

Hanford Elementary School District
Minutes of the Regular Board Meeting
June 8, 2016

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on June 8, 2016 at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Revious called the meeting to order at 5:30 p.m. Trustees Garcia, Hernandez and Robinson were present. Trustee Garner was absent.

Closed Session Trustees immediately adjourned to closed session for the purpose of:

- Student Discipline pursuant to Education Code section 48918

Open Session Trustees returned to open session at 6:13 p.m.

HESD Managers Present Dr. Paul J. Terry, Superintendent, and the following administrators were present: Doug Carlton, David Endo, Joy Gabler, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Julie Pulis, Jill Rubalcava, and Liz Simas.

Expel Case #16-43 Trustee Garcia moved to accept the Findings of Fact and expel case #16-43 for the remainder of the 2015-16 school year and the first semester of the 2016-17 for violation of Education Code 48900 as determined by the Administrative Panel at a Hearing held May 23, 2016. Parents may apply for Readmission on or after December 16, 2016. Trustee Hernandez seconded; motion carried 4-0:

- Garcia – Yes
- Hernandez – Yes
- Revious – Yes
- Robinson – Yes

Expel Case #16-45, #16-46, #16-47, #16-48, #16-49, and #16-50 Trustee Garcia moved to accept the Findings of Fact and expel case #16-45, #16-46, #16-47, #16-48, #16-49, and #16-50 for the remainder of the 2015-16 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at Hearings held June 6, 2016. Parents may apply for Readmission on or after June 3, 2016. Trustee Robinson seconded; motion carried 4-0:

- Garcia – Yes
- Hernandez – Yes
- Revious – Yes
- Robinson – Yes

Expel Case #16-52 Trustee Garcia moved to accept the Findings of Fact and expel Case #16-52 for one year for violation of Education Code 48900 and 48915 as determined by the Administrative Panel at a Hearing held June 6, 2016. Parents may apply for Readmission on or after June 7, 2017. Trustee Hernandez seconded; motion carried 4-0:

- Garcia – Yes
- Hernandez – Yes
- Revious – Yes
- Robinson – Yes

Expel Case #16-53 Trustee Garcia moved to accept the Findings of Fact and expel case #16-53 for the remainder of the 2015-16 school year and the first semester of the 2016-17 for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at a

Hearing held June 6, 2016. Parents may apply for Readmission on or after December 16, 2016. Trustee Robinson seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

Expel Case #16-54 Trustee Garcia moved to accept the Findings of Fact and expel case #16-54 for the remainder of the 2015-16 school year and the first semester of the 2016-17 for violation of Education Code 48915 as determined by the Administrative Panel at a Hearing held June 6, 2016. However, Trustee Hernandez furthered move that the parents may apply for readmission on or after June 3, 2016. If readmission is granted, the expulsion order shall be suspended and student may attend regular school in probationary status on a Behavior Conditions Plan through December 16, 2016. Trustee Robinson seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

Public Comments None

Board and Staff Comments None

Requests to Address the Board None

Dates to Remember President Revious reviewed dates to remember: Regular Board Meeting – June 22 at 5:30 p.m.

CONSENT ITEMS

Trustee Garcia made a motion to take consent items “a” through “k” together. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

Trustee Garcia then made a motion to approve consent items “a” through “k”. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

The items approved are as follows:

- a) Warrant listings dated 5/20/16 and 5/27/16.
- b) Minutes of Regular Board Meeting May 25, 2016.
- c) Donation of \$50.00 from Take Charge of Education to Lincoln.

- d) Donation of \$50.00 from Take Charge of Education to Hamilton.
- e) Donation of \$2,700.00 from Washington PTC to Washington.
- f) Donation of \$13.14 from Take Charge of Education to Hamilton.
- g) Donation of \$750.00 from Silicon Valley Community Foundation Edison International to MLK.
- h) Donation \$4,392.38 from Jefferson PTC to Jefferson.
- i) Donation of \$100.00 from Target to Roosevelt.
- j) Donation of \$30.52 from Target to Roosevelt.
- k) Donation of \$900.00 from Roosevelt Parent Teacher Club.

INFORMATION ITEMS

DELAC

Lucy Gomez, Director of Curriculum and Instruction, presented for information a report from District English Learner Advisory Committee (DELAC) April 20, 2016 meeting. The DELAC reviewed data and topics pertaining to DELAC. The recommendations from DELAC are to continue providing services, to provide a copy of the Title I Evaluation to the Board and post a copy on the District's webpage.

PAC

Doug Carlton, Director of Categorical Programs, presented for information a report from the Hanford Elementary LCAP Parent Advisory Committee (PAC). The PAC received for information the District's standards, attendance rate, absenteeism rate, dropout rate, suspension rate, and expulsion rate. The recommendations from PAC are to continue services for students that have good attendance and good citizenship, provide alternative education, post a draft of the LCAP on the District's public website and submit a copy to Kings County Office of Education.

BP/AR 1312.3

Superintendent Paul J. Terry presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 1312.3 – Uniform Compliant Procedures

AR/E 1312.4

Superintendent Paul J. Terry presented for information the following revised Administrative Regulation and Exhibit:

- AR/E 1312.4 – Williams Uniform Complaint Procedures

BOARD POLICIES AND ADMINISTRATION

TCOE/Migrant Region VIII Agreement

Trustee Garcia made a motion to approve the Agency Agreement for Migrant Summer School programs operated by Tulare County Office of Education/Migrant Region VIII. The Migrant Summer School will be housed at Jefferson Charter School and it will provide transportation, snacks and health care assistance. Trustee Robinson seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

Funding Categorical Aid Programs

The consolidated application is the document that is used to apply and report on several federal and state categorical aid program that include Title I, Title II, and Title III. The purpose of Title I is to improve achievement of low income students, Title II is for teacher training, and Title III is to improve achievement of English learners. The estimated cost of Title I is \$2,063,995, Title II is \$287,894, and Title III is \$130.888. With a grand total of \$2,482,777.

Trustee Hernandez made a motion to approve the consolidated application for Funding Categorical Aid Programs (Spring Release). Trustee Robinson seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

**Edupoint
Synergy
Contract**

Edupoint Synergy will provide the District, school site administration, and classroom teachers the ability to create, administer, score and analyze data from computer based assessments. It is an add-on to the Synergy student information system that will cost about \$14,000; Title I will cover cost.

Trustee Garcia made a motion to approve the contract with Edupoint Synergy for assessment data analysis software. Trustee Robinson seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

**2015-2016 Title
I Evaluation**

Trustee Robinson made a motion to approve the Hanford Elementary School District 2015-2016 Evaluation of Consolidated Programs/Comprehensive Needs Assessment (Title I Evaluation). Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

2016-2017 LCAP

Trustee Robinson made a motion to approve of the Hanford Elementary School District 2016-2017 to 2018-2019 Local Control Accountability Plan. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

PERSONNEL

Trustee Garcia made a motion to take Personnel items "a" through "k" together. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

Trustee Garcia then made a motion to approve Personnel items "a" through "k". Trustee Hernandez seconded; the motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

**Item "a" –
Employment**

The following items were approved:

Classified

- Lorene Silva, Account Technician II – 8.0 hrs., Fiscal Services, effective 6/6/16

Temporary Employees/Substitutes/Yard Supervisors

- Larry Faucett, Substitute Maintenance Worker II, effective 5/17/16
- Amy Garcia, Substitute Yard Supervisor, effective 5/20/16
- John Garcia, Substitute Yard Supervisor, effective 5/20/16
- Jorge Valtierra, Substitute Groundskeeper I, effective 5/23/16

**Item "b" –
Short-term
Employment**

CLASSIFIED STAFF – Extended Learning Opportunities

Migrant Summer School

- Cassandra Arceo, Bilingual Health Care Assistant – 5.5 hrs., Jefferson, effective 6/10/16 to 6/30/16
- Joshua Kuenning, Short-term Custodian II – 5.5 hrs., Jefferson, effective 6/13/16 to 6/30/16

Seamless Summer Meal Program. Effective 6/6/16 to 7/29/16

- Corina Carrera, Cook/Baker – 5.5 hrs., Food Services, effective 7/1/16 to 7/29/16
- Lucila Cervantes, Food Service Worker I – 2.5 hrs., Lincoln, effective 6/6/16 to 7/29/16
- Veronica Grever, Food Service Worker I – 2.5 hrs., Lincoln, effective 6/6/16 to 7/29/16
- Udocia Littlejohn, Food Service Worker I – 2.5 hrs., Jefferson, effective 6/6/16 to 7/29/16
- Alicia Martinez, Food Service Worker I – 2.5 hrs., Kennedy, effective 6/6/16 to 7/29/16
- Daisy Maya Gaona, Food Service Worker I – 2.5 hrs., Jefferson, effective 6/6/16 to 7/29/16
- Lucy Rose, Food Service Worker I – 2.5 hrs., Kennedy, effective 6/6/16 to 7/29/16
- Wendi Santimore, Cook/Baker – 5.5 hrs., Food Services, effective 6/6/16 to 7/1/16

Special Education Summer School

- Rachelle Vasquez, Special Education Aide – 5.75 hrs., Lincoln, effective 6/13/16 to 6/30/16

HESD Summer Academic and Enrichment Programs

- Carrie Boles, Short-term Custodian II – 8.0 hrs., Lincoln, effective 6/9/16 to 7/8/16
- Aristeo Calvillo, Bilingual Clerk Typist II – 5.5 hrs., Lincoln, effective 6/9/16 to 7/8/16
- Frank "Roman" Gonzales, Student Specialist – 5.5 hrs., Lincoln, effective 6/9/16 to 7/8/16
- Yadira Castrejon Granados, Bilingual Clerk Typist II – 5.5 hrs., Kennedy, effective 6/9/16 to 6/24/16
- Robert Leon, Bilingual Student Specialist – 5.5 hrs., Kennedy, effective 6/9/16 to 6/24/16
- Ugochi Ndoh, Health Care Assistant – 5.5 hrs., Kennedy, effective 6/9/16 to 6/24/16
- Derek Silveira, Short-term Custodian II – 6.0 hrs., Kennedy, effective 6/9/16 to 6/24/16

**Item "c" –
Resignations**

- Nicholas Carrillo Jr., Substitute Custodian II, effective 1/12/16
- Cristina Ceja, Substitute Bilingual Clerk Typist I, Clerk Typist I and Translator: Oral Interpreter, effective 6/3/14
- Tenisha Clifton, Teacher, King, effective 6/3/16
- Alicia Cuoto, Substitute Yard Supervisor, effective 11/17/15
- Taylor Furtado, READY Program Tutor – 4.5 hrs., Simas, effective 9/30/15
- Jennifer Sparhawk, School Counselor, Wilson, effective 6/10/16
- Joshua Washburn, Substitute Custodian I, effective 8/12/15

Item "d" – Promotion

- Yolanda Vidal, from Bilingual Clerk Typist II – 8.0 hrs., Simas to School Operations Officer – 8.0 hrs., Simas, effective 7/29/16

Item "e" – Promotion/Transfer

- Shereese Rose, from Student Specialist – 8.0 hrs., Washington to School Operations Officer – 8.0 hrs., King, effective 7/29/16
- Breanna Young, from READY Program Tutor – 4.5 hrs., Simas to Special Education Aide – 5.0 hrs., Roosevelt, effective 8/15/16

Item "f" – More Hours/Transfer

- Carolina Ortega de Garcia, Bilingual Clerk Typist II, from 5.0 hrs., Monroe to 8.0 hrs., Simas, effective 7/29/16

Item "g" – Need for Fully Qualified Educators

- Adopt Declaration of Need for Fully Qualified Educators for 2016-2017 School Year (Title 5, 80026)

Item "h" – 30-day Substitute Teaching Permits

- Annual Statement of Need for 30-Day Substitute Teaching Permits
 - The Governing Board of the Hanford Elementary School District declares that a sufficient number of credentialed teachers are not available to fill vacancies for substitute teaching during the 2016-2017 school year. Therefore, the District is filing an annual statement of need with the Kings County Office of Education to allow Emergency 30-Day Substitute Permit holders to fill day-to-day substitute needs.

Item "i" – Assistant Superintendents /CBO Contracts for 2016-17

- Ratify Assistant Superintendents/CBO Employment Contracts for 2016-17 (Gov. Code Section 53262)
 - Jaime Martinez, Human Resources
 - Karen McConnell, Special Services
 - David Endo, Chief Business Official, Fiscal Services

Item "j" – Salary/Wage Schedules for 2016-2017

- Management/Professional Specialist/Confidential Salary Schedule (Interim)
- Classified Salary Schedule (Interim)
- Non-Represented Part-Time Employee Wage Schedule (Interim)

Item "k" – Volunteers

<u>Name</u>	<u>School</u>
Lindsey Calvillo (HESD Employee)	Jefferson
Rick Calvillo (HESD Employee)	Jefferson
David Fryar	Kennedy

FINANCIAL

2016-2017 HESD Budget

Trustee Garcia made a motion to approve the 2016-2017 Hanford Elementary School District Budget. Trustee Hernandez seconded; motion carried 4-0:
 Garcia – Yes
 Hernandez – Yes
 Revious – Yes
 Robinson – Yes

Resolution #17-16

Trustee Garcia made a motion to adopt Resolution #17-16: Budget Revisions-Budget Adoption for 2016-17 year. Trustee Robinson seconded; motion carried 4-0:
 Garcia – Yes
 Hernandez – Yes

Revious – Yes
Robinson – Yes

Resolution #19-16 Trustee Garcia made a motion to adopt Resolution #19-16: Board Delegation of Powers. The resolution allows the CBO to adjust budgets, make transfers, and other financial transactions necessary to close the 2015-16 fiscal year. Trustee Hernandez seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

Resolution #18-16 Trustee Robinson made a motion to adopt Resolution #18-16: Education Protection Account Spending Determination. Trustee Hernandez seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

School Services for 2016-17 Trustee Garcia made a motion to approve the contract with School Services of California for the 2016-2017 fiscal year. School Service of California will provide updates on state activities related to school districts. Trustee Hernandez seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes


Certification of Signatures Trustee Robinson made a motion to approve the certification of signatures which authorizes the listed individuals that can sign on the District's behalf. Trustee Hernandez seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes


Adjournment There being no further business, President Revious adjourned the meeting at 6:48 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:


Timothy Revious, President


Lupe Hernandez, Clerk