

Hanford Elementary School District  
*Minutes of the Regular Board Meeting*  
*September 13, 2017*

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on September 13, 2017 at the District Office Board Room, 714 N. White Street, Hanford, CA.

**Call to Order** President Garcia called the meeting to order at 5:30 p.m. Trustee Garner, Hernandez, Revious and Strickland were present.

**HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: Don Arakelian, Kristina Baldwin, Doug Carlton, Debra Colvard, Kenny Eggert, David Endo, Javier Espindola, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Julie Pulis, Jill Rubalcava, and Cruz Sanchez-Leal.

**Closed Session** Trustees immediately adjourned to closed session for the purpose of:

- Conference with Labor Negotiators – (GC 54957.6)

**Open Session** Trustees returned to open session at 6:05 p.m.

**Labor Negotiators** No action was taken by the Board.

**Public Comments** None

**Board and Staff Comments** Gerry Mulligan, Director of Facilities and Operations, presented a PowerPoint displaying pictures from projects that started this summer.

**Requests to Address the Board** None

**Dates to Remember** President Garcia reviewed dates to remember: Grades 4-6 Fall Round Robin #1 on September 23<sup>rd</sup>; Regular Board Meeting on September 27<sup>th</sup>; Girls' Spiker (volley ball) Classic XXI on October 12<sup>th</sup>.

**CONSENT ITEMS**

Trustee Garner made a motion to take consent items "b" through "e" together. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

Trustee Garner then made a motion to approve consent items "b" through "e". Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

Trustee Garner then made a motion to approve consent items "a". Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Abstain

The items approved are as follows:

- a) Warrant listings dated 8/18/17, 8/25/17 and 9/1/17.
- b) Minutes of Regular Board Meeting 8/23/17.
- c) Interdistrict transfers as recommended.
- d) Donation of \$2.83 from The Kula Foundation.
- e) Donation of school supplies from Koinonia Church.

### **Public Hearing**

At 6:13 p.m. President Garcia opened the Public Hearing: Sufficiency of Instructional Material. Hanford Elementary School District has sufficient textbooks and instructional materials.

Jill Rubalcava stated on September 1<sup>st</sup> the district had their Williams Visit and had zero findings. Therefore, it is resolved that for the 2017-2018 school year, the Hanford Elementary School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

Trustee Strickland asked if it is adopted by a committee. Jill answered yes. Trustee Strickland asked if it has parent involvement. Jill answered that parent involvement is through the SSC, DELAC and PAC. Trustee Strickland asked if textbooks are categorized by priority and chosen according to what is best for the teacher. Jill answered the textbooks that are chosen come from the State approved list. Trustee Strickland asked if it is in the best interest of the child. Jill answered yes. Trustee Strickland asked if this is done yearly. Jill stated yes. President Garcia called for questions from the public, and there being none the public hearing was closed at 6:17 p.m.

### **INFORMATION ITEMS**

#### **Measure U Bond Update**

David Endo, Chief Business Official, presented for information an update on Measure U Bond Projects. In the packet given to Trustees included a list of projects for Measure U. The Oversight Committee will meet tomorrow to go over each project and expenditure of bond funds. Projects on the list include portable replacements at Lincoln School, administration and library building at Monroe School, portable replacements at MLK, moving Community Day School to MLK, and administration and library building at Jefferson Charter School. The district has received the first set of bond funds and the State has issued the first set of funding available. Down the line they will release more bond money and funding from the State. The district will then have to get in line for additional funds. To cover off-set the district will use reserve funds, then will apply for reimbursement. It's expected that MLK projects will go to bid in December or January and Jefferson in the spring.

#### **Finance Report 8/1/17-8/31/17**

David Endo, Chief Business Official, presented for information the monthly financial reports for the period of 8/1/17 – 8/31/17.

- BP 6142.94** Jill Rubalcava, Assistant Superintendent to Curriculum and Instruction, presented for information the following new Board Policy:
- BP 6142.94 – History-Social Science Instruction
- AR 6143** Jill Rubalcava, Assistant Superintendent to Curriculum and Instruction, presented for information the following revised Administrative Regulation:
- AR 6143 – Courses of Study
- E 5145.6** Jill Rubalcava, Assistant Superintendent to Curriculum and Instruction, presented for information the following revised Exhibit:
- E 5145.6 – Parent Notifications
- AR 6158** Jill Rubalcava, Assistant Superintendent to Curriculum and Instruction, presented for information the following revised Administrative Regulation:
- AR 6158 – Independent Study
- AR 6163.2** Jill Rubalcava, Assistant Superintendent to Curriculum and Instruction, presented for information the following revised Administrative Regulation:
- AR 6163.2 – Animals at School
- BP/AR/E 6163.4** Jill Rubalcava, Assistant Superintendent to Curriculum and Instruction, presented for information the following revised Board Policy, deleted Administrative Regulation and new Exhibit:
- BP/AR/E 6163.4 – Student Use of Technology
- BP/AR 6182** Jill Rubalcava, Assistant Superintendent to Curriculum and Instruction, presented for information the following deleted Board Policy and Administrative Regulation:
- BP/AR 6182 – Opportunity School Class Program
- BP/AR 3270** David Endo, Chief Business Official, presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 3270 – Sale and Disposal of Books, Equipment and Supplies
- AR 3440** David Endo, Chief Business Official, presented for information the following revised Administrative Regulation:
- AR 3440 – Inventories
- AR 3460** David Endo, Chief Business Official, presented for information the following revised Administrative Regulation:
- AR 3460 – Financial Reports and Accountability
- AR 3512** David Endo, Chief Business Official, presented for information the following revised Administrative Regulation:
- 3512 – Equipment
- BP/AR 5141** Karen McConnell, Assistant Superintendent to Special Services, presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 5141 – Health Care and Emergencies
- BP/AR 6159.1** Karen McConnell, Assistant Superintendent to Special Services, presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 6159.1 – Procedural Safeguards and Complaints for Special Education

**AR 6164.41**

Karen McConnell, Assistant Superintendent to Special Services, presented for information the following new Administrative Regulation:

- AR 6164.41 – Children with Disabilities Enrolled by their Parents in Private School

**BOARD POLICIES AND ADMINISTRATION**

**Resolution #16-18**

Trustee Strickland made a motion to adopt Resolution #6-18: Absent Board Member Compensation. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Abstain  
Revious – Yes  
Strickland – Yes

**Resolution #1-18**

Trustee Strickland made a motion to adopt Resolution #1-18: Pertaining to the Sufficiency of Instructional Materials. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**MOU – Sinclair Research**

Trustee Revious made a motion to approve the Memorandum of Understanding (MOU) with Sinclair Research Group. The Sinclair Group will provide the Induction Program a complete evaluation of the General Education and Education Special Teacher Induction programs for the 2017-18 academic year. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**CPM Educational Program**

Trustee Strickland made a motion to approve the consultant contract with CPM Educational Program for custom professional development and 12 days of planning and in class coaching. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**TCOE Contract**

Trustee Strickland made a motion to approve the consultant contract with Tulare County Office of Education to provide 15 ELA professional development sessions for MLK K-6 teachers. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Kings County Sport Officials**

Trustee Strickland made a motion to approve the consultant contract with Kings County Sport Officials for grades 4-6 after school sports during 2017-18 school year.

Trustee Revious seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Sports Officiating Services**

Trustee Revious made a motion to approve the consultant contract with Sports Officiating Services for junior high sports during 2017-18 school year. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Phyllis Hostmeyer**

Trustee Strickland made a motion to approve the consultant contract with Phyllis Hostmeyer for custom professional development to junior high ELD teachers and 3-6 grade teachers that provide Title III tutoring. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**BB/E 9270**

Trustee Strickland made a motion to approve the revised Board Bylaw and new Exhibit 9270 – Conflict of Interest. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**PERSONNEL**

Trustee Revious made a motion to take Personnel items “a” through “n” together. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

Trustee Revious then made a motion to approve Personnel items “a” through “n”. Trustee Strickland seconded; the motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Item “a” –  
Employment**

Certificated, effective 9/11/17

- Carla Bode, Art Teacher, Probationary

Classified

- Diana Lugo, READY Program Tutor – 4.5 hrs., Jefferson, effective 8/28/17
- Norma Zuniga, Bilingual Health Care Assistant – 6.0 hrs., Roosevelt, effective 9/5/17

Temporary Employees/Substitutes/Yard Supervisors

- Brianna Alvarado, Substitute Yard Supervisor, effective 8/24/17
- Linda Cruz, 4-6 Girls Softball Coach, Monroe, effective 8/29/17 to 10/19/17
- Miguel De Lima Ormonde, Substitute Custodian II, effective 8/23/17
- Larry Faucett, Short-term Maintenance Worker II – 8.0 hrs., Maintenance/DSF, effective 7/27/17 to 10/13/17
- Linda Garcia, Substitute Yard Supervisor, effective 8/23/17
- Mary Grubb, Substitute Clerk Typist II, Special Education Aide and Yard Supervisor, effective 8/15/17
- Joseph Hernandez, Jr. High Drum Coach – Kennedy/Wilson, effective 8/14/17 to 6/6/18
- Mitchell Hunt, Substitute Custodian I and Groundskeeper I, effective 8/11/17
- Julie Kos, Sign Language Coach, Jefferson, effective 9/11/17 to 11/3/17
- Jeanette Lewis, Substitute Yard Supervisor, effective 8/31/17
- Rebecca Long, Short-term READY Program Tutor – 1.0 hr. (T, Th), Simas, effective 8/17/17 to 12/14/17
- Betty Palmer, Substitute Yard Supervisor, effective 8/14/17; Short-term Yard Supervisor – 1.75 hrs., Roosevelt, effective 8/14/17 to 10/31/17
- Christine Payne, Short-term Yard Supervisor – 2.0 hrs. (T), Hamilton, effective 8/22/17 to 12/12/17
- Michael Quiñones, 4-6 Boys Flag Football Coach – Washington, effective 8/29/17 to 10/19/17
- Augustina Ramos, Substitute Yard Supervisor, effective 8/21/17; Short-term Yard Supervisor – 1.0 hr., Kennedy, effective 8/21/17 to 10/31/17
- Miguel Rodriguez, Short-term Custodian II – 8.0 hrs., Richmond, effective 8/14/17 to 9/15/17
- Jose Rojas II, 4-6 Boys Flag Football Coach, Monroe, effective 8/29/17 to 10/19/17
- Megan Schaub, Substitute READY Program Tutor, effective 8/22/17; Short-term READY Program Tutor – 3.0 hrs. (M,T,Th,F) and 4.75 (W) and Yard Supervisor – 1.25 hrs., (W), effective 9/5/17 to 12/15/17
- Nelson Simon, Percussion Coach, Jefferson, effective 8/14/17 to 6/6/18
- Kyle Smith, Substitute READY Program Tutor and Special Education Aide, effective 8/30/17
- Brianna Stokes, Girls Volleyball Coach, Jefferson, effective 8/21/17 to 10/21/17
- Kylie Strickland, Substitute READY Program Tutor, effective 8/25/17
- Rayshawna Tapia, Substitute Yard, effective 8/14/17; Short-term Yard Supervisor – 1.0 hr., Simas, effective 8/14/17 to 10/31/17
- Liliana Urbina, Substitute Yard Supervisor, effective 8/25/17

**Item "b" –  
Resignations**

- Jose Avina, Substitute Custodian I, effective 8/11/17
- Erica Caton, Substitute Yard Supervisor, effective 6/6/17
- Georgia Freeman, Yard Supervisor – 3.0 hrs., Monroe, effective 8/25/17
- Melissa Martinez, Substitute READY program Tutor, effective 12/13/16
- Kiefer Rose, Yard Supervisor – 3.25 hrs., Kennedy, effective 8/14/17
- Rosa Sedano, Substitute Babysitter, Bilingual Clerk Typist I, Clerk Typist I, READY Program Tutor, Yard Supervisor and Translator: Oral Interpreter and Written Translation, effective 6/1/16
- Jasmin Williams, Substitute Alternative Education Program Aide and Special Education Aide, effective 4/26/17
- Mariah Young, READY Program Tutor – 4.5 hrs., Richmond, effective 8/22/17

**Item "c" –  
Request to be  
Removed from  
Classified  
Substitute  
List/Failure to  
Respond**

- Tenika Avila, Substitute Clerk Typist II, effective 10/21/16
- Bruce Bowen, Substitute Custodian II, Warehouse, Reprographic and Mail Technician, effective 2/17/17
- Jacob Davis, Substitute Custodian II and Groundskeeper II, effective 3/10/17
- Portia Harley, Substitute Special Circumstance Aide, Special Education Aide and Yard Supervisor, effective 9/8/16
- Soo Lee, Substitute Health Care Assistant, effective 8/10/16
- Thomas Null, Substitute Custodian II, effective 3/9/17
- Fatima Calvario Perez, Substitute Yard Supervisor, effective 2/6/17
- Melanie Pimentel, Substitute Yard Supervisor, effective 8/16/16
- Baleria Plancarte, Substitute Babysitter, Food Service Worker I/II, Yard Supervisor and Translator: Oral Interpreter, effective 12/16/16
- America Rodriguez Sanchez, Substitute READY Program Tutor, Special Circumstance Aide, Special Education Aide, Yard Supervisor and Translator: Oral Interpreter, effective 12/13/16
- Joseph Vidal, Substitute Custodian I, effective 11/30/16
- Debra Washington, Substitute Clerk Typist I, effective 4/15/16
- Teberh Zewoldemariam, Substitute Clerk Trainee and Yard Supervisor, effective 9/9/16

**Item "d" –  
Retirement**

- Shirley Diehl Speegle, Food Service Worker I – 3.25 hrs., Lincoln, effective 12/15/17

**Item "e" – More  
Hours**

- Estevan Alcala, Short-term Yard Supervisor, from 1.25 hrs. to 2.0 hrs., Monroe, effective 8/16/17 to 10/13/17
- Cristina Solorio, Short-term Yard Supervisor, from 1.0 hr. to 3.25 hrs. Kennedy, effective 8/15/17 to 10/31/17

**Item "f" –  
Voluntary  
Transfer**

- Kimberly Carrera, READY Program Tutor – 4.5 hrs., from Jefferson to Richmond, effective 8/28/17

**Item "g" –  
Reinstatement to  
Full-Time  
Status/Transfer**

- Christina Gonzales, from 2nd Grade, shared, Monroe to 4th Grade full-time, Roosevelt, effective 8/21/17
- Kellie Noji, from 2nd Grade, shared to 2nd Grade full-time, Monroe, effective 8/21/17

**Item "h" –  
Certificated  
Transfers/Reassig  
nments, effective  
8/8/17**

Involuntary Transfers

- Gabriel deLeon, from Hamilton 2nd Grade to Hamilton 1st Grade
- Erica D'Souza, from King Kindergarten to King 3rd Grade, effective 8/28/17
- Darryn Elliott, from Washington 3rd Grade to Washington 2nd Grade
- Maria Porras, from Monroe 3rd Grade to Monroe Kindergarten
- Arianne Rogado, from Washington 6th Grade to Simas 6th Grade, effective 8/28/17
- Shannon Shuklian, from Richmond 6th Grade to Richmond 2nd Grade

Combination Class Assignments

- Lisa Hinojos, from Lincoln Transitional Kindergarten to Lincoln Transitional Kindergarten/Kindergarten Combination Class, effective 8/28/17
- Anastasia Prisaznik, from Richmond Transitional Kindergarten to Richmond Transitional Kindergarten/Kindergarten Combination Class

Voluntary Transfers

- Raquel Alvarez, from Lincoln 5th Grade to Lincoln 4th Grade
- Angel Bravo, from Jefferson 5th Grade to Jefferson 7th Grade
- Blanca Buller, from Jefferson 5th Grade to Jefferson 7th Grade
- Rick Calvillo, from Lincoln 2nd Grade to Jefferson 4th Grade
- Nadia D'Agostino, from Lincoln 2nd Grade to Lincoln 3rd Grade
- Cristal Flores, from Richmond 1st Grade to Richmond Kindergarten

- Lupe Hernandez, from Roosevelt Kindergarten to Washington 1st Grade
- Jaqueline Huerta, from Lincoln 2nd grade to Hamilton Kindergarten
- Jana Jasso, from King Kindergarten to Monroe 1st Grade
- Jessica Knodel, from Richmond 4th Grade to Richmond 2nd Grade
- Aimee Ladd from Kennedy 8th ELA/Social Studies to Kennedy 8th Math/Science
- Alexandria Lemos, from King 5th Grade to King 2nd Grade
- Annise Magpayo, from Roosevelt 6th Grade to Roosevelt 3rd Grade
- Jan Mazza, from Richmond 2nd Grade to Simas 1st Grade
- Allison Minick, from Simas Kindergarten to Simas 2nd Grade
- Cynthia Miranda, from King Transitional Kindergarten to King Kindergarten
- Christine Mizer, from Roosevelt 4th Grade to Roosevelt 2nd Grade
- Peggy Noble, from King 4th Grade to King 5th Grade
- Jamie Oliveira, from Monroe 3rd Grade to Monroe 1st Grade
- Patricia Rodriguez, from Simas 2nd Grade to Simas Kindergarten
- Isaias Serrato, from Richmond 5th Grade to Monroe 3rd Grade
- Oscar Tafolla, from Jefferson 4th Grade to Jefferson 5th Grade
- Stephanie Tatro-Parks, from Lincoln 3rd Grade to Kennedy 7th ELA/Social Studies
- Jennifer Taylor, from Kennedy 8th Math/Science to Lincoln 2nd Grade
- Isabel Vega, from King 6th Grade to Jefferson 4th Grade
- Gaosang Xiong, from Monroe 5th Grade to Kennedy 8th Math/Science

Reinstatement

- Maureen Kuiper, from Monroe 6th Grade to Lincoln 5th Grade

**Item "i" –  
Temporary Out of  
Class  
Assignment/Transfer**

- Christopher Martin, from Groundskeeper II – 8.0 hrs., Grounds/DSF to Warehouse/Reprographics and Mail Technician – 8.0 hrs., Warehouse/DSF, effective 8/21/17 to 10/19/17
- Ron Riso, from Warehouse/Reprographic and Mail Technician – 8.0 hrs., Warehouse/DSF to Heating, Ventilation & Air Conditioning Specialist – 8.0 hrs., Maintenance/DSF, effective 8/21/17 to 10/19/17

**Item "j" – Non-  
Permanent  
Certificated Staff**

Certify Employment Status of Non-Permanent Certificated Staff for 2017-18 School Year (EC 44916)

- See attached listing

**Item "k" – Job  
Description**

- Mental Health/Behavior Services Specialist (New)

**Item "l" –  
Salary/Wage  
Schedules for  
2017-2018**

- Management/Professional Specialist/Confidential Salary Schedule (Interim) - Revised

**Item "m" – Leave  
of Absence  
Item "n" –  
Volunteers**

- Grace Perez, Yard Supervisor – 2.75 hrs., Hamilton, effective 9/5/17 to 10/12/17

<u>Name</u>	<u>School</u>
Sophia Medina	Jefferson
Taylor Furtado	Monroe
Graciela Medina Cerrillos	Monroe
Christina Ramirez	Monroe
James Dessel	Richmond
Mayumi Sercado	Richmond



**Adjournment**

Trustee Garcia gave thanks to Javier Espindola, Principal at Jefferson Charter School, for running a great school.

There being no further business, President Garcia adjourned the meeting at 7:01 p.m.

Respectfully submitted,

Joy C. Gabler,  
Secretary to the Board of Trustees

Approved:

  
Robert Garcia, President

  
Lupe Hernandez, Clerk