

Hanford Elementary School District
Minutes of the Regular Board Meeting
March 9, 2016

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on March 9, 2016 at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Revious called the meeting to order at 5:30 p.m. Trustees Garcia, Garner, and Hernandez were present. Trustee Hill was absent.
- Closed Session** Trustees immediately adjourned to closed session for the purpose of:
- Student Discipline pursuant to Education Code section 48918
 - Public Employment/Appointment (GC 54957)
 - Conference with Real Property Negotiator (GC 54956.8) – Grangeville Boulevard and 12 Avenue
- Open Session** Trustees returned to open session at 6:12 p.m.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Doug Carlton, Debra Colvard, David Endo, Javier Espindola, Ramiro Flores, Matthew Gamble, David Goldsmith, Jaime Martinez, Karen McConnell, Gerry Mulligan, Julie Pulis, Jill Rubalcava and Liz Simas.
- Case #16-15 & 16-17** Trustee Hernandez made a motion accept the Findings of Fact and expel case #16-15 and 16-17 for the remainder of the 2015-16 school year for violation of Education Code 48900 as determined by the Administrative Panel at Hearings held March 7, 2016. Parents may apply for Readmission on or after June 3, 2016. Trustee Garner seconded; motion carried 4-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
- Case #16-16** Trustee Hernandez made a motion to accept the Findings of Fact and expel case #16-16 for the remainder of the 2015-16 school year for violation of Education Code 48900 as determined by the Administrative Panel at Hearings held March 7, 2016. However, Trustee Hernandez further move that the Expulsion Order be suspended. The student may attend regular school in probationary status provided that the student complies with a Behavior Conditions Plan through June 3, 2016. Trustee Garcia seconded; motion carried 4-0:
- Garcia – Yes
 - Garner – Yes
 - Hernandez – Yes
 - Revious – Yes
- Public Comments** None
- Board and Staff Comments** Superintendent Paul J. Terry stated the CSBA President's Dinner is on Monday, March 14th at Lakeside School

Requests to Address the Board None

Dates to Remember President Revious reviewed dates to remember: CSBA President's Dinner – March 14th at 6:30 p.m.; Spring Break – March 21st-28th; Holiday – March 25th and 28th; Regular Board Meeting – April 13th at 5:30 p.m.

CONSENT ITEMS

Trustee Garner made a motion to take consent items "a" through "i" together. Trustee Hernandez seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes

Trustee Garner then made a motion to approve consent items "a" through "i". Trustee Hernandez seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes

The items approved are as follows:

- a) Warrant listings dated 2/19/16 and 12/26/16.
- b) Minutes of Regular Board Meeting February 24, 2016.
- c) Interdistrict transfers as recommended.
- d) Donation of \$117.78 from Take Charge of Education to Lincoln
- e) Donation of \$57.42 from Target Take Charge of Education to Hamilton
- f) Donation of \$150.00 from Edison International to Simas
- g) Donation of \$261.95 from Target Take Charge of Education to Monroe
- h) Donation of \$155.00 from Target to Roosevelt
- i) Donation of 250.00 from Wonderful Giving to Roosevelt

INFORMATION ITEMS

BP 6190 Superintendent Paul J. Terry, presented for information the following revised Board Policy:

- BP 6190 – Evaluation of the Instructional Program

BP/AR 3270 David Endo, Chief Business Official, presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 3270 – Sale and Disposal of Books, Equipment and Supplies

AR 3512 David Endo, Chief Business Official, presented for information the following revised Administrative Regulation:

- AR 3512 – Equipment

E 3553 David Endo, Chief Business Official, presented for information the following revised Exhibit:

- E 3553 – Free and Reduced Price Meals

AR 4119.11 Jaime Martinez, Assistant Superintendent of Human Resources, presented for information the following revised Administrative Regulation:

- AR 4119.11 – Sexual Harassment

AR 4161.11 Jaime Martinez, Assistant Superintendent of Human Resources, presented for information the following revised Administrative Regulation:

- AR 4161.11 – Industrial Accident/Illness Leave

Public Hearing At 6:24 President Revious opened the Public Hearing: Extended School Year Waiver Request. Karen McConnell, Assistant Superintendent to Special Services Department, presented information on the application for the California Department of Education for the 2015-2016 Extended School Year waiver. This waiver will allow to shorten the program for special education summer school. The program would operate from June 13 through June 30. With the operating hours of 8:00 am to 1:30 pm with lunch built in to the program.

There were no questions or comments from the public. President Revious closed the public hearing at 6:28.

BOARD POLICIES AND ADMINISTRATION

Extended School Year Waiver Trustee Garner made a motion to approve the application for Extended School Year Waiver for Special Education for the 2015-16. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

BP/AR 5141.31 Trustee Garcia made a motion to approve revised Board Policy and Administrative Regulation 5141.61 – Immunizations. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

BP/AR 1312.3 Trustee Garner made a motion to approve revised Board Policy and Administrative Regulation 1312.3 – Uniform Complaint Procedures. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

BB 9100 Trustee Garcia made a motion to approve revised Board Bylaw 9100 – Organization. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

AR 4112.23 Trustee Garcia made a motion to approve revised Administrative Regulation 4112.23

– Special Education Staff. Trustee Hernandez seconded; motion carried 4-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

AR 5112.2 Trustee Garcia made a motion to approve revised Administrative Regulation 5112.2 – Exclusions from Attendance. Trustee Garner seconded; motion carried 4-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

BP 6151 Trustee Garcia made a motion to approve revised Board Policy 6151 – Class Size. Trustee Hernandez seconded; motion carried 4-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Contracts for Consultants Trustee Garner made a motion to approve for Superintendent to authorize contracts not to exceed \$500 per consultant for up to three consultants engaged to assist Human Resources recruitment activities. Trustee Garcia seconded; motion carried 4-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

2016-17 School Calendar Trustee Garcia made a motion to adopt the 2016-2017 school calendar. HETA adopted at meeting yesterday. Trustee Hernandez seconded; motion carried 4-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

PERSONNEL

Trustee Garcia made a motion to take Personnel items “a” through “e” together. Trustee Hernandez seconded; motion carried 4-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Trustee Garcia then made a motion to approve Personnel items “a” through “e”. Trustee Hernandez seconded; the motion carried 4-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

The following items were approved:

Classified

***Item "a" –
Employment***

- Kimberley Moench, Health Care Assistant – 6.0 hrs., Jefferson Charter Academy, effective 2/29/16
- Ugochi Ndoh, Health Care Assistant – 6.0 hrs., Richmond, effective 2/18/16

Temporary Employees/Substitutes/Yard Supervisors

- Madison Burrow, Substitute Yard Supervisor, effective 2/29/16
- Stacy Paez, Short-term Yard Supervisor – 1.0 hr., Roosevelt, effective 3/1/16 to 6/3/16
- America Rodriguez Sanchez, Short-term Yard Supervisor – .75 hrs., Roosevelt, effective 3/1/16 to 6/3/16
- Tiffany West, Short-term Special Education Aide – 4.0 hrs. and Short-term Yard Supervisor – 1.5 hrs., Roosevelt, effective 3/1/16 to 6/3/16

***Item "b" –
Resignations***

- Erin Bush, Teacher, King, effective 6/3/16
- Sandra Cruz-Rodriguez, Teacher, Jefferson Charter Academy, effective 6/3/16
- Brandie Duda, Teacher, Washington, effective 5/4/16
- Arely Galvan Martinez, Substitute Babysitter, Bilingual Aide I, READY Program Tutor, Special Education Aide, Yard Supervisor, Translator: Oral Interpreter and Written Translator, effective 1/26/16
- Marlena Jones, Teacher, Roosevelt, effective 6/3/16
- Elise Maltos, Teacher, Roosevelt, effective 6/3/16
- Lacey Myers, Teacher, King, effective 6/3/16
- LaVerne O'Daniel, Educational Tutor K-6 – 3.5 hrs., Washington, effective 5/12/16
- Jamie Stout, Teacher on Leave of Absence, effective 2/23/16
- Maria Villafana, Yard Supervisor – 3.5 hrs., Jefferson, effective 2/29/16
- Melissa Walters, Teacher, Monroe, effective 6/3/16

***Item "c" –
Promotion***

- April Tamayo, from READY Program Tutor – 4.5 hrs., to Lead READY Program Tutor – 5.0 hrs., Washington, effective 3/9/16

***Item "d" –
Leave of
Absence***

- Eulalia "Lolly" Olvera-Barron, Yard Supervisor – 3.5 hrs., Richmond, effective 2/16/16 to 2/26/16
- Melanie Pimentel, Yard Supervisor – 2.0 hrs., Washington, effective 2/3/16 to 3/10/16, personal

***Item "e" –
Volunteers***

<u>Name</u>	<u>School</u>
Jose Cuevas Hernandez (HESD Employee)	Jefferson
Liliana Urbina	Jefferson
Marta Garcia	King
Bertha Perez	King
Jeffrey Bottoms	Monroe
Melissa Gomez	Monroe
Gregory Lockhart	Monroe
Lalhing Lockhart	Monroe
Valarie Ramirez	Monroe
MaryAnn Todd	Monroe
Sean Barajas	Richmond
Monica Sales	Simas
Lori Evans	Washington
Rosa Nava	Washington
Narcedelia Roberts	Washington
Rebecca Roselius	Washington

FINANCIAL

Vavrinek, Trine, Day & Co. Contract Trustee Garcia made a motion to approve the contract with Vavrinek, Trine, Day & Co. for audit services 5800 for another 3 year contract. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Mobile Modular Management Co. Agreement Trustee Garcia made a motion to approve the lease agreement with Mobile Modular Management Corporation for two portable classrooms to the Jefferson School. Accomodate 6-8 graders. In the next 3 years. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

GASB Actuarial Study Trustee Garcia made a motion to accept the actuarial study required by Government Accounting Standards Board (GASB) 43/45 required every other year. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Self-Insured Dental Plan Actuarial Study Trustee Garcia made a motion to accept the District's Self-Insured Dental Plan actuarial study, keeps as is. Trustee Garner seconded; motion carried 4-0:

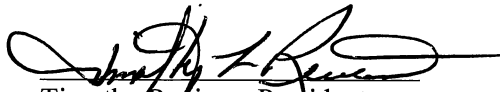
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes


Adjournment There being no further business, President Revious adjourned the meeting at 6:38 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:


Timothy Revious, President


Lupe Hernandez, Clerk