

Hanford Elementary School District
Minutes of the Regular Board Meeting
May 13, 2015

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on May 13, 2015, at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order Vice President Revious called the meeting to order at 5:30 p.m. Trustees Garcia, Hernandez, and Hill were present. Trustee Garner joined the meeting in progress at approximately 6:05 p.m.

Closed Session Trustees immediately adjourned to closed session for the purposes of:

- Student Discipline pursuant to Education Code section 48918
- Public Employee Performance Evaluation – (GC 54957) – Superintendent

Trustees returned to open session at 6:13 p.m.

HESD Managers Present Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, Debra Colvard, Ramiro Flores, Joy Gabler, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jill Rubalcava, Liz Simas, Jason Strickland, and Nancy White.

Expulsion #15-19, 15-20 Trustee Hernandez made a motion to accept the Findings of Fact and expel Cases #15-19 and #15-20 for the remainder of the 2014-15 school year for violation of Education Code 48915 as determined by the Administrative Panel. However, Trustee Hernandez further moved that the Expulsion Order be suspended. The student may attend regular school in probationary status provided that the student complies with a Behavior Conditions Plan through June 5, 2015. Trustee Garcia seconded; motion carried 4-0; Trustee Garner abstaining:

Garcia – yes
Garner – abstain
Hernandez –yes
Hill – yes
Revious – yes

Expulsion # 15-21 Trustee Hernandez made a motion to accept the Findings of Fact and expel Case #15-21 for the remainder of the 2014-15 school year for violation of Education Code 48900 as determined by the Administrative Panel at a Hearing held May 11, 2015. Parents may apply for readmission on or after June 5, 2015. Trustee Hill seconded; motion carried 4-0; Trustee Garner abstaining:

Garcia – yes
Garner – abstain
Hernandez –yes
Hill – yes
Revious – yes

Expulsion #15-22 Trustee Hernandez made a motion to accept the Findings of Fact and expel Case #15-22 for the remainder of the 2014-15 school year and the first semester of the 2015-16 school year for violation of Education Code 48900 as determined by the Administrative Panel at hearings held on May 11, 2015. However, Trustee Hernandez further moved that the parents may apply for readmission on or after June 5, 2015. If readmission is granted, the expulsion order shall be suspended and student may attend regular school in probationary status on a Behavior Conditions Plan through December 18, 2015. Trustee Garcia seconded; motion carried 4-0; Trustee Garner abstaining:

Garcia – yes
Garner – abstain
Hernandez –yes
Hill – yes
Revious – yes

Expulsion #15-10 Trustee Hernandez made a motion to impose the Expulsion Order for Case #15-10 based upon the student’s failure to abide by the Behavior Conditions Plan. Parents may apply for readmission on or after June 5, 2015. Trustee Hill seconded; motion carried 4-0; Trustee Garner abstaining:

Garcia – yes
Garner – abstain
Hernandez –yes
Hill – yes
Revious – yes

Public Comments None.

Board and Staff Comments Trustee Hill stated he was not seeing any dead grass at campuses yet and wondered about the watering schedule. Gerry Mulligan, Director Facilities and Operations, stated that the district is abiding by the City of Hanford’s restrictions and limiting watering to two days per week.

Requests to Address the Board at future meetings None.

Dates to Remember President Garner reviewed Dates to Remember: May 20 Employee Recognition Event at JFK gym 1:30 p.m.; Memorial Day holiday Monday May 25; next regular board meeting May 27; Junior High promotions June 3rd; last day of school June 5th.

INFORMATION ITEMS

Report of Student Wellness Committee Karen McConnell, Assistant Superintendent Special Services, reported the Student Wellness Committee recently met to review the district’s programs and policies surrounding Student Wellness, including: review of the Wellness policy; on-going partnership with the CalFresh Viva nutrition

program coordinated through the University of California Davis extension office; display and placement of food items offered to encourage nutritional choices; well-received fitness activities such as Wii Dance sessions offered for students "caught being good" behavior incentives; sampling yogurt and Chex mix snacks; food service staff and others identifying and discussing with students various vegetable and fruit selections offered at the Garden Bar; well-received "hydration stations" for students and staff to refill reusable water bottles; professional development for teachers.

Trustee Garner noted hiring of additional P.E. teachers will further the Student Wellness program, and McConnell stated that both she and Mr. Arakelian participated in graduate studies on the topic of correlation of nutrition and exercise with student achievement.

BP/AR 1240

Assistant Superintendent Human Resources Jaime Martinez presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 1240 – Volunteer Assistance (revised)

**E 4112.5/4212.5/
4312.5**

Assistant Superintendent Human Resources Jaime Martinez presented for information the following revised Exhibit:

- E 4112.5/4212.5/4312.5 – Maintenance of Criminal Offender Records

AR 5141.4

Assistant Superintendent Human Resources Jaime Martinez presented for information the following revised Administrative Regulation:

- AR 5141.4 – Child Abuse Prevention and Reporting (revised)

BP/AR 4121

AR 4221

Assistant Superintendent Human Resources Jaime Martinez presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 4121 – Temporary/Substitute Personnel (revised)
- AR 4221 – Temporary, Short-term and Substitute Personnel (revised)

CONSENT ITEMS

Trustee Hill made a motion to take consent items "a" through "g" together. Trustee Garcia seconded, motion carried 5-0:

Garcia – yes
Garner – yes
Hernandez – yes
Hill – yes
Revious – yes

Trustee Hill then made a motion to approve consent items "a" through "g". Trustee Hernandez seconded, motion carried 5-0:

Garcia – yes

Garner – yes
Hernandez – yes
Hill – yes
Revious – yes

The items approved are as follows:

- a) Warrant listings dated April 24, 2015; and May 1, 2015.
- b) Minutes of regular Board Meeting April 22, 2015.
- c) Interdistrict transfers as recommended.
- d) Donation of \$2,300.00 from Hamilton Parent Teacher Club to Hamilton School.
- e) Donation of \$1,895.30 from Jefferson Parent Teacher Club to Jefferson Charter Academy.
- f) Donations to Simas School of \$8,300.00 from PTC and \$21.22 from Savemart Shares.
- g) Donations to Washington School of \$975.00; \$1,010.00; and \$2,200.00 from Washington PTC.

President Garner acknowledged and thanked Hamilton, Jefferson, Simas and Washington PTCs, as well as Savemart Shares, for their donations in support of HESD schools.

BOARD POLICIES AND ADMINISTRATION

SELPA Parent Volunteer

Trustee Hill made a motion to accept parent volunteer Jennifer Costamagna, as the Hanford Elementary School District's representative to the SELPA Community Advisory Committee. Trustee Garcia seconded; motion carried 5-0:

Garcia – yes
Garner – yes
Hernandez – yes
Hill – yes
Revious – yes

Alternative Billing Consultants

Trustee Hill made a motion to approve use of Alternative Billing Consultants to process billing submissions for Local Educational Agency (LEA) services. Trustee Hernandez seconded; motion carried 5-0:

Garcia – yes
Garner – yes
Hernandez – yes
Hill – yes
Revious – yes

Architectural Services Agreement

Trustee Revious made a motion to approve Architectural Services Agreement with Mangini Associates, Inc. for the addition of two (2) relocatable classrooms. Trustee Hernandez seconded; motion carried 5-0:

Garcia – yes
Garner – yes
Hernandez – yes

Hill – yes
Revious – yes

Consultant Contract Trustee Hill made a motion to approve consultant contract with Rick Morris, Creator of New Management, Inc. Trustee Hernandez seconded; motion carried 5-0:

Garcia – yes
Garner – yes
Hernandez – yes
Hill – yes
Revious – yes

HESD's Initial Proposal

Trustee Revious made a motion to accept Hanford Elementary School District's initial proposal for amendments to the Collective Bargaining Agreement between Hanford Elementary School District (HESD) and Hanford Elementary Teachers Association (HETA) (reopened articles), for the 2015-15 school year. Trustee Hernandez seconded; motion carried 5-0:

Garcia – yes
Garner – yes
Hernandez – yes
Hill – yes
Revious – yes

BP/AR 4112.4, 4212.4, 4312.4

Trustee Garcia made a motion to approve revised Board Policy and Administrative Regulation BP/AR 41112.4, 4212.4, 4312.4 – Health Examinations. Trustee Revious seconded; motion carried 5-0:

Garcia – yes
Garner – yes
Hernandez – yes
Hill – yes
Revious – yes

BP 5141.4

Trustee Hill made a motion to approve the revised Board Policy BP 5141.4 – Child Abuse Prevention and Reporting. Trustee Revious seconded; motion carried 5-0:

Garcia – yes
Garner – yes
Hernandez –yes
Hill – yes
Revious – yes

PERSONNEL

Trustee Hill made a motion to take Personnel items "a" through "j" together. Trustee Garcia seconded and motion carried 5-0:

Garcia – yes
Garner – yes
Hernandez – yes
Hill – yes
Revious – yes

Then Trustee Hill made a motion to approve Personnel items "a" through "j". Trustee Hernandez seconded, and the motion carried 5-0:

Garcia – yes
Garner – yes
Hernandez – yes
Hill – yes
Revious – yes

The following items were approved:

**Item "a" –
Employment**

Certificated, effective 8/10/15

- Heather Brasil, Teacher, Probationary I
- Jennifer Broussard, Music/Band Teacher, Intern
- Christine Cibrian, Teacher, Intern
- Christopher Costello, Teacher, Probationary I
- Ashley Stokes, Teacher, Intern
- Juana Zendejas, Teacher, Probationary I
- Jahna Wong, Teacher, Probationary I

Temporary Employees/Substitutes/Yard Supervisors

- Lucas Bettencourt, Substitute Custodian I, effective 4/24/15
- Rosalie Chavez, Substitute Yard Supervisor, effective 4/22/15
- Janice De Loza, Substitute Bilingual Clerk Typist II, Clerk Typist II, Translator: Oral Interpreter and Written Translator, effective 4/16/15
- Deidra Hall, Substitute Yard Supervisor, effective 4/16/15
- Andrea Keel, Short-term Yard Supervisor -2.5 hrs., Roosevelt, effective 4/20/15 to 6/5/15
- Julie Kos, Substitute Educational Interpreter, effective 4/27/15
- Brandon McFarland, Substitute Custodian I, effective 4/24/15
- America Rodriguez Sanchez, Substitute READY Program Tutor, Special Circumstance Aide, Special Education Aide, Translator: Oral Interpreter and Yard Supervisor, effective 4/14/15
- Sylvia Soto, Short-term Yard Supervisor – 2.75 hrs., (1.25 Hamilton/1.50 Kennedy), effective 4/20/15 to 6/5/15
- Lesley Walker-Flores, Short-term Yard Supervisor – 1.0 hrs., Washington, effective 5/8/15 to 6/5/15
- Zujey Garcia Zavala, Substitute Yard Supervisor, Clerk Trainee, Translator: Oral Interpreter and Written Translator – 2.75 hrs., effective 4/22/15

**Item "b" –
Short-term Employment**

CERTIFICATED STAFF – Extended Learning Opportunities

Summer Academy Enrichment Program 6/10/15 – 6/29/15

- Malissa Frole, Teacher, 5 hours/day 06/10/15 – 06/29/15
- Diego Moreno, Teacher, 5 hours/day 06/10/15 – 06/29/15
- Chad Nielsen, Teacher, 5 hours/day 06/10/15 – 06/29/15
- Travis Paden, Teacher, 5 hours/day 06/10/15 – 06/29/15
- Juan Padilla, Teacher, 5 hours/day 06/10/15 – 06/29/15
- Kathleen Salyer, Nurse, 7 hours/day 06/12/15 – 06/29/15
- Victoria Sands, Teacher, 5 hours/day 06/10/15 – 6/29/15

- Kim Washburn, Teacher, 5 hours/day 06/10/15 – 06/29/15
- Gina Young, Teacher, 5 hours/day 06/10/15 – 06/29/15
- Special Education Summer Program 6/12/15 to 7/10/15 (no school July 4th)
- Charles Cole, Teacher, 4.5 hours/day 6/12/15 to 6/26/15
- Jennifer Levinson, Teacher, 4.5 hours/day 6/26/15 to 7/10/15

**Item "c" –
Resignations**

- Naomi Andrews, Bus Driver – 4.5 hrs., Transportation/DSF, effective 5/11/15
- Sadie Escalera, Substitute Yard Supervisor, effective 3/27/15
- Selena Flores, Yard Supervisor – 2.5 hrs., Lincoln, effective 4/17/15
- Quinton Green, Yard Supervisor – 3.0 hrs., Simas, effective 6/5/15
- Karlotta Richardson, Alternative Education Program Aide – 5.5. hrs., Community Day School, effective 5/8/15
- Sara Rubio-Dreading, READY Program Tutor – 4.5 hrs., Jefferson, effective 6/5/15
- Melissa Schlemann, READY Program Tutor – 4.5 hrs., King, effective 6/5/15
- Theresa Simmons, Food Service Worker II – 2.0 hrs., Wilson, effective 6/5/15
- Jacequeline Thurlow, Substitute Babysitter, READY Program Tutor and Yard Supervisor, effective 5/6/15
- Stephanie Treviño, Yard Supervisor – 2.5 hrs., Jefferson, effective 6/5/15
- Jessica Valdez, Substitute Yard Supervisor, effective 3/20/15
- Jahna Wong, READY Program Tutor – 4.5 hrs., King, effective 6/5/15
- Zujey Garcia Zavala, Yard Supervisor – 2.75 hrs., King, effective 4/10/15

**Item "d" –
Retirement**

- Jenny Nowack, School Operations Officer – 8.0 hrs., Lincoln, effective 8/28/15
- Sharon Ramseier-Williams, Literacy Coach, Curriculum, Instruction & Professional Development, effective 6/12/15

**Item "e" –
Promotion**

- Natividad George, from Teacher, Washington to Learning Director, Jefferson Charter Academy, effective 7/29/15

**Item "f" –
Voluntary Transfers
(Classified)**

- Dianna Galaviz, Bilingual Clerk Typist II – 8.0 hrs., Monroe to Jefferson, effective 7/29/15
- Robert Leon, Bilingual Student Specialist – 8.0 hrs., from Richmond to Roosevelt, effective 07/29/15
- Florita Magallon, Bilingual Student Specialist – 8.0 hrs., from Roosevelt to Richmond, effective 07/29/15
- Maria Rodriguez-Olivera, Bilingual Clerk Typist II – 8.0 hrs., from Roosevelt to Washington, effective 07/29/15

**Item "g" –
Administrative
Transfers (Classified)**

- Cruz Chavez, Educational Tutor K-6 – 3.5 hrs., from Roosevelt to Monroe, effective 09/03/15
- Jose Gurrola, Custodian II – 8.0 hrs., from Jefferson/Woodrow to Jefferson, effective 07/01/15
- LaVerne O'Daniel, Educational Tutor K-6 – 3.5 hrs., from Roosevelt to Washington, effective 09/03/15
- Anjali Williams, READY Program Tutor – 4.5 hrs., from Monroe to Jefferson, effective 08/07/15

**Item "h" –
Leave of Absence**

- Stacie Johnson, Teacher, Jefferson, effective 5/18/15 to 5/31/15, baby bonding
- Melissa Mullins, Food Service Worker I – 3.5 hrs., King, effective 5/4/15 to 6/5/15, baby bonding
- Mackenzie Reed, Teacher, King, effective 5/4/15 to 5/29/15, baby bonding

**Item "i" –
Job Description**

- Fiscal Services Specialist (revised)

**Item "j" –
Volunteers**

<u>Name</u>	<u>School</u>
Cristina Contreras	Hamilton
Natalie Ortega	Hamilton
Lydia Ritchie	Hamilton
Deidra Hall (HESD Employee)	Lincoln
Karen Noble	Monroe
Scott Callanan	Monroe
Christina Kunz	Monroe
Lucila Cervantes (HESD Employee)	Simas
Amy Glandon (HESD Employee)	Simas
Suzanne Mason (HESD Employee)	Simas
Cathy Morriseau (HESD Employee)	Simas
Monica Toomes (HESD Employee)	Simas
Timothy Boring	Washington
Natalie Caldera	Washington
Gracie Perez	Washington

Trustee Revious acknowledged the retirement of School Operations Officer Jenny Nowack and Superintendent Dr. Terry acknowledged the retirement of Sharon Ramseier-Williams.

Superintendent Dr. Terry introduced Mrs. Natividad "Naty" George who was promoted from 6th grade teacher at Washington School to Learning Director of Jefferson Charter Academy.

FINANCIAL

**Revised Public
Hearing Notification
2015-16 LCAP and
Budget**

Trustee Revious made a motion to approve revised Public Hearings Notification: Proposed Local Accountability Plan and District Budget for 2015-16, June 10, 2015, 6:10 p.m., Hanford Elementary School District Office Board Room, 714 N. White Street, Hanford California.

The proposed Local Accountability Plan and District Budget can be adopted only after public meetings have been held. The Local Accountability Plan and District Budget must be adopted by June 30, 2015. The Superintendent hereby notifies members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the Location Control Accountability Plan (LCAP).

The Local Accountability Plan and District Budget will be agendized for Board approval at the June 24, 2015 Board meeting. Trustee Hernandez seconded; motion carried 5-0:

Garcia – yes
Garner – yes
Hernandez – yes
Hill – yes
Revious – yes

**Meal Contracts for
Western Christian,
KCOE, Hanford
Christian**

Trustee Hill made a motion to approve continuing contracts for the providing of meals for Western Christian School, Kings County Office of Education and Hanford Christian School for 2015-16. Trustee Garcia seconded; motion carried 5-0:

Garcia – yes

Garner – yes
Hernandez – yes
Hill – yes
Revious – yes

**Lease Agreements
Mobile Modular**

Trustee Garcia made a motion to approve lease agreements with Mobile Modular Management for two (2) portable classrooms through a piggyback bid with the Franklin-McKinley School District. Trustee Revious seconded; motion carried 5-0:

Garcia – yes
Garner – yes
Hernandez – yes
Hill – yes
Revious – yes

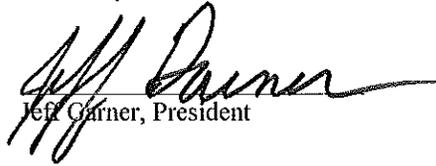
Adjournment

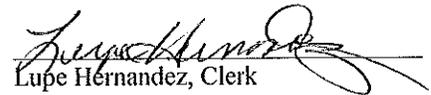
There being no further business, President Garner adjourned the meeting at 6:55 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:


Jeff Garner, President


Lupe Hernandez, Clerk