

Hanford Elementary School District
Minutes of the Regular Board Meeting
June 14, 2017

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on June 14, 2017 at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Garcia called the meeting to order at 5:30 p.m. Trustee Garner, Hernandez, Revious and Strickland were present.
- Closed Session** Trustees immediately adjourned to closed session for the purpose of:
- Student Discipline pursuant to Education Code section 48918
 - Personnel – Public Employee Performance Evaluation (GC 54957) – Superintendent
- Open Session** Trustees returned to open session at 6:07 p.m.
- HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: Don Arakelian, Kristina Baldwin, Doug Carlton, Debra Colvard, David Endo, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jill Rubalcava, Liz Simas and Jay Strickland.
- Readmission Case #16-43, 16-52, 16-53, 16-55, & 17-01** Trustee Hernandez moved to approve readmission for Case numbers 16-43, 16-52, 16-53, 16-55, and 17-01 based upon the student's compliance with the Plan of Rehabilitation. Trustee Garner seconded; motion carried 5-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
 - Strickland – Yes
- Readmission Denial Case #17-10** Trustee Hernandez moved to deny readmission for Case #17-10 based upon the finding that the student did not comply with the Plan of Rehabilitation or that student continues to pose a danger to self or others. Trustee Garner seconded; motion carried 5-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
 - Strickland – Yes
- Expunge Record Case #17-06 & 17-43** Trustee Hernandez moved to expunge the expulsion record for Case#17-06 and 17-43 based on the student's satisfactory completion of the Rehabilitation Assignments in accordance with Education Code 48917(e). Trustee Garner seconded; motion carried 5-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
 - Strickland – Yes

- Expel Case #17-46** Trustee Hernandez moved to accept the Findings of Fact and expel Case# 17-46 for the first semester of the 2017-18 school year for violation of Education Code 48915 as determined by the Administrative Panel at Hearings held on June 14, 2017. However, Trustee Hernandez further moved that the Expulsion Order be suspended. The student may attend regular school in probationary status provided that the student complies with a Behavior Conditions Plan through December 16, 2017. Trustee Revious seconded; motion carried 5-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
 - Strickland – Yes

Personnel No action was taken by the board.

Public Comments None

- Board and Staff Comments** Superintendent Joy C. Gabler highlighted district wide good news:
- JFK Percussion Ensemble received the highest honor for their performance in Sacramento State University on May 6th.
 - Karen P-Hulten, teacher at MLK, and Jennifer Nunes, teacher at Monroe, received the Californian Teachers Association/HETA WHO Awards. A regional award celebrating the hard work of individuals on behalf of CTA/NEA/HETA.
 - A number of HESD students participated in the "I Heart Hanford" Essay Contest.
The winners for grades 3rd-5th for "Why I Love Hanford" essay are:
 - ✓ 1st place, Kailey Calderone, 5th grade – Washington
 - ✓ 2nd place, Mia Castro, 5th grade – Washington
 - ✓ 3rd place, Naomi Stevens, 5th grade – Lee RichmondThe winners for grades 6th-8th for "Hanford My Hometown" essay are:
 - ✓ 1st place, Andrea Campos, 8th grade – Jefferson
 - ✓ 2nd place, Ariana Mendiola, 6th grade – Simas
 - ✓ 3rd place, Emily Gregg, 6th grade – Lee Richmond
 - Roosevelt READY Service Project built and painted a dog house for Kings County Animal Services. Mrs. Bays and Mr. McKinney were instrumental in making this happen. Costco, Lowe's and Sanchez Seed and Feed provided donations. Samantha Yang, Coordinator at Kings County Animal services was very impressed.
 - Hamilton READY Service Project put together a meal for the Hanford Fire Department. A clip of a 3rd grader was shown; he expresses that the meal was prepared to show gratitude for the Fire Department's hard work.
 - Roosevelt's 4th grade Rough Riders Track Team won 1st place at the Valley Track Meet.
 - Alonzo Avila, 4th grader, broke a valley record by winning 1st place at the Valley Track Meet 800M Run.
 - Shatera Yamaura, student at Woodrow Wilson, won 3rd place for the California Peace Poster Contest, she was up against 7,000 entries.
 - Jefferson Charter and Simas were name Honor Roll Schools of California. They recognize schools that demonstrate consistently high levels of student academic achievement, improvement in achievement overtime, and reduction in achievement gaps.

Requests to None

**Address the
Board
Dates to
Remember**

None

CONSENT ITEMS

Trustee Garner made a motion to take consent items "a" through "d" together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Garner then made a motion to approve consent items "a" through "d". Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated 55/19/17, 5/26/17 and 6/2/17.
- b) Minutes of Regular Board Meeting 5/24/17.
- c) Donation of \$106.40 from Box Tops.
- d) Donation of \$720.00 from Edison International.

Trustee Garner recognized the donations from Box Tops and Edison International.

Public Hearing

At 6:19 President Garcia opened the Public Hearing: 2017-2018 Hanford Elementary School District Local Control Accountability Plan (LCAP).

Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information the 2017-18 LCAP's for Hanford Elementary School District. The District's 5 goals were reviewed.

- Goal #1 – Students will receive a broad educational program that includes English language arts, mathematics, science, history, visual and performing arts, and physical education.
- Goal #2 – All students will make progress toward proficiency on the state adopted standards, and that progress will be measured and shared with students, parents, teachers, and administrators.
- Goal #3 – The district will hire, support, and retain qualified teachers, support staff, and administrators.
- Goal #4 – Students will attend a safe, well maintained school and will have access to standards aligned materials.
- Goal #5 – Communication between schools and home will be regular and meaningful.

The expected outcomes and services related for each goal were reviewed.

- Goal #1 – Expected outcomes: all instruction is aligned to the Common Core, students receive instruction in art, music, and physical education, students are enriched by art, music, and physical education, and feel more engaged and

motivated to achieve in school, ELD instruction and materials are aligned with the State Board of Education Adopted 2012 ELD. Related services: supply materials, Media Service Aides, Library Information System, technology, technicians/Data Center, study trips, art, music, P.E. teachers, music supplies/instruments, after school athletics, READY Program and supplies, and Director of Curriculum.

- Goal #2 – Expected outcomes: students make progress in mastering the required Common Core Standards in ELA and math and a percentage increase of English learners making progress toward proficiency in English. Related services: elimination of combination classes, class size reduction (4-6), summer session, support for foster youth, Curriculum Director, clerical, EL Aides (Jr High), Learning Directors, and Program/Assessment Director.
- Goal #3 – Expected outcomes: the district has 100% fully credentialed, qualified teachers who are correctly assigned in core academic classes. Related services: Learning Directors, clerical, supplies materials, and Induction Program
- Goal #4 – Expected outcomes: the district has State Board of Education approved, Common Core Standards Aligned instructional materials in all classrooms, the district's suspension rate will be below 4.5% or below, the district's expulsion rate will be below 0.7%, the district's school attendance rate will be at least 90%, the District's chronic absenteeism rate will be below 10%, the district's middle school dropout rate will be below 1% and students, parents and staff feel safe at school. Related services: Teacher Resource Center, instructional materials, Learning Directors, Nurses (RNs), Health Care Assistants (LVNs), Counselors, Student Specialists, Vice Principals, Resource Officers, Child Welfare & Support, yard supervision, Community School, transportation, maintenance and Custodians.
- Goal #5 – Expected outcomes: parents receive meaningful and timely communication on their students', parents participate in a variety of educational and social and parents have input in programs and services, both district-wide and at the school-site level. Related services: Parent Liaison and Parent Education Center.

With no further questions or comments from the public. President Garcia closed the public hearing at 6:30.

Public Hearing

At 6:19 p.m. President Garcia opened the Public Hearing: 2017-2018 Jefferson Charter Academy Local Control Accountability Plan (LCAP).

- Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information the 2017-18 LCAP's for Jefferson Charter Academy. Jefferson Charter Academy has the same goals, same expected outcomes, their services are a bit different but because they are a charter school they have their own LCAP. Related services: supplies materials, Media Service Aide, student technology, Technicians, Study Trips, Art/PE Teachers, music supplies, Learning Director, teacher Professional Development Days, Additional Professional Development, Nurse, Counselor, and Health Care Assistant.

With no further questions or comments from the public. President Garcia closed the public hearing at 6:30 p.m.

INFORMATION ITEMS

BP 1160

Joy Gabler, Superintendent, presented for information the following revised Board Policy:

- BP 1160 – Political Processes

BP/AR 1230 Joy Gabler, Superintendent, presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 1230 – School-Connected Organizations

BP 2121 Joy Gabler, Superintendent, presented for information the following revised Board Policy:

- BP 2121 – Superintendent’s Contract

BP 6145 Joy Gabler, Superintendent, presented for information the following revised Board Policy:

- BP 6145 – Extracurricular and Co-curricular Activities

BP/AR 3551 David Endo, Chief Business Official, presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 3551 – Food Service Operations/Cafeteria Fund

BOARD POLICIES AND ADMINISTRATION

Resolution #36-17 Trustee Strickland made a motion to adopting Resolution #36-17: Regarding Absent Board Member Compensation. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Abstain
Hernandez – Yes
Revious – Yes
Strickland – Yes

2016-17 Evaluation of Consolidated Programs/Comprehensive Needs Assessment Trustee Strickland made a motion to approve the Hanford Elementary School District 2016-2017 Evaluation of Consolidated Programs / Comprehensive Needs Assessment (Title I Evaluation). Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Consolidated Application for Funding Categorical Aid Programs Trustee Strickland made a motion to approve the consolidated application for Funding Categorical Aid Programs (Summer Release). Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Plan of Work with TCOE Trustee Hernandez made a motion to approve the Plan of Work with Tulare County Office of Education and Jefferson Charter Academy. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Strickland – Yes

**2016-19 HETA
Bargaining
Agreement**

Trustee Strickland made a motion to approve the negotiated amendments to the 2016-2019 Collective Bargaining Agreement with the Hanford Elementary Teachers Association (HETA). Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP 6144

Trustee Hernandez made a motion to approve the revised Board Policy 6144 – Controversial Issues. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP 6152

Trustee Hernandez made a motion to approve the revised Board Policy 6152 – Class Assignment. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP 6161.11

Trustee Revious made a motion to approve the revised Board Policy 6161.11 – Supplementary Instructional Materials. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

AR 6162.51

Trustee Hernandez made a motion to approve the revised Administrative Regulation 6162.51 – State Academic Achievement Tests. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP/AR 6162.6

Trustee Hernandez made a motion to approve the revised Board Policy and Administrative Regulation 6162.6 – Use of Copyrighted Materials. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

AR 3600

Trustee Revious made a motion to approve the revised Administrative Regulation 3600 – Contract Procedures. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Revious made a motion to take Personnel items “a” through “m” together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Revious then made a motion to approve Personnel items “a” through “m”. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

***Item “a” –
Employment***

Classified

- Kerri Borba, Educational Interpreter – 6.5 hrs., Hamilton, effective 8/11/17
- Yashimia Ford-Evans, READY Program Tutor – 4.5 hrs., King, effective 8/9/17
- Amanda Leyva, READY Program Tutor – 4.5 hrs., Hamilton, effective 8/9/17
- Julyssa Villagomez, READY Program Tutor – 4.5 hrs., Washington, effective 8/9/17

Temporary Employees/Substitutes/Yard Supervisors

- Kendra Banuelos, Substitute Special Education Aide, effective 5/12/17
- Kerri Borba, Substitute Educational Interpreter, effective 6/28/17

***Item “b” –
Short-term
Employment***

CLASSIFIED STAFF – Extended Learning Opportunities

Seamless Summer Meal Program

- Yvonne Anaya, Yard Supervisor – 1.75 hrs., Kennedy, effective 6/12/17 to 7/28/17
- Amy Garcia, Yard Supervisor – 1.75 hrs., Jefferson, effective 6/12/17 to 7/28/17
- Veronica Leach, Yard Supervisor – 1.75 hrs., Lincoln, effective 6/12/17 to 7/28/17

Summer Enrichment Program at John F. Kennedy Junior High School

- Kerri Borba, Educational Interpreter – 4.25 hrs., Kennedy, effective 6/28/17 to 7/11/17
- Miguel Rodriguez, Short-term Custodian II – 8.0 hrs., Kennedy, effective 6/12/17 to 7/12/17

Migrant Program at Jefferson School

- Joshua Kuenning, Short-term Custodian II – 5.5 hrs., Jefferson, effective 6/12/17 to 6/29/17

- Item "c" – Resignations**
- Yolanda Bernal, Special Education Aide – 5.0 hrs., Monroe, effective 6/7/17
 - Mannylen Lababit, Teacher, King, effective 6/7/17
 - Kissinger Yang, Yard Supervisor – 2.75 hrs., King, effective 6/7/17
- Item "d" – Termination**
- Deidra Hall, Substitute Yard Supervisor, effective 2/26/17
- Item "e" – Promotion**
- Rick Johnston, from Vice Principal to Principal, Kennedy, effective 7/28/17
- Item "f" – Promotion/Transfer**
- Jenna Nesbit, from READY Program Tutor – 4.5 hrs., Monroe to Media Services Aide – 5.5 hrs., Simas, effective 7/28/17
- Item "g" – Reassignment**
- Robert Heugly, from Learning Director, Simas to Vice Principal, Kennedy, effective 7/28/17
- Item "h" – Change in Work Year**
- Carol Gallegos, from Curriculum Specialist, ELA – 11 month to Curriculum and Professional Development Specialist, ELA/Social Science – 12 month, effective 7/1/17
- Item "i" – Administrative Transfers**
- Tim McNamara, Lead Custodian – 8.0 hrs., from Washington to Simas, effective 6/12/17
 - Buddy Reynolds, Lead Custodian – 8.0 hrs., from Simas to Washington, effective 6/12/17
- Item "j" – Fully Qualified Educators**
- Adopt Declaration of Need for Fully Qualified Educators for 2017-2018 School Year (Title 5, 80026)
- Item "k" – Annual Statement of Need**
- Annual Statement of Need for 30-Day Substitute Teaching Permits
- The Governing Board of the Hanford Elementary School District declares that a sufficient number of credentialed teachers are not available to fill vacancies for substitute teaching during the 2017-2018 school year. Therefore, the District is filing an annual statement of need with the Kings County Office of Education to allow Emergency 30-Day Substitute Permit holders to fill day-to-day substitute needs.
- Item "l" – Assistant Superintendent/CBO Contracts**
- Ratify Assistant Superintendents/CBO Employment Contracts for 2017-2018 (Gov. Code Section 53262)
- Jaime Martinez, Human Resources
 - Karen McConnell, Special Services
 - Jill Rubalcava, Curriculum, Instruction, and Professional Development
 - David Endo, Chief Business Official, Fiscal Services
- Item "m" – Salary/Wage Schedules for 2017-18**
- Management/Professional Specialist/Confidential Salary Schedule (Interim)
 - Classified Salary Schedule (Interim)
 - Non-Represented Part-Time Employee Wage Schedule (Interim)
 - Classified, Substitute/Temporary Wage Schedule (Interim)
- Public Hearing**
- At 6:43 President Garcia opened the Public Hearing: 2017-2018 Hanford Elementary School District Budget.

David Endo, Chief Business Official, presented for information an overview of the 2017-18 Hanford Elementary School District Budget. The District's budget funds are based on attendance. The projected enrollment number is 5,422 that is based on last year's numbers. The general fund average daily attendance trend looks flat, not much change compared to previous years. The general fund revenue assumptions were discussed. Some highlights included 1.56% COLA and 43.97% of Gap funding, everything else is expected to stay the same because of funding. The Local Control Accountability Formula (LCFF) calculation was reviewed. The projection for next year's LCFF percent funding is 97%, that leaves a gap but COLA will cover the offset. The major components of HESD's general fund are LCFF, Federal revenues, other State revenues, and other local revenues. Each component was reviewed. There is an expenditure assumption that 85.7% of general fund budget will go towards salaries and benefits. A breakdown of where funds are budgeted was read totaling in general fund expenditures of \$61,363.320. A comparison between 2016-17 and 2017-18 was discussed. Multiyear projection assumptions for 2018-19 and 2019-20 were reviewed. It was stated that COLA looks healthy, there is projection of \$760,000 step and column expenditure, and STRS and PERS are projected to increase. The Jefferson Charter School fund was reviewed. All factors are the same, except ADA will grow because another class will be added. Cafeteria funds were reviewed. These funds are really healthy. That is how the Central Kitchen got remodeled. The building funds were received, the expenditures and projects that will be paid with building funds were reviewed. Other HESD funds were highlighted. Some of the keys to look forward to in the future are COLA is at 1.56% and gap funding will decrease.

With no further questions or comments from the public. President Garcia closed the public hearing at 7:12 p.m.

FINANCIAL

San Joaquin Valley Purchasing Co-op Trustee Strickland made a motion to approve the renewal of services with the San Joaquin Valley Purchasing Co-op. Trustee Garner seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Super Co-op Trustee Revious made a motion to approve the renewal of services and memorandum of understanding with the Super Co-op. Trustee Hernandez seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Gold Star Foods Trustee Strickland made a motion to approve the contract with Gold Star Foods for the distribution of processed USDA foods end products and commercial food products. Trustee Garner seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Strickland –

School Services of CA Trustee Revious made a motion to approve the contract with School Services of California for the 2017-2018 fiscal year. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

School Works Trustee Garner made a motion to approve the contract with SchoolWorks to complete a variety of state aid forms to obtain school construction funding for 2017-18 year. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Resolution #35-17 Trustee Revious made a motion to adopt the Resolution #35-17: allowing for the purchase a modular restroom from American Modular Systems utilizing a piggyback bid issued by Santa Rita School District. Trustee Hernandez seconded; motion carried 5-0:


Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes


Adjournment There being no further business, President Garcia adjourned the meeting at 7:16 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:


Robert Garcia, President


Lupe Hernandez, Clerk