

Hanford Elementary School District
Minutes of the Annual Organizational Board Meeting
December 14, 2016

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on December 14, 2016 at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Revious called the meeting to order at 5:30 p.m. Trustees Garcia, Hernandez, Hill and Strickland were present.

HESD Managers Present Joy C. Gabler, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, Anthony Carrillo, Debra Colvard, Kenny Eggert, David Endo, David Goldsmith, Jaime Martinez, Karen McConnell, Gerry Mulligan, Julie Pulis, Jill Rubalcava, Cruz Sanchez and Liz Simas.

ANNUAL ORGANIZATION

Secretary of the Board, Superintendent Gabler, administered the oath of office for recently elected board members: Timothy Revious and Greg Strickland.

Following the administration of oath of office, the election of officers for 2017 was conducted.

Garcia elected President for 2017 Trustee Revious nominated Garcia for President of the HESD Board of Trustees. There were no other nominations. Trustee Strickland moved that nominations be closed, Trustee Hernandez seconded, and the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustees then cast their votes by roll call for Garcia as President of the Board of Trustees:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

By unanimous vote, Garcia was elected to serve as 2017 President of HESD Board of Trustees.

Garner elected Vice-President for 2017 Trustee Hernandez nominated Garner for Vice-President of the HESD Board of Trustees. There were no other nominations. Trustee Strickland moved that nominations be closed, Trustee Hernandez seconded, and the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Strickland – Yes

Trustees then cast their vote for Garner as Vice-President of the Board of Trustees:

Garcia – Yes

Garner – Yes

Hernandez – Yes

Revious – Yes

Strickland – Yes

By unanimous vote, Garner was elected to serve as 2017 Vice-President of HESD Board of Trustees.

**Hernandez
elected Clerk for
2017**

Trustee Garcia nominated Hernandez for Clerk of the Board of Trustees. There were no other nominations. Trustee Strickland moved that nominations be closed, Garcia seconded, and the motion carried 5-0:

Garcia – Yes

Garner – Yes

Hernandez – Yes

Revious – Yes

Strickland – Yes

Trustees then cast their vote for Hernandez as Clerk of the Board:

Garcia – Yes

Garner – Yes

Hernandez – Yes

Revious – Yes

Strickland – Yes

By unanimous vote Hernandez was elected to serve as 2017 Clerk for the HESD Board of Trustees.

**Committee
Appointments**

President Garcia appointed Trustees to serve on the following committees for 2017 as follows:

Budget Committee – Garner and Hernandez

Kings County School Boards Association – Garcia

HESD Educational Foundation – Garner

Jefferson Charter Academy Governance Council – Strickland

**Board Meeting
2017 Calendar**

Trustee Garner motioned to adopt the Board Meeting Calendar for 2016 as submitted. Trustee Hernandez seconded, motion carried 5-0:

Garcia – Yes

Garner – Yes

Hernandez – Yes

Revious – Yes

Strickland – Yes

Public Comments None

**Board and Staff
Comments**

Superintendent Joy C. Gabler acknowledged:

- Janelle Sumilong, former HESD student, signed a National Commitment with the University of Nevada to play women's basketball.

- Melissa Simas, 7th grade ELA, history, and social science teacher at JFK, received the Human Rights Award on November 10th.
- Anew Grewal and Vishnu Bezwada for their donation to food services in honor for their daughter Ila Bezwada's 1st birthday.
- FPM team for their vigorous and diligent work in helping with the Federal Program Monitoring Review. Carlton Douglas did a wonderful job in completing the review with zero findings. Staff mentioned Lucy Gomez, Carol Gallegos, Jill Rubalcava, David Endo, Jamie Dial, Karen McConnell, Jaime Martinez, Ramiro Flores, and Jason Strickland.

**Requests to
Address the
Board**

None

**Dates to
Remember**

President Garcia reviewed dates to remember: Winter Break from December 19th through January 6th; Holidays on December 23rd, December 26th, December 30th, and January 2nd; Regular Board Meeting on January 11th at 5:30 p.m. strikers classic Friday 13th; School Board Appreciation Dinner in Visalia on February 2nd.

CONSENT ITEMS

Trustee Garner made a motion to take consent items "a" through "h" together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Garner then made a motion to approve consent items "a" through "h". Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated 11/4/16, 11/14/16, 11/18/16, 11/28/16, and 12/2/16.
- b) Minutes of Regular Board Meeting December 2, 2015.
- c) Interdistrict transfers as recommended.
- d) Donation of \$71.02 from Shoparoo.
- e) Donation of \$760.00 from Washington PTC.
- f) Donation of \$500.00 from County of Kings First Five to Hamilton, Jefferson, Monroe, Roosevelt, and Washington.
- g) Donation of \$150.00 from Silicon Valley Community Foundation International.
- h) Adopt Resolution #19-17: Regarding Absent Board Member Compensation.

INFORMATION ITEMS

- 2016-17 Annual Williams Report** Superintendent Joy C. Gabler presented for information the 2016-2017 Annual Williams Report. The Kings County Office of Education provided the report and found zero findings.
- 2016-17 Notification of Findings** Doug Carlton, Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information the California Department of Education Federal Program Monitoring 2016-17 Notification of Findings. There were zero findings from the 16-17 FPM review.
- AR 5141.3** Karen McConnell, Assistant Superintendent to Special Services, presented for information the following revised Administrative Regulation:
- AR 5141.3 – Health Examinations
- AR 5141.4** Karen McConnell, Assistant Superintendent to Special Services, presented for information the following revised Administrative Regulation:
- AR 5141.4 – Child Abuse Prevention and Reporting
- AR 6159** Karen McConnell, Assistant Superintendent to Special Services, presented for information the following revised Administrative Regulation:
- AR 6159 – Individualized Education Program

BOARD POLICIES AND ADMINISTRATION

- 1325 Beulah St. Property** Trustee Revious made a motion to approve Purchase of real property at 1325 Beulah Street, Hanford, California. Trustee Strickland seconded; motion carried 5-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
 - Strickland – Yes
- Property Payment** Trustee Revious made a motion to approve \$5,000.00 payment into the escrow account for the real property at 1325 Beulah Street, Hanford, California. Trustee Strickland seconded; motion carried 5-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
 - Strickland – Yes
- Board Member Compensation** Trustee Revious made a motion to approve the 4.17% increase to Board Member compensation. Trustee Hernandez seconded; motion carried 5-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
 - Strickland – Yes

Jefferson ASB Trustee Strickland made a motion to approve the formation of an Associated Student Body (ASB) for Jefferson Charter Academy. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

SELPA Local Plan Trustee Hernandez made a motion to approve the SELPA Local Plan. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Stanislaus Foundation Trustee Revious made a motion to approve the Administrative Services Agreement between HESD and Stanislaus Foundation for Medical Care in regards to the District's self-funded dental insurance plan. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

AR 0430 Trustee Revious made a motion to approve revised Administrative Regulation 0430 – Comprehensive Local Plan for Special Education. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP 5141.22 Trustee Garner made a motion to approve revised Board Policy 5141.22 – Infectious Diseases. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP 0510 Trustee Revious made a motion to approve revised Board Policy 0510 – School Accountability Report Card. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

- BP/AR/E 0520.2** Trustee Strickland made a motion to approve revised Board Policy and Administrative Regulation and deleted Exhibit 0520.2 – Title I Program Improvement Schools. Trustee Garner seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- BP/AR 0520.3** Trustee Revious made a motion to approve revised Board Policy and deleted Administrative Regulation 0520.3 – Title I Program Improvement Districts. Trustee Hernandez seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- BP/AR 6179** Trustee Revious made a motion to approve revised Board Policy and deleted Administrative Regulation 6179 – Supplemental Instruction. Trustee Strickland seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- BP/AR 0450** Trustee Hernandez made a motion to approve revised Board Policy and Administrative Regulation 0450 – Comprehensive Safety Plan. Trustee Strickland seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- BP 5021** Trustee Garner made a motion to approve revised Board Policy 5021 – Noncustodial Parents. Trustee Hernandez seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- BP/AR 5022** Trustee Strickland made a motion to approve revised Board Policy and Administrative Regulation 5022 – Student and Family Privacy Rights. Trustee Hernandez seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Strickland – Yes

BP/AR 5116.1 Trustee Revious made a motion to approve revised Board Policy and Administrative Regulation 5116.1 – Intradistrict Open Enrollment. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

BP 5131.62 Trustee Strickland made a motion to approve revised Board Policy 5131.62 - Tobacco. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Revious made a motion to take Personnel items “a” through “i” together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Revious then made a motion to approve Personnel items “a” through “i”. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Item “a” – Employment

The following items were approved:

Certificated

- Maria Porras, Teacher, Monroe, effective 1/9/17

Classified

- Deborah Albrecht, Health Care Assistant – 6.0 hrs., Simas, effective 11/29/16
- Juan Covarrubias, Alternative Education Program Aide – 5.5 hrs., community Day School, effective 11/28/16
- Devon Anne Daniel, Alternative Education Program Aide – 5.5 hrs., Community Day School, effective 1/9/17
- Maria Prado, Bilingual Health Care Assistant – 6.0 hrs., Richmond, effective 11/17/16

Temporary Employees/Substitutes/Yard Supervisors

- Alejandro Acevedo, Substitute Custodian II and Groundskeeper II, effective 11/10/16
- Hannah Bruner, Yard Supervisor – 2.0 hrs., Simas, effective 11/28/16

***Item "a" –
Employment
(Cont.)***

- Hilary Carabajal, Short-term Yard Supervisor – 1.0 hr., Monroe, effective 11/14/16 to 12/16/16
- Erica Caton, Substitute Yard Supervisor, effective 11/14/16
- Daniel Covarrubias, 7-8 Boys/Girls Wrestling Coach, Kennedy, effective 11/7/16 to 2/11/17
- Juan Covarrubias, 7-8 Boys/Girls Wrestling Coach, Kennedy, effective 11/7/16 to 2/11/17
- Emily Dixon, Substitute Clerk Typist I, Food Service Worker I/II, READY Program Tutor and Yard Supervisor, effective 11/15/16
- Angel Fredrick, Substitute Yard Supervisor, effective 11/14/16
- Raul Guzman, 4-6 Boys Basketball Coach, Monroe, effective 11/7/16 to 2/4/17
- Esmeralda Ledesma, Short-term Yard Supervisor – 1.0 hr., Lincoln, effective 11/9/16 to 12/16/16
- Mayra Martin, Substitute READY Program Tutor, Translator: Oral Interpreter and Written Translator, effective 11/17/16
- Melissa Martinez, Substitute READY Program Tutor, effective 11/28/16
- Martha Murillo, Substitute Alternative Education Program Aide, Bilingual Clerk Typist II, Clerk Typist II, Translator: Oral Interpreter and Written Translator, effective 11/18/16
- Juan Nunez, Substitute Yard Supervisor, effective 12/1/16
- Ceason Raulino, Substitute Food Service Worker I/II and Yard Supervisor, effective 11/16/16
- Eugene Reyes, 7-8 Boys/Girls Wrestling Coach, Wilson, effective 11/21/16 to 2/11/17
- Jason Roberson, 4-6 Boys Basketball Coach, Roosevelt, effective 11/28/16 to 2/4/17
- Kimberly Alvarez Rodriguez, Substitute Bilingual Clerk Typist II, Clerk Typist II, Translator: Oral Interpreter and Written Translator, effective 11/21/16
- Dylan Stewart, Short-term Yard Supervisor – 2.0 hrs., Washington, effective 11/28/16 to 12/16/16
- Anthony Zulim, Substitute Custodian I, effective 12/1/16

***Item "b" –
Resignations***

- Karen Bissell, Teacher, Monroe, effective 12/16/16
- Veronica Garcia, Substitute READY Program Tutor, effective 4/14/16
- Roberto Ibarra, READY Program Tutor – 4.5 hrs., Richmond, effective 12/16/16
- Liliana Lepe, Health Care Assistant – 6.0 hrs., Simas, effective 11/17/16

***Item "c" –
Terminated due
to Failure to
Complete the
Annual Child
Abuse Training***

- Melissa Carpentieri, Substitute READY Program Tutor, effective 5/12/16
- Colleen Carter, Substitute Food Service Worker I and II, effective 9/10/15
- Bibiana Gonido, Substitute Babysitter and Yard Supervisor, effective 6/3/16
- Aaron Johnston, Substitute Custodian I and Groundskeeper I, effective 3/4/16
- Victoria Naranjo, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written translator, effective 11/13/16
- Anthony Parker, Substitute Custodian I and READY Program Tutor, effective 8/25/16
- Diana Quiroz, Substitute Clerk Trainee, effective 12/2/14
- Kimberly Alvarez Rodriguez, Substitute Bilingual Clerk Typist II, Clerk Typist II, Translator: Oral Interpreter and Written Translator, effective 9/2/16
- Jorge Valtierra, Substitute Groundskeeper I, effective 7/29/16

***Item "d" –
Retirement***

- Andres V. Calderon, Lead Custodian – 8.0 hrs., Richmond, effective 12/29/16

**Item "e" –
Temporary Out of
Class Assignment**

- Lucy Rose, from Account Clerk II – 8.0 hrs., to Account Technician III – 8.0 hrs., Food Services, effective 11/14/16 to 12/16/16

**Item "f" –
Decrease in
Hours**

- Jamie Jordan, Yard Supervisor, from 3.5 hrs., to 3.0 hrs., Simas, effective 10/12/16

**Item "g" –
Decrease in
Hours**

- Josephine Kneisel, Yard Supervisor – 2.25 hrs., Roosevelt, effective 11/28/16 to 12/12/16, medical
- Robert Leon, Bilingual Student Specialist – 8.0 hrs., Roosevelt, effective 1/17/17 to 2/10/17, Study
- Sonia Mena, Yard Supervisor – 3.75, Jefferson, effective 10/27/16 to 12/9/16, personal

**Item "h" – Field
Experience
Partnership with
Fresno State**

Consider approval of Field Experience Partnership with Fresno State Preliminary Administrative Services Preparation Program

- Approve agreement between Hanford Elementary School District and California State University, Fresno, Preliminary Administrative Services Preparation Program to provide a field experience partnership to prepare qualified candidates for a California Preliminary Administrative Services Credential

**Item "i" –
Volunteers**

<u>Name</u>	<u>School</u>
Maria Ramirez	Hamilton
Crystal Avila (HESD Employee)	Jefferson
Lindsay Hastings (HESD Employee)	Jefferson
Amy Fochetti (HESD Employee)	Jefferson
Michael Jensen	Jefferson
Floyd Wilding	Jefferson
Janet Alfaro-Alapisco	King
Selena Espindola	King
Diane Molina (HESD Employee)	King
Crystal Perez	King
Denise Sainz	King
Judy Garcia	Lincoln
Linda Mello	Monroe
Jesus Nieves	Monroe
Estela Alvarez	Simas
Antonia Gastelum	Simas
Susan Toste	Simas
Kimberly Willard	Simas
Mary Brown	Washington
Judy Flores	Washington
Joshua Johnson	Washington

FINANCIAL

**Kings County
Treasurer's
Quarterly
Compliance
Report**

Trustee Revious made a motion to the Kings County Treasurer's Quarterly Compliance Report showing interest rate for the quarter at 0.77%. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes

Revious – Yes
Strickland – Yes

Budget Calendar 2017-18 Trustee Revious made a motion to approve the Budget Calendar for the 2017-2018 budget. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Fund 2100 Trustee Hernandez made a motion to approve the opening of Fund 2100 to facilitate the accounting of bond proceeds resulting from the passage of Measure U. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

ASB Bank Account Trustee Revious made a motion to approve opening a bank account for the Jefferson Charter Academy student body. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Certification of Signatures Trustee Revious made a motion to approve the Certification of Signatures. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Closed Session At 6:45 p.m. Trustees adjourned to closed session for the purpose of:

- Student Discipline pursuant to Education Code section 48918
- Conference with Legal Counsel – Existing Litigation (GC 54956.9(a))
- Conference with Real Property Negotiator (GC 54956.8)

Open Session Trustees returned to open session at 7:29 p.m.

Case #17-20 Trustee Hernandez made a motion to accept the Findings of Fact and expel Case #17-20 for the remainder of the school year for violation of Education Code 48900 as determined by the Administrative Panel at hearings held on December 12, 2016. However, Trustee Hernandez further moved that the Expulsion Order be suspended. The students may attend regular school in probationary status provided that the student complies with a Behavior Conditions Plan through June 7, 2017. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes

Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Case #17-21 &
#17-22**

Trustee Hernandez made a motion to accept the Findings of Fact and expel Case #17-21 and 17-22 for the remainder of the 2016-2017 school year for violation of Education Code 48900 as determined by the Administrative Panel at hearings held on December 12, 2016. Parents may apply for Readmission on or after June 7, 2017. Trustee Garner seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Legal Counsel

In closed session, the Board took action to approve a final settlement agreement in Parent on behalf of Student v. Hanford Elementary School District, OAH Case No. 2016110087, a special education matter where claims for educational services and provision of remedies were resolved. 5-0 members voted in favor:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Grangeville Blvd
& 12th Ave
Property**

The Board met in closed session regarding the real property located at Grangeville Boulevard and 12th Avenue, Hanford, California. The Board received an update on the status of negotiations. No action was taken by the Board.


Adjournment

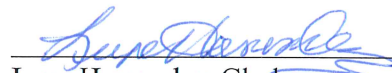
There being no further business, President Garcia adjourned the meeting at 7:35 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:


Robert "Bobby" Garcia, President


Lupe Hernandez, Clerk