

Hanford Elementary School District
Minutes of the Regular Board Meeting
May 25, 2016

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on May 25, 2016 at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Revious called the meeting to order at 5:30 p.m. Trustees Garcia, Hernandez and Robinson were present. Trustee Garner was absent.

Closed Session Trustees immediately adjourned to closed session for the purpose of:

- Student Discipline pursuant to Education Code section 48918
- Conference with Labor Negotiators (GC 54957.6) - HETA

Open Session Trustees returned to open session at 5:52 p.m.

HESD Managers Present Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Kristina Baldwin, Doug Carlton, Debra Colvard, Kenny Eggert, David Endo, Joy Gabler, David Goldsmith, Lucy Gomez, Gerry Mulligan, Julie Pulis, Jill Rubalcava, and Liz Simas.

Expel Case #16-41 & #16-42 Trustee Hernandez moved to accept the Findings of Fact and expel case #16-41 and #16-42 for the remainder of the 2015-2016 school year and the first semester of the 2016-17 school year for violation of Education Code 48915 as determined by the Administrative Panel at hearings held on May 23, 2016. However, Trustee Hernandez further moved that the parents may apply for readmission on or after June 3, 2016. If readmission is granted, the expulsion order shall be suspended and student may attend regular school in probationary status on a Behavior Conditions Plan through December 16, 2016. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

Expel Case # Trustee Hernandez moved to accept the Findings of Facts and expel Case #16-44 for the remainder of the 2015-16 school year for violation of Education Code 48900 as determined by the Administrative Panel at Hearings held May 23, 2016. Guardians may apply for Readmission on or after June 3, 2016. Trustee Robinson seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

Public Comments None

Board and Staff Comments None

Requests to Bethaney Kuenning, teacher of HESD, honored Dr. Terry with a gift and stated he is

Address the Board

an inspiration to teachers and students. Dr. Terry has dedicated his time to both the teachers and students of HESD. One memorable event was when Dr. Terry took the time to answer to the letter her students wrote regarding the baked beans.

Mike Rogers, teacher of HESD, thanked the Board for his employee recognition gift.

Dates to Remember

President Revious reviewed dates to remember: Holiday – Memorial Day on May 30th; Last day of school on June 3rd.

CONSENT ITEMS

Trustee Garcia made a motion to take consent items "a" through "g" together. Trustee Robinson seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

Trustee Garcia then made a motion to approve consent items "a" through "g". Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

The items approved are as follows:

- a) Warrant listings dated 5/6/16 and 5/13/16.
- b) Minutes of Regular Board Meeting May 11, 2016.
- c) Interdistrict transfers as recommended.
- d) Donation of \$213.20 from Box Top for Education to Hamilton.
- e) Donation of \$56.30 from Bais Yaakov Fax Settlement fund to Hamilton.
- f) Donation of \$500.00 from San Joaquin Valley Air Pollution Control District to MLK.
- g) Donation of 427.00 from Box Top Education to Jefferson.

Trustee Robert Garcia acknowledged all the donors.

Public Hearing

At 6:02pm President Revious opened the Public Hearing: 2016-2017 Hanford Elementary School District and Jefferson Charter School Local Control Accountability Plans (LCAP's).

Doug Carlton, Director of Categorical Programs, presented for information the 2016-2017 LCAP's for Hanford Elementary School District and Jefferson Charter School. The LCAP consist of the district's five (5) goals. First, students receive a broad educational program that includes English language arts, mathematics, science, history, visual and performing arts, and physical education. Second, all students make progress toward proficiency on the state adopted standards, and the progress is shared with students, parents, teacher, and administrators. Third, the District hires, supports, and retains qualified teachers, supports staff and administrators. Forth, student attend a safe, well maintained school and have access to standards aligned materials. Fifth, communication between schools and home is regular and meaningful. Jefferson Charter has its own LCAP which consist of the same goals.

Superintendent Paul J. Terry acknowledge Doug Carlton for his great job at spearheading the LCAP.

There were no questions or comments from the public. President Revious closed the public hearing at 6:07.

BOARD POLICIES AND ADMINISTRATION

Kings View MOU Trustee Garcia made a motion to approve the Memorandum of Understanding between Kings View Counseling for Kings County and HESD for the purpose of providing educationally related mental health services to specified students with IEPs. Trustee Robinson seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

Dr. Steven Layne Contract Trustee Garcia made a motion to approve consultant contract with Dr. Steven Layne to provide professional development services on August 9, 2016. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

Pearson iLit ELL Contract Trustee Hernandez made a motion to approve consultant contract with Pearson iLit ELL to provide product implementation and follow-up training to junior high school English language learner intervention teachers. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

TCOE Contract Trustee Robinson made a motion to approve consultant contract with Tulare County Office of Education to provide an instructional consultant for 24 days that will provide science and engineering practices professional development and support to the staff at Jefferson. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

Out-of-State Travel for VanderCook College Trustee Garcia made a motion to approve out-of-state travel for the VanderCook College of Music Mariachi Workshop from June 20-24, 2016. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

**T.W.B.
Inspections
Contracts**

Trustee Garcia made a motion to approve consultant contract with T.W.B. Inspections for providing construction inspection services for the Central Kitchen remodel and portable classroom addition at Jefferson School projects. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

CTL-SEE's

Trustee Hernandez made a motion to approve CTL-SEE's proposal for approval to provide testing services for the Central Kitchen remodel project. Trustee Robinson seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

**Architectural
Services
Agreement**

Gerry Mulligan, Director of Facilities and Superintendent Paul Terry discussed that potential funding sources for the proposed library and new administration building addition at Monroe School may include future construction bond revenues and/or funds from the Capital Outlay Special Reserve. Following discussion on the funding sources, Trustee Hernandez made a motion to approve amendment to the Architectural Agreement with Mangini Associates to include a library to the new administration building addition at Monroe School. Trustee Robinson seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

**Mangini
Associates
Agreement**

Trustee Garcia made a motion to approve amendment to the Consultant Agreement with Mangini Associates, Inc. for architectural services for the District Central Kitchen remodel. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

**HETA
Agreement**

Jaime Martinez, Assistant Superintendent to Human Resources, introduced Districts negotiating team: Michelle Alexander, Kristina Baldwin, and Jason Strickland and the HETA's negotiating team: Kristi Hamilton, Michael Rogers, Garrett Toy, Jan Mazza, April Silva, and Gracie Pittman.

Mike Rogers, HETA representative, thanked the Board and District for allowing them to enter into a 3 year contract and making negotiations easy.

Trustee Garcia made a motion to approve the negotiated successor agreement with the Hanford Elementary Teachers' Association (HETA). Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

**BP/AR 4030
AR 4031**

Trustee Garcia made a motion to approve revised Board Policy and Administrative Regulation 4030 – Nondiscrimination in Employment and Administrative Regulation 4031 – Discrimination in Employment: Complaint Procedure. Trustee Robinson seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

AR 4032

Trustee Garcia made a motion to approve revised Administrative Regulation 4032 – Reasonable Accommodation. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

**BP 4119.11,
4219.11,
4319.11**

Trustee Robinson made a motion to approve revised Board Policy 4119.11, 4219.11, 4319.11 – Sexual Harassment. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

**BP 4121
BP 4221**

Trustee Garcia made a motion to approve revised Board Policy 4121 – Temporary/Substitute Personnel (certificated staff) and Board Policy 4221 – Temporary, Short-Term, Substitute, and Non-Represented Part Time Employees (classified staff) Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson – Yes

PERSONNEL

Trustee Garcia made a motion to take Personnel items "a" through "f" together. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

Trustee Garcia then made a motion to approve Personnel items "a" through "f". Trustee Hernandez seconded; the motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

***Item "a" –
Employment***

The following items were approved:
Certificated, effective 8/9/16

- Amanda Braden, Teacher, Probationary 1
- Jennifer Taylor, Teacher, Probationary 1

Classified

- Wesley Rodrigues, Groundskeeper II – 8.0 hrs., Grounds/DSF, effective 5/16/16

Temporary Employees/Substitutes/Yard Supervisors

- Steven Morales, Substitute Groundskeeper II, effective 5/4/16

Item "b" – Resignations

- Renee Barker, Yard Supervisor – 2.5 hrs., Simas, effective 6/3/16
- Elizabeth Martinez, Educational Tutor K-6 – 3.5 hrs., Washington, effective 5/12/16
- Rosa Sedano, Yard Supervisor – 2.25 hrs., Washington, effective 4/22/16

Item "c" – Promotion/Transfer

- Brandi Perez, From READY Program Tutor – 4.5 hrs., Richmond to Media Services Aide – 5.5 hrs., Wilson, effective 7/29/16

Item "d" – Administrative Transfer

- Justin Gonzales, Custodian II – 8.0 hrs., from Lincoln to King/Monroe, effective 6/13/16
- Jesse Thompson, Custodian II – 8.0 hrs., from King/Monroe to Lincoln, effective 6/13/16

Item "e" – Temporary Out of Class Assignment/Transfer

- Katie Luis, Lead READY Program Tutor – 5.0 hrs., Lincoln to Administrative Secretary I – 8.0 hrs., Special Services/READY Program, effective 5/2/16 to 6/3/16

Item "f" – Volunteers

<u>Name</u>	<u>School</u>
Shereese Rose (HESD Employee)	Jefferson
Sara Meza	Kennedy
Paula Valdez	Kennedy
Maribel Ramirez	Monroe
Trista Sierra	Monroe
Antoinette Gomez	Richmond/Jefferson

FINANCIAL

Surplus Equipment

Trustee Garcia made a motion to approve surplus of equipment. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Robinson - Yes

Public Hearing

At 6:35 President Revious opened the Public Hearing: 2016-2017 Hanford Elementary School District Budget.

David Endo, Chief Business Official, presented for information on the 2016-2017 budget that shows enrollment is inconsistent and since attendance drives the force for funding there will be a slight decrease in general funds. This is due to students going to Jefferson Charter Academy and students not showing up to school. An additional decrease is expected next year due to Jefferson opening another classroom. The general fund revenue assumptions are 5,361.00 for General Fund

ADA, 0.00% COLA, and slight decrease of 49.08% for GAP funding. The Local Control Funding Formula (LCFF) calculations are 0.00% COLA and the unduplicated percentage of students is 82.62%. The numbers come from ADA, 15-16 base funds, COLA, 16-17 base funds, and unduplicated students. The LCFF target is \$53,098,908 but the LCFF estimate is \$50,071,703. The major components of HESD general funds comes mostly from LCFF while the other funds comes from federal revenues, state revenues, and local revenues. The percentage of LCFF target for 2015-16 was 88.8% and for next year of 2016-17 it's 95.2% with a 5% gap to reach goals in the next 5 years. The expenditures assumptions for next year's general funds budget is 82.5% of salaries and benefits. A comparison between 2015-16 and 2016-17, a description of where 2016-17 general funds go, and multiyear projection assumptions were discussed. The Jefferson Charter Academy funds and cafeteria funds were also discussed. What the District has to look forward to is COLA is at 0.00%, gap funding will decrease in the near future with a 95% target, one-time mandated cost payment drying up, and pension increases will continue to pressure budgets in years to come. The reverse levels were discussed as well.

There were no questions or comments from the public. President Revious closed the public hearing at 6:56.

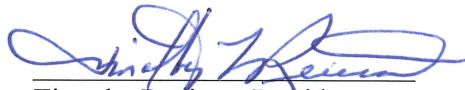
Adjournment

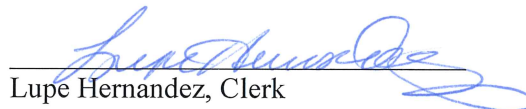
There being no further business, President Revious adjourned the meeting at 6:56 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:


Timothy Revious, President


Lupe Hernandez, Clerk