

Hanford Elementary School District  
*Minutes of the Regular Board Meeting*  
*September 14, 2016*

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on September 14, 2016 at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Revious called the meeting to order at 5:30 p.m. Trustees Garcia, Garner, Hernandez and Robinson were present.
- Closed Session** Trustees immediately adjourned to closed session for the purpose of:
- Conference with Real Property Negotiator (GC 54956.8) – 1325 Beulah St.
  - Conference with Labor Negotiator (GC 54957.6) - CSEA
- Open Session** Trustees returned to open session at 6:15 p.m.
- HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: Don Arakelian, Kristina Baldwin, Doug Carlton, Anthony Carrillo, Kenny Eggert, David Endo, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jill Rubalcava, and Cruz Sanchez.
- Real Property Negotiator** The Board met in closed session with Superintendent Joy Gabler, the real estate negotiator for the District, regarding the real property located at 1325 Beulah Street, Hanford, California. The Board reviewed an appraisal of the real property. The Board also gave direction to the real estate negotiator on terms and conditions (including the timing of payment of consideration) and other matters that are essential to arrive at a purchase price and payment terms that would be acceptable to the Board. No action was taken by the Board.
- Public Hearing** At 6:17 p.m. President Revious opened the Public Hearing: Sufficiency of Instructional Material. Hanford Elementary School District has sufficient textbooks and instructional materials. There were no questions or comments from the public. President Revious closed the public hearing at 6:18 p.m.
- Public Comments** None
- Board and Staff Comments** Superintendent Joy Gabler acknowledged the two MLK students that participated in Hanford Track Meet, Chance Jasso and Jayden Newton. Coaches Andrew Martinez and Crystal Flores supported the students. They made the Regional Jr Olympics where Jade placed 2<sup>nd</sup> place and Chance 3<sup>rd</sup> place.
- Trustee Garcia stated he appreciated that the students decided to represent MLK even though other teams had asked them to join their teams.
- Superintendent Joy Gabler stated it is an honor to have one of our teachers from Jefferson Charter, Veronica Pelayo, be asked to represent on the panel at Fresno State for the Pura Belpre Award.
- Trustee Revious stated he is grateful to the administrative team of HESD for their graceful help in the time of need during the passing of his father-in-law.

**Requests to  
Address the  
Board**

None

**Dates to  
Remember**

President Revious reviewed dates to remember: Grades 4-6 Fall Round-Robin #1 on September 24th at 8:30 a.m.; Regular Board Meeting on September 28th at 5:30 p.m.

**CONSENT ITEMS**

Trustee Garner made a motion to take consent items "a" through "c" together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

Trustee Garner then made a motion to approve consent items "a" through "c". Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

The items approved are as follows:

- a) Warrant listings dated 8/19/16, 8/26/16, and 9/2/16.
- b) Donation of books from retired teacher Ruth Tolle.
- c) Donation of \$150.00 from Silicon Valley Community Foundation Edison International to Simas School.

**INFORMATION ITEMS**

**LCAP**

Doug Carlton, Director of Program Development Assessment and Accountability, presented for information the revisions made to the 2016-2017 to 2018-2019 Local Control Accountability Plan (LCAP). Several minor technical revisions were made to the LCAP at the request of the Kings County Office of Education (KCOE).

**Summer  
Projects**

Gerry Mulligan, Director of Facilities and Operations, presented for information an update on summer projects with a PowerPoint presentation showing pictures from the Central Kitchen remodel, Woodrow Wilson's gym floor and JFK's shade structure.

**BP 1312.3**

Doug Carlton, Director of Program Development Assessment and Accountability, presented for information the following revised Board Policy:

- BP 1312.3 – Community Relations

**BP/AR 6171**

Doug Carlton, Director of Program Development Assessment and Accountability, presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 6171 – Title I Programs

## **BOARD POLICIES AND ADMINISTRATION**

- Resolution #5-17** Trustee Garcia made a motion to adopt Resolution #5-17: Sufficiency of Instructional Materials. Trustee Robinson seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes
- TCOE Consultant, Jared Marr** Trustee Hernandez made a motion to approve the consultant contract with Tulare County Office of Education consultant, Jared Marr to provide ongoing planning support and in-class coaching to Jr. High School teachers on Next Generation Science Standards. Trustee Garcia seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes
- Children’s Storybook Garden & Museum** Trustee Garcia made a motion to approve the consultant contract with Children’s Storybook Garden & Museum to provide an in-class 30 minutes standards-aligned lesson for transitional kindergarten, kindergarten, 1<sup>st</sup> and 2<sup>nd</sup> grade students. Trustee Hernandez seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes
- Data Center Project** Trustee Revious asked for a motion to approve the Data Center project to BVI Construction. Trustee Robinson stated she has a financial interest in this matter. Her husband is an employee of Robinson’s Interiors, a subcontractor that the low bidder intends to utilize. She recused herself from this item and stepped out of the room for the Board’s discussion of the matter.
- Trustee Garner made a motion to approve the Data Center project to BVI Construction. Trustee Hernandez seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Absent
- TWB Inspections Contrarct** Trustee Garcia made a motion to approve the contract with TWB Inspections to oversee the data center project. Trustee Hernandez seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

- MOU County of Kings** Trustee Garner made a motion to approve the Memorandum of Understanding between the County of Kings and the Hanford Elementary School District. The agreement allows registered nurses when employed as school nurses in the HESD to act under the direction of the Health Officer when administering immunizations or tuberculosis tests to school employees or to students with written consent from a parent or guardian. Trustee Garcia seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes
- Big Smiles of CA** Trustee Hernandez made a motion to approve the Memorandum of Understanding between Big Smile of California and the Hanford Elementary School District of one year to provide preventive dental services. Trustee Robinson seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes
- BP 4362** Trustee Garcia made a motion to approve revised Board Policy 4362 – Vacation and Holiday. Trustee Hernandez seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes
- District's Initial Proposal to CSEA** Trustee Garcia made a motion to approve HESD's initial proposal for 2016-2017 Amendments to the Collective Bargaining Agreement between Hanford Elementary School District and California School Employees Association (reopened articles). Trustee Hernandez seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes
- CSEA Initial Proposal** Trustee Garcia made a motion to approve CSEA's initial proposal for 2016-2017 Amendments to the 2014-2017 Collective Bargaining Agreement between Hanford Elementary School District and CSEA (reopened articles). Trustee Robinson seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

## PERSONNEL

Trustee Revious congratulated MLK's new principal, Dr. Cruz Sanchez-Leal.

Trustee Hernandez made a motion to take Personnel items "a" through "i" together.  
Trustee Robinson seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

Trustee Hernandez then made a motion to approve Personnel items "a" through "i".  
Trustee Robinson seconded; the motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

### ***Item "a" – Employment***

The following items were approved:

#### Classified

- Melody Cantrell, Educational Tutor K-6 – 3.5 hrs., Monroe, effective 9/1/16
- Antonia Lopez, Educational Tutor K-6 – 3.5 hrs., Washington, effective 9/1/16
- Nicolette Martins, Educational Tutor K-6 – 3.5 hrs., Monroe, effective 9/1/16

#### Temporary Employees/Substitutes/Yard Supervisors

- Angelica Acevedo, Substitute Food Service Worker I/II and Yard Supervisor, effective 8/29/16
- Allyson Amos, Substitute READY Program Tutor, effective 9/1/16
- Hannah Bruner, Substitute Yard Supervisor, effective 8/12/16 (revised)
- Melody Cantrell, Substitute READY Program Tutor, effective 8/19/16
- Alexsandra Chavez, Substitute Yard Supervisor, effective 8/15/16; Short-term Yard Supervisor – 1.0 hr., Richmond, effective 8/22/16 to 10/31/16
- Linda Cruz, Substitute Clerk Typist II, effective 8/11/16
- Devon Anne Daniel, Substitute Special Education Aide, effective 8/29/16
- Antonia Lopez, Substitute Media Services Aide and Yard Supervisor, effective 8/25/16
- Nicolette Martins, Substitute READY Program tutor, effective 8/17/16
- Jesus Martinez Medina, Substitute Yard Supervisor, effective 8/24/16
- Ayeshia Medina, Substitute Yard Supervisor, effective 8/23/16 74/373 Temporary Employees/Substitutes/Yard Supervisors (cont.)
- Norma Navarrete, Substitute Food Service Worker I/II and Yard Supervisor, effective 8/18/16
- Nathalie Olveda, Substitute Yard Supervisor, effective 8/26/16
- Michelle Simmons, Substitute Yard Supervisor, effective 8/18/16; Short-term Yard Supervisor – 2.0 hrs., Lincoln, effective 8/18/16 to 10/31/16
- Nelson Simon, Percussion Coach , effective 8/31/16 to 6/7/16
- Cristina Solorio, Substitute Yard Supervisor, effective 8/26/16
- Sandra Virden, Short-term Yard Supervisor – 2.25 hrs., Roosevelt, effective 8/29/16 to 10/24/16

**Item "b" –  
Resignations**

- Angela Gutierrez, Food Service Worker I – 3.25 hrs., Roosevelt, effective 9/2/16
- Marlyn Sanchez-Ibarra, Bilingual Health Care Assistant – 6.0 hrs., Hamilton, effective 9/9/16

**Item "c" –  
Retirement**

- Svetlana DeSilva, Food Service Worker II – 3.0 hrs., Kennedy, effective 10/18/16

**Item "d" – More  
Hours**

- Jenny Gonzalez, Short-term Yard Supervisor, from 1.25 hrs., to 2.0 hrs., Lincoln, effective 8/15/16 to 10/31/16

**Item "e" –  
Promotion**

- Brianna Stokes, from Food Service Worker I – 3.25 hrs., to Media Services Aide – 5.5 hrs., Jefferson, effective 8/29/16

**Item "f" –  
Promotion/Transfer**

- Cruz Sanchez-Leal, from Learning Director, Roosevelt to Principal, King effective 9/1/16

**Item "g" –  
Certificated  
Transfers,  
effective  
8/24/16**

Involuntary Transfers

- Jill Loughran, from King Kindergarten to Simas 2nd Grade
- Courtney Stone, from Lincoln Kindergarten to Washington Kindergarten

Combination Class Assignments

- Lisa Hinojos, from Lincoln Kindergarten to Lincoln Transitional Kindergarten/Kindergarten Combination Class
- Kim Washburn, from Richmond Kindergarten to Richmond Transitional Kindergarten/Kindergarten Combination Class
- Cynthia Medina, from King Transitional Kindergarten to King Transitional Kindergarten/Kindergarten Combination Class

**Item "h" – Leave  
of Absence**

- Josephine Kneisel, Yard Supervisor – 2.25 hrs., Roosevelt, effective 8/26/16 to 10/24/16, medical

**Item "i" –  
Volunteers**

<u>Name</u>	<u>School</u>
Brianna Fisher	Hamilton
Jennifer Pitkin (HESD Employee)	Jefferson
Blanca Martinez (HESD Employee)	Jefferson
Carlos Rodriguez Jr. (HESD Employee)	Jefferson
Olga Hernandez (HESD Employee)	King
Yessenia Chacon (HESD Employee)	Lincoln
Carrie Stewart	Lincoln
Irene Casillas	Monroe
Janeth Guzman	Monroe
Yolanda Reyna	Monroe
Maria Garcia-Ferrer	Richmond
Carolina Ortega de Garcia (HESD Employee)	Simas
Debra Revious (HESD Employee)	Simas
Nelida Quiroz	Washington
Jose Castorena	Jefferson & King

## **FINANCIAL**

**Surplus Items** Trustee Garner made a motion to approve declaring the surplus items. Trustee Robinson seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

**Financial Report** Trustee Garner made a motion to approve the unaudited actuals financial report presented by David Endo, Chief Business Official. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

**Expenditures for Classroom Teacher's Salaries** Trustee Garcia made a motion to approve the request for exemption from the required expenditures for classroom teacher's salaries. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

**Resolution #6-17** Trustee Robinson made a motion to adopt Resolution #6-17: Budget Revisions 2015-16 Final. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

**Resolution #7-17** Trustee Garner made a motion to adopt Resolution #7-17: Gann Limit, establishing limits of public expenditures for Hanford Elementary School District. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

**Resolution #8-17** Trustee Robinson made a motion to adopt Resolution #8-17: 457(b) Plan Board Resolution, approval of adoption agreement and approval of third party administration contract. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes

Revious – Yes  
Robinson – Yes

**Resolution #9-17** Trustee Garcia made a motion to adopt Resolution #9-17: 403(b) Plan Board Resolution, approval of 403(b) Comply plan and approval of 403(b) Comply contract. Trustee Hernandez seconded; motion carried 5-0:

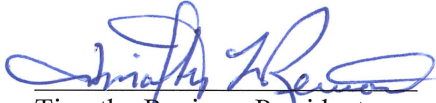
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

**Adjournment** There being no further business, President Revious adjourned the meeting at 7:10 p.m.

Respectfully submitted,

Joy C. Gabler,  
Secretary to the Board of Trustees

Approved:

  
Timothy Revious, President

  
Lupe Hernandez, Clerk