don Arakelian to relay to coaches that they are doing a great job.

Trustee Strickland thanked everyone for their help with his first year on the board. He has learned a lot. He thanked Superintendent Joy for the opportunity to attend the Masters in Governance. He thanked Trustee Garcia for being a gracious president. He thanked the staff for their hard work and Jessica Valencia for her assistance.

Superintendent Gabler introduced Liz Ibarra, who will be covering Jessica Valencia while she is absent.

President Garner thanked Anne Marie for her delicious meal and all that she had done for the District.

**Requests to
Address the
Board**

None

**Dates to
Remember**

President Garner reviewed dates to remember: Special Board Meeting on December 20th at 12:00 p.m.; Winter Break from December 18th through January 5th; Holidays on December 25th and December 26th; Regular Board Meeting on January 10th at 5:30 p.m.; Jr Explorer Academy Day on January 20th; Jr Explorer Promotions Ceremony on January 26th.

CONSENT ITEMS

Trustee Revious made a motion to take consent items "a" through "k" together.

Trustee Strickland seconded; motion carried 5-0 3-0:

Garcia – Yes Abstention - Per Trustee's request at 1/10/18 board meeting.
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes Abstention - Per Trustee's request at 1/10/18 board meeting.

Trustee Revious then made a motion to approve consent items "a" through "k".

Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes

Hernandez – Yes
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated 11/3/17, 11/13/17, 11/17/17, 11/27/17 and 12/1/17.
- b) Minutes of Regular Board Meeting November 8, 2017.
- c) Interdistrict transfers as recommended.
- d) Donation of \$53.73 from Shoparoo.
- e) Donation of jackets and sweatshirts from All Valley Youth Football League.
- f) Donation of dictionaries from The Hanford Rotary Club.
- g) Donation of \$1,100.00 from Hamilton Parent Teacher Club.
- h) Donation by of a Kenmore Side by Side Refrigerator/Freezer from Ron Riso to the Woodrow Wilson Parent Club.
- i) Donation of \$142.00 from Spirit and Pride.
- j) Donation of two (2) bicycles per grade level, 2nd to 6th grade from London Properties.
- k) Donation of \$2,516.21 from Jefferson Parent Teacher Club.

Trustee Revious recognized all donations from all the donors.

INFORMATION ITEMS

2017/18 Annual Williams Report Superintendent Joy C. Gabler presented for information the 2017-2018 Annual Williams Report provided by the Kings County Office of Education. The report was excellent with zero findings.

PAC Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information the report from the Parent Advisory Committee Meeting held on May 23, 2017 (Meeting #5). The PAC received for information a draft of the 2017-18 to 2019-20 LCAP and a review of the LCAP approval process. The PAC recommended to approve the report to the board from meeting #4 and that the board approved the 2017-18 to 2019-20 LCAP.

DELAC Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information the report from the District English Learner Advisory Committee (DELAC) for the meeting held on May 24, 2017. (Meeting #5). The DELAC received for information a draft of the 2017-18 to 2019-2020 LCAP, review of the LCAP approval process, Title I evaluation, 2017-18 Consolidated Application for funding, 2017-18 LEAP Addendum, and the 207-18 Title III Action Plan for English Learners. The DELAC recommended to approve the district's LCAP 2017-18 to 2019-2020, the LEAP Addendum and the 2017-18 Title III Action Plan for English Learners.

Financial Report 7/1/17-11/30/17 David Endo, Chief Business Official, presented for information the monthly financial reports for the period of 07/01/2017-11/30/2017.

Trustee Revious asked how the District was doing with expected financial expenses and if there was room for saving. David Endo stated there is nothing major impacting the budget.

- Budget Calendar 2018/19** David Endo, Chief Business Official, presented for information the Budget Calendar for the 2018-2019 budget.
- BP 0460** Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information the following revised Board Policy:
- BP 0460 – Local Control Accountability Plan
- BP/AR 6174** Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 6174 – Education for English Learners
- BP/AR 6145.2** Karen McConnell, Assistant Superintendent to Special Services, presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 6145.2 – Athletic Competition
- BP 5111.1** Jay Strickland, Director of Child Welfare & Attendance, presented for information the following revised Board Policy:
- BP 5111.1 - District Residency
- BP/AR 5113** Jay Strickland, Director of Child Welfare & Attendance, presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 5113 – Absences and Excuses
- BP 6111** Jay Strickland, Director of Child Welfare & Attendance, presented for information the following revised Board Policy:
- BP 6111 – School Calendar
- BP/AR 3260** David Endo, Chief Business Official, presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 3260 – Fees and Charges
- BP 4121.2** Jaime Martinez, Assistant Superintendent to Human Resources, presented for information the following revised Board Policy:
- BP 4121.2 – Certificated Substitute and Temporary Teacher Pay Rates

BOARD POLICIES AND ADMINISTRATION

- Family HealthCare Network MOU** Trustee Garcia made a motion to approve Memorandum of Understanding with The Family HealthCare Network to provide health care access to the community of Hanford from a mobile unit operated by Family HealthCare Network. The mobile unit will be parked once a month at Roosevelt, Lincoln, and MLK. Trustee Revious seconded; motion carried 5-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
 - Strickland – Yes
- Sharon Ramseier-** Trustee Strickland made a motion to approve Consultant Contract with Sharon Ramseier-Williams for Custom Parent-Kinder Bi-Literacy Workshops (Spanish &

**Williams
Contract**

English). This will allow for parents with Kinder English Learners from Lincoln Elementary to receive training and tools to support their children. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**TWB Inspections
Contract**

Trustee Revious made a motion to approve the contract with TWB Inspections to oversee the new classroom & relocatable building project at Martin Luther King Jr. Elementary. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

CSEA MOU

Trustee Strickland made a motion to approve the Memorandum of Understanding between Hanford Elementary School District (HESD) and California School Employees Association, Chapter #344 (CSEA) to provide CSEA notice of any newly hired employee, within ten (10) work days of date of hire. This will allow Chapter President, or designee, an opportunity to meet with new hires and provide an introduction to the Union. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP 0410

Trustee Revious made a motion to approve the revised Board Policy 0410 – Nondiscrimination in District Programs and Activities. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP/AR 5145.3

Trustee Revious made a motion to approve the revised Board Policy and Administrative Regulation 5145.3 – Nondiscrimination/Harassment. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP/AR 5145.7

Trustee Hernandez made a motion to approve the revised Board Policy and Administrative Regulation 5145.7 – Sexual Harassment. Trustee Garcia seconded;

motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

E 9323.2 Trustee Hernandez made a motion to approve the revised Exhibit 9323.2 – Actions by the Board. Trustee Garcia seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP/AR 5141.21 Trustee Revious made a motion to approve the revised Board Policy and Administrative Regulation 5141.21 – Administering Medication & Monitoring Health Conditions. Trustee Garcia seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP 5030 Trustee Hernandez made a motion to approve the revised Board Policy 5030 – Student Wellness. Trustee Garcia seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Garcia made a motion to take Personnel items "a" through "f" together. Trustee Revious seconded; the motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Garcia then made a motion to approve Personnel items "a" through "f". Trustee Revious seconded; the motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Item "a" – Employment

The following items were approved:

Classified

- Jennifer Ruddy, Food Service Worker I – 3.25 hrs., Lincoln, effective 12/11/17
- Paige Trevino, Food Service Worker II – 2.5 hrs., Kennedy, effective 11/27/17

Temporary Employees/Substitutes/Yard Supervisors

- Alex Acevedo, Short-term Custodian II – 8.0 hrs., Washington, effective 12/5/17 to 1/5/18
- Melissa Acosta, Substitute Custodian I, effective 10/31/17
- Monique Cantu, Short-term READY Program Tutor – 4.5 hrs., King, effective 11/27/17 to 12/15/17
- Tiffany Cantu, Substitute Yard Supervisor, effective 11/27/17
- Zayna Cruz, Substitute READY Program Tutor, effective 12/1/17
- Shannon Dean, Short-term Yard Supervisor – 1.75 hrs., King, effective 11/27/17 to 1/31/18
- Veronica Gonzalez, Short-term Yard Supervisor – 1.75 hrs., King, effective 1/8/18 to 1/31/18
- Stephanie Ibarra, Substitute Bilingual Clerk Typist II, Translator: Oral Interpreter and Written Translator, effective 11/16/17
- Austin Lourenco, Substitute Custodian I, effective 11/3/17
- Carlos Perez-Reyna, Substitute Yard Supervisor, effective 12/1/17
- Lynda Rodriguez, Substitute READY Program Tutor, effective 11/3/17
- Zachary Todd, Substitute Custodian II, effective 11/21/17
- Sandra Torres, Short-term Yard Supervisor – 1.75 hrs., King, effective 11/27/17 to 1/31/18
- Nallely Vargas Ramirez, Short-term Yard Supervisor – 1.75 hrs., Roosevelt, effective 12/6/17 to 3/2/18

***Item "b" –
Temporary
Athletic Team
Coaches***

Employment and Certification of Temporary Athletic Team Coaches Pursuant to Title 5 CCR 5594

- Jose Azua, 8th Grade Boys Soccer Coach, Wilson, effective 11/14/17 to 2/5/18
- Rachel Castellanos, 4-6 Girls Basketball Coach, Roosevelt, effective 11/17/17 to 2/10/18
- Juan Covarrubias, 7th/8th Grade Boys/Girls Wrestling Coach, Kennedy, effective 11/17/17 to 2/3/18
- Javantae Farmah, 4-6 Grade Girls Basketball Coach, Washington, effective 11/8/17 to 2/10/18
- Jorge Navarro, 7th/8th Grade Boys/Girls Wrestling Coach, Wilson, effective 11/17/17 to 2/3/18
- Michael Quinones, 4-6 Boys Basketball Coach, Washington, effective 11/6/17 to 2/10/18
- Eugene Reyes, 7th/8th Grade Boys/Girls Wrestling Coach, Wilson, effective 11/30/17 to 2/3/18
- Jose Rojas II, 4-6 Boys Basketball Coach, Monroe, effective 11/6/17 to 2/11/18
- Jaime Vazquez, 7th Grade Boys Soccer Coach, Kennedy, effective 11/13/17 to 2/5/18

***Item "c" –
Resignations***

- Araceli Gonzales, Substitute Yard Supervisor, effective 11/6/17
- Sonia Mena, Yard Supervisor – 3.5 hrs., Jefferson Charter Academy, effective 12/15/17
- Kerrina Pereda, Substitute Yard Supervisor, effective 9/13/17

***Item "d" –
Terminated due
to Failure to
Complete the
Annual Child
Abuse Training***

- Angelica Acevedo, Substitute Yard Supervisor, effective 8/25/17
- Katie Armstrong, Substitute Food Service Worker I and Food Service Worker II, effective 10/2/17
- Sandy Barton, Substitute Account Clerk I, Account Clerk II, Food Service Worker I, Food Service Worker II and Food Service Utility Worker, effective 8/16/17
- Lucas Bettencourt, Substitute Custodian I, effective 4/30/17
- Patricia Diaz, Substitute Alternative Education Program Aide, Bilingual Clerk Typist I, Clerk Typist I, Educational Tutor K-6, Special Circumstance Aide, Special Education Aide, Yard Supervisor and Translator: Oral Interpreter and Written Translator, effective 6/7/17
- Rachael Garcia, Substitute Yard Supervisor, effective 10/25/16
- Angel Hawkins, Substitute Alternative Education Program Aide, READY Program Tutor and Special Education Aide, effective 8/30/17
- Dominique Huffman, Substitute READY Program Tutor, effective 5/18/16
- Kathleen Jones, Substitute Health Care Assistant, effective 3/20/15
- Brenda Leal, Substitute Clerk Trainee, effective 10/11/16
- Luke Mathews, Substitute Groundskeeper II, Maintenance Worker I, effective 6/13/17
- Carlos Ramos Palacios, Substitute Custodian I and Groundskeeper II, effective 5/22/17
- Jacob Reed, Substitute Yard Supervisor, effective 10/27/17
- Sevensa Reed, Substitute Yard Supervisor, effective 5/4/17
- Lorenzo Rivera, Substitute READY Program Tutor, effective 10/24/16
- Virginia Silva, Substitute Educational Tutor K-6, READY Program Tutor and Special Education Aide, effective 8/31/17

***Item "e" –
Temporary Out of
Class Assignment***

- Lucy Rose, from Account Clerk II – 8.0 hrs., to Account Technician III – 8.0 hrs., Food Services, effective 10/30/17 to 11/20/17

***Item "f" –
Volunteers***

| <u>Name</u> | <u>School</u> |
|----------------------|---------------|
| Mary Mendoza | Jefferson |
| Melonie Robinson | Jefferson |
| Jonathan Navarro | King |
| Grecia Garcia | Monroe |
| Timothy Goldsmith II | Monroe |
| Miriam Mendoza | Monroe |
| Gracie Morales | Richmond |
| Gema Ramos | Richmond |
| Yvonne Walker | Roosevelt |
| Hayley Quesada | Simas |
| Shannon Miller | Wilson |

FINANCIAL

Donation

Trustee Garcia made a motion to approval of donation to the Food Services Department. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes

Revious – Yes
Strickland – Yes

**Kings County
Treasurer's
Quarterly Report**

Trustee Garcia made a motion to Kings County Treasurer's Quarterly Compliance Report. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Resolution #14-
18**

Trustee Garcia made a motion to adopt Resolution #14-18 California Environmental Quality Act (CEQA) Exemption – Jefferson Library & Administration Building. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Resolution #13-
18**

Trustee Strickland made a motion to adopt Resolution #13-18 California Environmental Quality Act (CEQA) Exemption – Martin Luther King Jr. Classroom Wing. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Resolution #12-
18**

David Endo, Chief Business Official, gave a summary explaining the process for potential State funding for school construction.

Trustee Strickland made a motion to adopt Resolution #12-18 – Approval of the use of pupil grant eligibility for the construction of the library building at Jefferson Charter Academy. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Certification of
Signatures**

Trustee Strickland made a motion to approve the certification of signatures. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

CLOSED SESSION

At 7:11 p.m. Trustees adjourned to closed session for the purpose of:

- Student Discipline pursuant to Education Code section 48918

Trustees returned to open session at 7:32 p.m.

Case #18-14; 18-15; 18-16 Trustee Hernandez made a motion to accept the Findings of Fact and expel Case #18-14, #18-15, #18-16 for the remainder of the 2017-18 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on December 11, 2017. Parents may apply for Readmission on or after June 6, 2018. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes


Adjournment There being no further business, President Garner adjourned the meeting at 7:35 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:


Tim Revious, Vice President


Lupe Hernandez, Clerk