

Hanford Elementary School District  
*Minutes of the Regular Board Meeting*  
*February 10, 2016*

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on February 10, 2016 at the District Office Board Room, 714 N. White Street, Hanford, CA.

**Call to Order** President Revious called the study session to order at 4:02 p.m. Trustees Garcia, Garner, Hill and Hernandez were present.

**Study Session** Superintendent Paul J. Terry stated that for the past 3 to 4 years the Board has raised questions regarding the District's future and needs for the next 10 years. Since the last 10-year master plan was outdated, a year ago the Board approved to hire School Works Inc. to help with the study.

Ken Reynolds, from School Works Inc., presented a Power Point presentation. Ken stated this information has already been presented at previous meetings but a study session allows to go more in depth and interact with the Board members.

Ken stated they took a look at historic data, the previous 10-year master plan, current numbers, economy, analysis of cohort values, and historic development to create the 10-year master plan. Some highlighted points Ken stated are the following:

- Demographics – a table showing 10 year enrollment history and 10 year enrollment projection.
- School Facility Utilization – a table showing current utilization and projected utilization. Some schools are projected to be under 70% utilization with others at 100% utilization. A possible solution to assist schools with 100% utilization can be boundary changes, something that needs to be monitored in the next 10 years.
- 10-year rehabilitation, portable replacement and new construction total cost corrected to \$36,600,832.

Mike Canon, from School Works Inc., presented a diagram showing facility needs and projected cost per school site. Mike stated they visited each site and made an assessment per site and identified deficient and rehabilitation items. Some highlighted points Mike stated are the following:

- Some portable classrooms are very old. He proposed these portables be replaced with permanent modular construction.
- Some schools are not eligible for modernization due to age of school, in order to qualify for modernization funds from the State, a school has to be 25 years old. The State will provide funding for new construction, but will not provide funds for portables anymore.
- A diagram per school site showing prosed projects and cost.
  - Hamilton – replace 2 portables and add permanent construction. Projected cost \$440,000. The school is not old enough to qualify for modernization funding.
  - Richmond - replace 7 portable and modernization needed. Projected cost \$2,445,980.
  - Lincoln – replace 7 portable and modernization needed. Projected cost \$2,575.247.

MLK – expanding MLK with new construction, replacing 8 portables, and modernization needed. Projected cost \$11,233,094. The new construction can be split by grade. New construction can house K-2 graders and existing campus can house 3-6 graders. This recommendation is the most cost effective for the District.

Monroe – replacing 9 portables and modernization needed, especially at front office. Projected cost \$5,085,450.

Roosevelt – replace 7 portables and modernization needed. Projected cost \$2,861,806.

Simas – small modernization needed in classrooms. Projected cost \$3,939.

Washington – replacing 6 portables and modernization needed. Projected cost \$1,588,890.

JFK – replace 10 portables, modernization needed and HVAC units need to be replace. Projected cost \$3,596,860.

WW – replace 4 existing portables and modernization needed. Projected cost \$2,270,679.

Jefferson – replace portables and modernization needed at front office and library. Projected cost \$3,898,595.

Ken Reynolds stated about 20% of the District is using portables. After the 10-year facility master plan is complete, they project about 4% will be portable usage. Ken stated the State covers 60% in modernization funds. He showed a State School Bond Fund Available chart demonstrating how much each site can potentially qualify for and the Financing the Facilities Master Plan showing total facility needs per site and State Modernization Eligibility estimate.

Jason List, from Isom Advisors Inc., presented a brief summary of the firm and their success working with other districts in the area. He stated the firm will work with the District in the entire process of financial planning and bond election. The firm will be honest with the District to inform them if they see the election being a success or not. He presented a timeline with tasks and due dates with the election date of November 2016.

**Call to Order** President Revious called the meeting to order at 5:45 p.m. Trustees Garcia, Garner, Hill and Hernandez were present.

**Closed Session** Trustees immediately adjourned to closed session for the purpose of:

- Student Discipline pursuant to Education Code section 48918
- Public Employee Discipline/Dismissal/Release (GC 54957)

**Open Session** Trustees returned to open session at 6:03 p.m.

**HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, David Endo, Javier Espindola, Ramiro Flores, Joy Gabler, Matthew Gamble, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Julie Pulis, Jill Rubalcava and Jason Strickland.

**Expel Case #16-11** Trustee Hernandez made a motion to accept the Findings of Fact and expel case #16-11 for the remainder of the 2015-16 school year and the first semester of the 2016-17 school year for violation of Education Code 48900 as determined by the Administrative Panel at Hearings held February 4, 2016. Parents may apply for

Readmission on or after January 13, 2017. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious - Yes

**Readmission Approvals Case #15-14, #16-07, #D-04-13-15** Trustee Hernandez made a motion approve readmission for the following cases based upon each student's compliance with the Plan of Rehabilitation #15-14, #16-07, # D-04-13-15. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious - Yes

**Public Comments** None

**Board and Staff Comments** Trustee Hill commended the administration team for providing great presenters.  
  
April Silva, HETA member, thanked the Board for signing up for School Board Appreciation Dinner scheduled for tomorrow night.

**Requests to Address the Board** None

**Dates to Remember** President Revious reviewed dates to remember: TKSCC/CTA School Board Appreciation Dinner 2016 – February 11<sup>th</sup> at 6:00 p.m.; Holiday – February 15<sup>th</sup>; Regular Board Meeting – February 24<sup>th</sup> at 5:30 p.m.

### CONSENT ITEMS

Trustee Garner made a motion to take consent items "a" through "h" together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious - Yes

Trustee Hill then made a motion to approve consent items "a" through "h". Trustee Garner seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious - Yes

The items approved are as follows:

- a) Warrant listings dated 1/22/16 and 1/29/16.
- b) Minutes of Regular Board Meeting January 27, 2016.
- c) Interdistrict transfers as recommended.
- d) Donation of \$525.00 from MLK Parent Teacher Club to MLK School
- e) Donation of \$1,599.87 from Hamilton Hornets Parent Teacher Club and \$536.20 from BoxTops for Education to Hamilton School
- f) Donation of \$1,500.00 from Washington PTC to HESD
- g) Donation of \$500.00 from Central CA Asthma Collaborative to Hamilton School
- h) Donation of \$3,500.00 from Hanford Babe Ruth to JFK new score board

### **INFORMATION ITEMS**

#### **LCAP – PAC Meeting**

Doug Carlton, Director of Categorical Programs, presented for information a report from the Hanford Elementary LCAP Parent Advisory Committee (PAC) October 27, 2015 Meeting. The PAC received for information: the purpose of PAC, the Local Control Funding Formula, the District's Seven Goal for student achievement, the eight state priorities, the alignment of the District's goals and State's priorities, and progress toward meeting District's goal #1. The PAC advised the District: to continue providing services for struggling students, continue to provide reductions in class sizes in grades 4-8 to reduce or eliminate combination classes, and to continue to provide activities that promote a positive school community.

#### **DELAC Meeting**

Lucy Gomez, Director of Curriculum and Instruction, presented for information a report from the District English Learner Advisory Committee (DELAC) October 28, 2015 Meeting. The DELAC recommended to the District: to consider expanding after-school instruction for EL students grades K-2, research the possibility of transportation for after-school tutoring, expanding of summer instruction program, no changes to the District's Title I parent survey, continue to identify EL students within 30 days of enrollment, and encourage parents to initiate conferences with their student's teacher when needed.

#### **AR 0460**

Doug Carlton, Director of Categorical Programs, presented for information the following revised Administrative Regulation:

- AR 0460 – Local Control Accountability Plan

#### **AR 4354**

Jaime Martinez, Assistant Superintendent of Human Resources, presented for information the following revised Administrative Regulation:

- AR 4354 – Health and Welfare Benefits

### **BOARD POLICIES AND ADMINISTRATION**

#### **2015-2016**

#### **LEAP Addendum**

Trustee Garner made a motion to approve the updated 2015-2016 HESD Local Education Agency Plan (LEAP) Addendum and Title III Year 4 Action Plan for English Learners. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revisious - Yes

**ISTE 2016**

Trustee Garner made a motion to approve the Out-of-State travel for ISTE 2016 Conference and Professional Development. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious - Yes

**Mangini Associates, Inc. Agreement**

Trustee Hill made a motion to approve the Architectural Services Agreement with Mangini Associates, Inc. – for the addition of two relocatable classrooms. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious - Yes

**Hazard Management Services, Inc. Contract**

Trustee Hill made a motion to approve the consultant contract with Hazard Management Services, Inc. (HMS, Inc.) to act as Asbestos/Management Planner and Project Monitor for the District Central Kitchen remodel. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious - Yes

**District Kitchen Remodel**

Trustee Garcia made a motion to approve to solicit bids for the District Central Kitchen Remodel project. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious - Yes

**E 0420.41**

Trustee Hill made a motion to approve revised Exhibit 0420.41 – Charter School Oversight. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious - Yes

**BP 0520.4**

Trustee Garcia made a motion to approve deleted Board Policy 0520.4 – Quality Education Investment Schools. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill – Yes  
Revious – Yes

**BP 3312**

Trustee Garcia made a motion to approve revised Board Policy 3312 – Contracts. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill – Yes  
Revious – Yes

**PERSONNEL**

Trustee Garcia made a motion to take Personnel items “a” through “d” and “f” through “g” together. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious - Yes

Trustee Garner then made a motion to approve Personnel items “a” through “d” and “f” through “g”. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious - Yes

The following items were approved:

Temporary Employees/Substitutes/Yard Supervisors

***Item “a” –  
Employment***

- Dominique Huffman, Substitute READY Program Tutor, effective 2/1/16
- April Tamayo, Substitute Yard Supervisor, effective 1/26/16
- Charles Williams, Substitute Yard Supervisor, effective 9/11/15

***Item “b” –  
Resignations***

- Rubi Cortez, Substitute Yard Supervisor, effective 10/8/15
- Leyanne Forero, Teacher, Hamilton, effective 6/3/16
- Tara Laghaifar, Teacher, King, effective 6/3/16
- Kevin Mazza, Substitute Custodian II, effective 9/11/15
- Carlene Ogren, Teacher, Roosevelt, effective 6/3/16
- Suzanne Silva, Food Service Worker II – 2.5 hrs., Kennedy, effective 1/29/16
- Judy McCarty-Winston, Yard Supervisor – 2.25 hrs., Monroe, effective 1/29/16

***Item “c” –  
Retirements***

- Lisa McClurg, Teacher, King, effective 6/3/16

***Item “d” –  
Termination of  
Employment***

- Samantha Cortez, Yard Supervisor – 3.5 hrs., Lincoln, effective 1/18/16

***Item “e” –  
Superintendent’s  
Release from  
Contract***

Trustee Garner then made a motion to approve Personnel items “e”. Trustee Garcia seconded; the motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Abstain

Revious - Yes

- Paul J. Terry, Ed.D., Superintendent – Retirement, effective 7/29/16
- Courtney Acton, from Special Education Aide 5.0 hrs., to Student Specialist – 8.0 hrs., Simas, effective 2/10/16 to 2/12/16

***Item "f" –  
Out of Class  
Assignment/  
More Hours***

***Item "g" –  
Volunteers***

<u>Name</u>	<u>School</u>
Nely Rodriguez	Hamilton
Rosio Fierro	Jefferson
Jesus Dominguez	King
Adela Rojas	King
Anna Quair	Monroe
Matthew Rayburn	Monroe
Kristin Uldall (HESD Employee)	Monroe
Yolanda Figueroa	Richmond
Kyla Baker (HESD Employee)	Simas
Adaline Delgadillo	Simas
Kristine Lusk	Simas
Catherine Beaumont	Washington
Billy Cortez	Washington
Lisa Tabarez	Washington
Raymond Tabarez	Washington
Brian Thayer	Washington
Lorraine Uldall	Washington
Alyssa Sanchez	Wilson
Desiree Medina	Monroe/Wilson
Jason Raygoza	Richmond/Kennedy

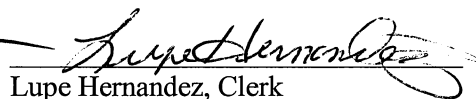
**Adjournment**    There being no further business, President Revious adjourned the meeting at 6:36 p.m.

Respectfully submitted,

Paul J. Terry,  
Secretary to the Board of Trustees

Approved:

  
Timothy Revious, President

  
Lupe Hernandez, Clerk