Hanford Elementary School District Minutes of the Regular Board Meeting September 27, 2017

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on September 27, 2017 at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order

President Garcia called the meeting to order at 5:30 p.m. Trustee Garner, Hernandez, and Strickland were present. Trustee Revious was absent.

HESD Managers Present

Joy C. Gabler, Superintendent, and the following administrators were present: Don Arakelian, Lindsey Calvillo, Doug Carlton, Debra Colvard, David Endo, Javier Espindola, Ramiro Flores, Matthew Gamble, David Goldsmith, Lucy Gomez, Rick Johnston, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jill Rubalcava, and Jay Strickland.

Closed Session

Trustees immediately adjourned to closed session for the purpose of:

• Student Discipline pursuant to Education Code section 48918

Open Session

Trustees returned to open session at 5:51 p.m.

Case #18-02

Trustee Hernandez moved to accept the Findings of Facts and expel Case #18-02 for the remainder of 2017-2018 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on September 25, 2017. Parents may apply for readmission on or after June 6, 2018. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Strickland – Yes

Public Comments None

Board and Staff Comments

Joy C. Gabler, Superintendent, shared some resent highlights:

- Leah Vidal, 4th grade student at Lee Richmond, was in attendance. She recited her published poem in The Young American Poetry Digest. Her parents, grandparents and sisters were present. Joy encouraged Leah to keep writing.
- Terri Lidnsey, School Nurse, was nominated for the 2017-18 CSNO Excellence in School Nursing Administration Award. Joy congratulated her for doing such great work with HESD students.
- Monroe Elementary hosted its first Grandparent's Day. The Hanford Sentinel wrote an article on the event.
- Elijah Saucedo, 1st grade student at Lincoln Elementary, received from Officer Carrillo and Hanford Police Department a new bike and helmet.
- Pam Beck, retired employee from HESD, wrote an e-mail to David Goldsmith letting David know how much she appreciated him and his team for always doing their job right.
- David Goldsmith is a member of California Educational Technology Processionals Association. CETPA wrote a letter acknowledging him for his great support and involvement.

Trustee Garcia thanked Mrs. Calvillo for the nice visit they had at Lee Richmond. He stated he can see the panther pride in all the classes. Students and teachers were engaged. They also got to visit Debra Colvard and her Induction team.

Requests to Address the Board

None

Dates to Remember

President Garcia reviewed dates to remember: Gridiron (Flag Football) Classic I on October 9th; Regular Board Meeting on October 11th; Girls' Spiker (volley ball) Classic XXI on October 12th; Grades 4-6 Fall Round-Robin #2 on October 14th; Harrier Classic XXI on October 17th.

CONSENT ITEMS

Trustee Garner made a motion to take consent items "b" through "d" together. Trustee Strickland seconded; motion carried 4-0:

Garcia - Yes Garner - Yes Hernandez - Yes Strickland - Yes

Trustee Garner then made a motion to approve consent items "b" through "d". Trustee Strickland seconded; motion carried 4-0:

Garcia - Yes Garner - Yes Hernandez - Yes Strickland - Yes

Trustee Garner then made a motion to approve consent items "a". Trustee Hernandez seconded; motion carried 3-0:

Garcia - Yes Garner - Yes Hernandez - Yes Strickland – Abstain

The items approved are as follows:

- a) Warrant listings dated 9/8/17 and 9/15/17.
- b) Minutes of Regular Board Meeting 9/13/17.
- c) Interdistrict transfers as recommended.
- d) Donation of \$2.45 from The Kula Foundation.

INFORMATION ITEMS

AR 3516.3

Gerry Mulligan, Director of Facilities and Operations, presented for information the following revised Administrative Regulation:

AR 3516.3 – Earthquake Emergency Procedure System

BOARD POLICIES AND ADMINISTRATION

CSEA Agreement Trustee Strickland made a motion to approve the negotiated successor agreement with the California School Employee Association (CSEA) Chapter #344. Trustee Hernandez seconded; motion carried 4-0:

Garcia - Yes Garner - Yes Hernandez - Yes Strickland - Yes

Freedom Writers Trustee Strickland made a motion to approve the consultant contract with Erin Gruwell of Freedom Writers. Trustee Garner seconded; motion carried 4-0:

> Garcia – Yes Garner - Yes Hernandez - Yes Strickland - Yes

Pam Beck

Trustee Strickland made a motion to approve the consultant contract with Mathematics Specialist, Pam Beck to create mathematics assessments for grades 4-5. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes Garner - Yes Hernandez – Yes Strickland – Yes

CDS and MLK school site councils

Trustee Strickland made a motion to approve the waiver renewal to California Department of Education to combine school site councils of Community Day School and Martin Luther King School. Trustee Garner seconded; motion carried 4-0:

Garcia - Yes Garner - Yes Hernandez – Yes Strickland – Yes

KCHSA and HCBH Trustee Strickland made a motion to approve the Memorandum of Understanding between Kings County Human Services Agency, Kings County Behavioral Health and HESD to outline the responsibility of funding for the placement of a foster child whose primary residence is within the boundaries of the district. Trustee Hernandez seconded; motion carried 4-0:

> Garcia - Yes Garner - Yes Hernandez - Yes Revious - Yes Strickland - Yes

CA Health Kids Survey

Trustee Hernandez made a motion to approve the Memorandum of Understanding with California Health Kids Survey to provide the district with needs-assessment data that will be valuable source for the evaluation of the LCAP for grades 5-7. Trustee Strickland seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Revious – Yes Strickland - Yes

Kings View

Trustee Strickland made a motion to approve the Memorandum of Understanding between Kings View Counseling Services and HESD to provide mental health counseling services to students who meet service requirements. Trustee Hernandez seconded;

motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Revious – Yes

Strickland – Yes

BP/AR 5141

Trustee Garner made a motion to approve the revised Board Policy and Administrative Regulation 5141 — Health Care and Emergencies. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Strickland – Yes

BP/AR 6159.1

Trustee Hernandez made a motion to approve the revised Board Policy and Administrative Regulation 6159.1 – Procedural Safeguards and Complaints for Special Education. Trustee Strickland seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Strickland – Yes

AR 6164.41

Trustee Hernandez made a motion to approve the new Administrative Regulation 6164.41 – Children with Disabilities Enrolled by their Parents in Private School. Trustee Strickland seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes

Strickland - Yes

AR 3270

Trustee Garner made a motion to approve the revised Board Policy and Administrative Regulation 3270 – Sale and Disposal of Books, Equipment and Supplies. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes

Strickland - Yes

AR 3440

Trustee Hernandez made a motion to approve the revised Administrative Regulation 3440 – Inventories. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Strickland – Yes

AR 3460

Trustee Garner made a motion to approve the revised Administrative Regulation 3460 – Financial Reports and Accountability. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Strickland - Yes

AR 3512

Trustee Hernandez made a motion to approve the revised Administrative Regulation 3512 – Equipment. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Strickland – Yes

E 5145.6

Trustee Garner made a motion to approve the revised Exhibit 5145.6 – Parent Notifications. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Strickland – Yes

BP 6142.94

Trustee Garner made a motion to approve the new Board Policy 6142.94 – History-Social Science Instruction. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Strickland – Yes

AR 6143

Trustee Hernandez made a motion to approve the revised Administrative Regulation 6143 – Courses of Study. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Strickland – Yes

AR 6158

Trustee Hernandez made a motion to approve the revised Administrative Regulation 6158 – Independent Study. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Strickland – Yes

AR 6163.2

Trustee Strickland made a motion to approve the revised Administrative Regulation 6163.2 – Animals at School. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Strickland – Yes

E 6163.4

Trustee Hernandez made a motion to approve the revised Board Policy, deleted Administrative Regulation and new Exhibit 6163.4 — Student Use of Technology. Trustee Strickland seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Strickland – Yes

BP/AR 6182

Trustee Strickland made a motion to approve the deleted Board Policy and Administrative Regulation 6182 - Opportunity School Class Program. Trustee Garner seconded: motion carried 4-0:

Garcia - Yes Garner - Yes Hernandez – Yes Strickland - Yes

Babysitters &

Yard Supervisors, Trustee Strickland made a motion to approve the increase to the starting hourly rate for Yard Supervisors, Babysitters and Walk-on Athletic Coaches to \$11.75 an hour Walk-on Coaches' effective January 1, 2018. Trustee Hernandez seconded; motion carried 4-0:

Salary Increase

Garcia – Yes Garner - Yes Hernandez – Yes Strickland - Yes

Management, **Professional** Specialist & Confidential

Trustee Strickland made a motion to approve a 1.77% retroactive salary increase to July 1, 2017 for all Management, Professional Specialists, and Confidential Employees. Along with a \$56/month increase to the healthcare cap effective October 1, 2017. Trustee Hernandez seconded; motion carried 4-0:

Employees' Salary

Increase

Garcia - Yes Garner - Yes Hernandez – Yes Strickland - Yes

Salary Increase

Superintendent's Trustee Strickland made a motion to approve an Amendment to the Superintendent's Contract to reflect a 1.77% retroactive salary increase to July 1, 2017 along with a \$56 per month increase to the healthcare cap effective October 1, 2017. Trustee Garner seconded; motion carried 4-0:

> Garcia - Yes Garner - Yes Hernandez - Yes Strickland – Yes

PERSONNEL

Trustee Garner made a motion to take Personnel items "a" through "q" together. Trustee Strickland seconded; motion carried 4-0:

Garcia - Yes Garner - Yes Hernandez – Yes Strickland – Yes

Trustee Garner then made a motion to approve Personnel items "a" through "q". Trustee Hernandez seconded; the motion carried 4-0:

Garcia - Yes Garner - Yes Hernandez – Yes Strickland - Yes

Item "a"-**Employment**

Classified

Ariel Masterson, Health Care Assistant – 6.0 hrs., Jefferson Charter Academy, effective 9/25/17

Temporary Employees/Substitutes/Yard Supervisors

- Colleen Alcala, Substitute Yard Supervisor, effective 9/15/17
- Araceli Gonzales, Substitute Yard Supervisor, effective 9/1/17
- Claudel Luis, 4-6 Boys Football Coach, Lincoln, effective 9/10/17 to 11/10/17; 7-8 Boys Football Coach, Kennedy, effective 9/1/17 to 10/18/17
- Sophia Medina, Folklorico Dance Coach, Jefferson, effective 9/11/17 to 11/3/17
- Kerrina Pereda, Substitute Yard Supervisor, effective 9/12/17
- Tiffany West, Short-term Special Education Aide 5.0 hrs., Roosevelt, effective 09/18/17-12/15/17

Item "b" — Resignations

- Clarissa Ayala, READY Program Tutor 4.5 hrs., Hamilton, effective 10/27/17
- Emily Guilbeau, Special Education Aide 5.0 hrs., Lincoln, effective 9/29/17
- Blake Villi, Substitute Yard Supervisor, effective 9/5/17

Item "c" – Transfer

 Desiree Davis, Media Services Aide – 5.5 hrs., from King to Monroe, effective 9/18/17

Item "d" – Promotion/ Transfer

 Zachary Westover, from READY Program Tutor – 4.5 hrs., Lincoln to Media Services Aide – 5.5 hrs., King, effective 9/15/17

Item "e" – Promotion/Transf er/Increase in Work Year

• Linda Cruz, from Media Services Aide – 5.5 hrs., 11-month, Monroe to Teacher Resource Center Specialist– 8.0 hrs., 12-month, Teacher Resource Center, effective 9/18/17

Item "f" – Lateral Change/More Hours/Transfer

 Melody Cantrell, Educational Tutor K-6 – 3.5 hrs., Monroe to Special Circumstance Aide – 5.75 hrs., Simas, effective 9/25/17

Item "g" – Administrative Transfer

• Juana Meza, Educational Tutor K-6 – 3.5 hrs., from Richmond to Monroe, effective 9/25/17

Item "h" – More Hours/ Administrative Transfer

 Veronica Martin, Yard Supervisor, from 1.0 hr., Monroe to 2.75 hrs., Jefferson, effective 8/14/17

Item "i" – More Hours

- Angelica Aguilar, Yard Supervisor, from 2.5 hrs. to 3.5 hrs., King, effective 8/14/17
- Estevan Alcala, Short-term Yard Supervisor, from 2.0 hrs. to 3.25 hrs., Monroe, effective 8/28/17 to 10/31/17
- Gennarina Alvarez, Yard Supervisor, from 3.25 hrs. to 3.5 hrs., Hamilton, effective 9/14/17
- Ashley Candelaria, Yard Supervisor, from 2.25 hrs. to 2.75 hrs., Hamilton, effective 8/14/17
- Amalia Cavazos, Yard Supervisor, from 2.75 hrs. to 3.25., Simas, effective 9/15/17
- Andrice Dean, Yard Supervisor, from 1.25 hrs. to 1.5 hrs., Richmond, effective 8/14/17
- Terri Fredrick, Yard Supervisor, from 3.25 hrs. to 3.5 hrs., Washington, effective 8/14/17
- Amy Garcia, Yard Supervisor, from 3.0 hrs. to 3.25 hrs., Jefferson, effective 8/14/17

- John Garcia, Yard Supervisor, from 1.75 hrs. to 2.25 hrs., Wilson, effective 8/14/17
- Fidel Gonzalez, Yard Supervisor, from 2.5 hrs. to 2.75 hrs., Wilson, effective 8/14/17
- Amanda Henderson, Yard Supervisor, from 3.25 hrs. to 3.5 hrs., Washington, effective 9/4/17
- Christina Jenkins, Yard Supervisor, from 3.0 hrs. to 3.5 hrs., Monroe, effective 8/14/17
- Jamie Jordan, Yard Supervisor, from 3.0 hrs. to 3.25 hrs., Simas, effective 9/15/17
- Veronica Leach, Yard Supervisor, from 3.0 hrs. to 3.25 hrs., Hamilton, effective 8/14/17
- Sylvia Lombera, yard Supervisor, from 2.25 hrs. to 3.75 hrs., Roosevelt, effective 8/14/17
- Veronica Martin, Yard Supervisor, from 2.75 hrs. 3.75 hrs., Jefferson, effective 8/28/17
- Stacey Paez, Yard Supervisor from 2.5 hrs. to 2.75 hrs., Roosevelt, effective 8/14/17
- Michael Quiñones, Yard Supervisor, from 3.25 hrs. to 3.5 hrs., Washington, effective 8/14/17
- Sylvia Reyna, Yard Supervisor, from 1.5 hrs. to 1.75 hrs., Roosevelt, effective 8/14/17
- Felimena Reynolds, Yard Supervisor, from 2.5 hrs. to 3.75 hrs., Monroe, effective 8/14/17
- Madasen Rodriguez, Yard Supervisor, from 1.0 hr. to 1.75 hrs., Monroe, effective 8/14/17; Yard Supervisor, from 1.75 hrs. to 2.5 hrs., Monroe, effective 8/28/17
- Rosemarie Rodriguez, Yard Supervisor, from 2.25 hrs. to 2.5 hrs., Washington, effective 8/14/17
- Alexis Villa, Yard Supervisor, from 2.75 hrs. to 3.0 hrs., Roosevelt, effective 8/14/17
- Kathie Woughter, Yard Supervisor, from 2.25 hrs. to 2.5 hrs., Lincoln, effective 8/14/17
- Yesenia Zarate Brito, Yard Supervisor, from 1.75 hrs. to 3.0 hrs., Roosevelt, effective 8/14/17

Item "j" — Decrease in Hours

- Gennarina Alvarez, Yard Supervisor, from 3.5 hrs. to 3.25 hrs., Hamilton, effective 8/14/17
- Rosarita Alvarez, Yard Supervisor, from 2.25 hrs. to 2.0 hrs., King, effective 8/14/17
- Chantel Andresen, Yard Supervisor, from 2.75 hrs. to 2.5 hrs., Monroe, effective 8/14/17
- Sylvia Lombero, Yard Supervisor, from 3.75 hrs. to 3.5 hrs., Roosevelt, effective 8/21/17
- Guadalupe Lopez, Yard Supervisor, from 2.0 hrs. to 1.5 hrs., Jefferson, effective 8/14/17
- Sonia Mena, Yard Supervisor, from 3.75 hrs. to 3.5 hrs., Jefferson, effective 8/14/17
- Michael Quiñones, Yard Supervisor, from 3.5 hrs. to 3.25 hrs., Washington, effective 9/4/17
- Christine Payne, Short-term Yard Supervisor 2.0 hrs. (T), effective 8/22/17 to 8/30/17 and 10/13/17 to 12/12/17; 2.75 hrs. (M,T,F) 8/31/17 to 10/12/17 and 1.75 (W) effective 8/31/17 to 10/12/17, Hamilton (revised)
- Felimena Reynolds, Yard Supervisor, from 3.75 hrs. to 3.0 hrs., Monroe, effective 8/28/17

Item "k" – Leave of Absence

Esmeralda Ledesma, Yard Supervisor – 1.0 hr., Lincoln, effective 08/29/17 to 09/12/17, medical

Item "I" - Job Descriptions

- (Bilingual) Licensed Vocational Nurse (New)
- DSF Work Control Technician (New)

Item "m" – Salaries/Wages

Agreement has been reached with CSEA to place the following new classifications on the Classified Employees' Salary Schedule as follows:

- DSF Work Control Technician (Range 16)
- Licensed Vocational Nurse (Range 11)
- (Bilingual) Licensed Vocational Nurse (Range 12)

Item "n" – Reclassifications

- Deborah Albrecht, from Health Care Assistant 6.0 hrs. to Licensed Vocational Nurse – 6.0 hrs., Simas, effective 8/8/17
- Graciela Alvarez, from Bilingual Health Care Assistant 6.0 hrs. to Bilingual Licensed Vocational Nurse 6.0 hrs., King, effective 8/8/17
- Casandra Arceo, from Bilingual Health Care Assistant 6.0 hrs. to Bilingual Licensed Vocational Nurse 6.0 hrs.,, Lincoln, effective 8/8/17
- Vanesa Carson, from Health Care Assistant 6.0 hrs. to Licensed Vocational Nurse
 6.0 hrs., Wilson, effective 8/8/17
- Anne Cauthen, from Health Care Assistant 6.0 hrs. to Licensed Vocational Nurse
 6.0 hrs., Washington, effective 8/8/17
- Cynthia Dias, from Administrative Secretary II -8.0 hrs. to DSF Work Control Technician -8.0 hrs., effective 7/1/16
- Ariel Masterson, from Health Care Assistant 6.0 hrs. to Licensed Vocational Nurse
 6.0 hrs., Jefferson Charter Academy, effective 9/25/17
- Maria Prado, from Bilingual Health Care Assistant 6.0 hrs. to Bilingual Licensed Vocational Nurse – 6.0 hrs., Richmond, effective 8/8/17
- Daisy Wallace, from Bilingual Health Care Assistant 6.0 hrs. to Bilingual Licensed Vocational Nurse – 6.0 hrs., Monroe, effective 8/8/17
- Brittany Winters, from Health Care Assistant 6.0 hrs. to Licensed Vocational Nurse 6.0 hrs., Hamilton, effective 8/8/17
- Lisa Wright, from Health Care Assistant 6.0 hrs. to Licensed Vocational Nurse –
 6.0 hrs., Kennedy, effective 8/8/17
- Norma Zuniga, from Bilingual Health Care Assistant 6.0 hrs. to Bilingual Licensed Vocational Nurse – 6.0 hrs., Roosevelt, effective 9/5/17

Item "o" – Salary/Wage Schedules for 2017-2018

- Management/Professional Specialist/Confidential Salary Schedule (revised)
- Classified Salary Schedule (revised)
- Non-Represented Part-Time Employee Wage Schedule (revised)
- Classified, Substitute/Temporary Wage Schedule (revised)

Item "p" – California State University, Fresno's Nursing Program

Consider approval of Service Agreement with California State University, Fresno's Nursing Program

 Authorize agreement between Hanford Elementary School District and California State University, Fresno to provide the Institution's Nursing Program students field experience at HESD facilities

Item "q" – Volunteers

<u>Name</u>	<u>School</u>
Amber Alves	Hamilton
Jennifer Bates	Jefferson
Aracelia Fernandez Mendez	Jefferson
Liliana Garcia-Medina	King
Claudia Guzman	King
Chantel Niess	King
Shirley Silva	King
Celeste Cervantez (HESD Employee)	Monroe
Amy Ivey	Monroe

Rita Reyna-Wooley Monroe Carla Berlanga Richmond Ana Mendoza Richmond Roberta Vasquez (HESD Employee) Richmond Tasha Hall Roosevelt Karla Medina Roosevelt Nancy Medina Roosevelt Karen Ortega Garcia Roosevelt Gwendolyn Somera Roosevelt Tiffaney Nash Simas **Angelina Soares** Simas Ann Marie Hernandez Washington

FINANCIAL

Resolution #8-18 Trustee Strickland made a motion to adopt Resolution#8-18: 17/18 Budget Revisions #2 resulting from the negotiations of the Classified collective bargaining agreement, Management/Confidential salary schedules and various other budget updates. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Strickland – Yes

Resolution #7-18 Trustee Strickland made a motion to adopt Resolution#7-18: Regarding the Accounting of Developer Fees. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Strickland – Yes

Surplus Items

Trustee Strickland made a motion to declare surplus items . Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes Garner – Yes Hernandez – Yes Strickland – Yes

Adjournment

There being no further business, President Garcia adjourned the meeting at 6:25 p.m.

Respectfully submitted,

Joy C. Gabler,

Secretary to the Board of Trustees

Approved:

Robert Garcia, President

Lupe Hernandez, Clerk