

Hanford Elementary School District  
*Minutes of the Regular Board Meeting*  
*February 24, 2016*

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on February 24, 2016 at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Revious called the meeting to order at 5:32 p.m. Trustees Garcia, Garner and Hill were present. Trustee Hernandez was absent.
- Closed Session** Trustees immediately adjourned to closed session for the purpose of:
- Student Discipline pursuant to Education Code section 48918
- Open Session** Trustees returned to open session at 6:16 p.m.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Kristina Baldwin, Lindsey Calvillo, Doug Carlton, Anthony Carrillo, Kenny Eggert, David Endo, Joy Gabler, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Julie Pulis, Jill Rubalcava and Liz Simas.
- Expulsion Case #16-13 & #16-14** Trustee Garcia made a motion to accept the Findings of Fact and expel case #16-13 and #16-14 for the remainder of the 2015-16 school year for violation of Education Code 48900 as determined by the Administrative Panel at Hearings held February 23, 2016. Parents may apply for Readmission on or after June 3, 2016. Trustee Garner seconded; motion carried 4-0:
- Garcia – Yes
  - Garner – Yes
  - Hill - Yes
  - Revious - Yes
- Readmission Case #15-14** Trustee Garcia made a motion to revoke readmission for Case #15-14 based upon the student's failure to abide by school and district rules upon return to regular school. Parents may apply for readmission on or after June 3, 2016. Trustee Garner seconded; motion carried 4-0:
- Garcia – Yes
  - Garner – Yes
  - Hill - Yes
  - Revious - Yes
- Public Comments** None
- Board and Staff Comments** April Silva, HESD teacher, stated the students have enjoyed planting broccoli and cauliflower at Harvest at the Garden. They will plant cilantro, tomatoes, jalapeños, and strawberries. They will also be planting trees at the Parks and Recreation.
- Requests to Address the Board** None

**Dates to Remember**

President Revious reviewed dates to remember: Grade 4-6 All-Star Hoop Games (Girls & Boys) – February 26<sup>th</sup> at 4:00 p.m.; Health Screenings begin February 29<sup>th</sup> at Simas Library; Regular Board Meeting – March 9<sup>th</sup> at 5:30 p.m.

**CONSENT ITEMS**

Trustee Garner made a motion to take consent items "a" through "f" together. Trustee Hill seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hill - Yes
- Revious - Yes

Trustee Garner then made a motion to approve consent items "a" through "f". Trustee Garcia seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hill - Yes
- Revious - Yes

The items approved are as follows:

- a) Warrant listings dated 2/5/16 and 2/12/16.
- b) Minutes of Regular Board Meeting February 10, 2016.
- c) Interdistrict transfers as recommended.
- d) Donation of \$2,000.00 from Jefferson PTC to Jefferson Charter
- e) Donation of \$200.00 from Washington PTC to HESD
- f) Donation of \$500.00 from Kohl's to Monroe READY Program

**INFORMATION ITEMS**

**CA Healthy Youth Act**

Karen McConnell, Assistant Superintendent of Special Services, presented for information the California Healthy Youth Act. The changes to Education Code Section 51930 as required by assembly bill 329, is to provide students with comprehensive sexual health and HIV prevention education at least once in middle school and once in high school. The ACT instruction must include: promoting the understanding that sexuality is a normal part of human development, ensuring that students receive integrated, comprehensive, accurate, and unbiased sexual health and HIV prevention instruction, and provide students with the knowledge and skills necessary to have healthy, positive and safe relationships and behaviors. The instructors must have knowledge of the most recent and medically accurate research and information on HIV. District Certificated School Nurses will provide training to 8<sup>th</sup> graders during science class. 12 lessons will be covered twice a week for 50 minutes during the course of 6 weeks. On March 1<sup>st</sup> parents can attend a preview opportunity of the materials presented. Letters have been sent out to parents and they do have the option to opt out.

**BP/AR 5141.31** Karen McConnell, Assistant Superintendent of Special Services, presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 5141.31 – Immunizations

- AR 5112.2** Liz Simas, Coordinator of Child Welfare & Attendance, presented for information the following revised Administrative Regulation:
- AR 5112.2 – Exclusions from Attendance
- BP 6151** Liz Simas, Coordinator of Child Welfare & Attendance, presented for information the following revised Board Policy:
- BP 6151 – Class Size
- AR 4112.23** Jaime Martinez, Assistant Superintendent of Human Resources, presented for information the following revised Administrative Regulation:
- AR 4112.23 – Special Education Staff
- BP/AR 1312.3** Superintendent Paul J. Terry presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 1312.3 – Uniform Complaint Procedures
- BB 9100** Superintendent Paul J. Terry presented for information the following revised Board Bylaw:
- BB 9100 – Organization

### **BOARD POLICIES AND ADMINISTRATION**

- Job Description** Trustee Hill made a motion to approve the updated job description for District Superintendent with minor revision of teaching experience desirable versus required. Trustee Garcia seconded; motion carried 4-0:
- Garcia – Yes
  - Garner – Yes
  - Hernandez – Absent
  - Hill - Yes
  - Revious - Yes
- Contract with Erik Gonzalez** Trustee Garcia made a motion to approve the consultant contract with Erick Gonzalez. Erick will provide 18 mural lessons over the course of 9 days to JFK and WW students. The training will focus on the planning, development and production of a wall mural for the Hanford Police Department. Trustee Hill seconded; motion carried 4-0:
- Garcia – Yes
  - Garner – Yes
  - Hill - Yes
  - Revious - Yes
- 10-Year Master Plan** Trustee Hill made a motion to approve the 10-Year Facility Master Plan presented by School Works, Inc. on February 10, 2016. Trustee Garcia seconded; motion carried 4-0:
- Garcia – Yes
  - Garner – Yes
  - Hill - Yes
  - Revious - Yes

**2015-16 School Plans** Trustee Garner made a motion to approve the updated 2015-2016 School Plans. Each school has carefully and thoughtfully followed the planning process. School Site Councils have approved the updated School Plans for 2015-2016. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hill - Yes  
Revious - Yes

**AR 0460** Trustee Garner made a motion to approve revised Administrative Regulation 0460 – Local Control Accountability Plan. Trustee Hill seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hill - Yes  
Revious - Yes

**AR 4354** Trustee Garcia made a motion to approve revised Administrative Regulation 4354 – Health and Welfare Benefits. Trustee Hill seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hill - Yes  
Revious - Yes

## PERSONNEL

Trustee Hill made a motion to take Personnel items “a” through “i” together. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hill - Yes  
Revious - Yes

Trustee Hill then made a motion to approve Personnel items “a” through “i”. Trustee Garcia seconded; the motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hill - Yes  
Revious - Yes

The following items were approved:

### Classified

- Zachary Westover, READY Program Tutor – 4.5 hrs., Jefferson, effective 2/4/16

### Temporary Employees/Substitutes/Yard Supervisors

- Demi Balbina, Substitute Yard Supervisor, effective 2/4/16
- Esther Flores Banuelos, Short-term Yard Supervisor – 1.25 hrs., Richmond, effective 2/8/16 to 3/18/16
- Jennifer Bays, Substitute Yard Supervisor, effective 2/1/16
- Aaron Eck, 7-8 Boys Baseball Coach, Kennedy, effective 2/22/16 to 5/9/16
- Mirella Garibay, Substitute Yard Supervisor, effective 2/12/16
- Roxanna Hernandez, Substitute Yard Supervisor, effective 2/10/16
- Cherii Martin, Short-term Yard Supervisor – 1.0 hr. (M,T,Th,F), King, effective 2/1/16 to 6/3/16
- Melisa Rodriguez Medel, Short-term READY Program Tutor – 4.5 hrs., Lincoln, effective 2/12/16 to 3/18/16

### ***Item “a” – Employment***

Temporary Employees/Substitutes/Yard Supervisors (Cont.)

- Jennifer Perryman, Substitute Yard Supervisor, effective 2/5/16
- Sylvia Reyna, Substitute Yard Supervisor, effective 2/3/16; Short-term Yard Supervisor – 1.0 hr., Roosevelt, effective 2/9/16 to 3/18/16
- Mariah Romero, Substitute Yard Supervisor, effective 2/9/16
- Danira Sandoval, Yard Supervisor – 2.75 hrs., Lincoln, effective 2/16/16
- Lindsay Silva, Substitute Yard Supervisor, effective 2/5/16
- Jamie Souza, Short-term Yard Supervisor – 1.5 hrs., Roosevelt, effective 2/9/16 to 3/18/16
- Nisse Westlund, 7-8 Boys Baseball Coach, Wilson, effective 2/22/16 to 5/9/16
- Ron Williams, 7-8 Girls Softball Coach, Wilson, effective 2/22/16 to 5/9/16
- Breanna Young, Substitute Yard Supervisor, effective 2/12/16; Short-term Yard Supervisor – 1.5 hrs., (M,T,Th,F) and .50 hr. (W), Simas, effective 2/12/16 to 3/18/16

***Item "b" – Resignations***

- Kayla Bauer, Yard Supervisor – 1.25 hrs., Monroe, effective 1/15/16
- Catherine Castaneda, Media Services Aide – 5.5 hrs., Richmond, effective 3/18/16
- Lidia Cervantez, Yard Supervisor – 1.5 hrs., Washington, effective 2/12/16
- Nancy Guinn, Bilingual Health Care Assistant – 6.0 hrs., Jefferson, effective 2/12/16
- Cecelia Richards, Substitute Yard Supervisor, effective 1/29/16

***Item "c" – Retirements***

- Dorinda Gelsi, Special Education Aide – 5.0 hrs., Roosevelt, effective 2/2/16

***Item "d" – Promotion/Transfer***

- Michal "Mac" McWay, from Lead READY Program Tutor – 5.0 hrs. Washington to Media Services Aide – 5.5 hrs., Richmond, effective 3/18/16

***Item "e" – More Hours***

- Georgia Freeman, Yard Supervisor, from 2.5 hrs. to 3.0 hrs., Monroe, effective 2/1/16
- Christina Horn, Yard Supervisor, from 1.75 hrs. to 2.25 hrs., Lincoln, effective 2/16/16
- Veronica Leach, Yard Supervisor, from 2.75 hrs. to 3.0 hrs., Hamilton, effective 2/1/16
- Carrie Serna, Yard Supervisor, from 3.5 hrs. to 3.75 hrs., Monroe, effective 2/8/16
- Shirley Smith, Yard Supervisor, from 2.5 hrs. to 2.75 hrs., Lincoln, effective 2/16/16

***Item "f" – Temporary Out of Class Assignment/More Hours/Transfer***

- Katie Luis, from Lead READY Program Tutor – 5.0 hrs., Lincoln to Administrative Secretary I – 8.0 hrs., Special Services/READY, effective 2/8/16 to 3/18/16

***Item "g" – Temporary Out of Class Assignment/More Hours***

- Zaneia Jones, from READY Program Tutor – 4.5 hrs. to Lead READY Program Tutor – 5.0 hrs., Lincoln, effective 2/8/16 to 3/18/16

***Item "h" – Leave of Absence***

- Ann Marie Dowd, Teacher, Curriculum & Instruction, effective 2/29/16 to 4/15/16 (Extended)
- Stacy Freitas, Food Service Worker II – 3.5 hrs., Food Services, effective 2/9/16 to 3/17/16, baby bonding
- Christina Jenkins, Yard Supervisor – 2.0 hrs., Monroe, effective 2/1/16 to 4/15/16, medical

**Item "j" –  
Volunteers**

<u>Name</u>	<u>School</u>
Genevieve Campa	Hamilton
Cynthia Gamboa	Hamilton
Brittnie Torres	Jefferson
Richard Ray	Jefferson
Alicia Merino	King
Jesus Cortez	Lincoln
Laura Magana-Morales	Lincoln
Tiffany Medina	Lincoln
Rosenda Raya	Lincoln
Jose Luis Blanco	Monroe
Lourdes Estanol	Monroe
Lacie Kandarian	Monroe
Corina Parraz	Monroe
Erin Pereira	Monroe
David Veldhuisen	Monroe
Zuyumy Villafana	Monroe
Natalie Goff	Richmond
Carmen Arellano	Simas
Kasey Carroll	Simas
Stacy Chambers	Simas
Travis Paden (HESD Employee)	Simas
Cheryl Eaton	Washington
Meaghan Feleppa	Washington
Kealina Machado	Washington
Mariana Rodriguez	Washington
Leanna Sandoval	Washington
Guillermina Zendejas	Washington

**FINANCIAL**

**2nd Interim  
Report**

Trustee Garcia made a motion to approve the 2<sup>nd</sup> Interim Report that David Endo presented. The 2<sup>nd</sup> Interim Report is a financial summary of the District's budget through January 31, 2016. Trustee Hill seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hill - Yes  
Revious - Yes

**Resolution #11-16** - Trustee Garcia made a motion to approve the Resolution #11:16: 2<sup>nd</sup> Interim Budget Revisions. Trustee Hill seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hill - Yes  
Revious - Yes

**Kings County  
Treasurer's  
Report**

Trustee Garner made a motion to approve the Kings County Treasurer's Quarterly Compliance Report ending December 31, 2015. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hill – Yes  
Revious – Yes

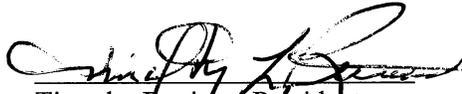
**Isom Advisors** Trustee Hill made a motion to approve the contract for survey with Isom Advisors to conduct a survey to assess the public's opinion on the projects identified in the Facilities Master Plan. Trustee Garcia seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hill – Yes  
Revious – Yes

**Adjournment** There being no further business, President Revious adjourned the meeting at 7:22 p.m.

Respectfully submitted,

Paul J. Terry,  
Secretary to the Board of Trustees

Approved:

  
Timothy Revious, President

  
Lupe Hernandez, Clerk