

Hanford Elementary School District  
*Minutes of the Regular Board Meeting*  
*August 10, 2016*

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on August 10, 2016 at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Revious called the meeting to order at 5:30 p.m. Trustees Garcia, Garner, Hernandez and Robinson were present.
- Closed Session** Trustees immediately adjourned to closed session for the purpose of:
- Conference with Real Property Negotiator (GC 54956.9) – 501 E. Myrtle
  - Personnel: Public Employment/Appointment (GC 54956.9) – Assistant Superintendent
- Open Session** Trustees returned to open session at 5:53 p.m.
- HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: Don Arakelian, Kristina Baldwin, Anthony Carrillo, Debra Colvard, Kenny Eggert, David Endo, David Goldsmith, Lucy Gomez, Jaime Martinez, Gerry Mulligan, Julie Pulis, and Jill Rubalcava.
- Closed Session** In closed session the Board unanimously approved an Agreement that confirms HESD's right of first refusal for any future sales or transfers of the property at 501 E. Myrtle to someone other than a lineal heir of Nina J. Shelton.
- Public Comments** None
- Board and Staff Comments** Trustee Revious welcomed everyone back.
- Requests to Address the Board** None
- Dates to Remember** President Revious reviewed dates to remember: First Day of School on August 15th; Regular Board Meeting on August 24th at 5:30 p.m.; Junior High Back-to-School Night on August 25th at 6:00 p.m.; Jefferson Back-to-School Night on August 30th at 6:00 p.m.

**CONSENT ITEMS**

Trustee Garcia made a motion to take consent items "a" through "f" together. Trustee Hernandez seconded; motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Robinson – Yes

Trustee Garcia then made a motion to approve consent items "a" through "f". Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

The items approved are as follows:

- a) Warrant listings dated 6/17/16, 6/24/16, 6/30/16, 7/8/16, 7/15/16, 7/22/16, and 7/29/16
- b) Minutes of Regular Board Meeting June 22, 2016.
- c) Donation of \$150.00 from Silicon Valley Community Foundation International to Simas.
- d) Donation of \$150.00 from Edison International to Simas.
- e) Resolution #2-17: Regarding Absent Board Member Compensation.
- f) Resolution #3-17: Regarding Absent Board Member Compensation.

### **INFORMATION ITEMS**

#### **Williams Reports**

Superintendent Gabler reported to the Board that the District received no Williams Complaints for the fourth quarter (4/1/16 – 6/30/16) of the 2015-16 school year.

#### **AR 4112.1**

Jaime Martinez, Assistant Superintendent of Human Resources, presented for information the following revised Administrative Regulation:

- AR 4112.1 – Employment Agreements

#### **AR 4261.1**

Jaime Martinez, Assistant Superintendent of Human Resources, presented for information the following revised Administrative Regulation:

- AR 4261.1 – Personal Illness/Injury Leave

### **BOARD POLICIES AND ADMINISTRATION**

#### **Resolution: # 1-17**

Trustee Garner made a motion to adopt Resolution #1-17: Conflict of Interest. This resolution specifies the District's conflict of interest code, the District's designated positions and the disclosure categories required for each position. The change includes the listing of Chief Technology Officer. Trustee Robinson seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

#### **Community Day School Classes**

Trustee Hernandez made a motion to approve maintaining three Community Day School classes at Jefferson Charter Academy and certify that no satisfactory alternative facilities are available. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

**Sinclair Research Group MOU** Trustee Garner made a motion to approve the Memorandum of Understanding with Sinclair Research Group. The Sinclair Research Group will provide the HESD Induction Program a complete program evaluation for new teacher to clear their credentials for the 2016-17 year. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

**Big Brother/Big Sister MOU** Trustee Robinson made a motion to approve the Memorandum of Understanding between the Big Brother/Big Sister of Central California and the Hanford Elementary School District. This will provide elementary children the opportunity for one-to-one relationship with selected high school students. Monroe Elementary School will partner with Hanford High School during the READY program on Wednesday at no cost to the district. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

**Teresa A. Jaquez, LMFT MOU** Trustee Garcia made a motion to approve the Memorandum of Understanding between Teresa A. Jaquez, LMFT and HESD. For the purpose of funding and providing educationally related mental health services to specified students with exceptional needs. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

**TCOE/Migrant Program** Trustee Hernandez made a motion to approve to continue to work with Tulare County Office of Education/Migrant Program Region VIII as a Model B district. This will allow the Migrant Education Program, Region VIII/TCOE to directly receive Migrant funds and as the Lead Agency, Migrant Region VIII would coordinate and collaborate with our district to provide supplemental educational services for Migrant families and students residing in our district. Trustee Robinson seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

**Monroe & Richmond's Notice of Completion** Trustee Garner made a motion to approve the filling of Notice of Completion for the panting of Monroe and Richmond schools with the Kings County Recorder's Office. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

## PERSONNEL

Trustee Garner made a motion to take Personnel items "a" through "l" together. Trustee Robinson seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

Trustee Garner then made a motion to approve Personnel items "a" through "l". Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

### ***Item "a" – Employment***

The following items were approved:

#### Certificated, effective 8/9/16

- Raquel Carrillo, Teacher, Intern
- Cory Stewart, Teacher, Probationary 0

#### Management/Professional Specialist/Confidential

- Maria Alvarez, School Counselor, Wilson, effective 8/5/16
- Boa Moua, School Psychologist, Special Services, effective 8/5/16

#### Classified

- Ashley Acle, Food Service Worker II – 2.5 hrs., Kennedy, effective 8/12/16
- Sarah Bartron, READY Program Tutor – 4.5 hrs., Richmond, effective 8/9/16
- Dana Caceda, READY Program Tutor – 4.5 hrs., Lincoln, effective 8/9/16
- Melissa Dickson, Educational Tutor K-6 – 3.5 hrs., Washington, effective 9/1/16
- Sonya Estrada, READY Program Tutor – 4.5 hrs., King, effective 8/9/16
- Margarita "Margie" Gonzales, READY Program Tutor – 4.5 hrs., Richmond, effective 8/9/16
- Yvonne Hernandez, READY Program Tutor – 4.5 hrs., Hamilton, effective 8/9/16
- Melisa Rodriguez Medel, READY Program Tutor – 4.5 hrs., Hamilton, effective 8/9/16
- Lisa Rose-Houston, Food Service Worker I – 3.0 hrs., Richmond, effective 8/12/16
- Estefania Villavicencio, READY Program Tutor – 4.5 hrs., Jefferson, effective 8/9/16

#### Temporary Employees/Substitutes/Yard Supervisors

- Susan Alegria, Substitute Bilingual Clerk Typist II, Clerk Typist II, Translator: Oral Interpreter and Written Translator, effective 7/29/16; Short-term Bilingual Clerk Typist II – 4.5 hrs., Food Services, effective 8/22/16 to 9/14/16
- Hannah Bruner, Substitute Yard Supervisor, effective 8/15/16
- Sheila Burke, Substitute Media Services Aide, effective 8/15/16
- Hilary Carabajal, Substitute Yard Supervisor, effective 8/15/16; Short-term Yard Supervisor – 1.5 hrs., Simas, effective 8/15/16 to 10/31/16
- Deborah Chinchock, Short-term Clerk Typist II – 7.5 hrs., Food Services, effective 8/22/16 to 9/14/16
- Valerie Esparza-Lopez, Short-term Bilingual Clerk Typist II – 7.5 hrs., Food Services, effective 8/22/16 to 9/14/16
- Amy Garcia, Short-term Yard Supervisor – 1.25 hrs., Jefferson, effective 8/15/16 to 10/14/16
- John Garcia, Short-term Yard Supervisor – 1.25 hrs., Wilson, effective 8/15/16 to 10/14/16
- Lilia Gervacio, Substitute Bilingual Clerk typist II, Clerk Typist II, Translator: Oral

**Item "a" –  
Employment  
(Cont.)**

- Interpreter and Written Translator, effective 7/29/16; Short-term Bilingual Clerk Typist II – 5.0 hrs., Special Services, effective 7/29/16 to 8/26/16
- Joseph Hernandez, Drum Coach Junior High, Kennedy/Wilson, effective 8/15/16 to 6/7/17
- Olga Hernandez, Short-term Bilingual Clerk Typist II – 8.0 hrs., Roosevelt, effective 7/29/16 to 10/14/16
- Soo Ji Lee, Substitute Health Care Assistant, effective 6/3/16
- Adam Maldonado, Substitute Custodian I, effective 7/11/16
- Tamika Manning, Substitute Yard Supervisor, effective 8/15/16
- Christine "Chris" Payne, Substitute Yard Supervisor, effective 8/15/16
- Roberto Vargas, Substitute Special Education Aide, effective 8/15/16
- Maria Villa, Substitute Bilingual Clerk typist II, Clerk Typist II, READY Program Tutor, Translator: Oral Interpreter and Written Translator, effective 8/9/16
- Yesenia Zarate Brito, Yard Supervisor – 1.75 hrs., Roosevelt, effective 8/15/16

**Item "b" –  
Resignations**

- Demi Balbina, READY Program Tutor – 4.5 hrs., King, effective 6/3/16
- Wilma Etulain Baraibar, Substitute Cook/Baker and Food Service Utility Worker, effective 6/3/16
- Oscar Barron, Substitute Health Care Assistant and Yard Supervisor, effective 5/20/16
- Madison Burrow, Substitute Yard Supervisor, effective 6/3/16
- Kacey Cawley, Teacher, Simas, effective 6/3/16
- Patricia Diaz, Educational Tutor K-6 – 3.5 hrs., Monroe, effective 5/12/16
- Audreyana Hernandez, Lead READY Program Tutor – 5.0 hrs., King, effective 6/3/16
- Soo Ji Lee, Health Care Assistant – 6.0 hrs., King, effective 6/3/16
- Katie Luis, Lead READY Program, Tutor – 5.0 hrs., Lincoln, effective 6/17/16
- Jacqueline Medrano, READY Program Tutor – 4.5 hrs., Richmond, effective 6/3/16
- Emmerie Miller, Substitute READY Program Tutor, effective 9/8/15
- Jacqueline Noriega, Substitute Bilingual Aide I, READY Program Tutor, Translator: Oral Interpreter and Written Translator, effective 6/1/16
- Janet Pelayo, Bilingual Health Care Assistant – 6.0 hrs., Monroe, effective 6/3/16
- Danira Sandoval, Yard Supervisor – 2.75 hrs., Lincoln, effective 6/3/16
- Cherie Solian, Induction Coach, Curriculum, Instruction, Professional Development and Induction, effective 6/3/16
- Jamie Souza, Substitute Yard Supervisor, effective 6/3/16
- Cory Stewart, Special Education Aide – 5.0 hrs., Wilson, effective 6/3/16
- Stephanie Trueblood, Substitute Clerk Typist II, Media Services Aide and Education Aide, effective 9/11/15
- Britney Willard, Teacher, Wilson, effective 6/24/16

**Item "c" –  
Request to be  
Removed from  
Classified  
Substitute  
List/Failure to  
Respond**

- Corina Angel, Substitute Bilingual Aide I, Translator: Oral Translator and Yard Supervisor, effective 4/8/15
- Tyson Azevedo, Substitute Groundskeeper II, effective 4/12/16
- Alma Flores Mireles, Substitute Food Service Worker I/II, Translator: Oral Interpreter and Yard Supervisor, effective 12/14 15
- Laura Halstead, Substitute Educational Interpreter, effective 5/15/15
- Raven Hawthorne, Substitute READY Program Tutor, effective 5/4/16
- Michael A. Hernandez, Substitute Alternative Education Program Aide, Custodian I, Educational Tutor K-6, Groundskeeper I, READY Program Tutor, Special Circumstance Aide, Special Education Aide and Warehouse/Reproductive and Mail Technician, effective 4/12/16
- Rosemary Herring, Substitute Alternative Education Program Aide, Special Circumstance Aide, Special Education Aide, READY Program Tutor and Yard Supervisor, effective 9/18/15

***Item "c" –  
Request to be  
Removed from  
Classified  
Substitute  
List/Failure to  
Respond (Cont.)***

- Brandon McFarland, Substitute Custodian I, effective 10/26/15
- Kevin Mendoza Reyes, Substitute Translator: Oral Interpreter and Written Translator and Yard Supervisor, effective 10/8/15
- Hannah Miller, Substitute READY Program Tutor and Yard Supervisor, effective 4/5/16
- Crystal Muniz, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, effective 11/19/15
- Luz Najar, Substitute Bilingual Aide I, Educational Tutor K-6, Special Circumstance Aide, Special Education Aide, Translator: Oral Interpreter and Written Translator and Yard Supervisor, effective 1/14/16
- Jiezl Nicar, Substitute READY Program Tutor, effective 1/12/16
- Memory Oebel, Substitute Yard Supervisor, effective 8/27/15
- Anthony Ortiz, Substitute Custodian II, effective 10/23/15
- Baleria Plancarte, Substitute Babysitter, Translator: Oral Interpreter and Yard Supervisor, effective 3/10/16
- Ana Solorzano, Substitute Alternative Education Program Aide, Babysitter, Bilingual Aide I, Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, and Special Education Aide effective 11/9/15
- Cameron Weaver, Substitute Groundkeeper II and Warehouse/ Reprographic and Mail Technician, effective 10/30/15
- Crystal Zeno-Jaworski, Substitute Yard Supervisor, effective 9/22/15

***Item "d" –  
Administrative  
Transfer***

- Lauree Mallard, READY Program Tutor – 4.5 hrs., from Jefferson to Richmond, effective 8/9/16 (rescind)

***Item "e" –  
Promotion***

- Lindsey Silva, from READY Program Tutor – 4.5 hrs. to Lead READY Program Tutor – 5.0 hrs., Lincoln, effective 8/9/16

***Item "f" –  
Promotion/  
Transfer***

- Lauree Mallard, from READY Program Tutor – 4.5 hrs., Jefferson to Lead READY Program Tutor – 5.0 hrs., King, effective 8/9/16
- Alicia Martinez, from Food Service Worker I – 3.0 hrs., Richmond to READY Program Tutor – 4.5 hrs., King, effective 8/9/16

***Item "g" –  
Temporary Out of  
Class Assignment***

- Sarai Rivera, READY Program Tutor – 4.5 hrs., from Hamilton to Jefferson

***Item "h" –  
Voluntary  
Transfer/Decrease  
in Hours***

- Sherree Nowack, Yard Supervisor, from 3.25 hrs., Kennedy to 1.75 hrs., Washington, effective 8/15/16

***Item "i" –  
Certificated  
Transfers/  
Reassignment,  
effective 8/9/16***

Involuntary Transfers

- Cassondra Barrett, from Hamilton 4th Grade to Hamilton 5th Grade
- Bailey Doyle, from Monroe 5th Grade to Monroe 3rd Grade
- Stacie Grimes, from Richmond 4th Grade Roosevelt 1st Grade
- Marissa Henderson, from King Special Assignment to King 4th Grade
- Kellie Jones, from Washington 5th Grade Washington 4th Grade
- Laura Kishman, from Roosevelt Kindergarten to Roosevelt 2nd Grade
- Maureen Kuiper, from Lincoln 5th Grade to Monroe 6th Grade
- Rosemary Lerma, from Lincoln Special Assignment to Lincoln Kindergarten
- Christine Luis, from Simas 3rd Grade to Simas 4th Grade
- Allison Minick, from Washington 2nd Grade to Simas Kindergarten

**Item "i" –  
Certificated  
Transfers/  
Reassignment,  
effective 8/9/16  
(Cont.)**

- Megan Munro, from Simas 5th Grade to Simas 6th Grade
- Melissa Nabayan, from Richmond 1st Grade to Washington 6th Grade
- Teresa Niblett, from Simas 6th Grade to Simas 4th Grade
- Henry Ralston, from Hamilton 1st Grade to Hamilton 6th Grade
- Anne Ramos, from Richmond Transitional Kindergarten to Simas 1st Grade
- Shanae Vryhof, from Simas 2nd to King Kindergarten

Voluntary Transfers

- Lauren Avina, from Hamilton Kindergarten to Roosevelt 4th Grade
- Josefa Bustos Pelayo, from Jefferson 1st Grade to Jefferson 6th Grade
- Cindy Curiel, from King Kindergarten to King 1st Grade
- Ariela Dzerigian, from King Kindergarten Grade to King 1st Grade
- Olivia Gonsalves, from King 1st Grade to Hamilton 3rd Grade
- Beatriz Huizar, from Jefferson 3rd Grade to Jefferson 1st Grade
- Stacie Johnson, from Jefferson 7th Grade to Jefferson 8th Grade
- Brittney Juarez, from King 5th Grade to King 2nd Grade
- Jennifer Nunes, from King 2nd Grade to Monroe 1st Grade
- Juan Padilla, from Jefferson 8th Grade to Jefferson 6th Grade
- Veronica Pelayo-Morales, from Jefferson 6th Grade to Jefferson 7th Grade
- Taryn Schreckengost, from King 5th Grade to King 2nd Grade
- Gina Young, from King 2nd Grade to Monroe 1st Grade

Reinstatements

- Amy Gonsalves, from Monroe 2nd Grade to Monroe 1st Grade
- Katie Heugly, from Roosevelt 3rd Grade to Roosevelt Transitional Kindergarten

Reinstatements from Combination Class

- Crystal Avila, from Roosevelt Transitional Kindergarten/Kindergarten to Roosevelt Kindergarten
- Lisa Hinojos, from Lincoln Transitional Kindergarten/Kindergarten to Lincoln Transitional Kindergarten
- Audra Sanchez, from Simas Transitional Kindergarten/Kindergarten to Simas Transitional Kindergarten

Change in Work Site Change

- Rigoberto Vivanco, from Richmond Counselor to Counselor, District

Reassignment

- Sara DeCuir, from Washington 3rd grade to Instructional Coach, District

Return from Leave of Absence

- Dianne Dias, from Leave of Absence to Hamilton Kindergarten

From Full-Time to Part-Time

- Melanie Gallaher, Psychologist, from Full-time (1.0 FTE) to part-time (.50 FTE)
- Ann Marie Dowd, from Special Assignment/LOA (1.0 FTE) to Roving Substitute (.51 FTE)

**Item "j" –  
Provisional  
Internship  
Permit**

The following employees will be employed on the basis of a provisional Internship Permit for the 2016-17 school year:

- Christopher Costello, K-6 Physical Education Teacher
- Cory Stewart, 7-8 Resource Specialist Program Teacher

**Item "k" –  
Addendum to  
Existing  
University  
Internship  
Agreement**

- Amend, "Article 8, Clauses a, b & h" in the "Internship Credential Program Agreement" between Hanford Elementary School District and National University

**Item "l" -**

Name

School

**Volunteers**

Gloria Godinez-Avila

Jefferson

**FINANCIAL**

**Resolution #4-17**

Trustee Garcia made a motion to adopt Resolution #4-17: Budget Revisions – 45 day update. There are several budget revisions resulting from the signing of the State budget. Such changes have to be available for the public review within 45 days of the signing of the State budget. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

**Mandate  
Resource  
Services**

Trustee Robinson made a motion to approve mandated cost consultant contract with Mandate Resource Services to file, monitor and research mandated cost claims. Mandate Resource Services will conduct a compliance review and be available in the event the District is chosen for audit. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes

**Surplus Items**

Trustee Garner made a motion to approve declaring the surplus items. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Robinson – Yes


**Adjournment**

There being no further business, President Revious adjourned the meeting at 6:10 p.m.

Respectfully submitted,

Joy C. Gabler,  
Secretary to the Board of Trustees

Approved:

  
Timothy Revious, President

  
Lupe Hernández, Clerk