

Hanford Elementary School District  
*Minutes of the Regular Board Meeting*  
*April 13, 2016*

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on April 13, 2016 at the District Office Board Room, 714 N. White Street, Hanford, CA.

**Call to Order** President Revious called the meeting to order at 5:30 p.m. Trustees Garcia, Garner, and Hernandez were present.

**Closed Session** Trustees immediately adjourned to closed session for the purpose of:

- Student Discipline pursuant to Education Code section 48918
- Conference with Real Property Negotiator (GC 54956.8)
  - Grangeville Boulevard and 12 Avenue
  - 501 E. Myrtle
- Public Employment/Appointment (GC 54957)

**Open Session** Trustees returned to open session at 6:30 p.m.

**HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arkelian, Kristina Baldwin, Lindsey Calvillo, Doug Carlton, Anthony Carrillo, Debra Colvard, Kenny Eggert, David Endo, Javier Espindola, Ramiro Flores, Joy Gabler, Matthew Gamble, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Julie Pulis, Jill Rubalcava and Liz Simas.

**Expel Case #16-18 & #16-19**-Trustee Hernandez made a motion accept the Findings of Fact and expel case #16-18 and #16-19 for the remainder of the 2015-16 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at Hearings held April 11, 2016. Parents may apply for Readmission on or after June 3, 2016. Trustee Garcia seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes

**Expel Case #16-24, #16-25 & #16-30**-Trustee Hernandez made a motion to accept the Findings of Fact and expel case #16-24, #16-25, and #16-30 for the remainder of the 2015-16 school year and the first semester of the 2016-17 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at Hearings held April 11, 2016. However, Trustee Hernandez further moved that the Expulsion Order be suspended. The student may attend regular school in probationary status provided that the student complies with a Behavior Conditions Plan through December 16, 2016. Trustee Garner seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes

**Expel Case #16-20**-Trustee Hernandez made a motion to accept the Findings of Fact and expel case #16-20 for the remainder of the 2015-16 school year and the first semester of 2016-17 school year for violation of Education Code 48900 and/or 48915 as determined by the

Administrative Panel at Hearings held April 11, 2016. Parents may apply for Readmission on or after December 16, 2016. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes

**Readmission  
Case #16-06**

Trustee Hernandez made a motion to approve readmission for Case# 16-06 based upon the student's compliance with the Plan of Rehabilitation. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes

**Public  
Employment**

President Revious stated the Board has been in the process of hiring a new Superintendent in view of Dr. Terry's upcoming retirement. They interviewed qualified candidates and have selected Ms. Joy Gabler to be the new Superintendent of HESD effective July 1, 2016. The Board gave direction to the District's lawyer to meet with Mr. Gabler to negotiate and prepare an employment contract in accordance with the laws of the State of California. That contract has been provided to the Board members and is available for the public. The key terms of the contract are that it is a 3 year contract beginning July 1 through June 30, 2019. The salary amount is for \$175,255.00. This amount is in recognition of the demanding duties to be performed and the fact that HESD is the largest school district in Kings County with both the most number of students and schools.

Trustee Garcia made a motion to approve the contract as prepared and to hire Ms. Gabler as HESD's next Superintendent. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes

Ms. Gabler expressed gratitude to the Board for the opportunity and praised Dr. Terry for his support and mentorship.

**Public Hearing**

At 6:40 President Revious opened the Public Hearing: Proposed Increase in Level One Development Fees. David Endo, Chief Business Official, presented information on the packet provided with the agenda. The Development Fee Justification Study will allow for the increase of Level One development fees. The cost of the study was split with Hanford Joint Union High School District. Hanford Elementary will cover 60% and Hanford High 40%.

There were no questions or comments from the public. President Revious closed the public hearing at 6:42.

**Public  
Comments**

None

**Board and Staff Comments** Superintendent Paul Terry stated the Central Valley Education Coalition will be hosting a dinner on April 28, 2016. Jessica will contact Board with additional information.

**Requests to Address the Board** None

**Dates to Remember** President Revious reviewed dates to remember: Annual HESD Track Meet/Cinder XXI – April 23<sup>rd</sup> at 8:30 a.m.; Regular Board Meeting – April 27<sup>th</sup> at 5:30 p.m.

### CONSENT ITEMS

Trustee Garner made a motion to take consent items “a” through “i” together. Trustee Hernandez seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes

Trustee Garner then made a motion to approve consent items “a” through “i”. Trustee Hernandez seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes

The items approved are as follows:

- a) Warrant listings dated 3/4/16, 3/11/16, 3/18/16, 3/29/16 and 4/1/16.
- b) Minutes of Special Board Meeting Minutes April 2, 2016 and Regular Board Meeting March 9, 2016.
- c) Interdistrict transfers as recommended.
- d) Donation of \$2,500.00 from Hamilton Parent Teacher Club.
- e) Donation of \$4,107.93 from Jefferson Parent Teacher Club.
- f) Donation of \$6,607.22 from Woodrow Wilson Student Body.
- g) Donation of \$250.00 from San Joaquin Valley Air Pollution Control District.
- h) Donation of \$7,400.00 from Simas Parent Teacher Club.
- i) Donation of \$1,306.00 from Roosevelt Parent Teacher Club.

### INFORMATION ITEMS

**LCAP PAC** Doug Carlton, Director of Categorical Programs, presented for information a report from the Hanford Elementary LCAP Parent Advisory Committee on January 19, 2016. The PAC received information on the function and purpose of the PAC, the Local Control Funding Formula, student achievement under LCAP, the District's programs and services for English learners, and School Family Compact. The PAC recommended to the Board to approve the report presented, continue to provide additional services and support to English learner students, continue to monitor the progress and provide support for students who have been reclassified as Fluent English Proficient, and continue to obtain input from stakeholders for revision to the School-Family Compact.

- DELAC** Lucy Gomez, Director of Curriculum & Instruction, presented for information a report from the District English Learner Advisory Committee on January 20, 2016. The DELAC received for information on the achievement of English learners, English learner's access to Common Core Standards and EL Development Standards, the progress English learners are making, and the District's reclassification rate. The DELAC recommended to the Board to continue to monitor the progress and achievement of English learners, continue to provide or expand programs and services for English learners, continue to reclassify students as FEP, and approve Consolidated Application for funding.
- BP/AR 6142.1** Karen McConnell, Assistant Superintendent to Special Services, presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction
- BP 6142.92** Jill Rubalcava, Director of Curriculum and Instruction, presented for information the following revised Board Policy:
- BP 6142.92 – Mathematics Instruction
- BP/AR 6173** Liz Simas, Coordinator of Child Welfare & Attendance, presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 6173 – Education for Homeless Children
- AR 6173.1** Liz Simas, Coordinator of Child Welfare & Attendance, presented for information the following revised Administrative Regulation:
- AR 6173.1 – Education for Foster Youth
- AR 5111.12** Liz Simas, Coordinator of Child Welfare & Attendance, presented for information the following revised Administrative Regulation:
- AR 5111.12 – Residency Based on Parent/Guardian Employment
- BP/AR 5111.1** Liz Simas, Coordinator of Child Welfare & Attendance, presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 5111.1 – District Residency
- BP 5117** Liz Simas, Coordinator of Child Welfare & Attendance, presented for information the following revised Board Policy:
- BP 5117 – Interdistrict Attendance
- BP/AR 4154, 4254, 4354** Jaime Martinez, Assistant Superintendent of Human Resources, presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 4154, 4254, 4354 – Health and Welfare Benefits (revised and added group 4354 Management, Supervisory and Confidential Employees)
- AR 4354** Jaime Martinez, Assistant Superintendent of Human Resources, presented for information the following revised Administrative Regulation:
- AR 4354 – Health and Welfare Benefits for Management, Professional Specialist, Supervisory and Confidential Personnel (keep information but renumber this AR to 4354.2) (revised and added group 4354 Management, Supervisory and Confidential Employees)
- HETA Proposal** Jaime Martinez, Assistant Superintendent of Human Resources, presented for information the Hanford Elementary Teacher Association's (HETA) initial proposal for

a successor agreement between Hanford Elementary School District (HESD) and HETA.

Mike Rogers, teacher to HESD, stated he is proud to work for HESD and to be a member of HETA. Mike introduced HETA's negotiating team.

**HESD Proposal** Jaime Martinez, Assistant Superintendent of Human Resources, presented for information the District's initial proposal for a successor agreement between HESD and Hanford Elementary Teacher Association (HETA).

Jaime Martinez introduced HESD's negotiation team.

### **BOARD ORGANIZATION**

**Garcia elected Vice-President for 2016** Trustee Revious stated that Trustee Denis Hill will be missed. With his unfortunate passing and serving as the Vice-President to the Board it is necessary to appoint a new Vice-President.

Trustee Hernandez nominated Garcia for Vice-President of the HESD Board of Trustees. There were no other nominations. Trustee Revious moved that nominations be closed, Trustee Garner seconded, and the motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes

Trustees then cast their votes by roll call for Garcia as Vice-President of the Board of Trustees:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes

By unanimous vote, Garcia was elected to serve as 2016 Vice-President of HESD Board of Trustees.

### **Process & Timeline**

Trustee Garcia made a motion to approve the process and timeline to make a provisional appointment to fill a vacancy on the Board of Trustees. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes

### **BOARD POLICIES AND ADMINISTRATION**

### **CTL-SEE's Proposal**

Trustee Garcia made a motion to approve the CTL-SEE's proposal for approval to provide testing services for the John F. Kennedy Jr. High School Shade Structure Project. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes

- Painting Project Monroe & Richmond** Trustee Garcia made a motion to approve the award of bid for the exterior painting projects for Monroe and Richmond Schools to JPB Design, Inc. Trustee Hernandez seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes
- BP 6190** Trustee Hernandez made a motion to approve revised Board Policy 6190 – Evaluation of the Instructional Program. Trustee Garcia seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes
- AR 4119.11** Trustee Garner made a motion to approve revised Administrative Regulation 4119.11 – Sexual Harassment. Trustee Hernandez seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes
- AR 4161.11** Trustee Garcia made a motion to approve revised Administrative Regulation 4161.11 – Industrial Accident/Illness Leave. Trustee Hernandez seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes
- AR 3512** Trustee Garcia made a motion to approve revised Administrative Regulation 3512 – Equipment. Trustee Hernandez seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes
- BP/AR 3270** Trustee Garner made a motion to approve revised Board Policy and Administrative Regulation 3270 – Sale and Disposal of Books, Equipment and Supplies. Trustee Garcia seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes
- E 3553** Trustee Hernandez made a motion to approve revised Exhibit 3553 – Free and Reduced Price Meals. Trustee Garcia seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes
- E-Rate Form** Trustee Garner made a motion to approve the E-Rate Form 471 Application for year

- 471** 2016 - Firewall. Trustee Hernandez seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes

## PERSONNEL

Trustee Garner made a motion to take Personnel items "a" through "j" together.  
Trustee Hernandez seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes

Trustee Garner then made a motion to approve Personnel items "a" through "j".  
Trustee Hernandez seconded; the motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes

### ***Item "a" – Employment***

The following items were approved:

#### Certificated Short-term Employment

- John Passmore, Substitute SDC Teacher, Simas, effective 3/29/16 to 6/3/16

#### Classified

- Soo Ji Lee, Health Care Assistant – 6.0 hrs., King, effective 3/31/16
- Fernanda Mosqueda, READY Program Tutor – 4.5 hrs., Washington, effective 3/10/16

#### Temporary Employees/Substitutes/Yard Supervisors

- Tyson Azevedo, Substitute Groundskeeper II, effective 4/11/16
- Esther Flores Banuelos, Short-term Yard Supervisor – 1.25 hrs., Richmond, effective 3/29/16 to 6/3/16
- Miranda Banuelos, Substitute Yard Supervisor, effective 3/14/16
- Oscar Barron, Short-term Health Care Assistant – 6.0 hrs., Roosevelt, effective 3/29/16 to 5/15/16
- Damon Beck, Substitute Bus Driver, effective 3/14/16
- Carrie Boles, Short-term Custodian I – 8.0 hrs., Monroe/King, effective 4/8/16 to 4/29/16
- Yesenia Zarate Brito, Substitute Yard Supervisor, effective 3/18/16
- Valerie Esparza-Lopez, Substitute Yard Supervisor, Clerk Typist II, Bilingual Clerk Typist II, Translator: Oral Interpreter and Written Translator, effective 3/18/16
- Jeannie Fromme, Substitute Alternative Education Program Aide, Special Circumstance Aide, Special Education Aide and Yard Supervisor, effective 3/1/16
- Bibiana Gonido, Substitute Yard Supervisor, effective 3/3/16
- Cedric Harbor, Short-term Yard Supervisor – 2.0 hrs., Monroe, effective 3/29/16 to 5/2/16
- Diana Lugo, Short-term READY Program Tutor – 4.5 hrs., Lincoln, effective 3/30/16 to 4/29/16
- Deanna Luna, Substitute Yard Supervisor, effective 3/18/16
- Sara Maravilla, Substitute Yard Supervisor, effective 3/15/16
- Bertha Martin, Short-term Babysitter – 1.0 hr., (W), King, effective 3/30/16 to 5/18/16
- Alicia Martinez, Substitute READY Program Tutor, effective 3/29/16

- Hannah Miller, Substitute READY Program Tutor and Yard Supervisor, effective 3/31/16
- Melisa Rodriguez Medel, Short-term READY Program Tutor – 4.5 hrs., Lincoln, effective 3/29/16 to 6/3/16
- Fernanda Mosqueda, Substitute Yard Supervisor, effective 3/29/16
- Sylvia Reyna, Short-term Food Service Worker I – 1.5 hrs., Jefferson, effective 3/29/16 to 6/3/16
- Jacob Simas, Short-term Custodian I – 8.0 hrs., Wilson, effective 4/1/16 to 4/29/16
- Jamie Souza, Short-term Yard Supervisor – 1.5 hrs., Roosevelt, effective 3/29/16 to 6/3/16
- Sandy Bautista Vasquez, Short-term Yard Supervisor – 1.5 hrs., Roosevelt, effective 3/29/16 to 6/3/16
- Joseph Vidal, Substitute Custodian I, effective 3/29/16
- Lesley Walker-Flores, Short-term Special Education Aide – 5.0 hrs., Roosevelt, effective 3/29/16 to 6/3/16
- Breanna Young, Short-term Yard Supervisor – 1.5 hrs. (M,T,Th,F) and .50 hr. (W), Simas, effective 3/29/16 to 6/3/16

***Item "b" – Resignations***

- Tyson Azevedo, Groundskeeper II – 8.0 hrs., Grounds/District Services Facilities, effective 4/8/16
- Sarah Coakley, Media Services Aide – 5.5 hrs., Wilson, effective 6/10/16
- Selina Cunha, Teacher, Hamilton, effective 6/3/16
- Yessika Del Agua, Substitute Yard Supervisor, effective 12/11/15
- Emily Edwards, Health Care Assistant – 6.0 hrs., King, effective 4/1/16
- Jenell Haire, Teacher, Roosevelt, effective 6/3/16
- Zaneia Jones, READY Program Tutor – 4.5 hrs., Lincoln, effective 4/1/16
- Nilo Moreno, Food Service Worker I – 3.25 hrs., Jefferson, effective 6/3/16
- LaVerne O'Daniel, Educational Tutor K-6 – 3.5 hrs., Washington, effective 5/12/16
- Stephanie Zanin, Teacher, King, effective 6/3/16

***Item "c" – Retirement***

- Hermi Chavez, School Operations Officer – 8.0 hrs., Simas, effective 8/26/16
- Raul Guzman, Yard Supervisor – 3.5 hrs., Monroe, effective 3/18/16
- Margaret Rios, Yard Supervisor – 2.5 hrs., Wilson, effective 6/3/16

***Item "d" – Release from Temporary Employment***

- Torrey Edwards, Temporary Teacher, Lincoln, effective 6/3/16

***Item "e" – More Hours***

- Guadalupe Lopez, Yard Supervisor, from 1.5 to 1.75 hrs., Jefferson, effective 3/7/16
- Diana Lugo, Yard Supervisor, from 2.5 hrs. to 3.75 hrs., Jefferson, effective 3/7/16

***Item "f" – Temporary Out of Class Assignment/Mor e Hours***

- Zaneia Jones, from READY Program Tutor – 4.5 hrs. to Lead READY Program Tutor – 5.0 hrs., Lincoln, effective 3/29/16 to 4/1/16
- Lindsey Silva, from READY Program Tutor – 4.5 hrs. to Lead READY Program Tutor – 5.0 hrs., Lincoln, effective 4/1/16 to 6/3/16

**Item "g" – Temporary Out of Class Assignment/Transfer**

- Katie Luis, from Lead READY Program Tutor – 5.0 hrs., Lincoln to Administrative Secretary I – 8.0 hrs., READY Program/Special Services, effective 3/29/16 to 4/29/16

**Item "h" – Leave of Absence**

- Olivia Gonsalves, Teacher, King, effective 3/29/16 to 4/29/16, FMLA
- Jaqueline Huerta, Teacher, Lincoln, effective 3/29/16 to 5/6/16, baby bonding
- Melanie Pimentel, Yard Supervisor – 2.0 hrs., Washington, effective 3/11/16 to 6/3/16, personal

**Item "i" – Leave of Absence**

- Credentialed Teacher Salary Schedule "A" (Interim)
- Non-Credentialed Teacher and Intern Salary Schedule "B" (Interim)
- School Nurse Salary Schedule "C" (Interim)
- Classified, Substitute/Temporary Wage Schedule (Interim)

**Item "j" – Volunteers**

<u>Name</u>	<u>School</u>
Socorro Huerta	Hamilton
Valerie Esparza-Lopez	Jefferson
Lauren Franco (HESD Employee)	Jefferson
Shelly Garrett (HESD Employee)	Jefferson
Luis Ferrer	Lincoln
Rhonda MacGuire	Lincoln
Andrea Wilson	Lincoln
Michael Carrillo (HESD Employee)	Monroe
Lorena De Souza	Monroe
Joanna Loza	Monroe
Michelle Martin	Monroe
Candy Mullins (HESD Employee)	Monroe
Leonicia Pacheco	Monroe
Gabriela Santos	Richmond
Benita Cisneros	Roosevelt
Adonis Alzola	Simas
Daisy Gonzalez	Simas
Maria Ruiz	Simas
Manuela Lerma	Washington
Raquel Ramirez	Washington
Mirsha Vargas	Washington
Richard Thompson	Monroe/Wilson
Sylvia Seaver	Richmond/Jefferson

**FINANCIAL**

**Human Resources Consultants** Trustee Garner made a motion to approve the contracts for two consultants engaged to assist Human Resources recruitment activities in the amount of \$500 each. Trustee Garcia seconded; motion carried 4-0:  
 Garcia – Yes  
 Garner – Yes  
 Hernandez – Yes  
 Revious – Yes

**Mobile Modular Management Lease** Trustee Garcia made a motion to approve the renewal of lease agreements with Mobile Modular Management Corporation for four (4) portable classrooms and one portable restroom facility. Trustee Hernandez seconded; motion carried 4-0:

**Agreements** Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes

**Resolution #12-16** Trustee Garcia made a motion to adopt Resolution #12-16 which adopt the Development Fee Justification Study and increases the Level 1 fee. Trustee Garner seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes

**IES Contract** Trustee Hernandez made a motion to approve the contract with Indoor Environmental Services (IES) to provide a Facility Energy Master Plan. Trustee Garner seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes

**Resolution #13-16** Trustee Garner made a motion to adopt Resolution #13-16 which allows the District to apply for funding for the electric vehicle charging stations. Trustee Hernandez seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes

**Adjournment** There being no further business, President Revious adjourned the meeting at 7:25 p.m.

Respectfully submitted,

Paul J. Terry,  
Secretary to the Board of Trustees

Approved:

  
Timothy Revious, President

  
Lupe Hernandez, Clerk