

Hanford Elementary School District
Minutes of the Regular Board Meeting
May 27, 2015

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on May 27, 2015, at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Garner called the meeting to order at 5:30 p.m. Trustees Garcia, Hernandez, Hill and Revious were present.

Closed Session Trustees immediately adjourned to closed session for the purpose of:

- Student Discipline pursuant to Education Code section 48918
- Public Employee Performance Evaluation (GC 54957) – Superintendent
- Public Employee Discipline/Dismissal/Release (GC 54957)
- Conference with Labor Negotiator (GC 54957.6) – HETA

Open Session Trustees returned to open session at 6:15 p.m.

HESD Managers Present Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, Anthony Carrillo, Debra Colvard, Kristina Baldwin, Kenny Eggert, Joy Gabler, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Liz Simas, Nancy White, and Jaime Martinez.

Expulsion #15-24 Trustee Hernandez made a motion to accept the Findings of Fact and suspend from Community Day School Case #15-24 for the remainder of the 2014-15 school year for violation of Education Code 48900 as determined by the Administrative Panel at a Hearing held May 26, 2015. Parents may apply for readmission on or after June 5, 2015. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

Public Comments None.

Board and Staff Comments None

Requests to Address the Board None.

Dates to Remember President Garner reviewed Dates to Remember: Junior High promotions June 3rd; next regular board meetings June 10th and June 24th. No board meetings scheduled for July; Last day of school June 5th.

INFORMATION ITEMS

**Revised Budget
Proposal**

Superintendent Dr. Terry Presented for information an overview of the Governor's 2015-16 May Revision Budget Proposal.

**AR 4112.5, 4212.5,
4312.5**

Assistant Superintendent Human Resources Jaime Martinez presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 4112.5, 4212.5, 4312.5 – Criminal Record Check (revised and added 4212.5)
- AR 4212.5 Criminal Record Check – (delete)
- AR 4112.62 – Maintenance of Criminal Offender Records (delete)

BP/AR 4118

Assistant Superintendent Human Resources Jaime Martinez presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 4118 – Dismissal/Suspension/Disciplinary Action (revised)
- AR 4117.4 – Dismissal of Permanent or Probationary Employee (delete)

BP 4221

Assistant Superintendent Human Resources Jaime Martinez presented for information the following revised Board Policy:

- BP 4221 – Temporary, Short-Term, Substitute, and Non-Represented Part-Time Employees (revised)

CONSENT ITEMS

Trustee Garcia made a motion to take consent items "a" through "d" together. Trustee Hill seconded, motion carried 5-0.

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

Trustee Revious then made a motion to approve consent items "a" through "d". Trustee Hernandez seconded, motion carried 5-0.

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

The items approved are as follows:

- a) Accept warrant listings dated 4/17/15, 5/8/15, and 5/15/15
- b) Approve minutes of Regular Board Meeting May 13, 2015
- c) Approve Interdistrict transfers as recommended
- d) Approve acceptance of donation of dictionaries to 3rd Grade students at Jefferson Charter Academy, Martin Luther King Elementary, Simas Elementary, Lincoln Elementary, and Washington Elementary, from the Sunset Rotary Club

BOARD POLICIES AND ADMINISTRATION

Transportation for Migrant Summer School Programs

Trustee Hernandez made a motion to approve transportation for Migrant Summer School programs operated by the Tulare County Office of Education/Migrant Program Region VII. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

James Patterson Pledge to Libraries Grant

Trustee Garcia made a motion to approve the James Patterson Pledge to Libraries grant application for \$1,000 to \$10,000 library improvement grant for Washington School. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

Consultant Contract

Trustee Revious made a motion to approve consultant contract with Hazard Management Services, Inc. (HMS, Inc.) to act as Asbestos/Management Planner and Project Monitor for the Jefferson Charter Academy portable demolition. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

Consultant Contract

Trustee Hill made a motion to approve consultant contract with Hazard Management Services, Inc. (HMS, Inc.) to act as Asbestos/Management Planner and Project Monitor for the Woodrow Wilson Jr. High School band room upgrade project. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

Memorandum of Understanding

Trustee Hill made a motion to approve Memorandum of Understanding between the County of Kings, through the Public Health Department/Health Officer and the Hanford Elementary School District. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

BP/AR 1240

Trustee Hernandez made a motion to approve the following revised Board Policy and Administrative Regulation 1240 – Volunteer Assistance. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

E 4112.5, 4212.5, 4312.5

Trustee Revious made a motion to approve the following revised Exhibit 4112.5, 4212.5, 4312.5 – Maintenance of Criminal Offender Records. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

AR 5141.4

Trustee Hernandez made a motion to approve the following revised Administrative Regulation 5141.4 – Child Abuse Prevention and Reporting. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

BP/AR 4121

Trustee Revious made a motion to approve the following revised Board Policy and Administrative Regulation 4121 – Temporary/Substitute Personnel and AR 4221 – Temporary, Short-term and Substitute Personnel. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

PERSONNEL

Trustee Hill made a motion to take Personnel items "a" through "h" together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

Then Trustee Hill made a motion to approve Personnel items "a" through "h". Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

The following items were approved:

***Item "a" –
Employment***

Certificated Professional Specialists, Effective 8/5/15:

- Lynzi Lowe, School Counselor, District Office
- Carmen Prado, School Counselor, District Office
- Rigoberto Vivanco, School Counselor, Richmond

Certificated, Effective 8/10/15:

- Sarah Lackey, Teacher, Probationary 1
- Elise Mattos, Teacher, Probationary I

Classified:

- Hannie Sewell, Custodian II – 8.0 hrs., Hamilton, effective 5/18/15

Temporary/Substitutes/Yard Supervisors:

- Patricia Edmond, Substitute Yard Supervisor, effective 5/5/15
- Jesse Thompson, Short-term Custodian II – 8.0 hrs., Simas, effective 5/14/15 to 6/5/15

**Item "b" –
Resignations**

- Tatiana Alcala, Substitute READY Program Tutor, effective 2/17/15
- Jamie Barron, Food Service Worker I – 3.0 hrs., Roosevelt, effective 5/15/15
- Leo Castillo, Yard Supervisor – 3.0 hrs., Simas, effective 6/5/15
- Lauren Church, READY Program Tutor – 4.5 hrs., Washington, effective 5/14/15
- Marie Gallegos, Yard Supervisor – 3.0 hrs., Hamilton, effective 6/5/15
- Stacie Garcia, READY Program Tutor – 4.5 hrs., Roosevelt, effective 6/4/15
- Desiree Gilbreth, Teacher, Simas, effective 6/5/15
- Aaron Gregory, Substitute Custodian I, effective 4/27/15
- Russell Gustafson, Substitute Custodian II, effective 8/22/14
- Jessica Monico, Teacher, Lincoln, effective 6/5/15
- Katelin Mello, Yard Supervisor – 1.75 hrs., Kennedy, effective 5/22/15
- Mackenzie Reed, Teacher, King, effective 6/5/15

**Item "c" –
More Hours/Transfer**

- Janice DeLoza, from Bilingual Clerk Typist II – 5.0 hrs., Jefferson to Bilingual Clerk Typist II – 8.0 hrs., Monroe, effective 7/29/15

**Item "d" –
Administrative Transfers
(Classified)**

- Casandra Arceo, Bilingual Health Care Assistant – 6.0 hrs., from Simas to Lincoln, effective 8/7/15

**Item "e" – Adopt
Declaration of Need**

- Adopt Declaration of Need for Fully Qualified Educators for 2015-2016 School Year (Title 5, 80026)

**Item "f"
Annual Statement of
Need for Substitutes**

- The Governing Board of the Hanford Elementary School District declares that a sufficient number of credentialed teachers are not available to fill vacancies for substitute teaching during the 2015-2016 school year. Therefore, the District is filing an annual statement of need with the Kings County Office of Education to allow Emergency 30-Day Substitute Permit holders to fill day-to-day substitute needs.

**Item "g"
Agreement with Tulare
County Office of
Education**

- Approve agreement between Hanford Elementary School District and Tulare County Office of Education to provide support to Administrative Credential candidates to refine their leadership skills during the course of the program. This agreement will be effective 1/1/15 to 6/30/18.

**Item "h"
Volunteers**

<u>Name</u>	<u>School</u>
Florinda Guzman	Jefferson
Yolanda Vilches	Roosevelt
Julie Kelly	Simas
Carrie Hernandez (HESD Employee)	Washington
Elisa Urrutia	Washington

FINANCIAL

Resolution #15-15 Trustee Garcia made a motion to approve Resolution #15-15: Revision of the 2014-2015 Budget. Trustee Hill seconded; motion carried 5-0:

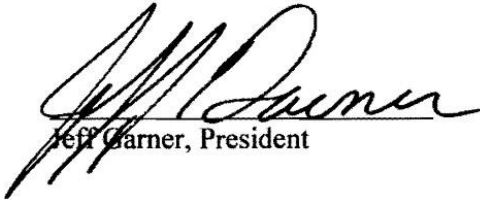
Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

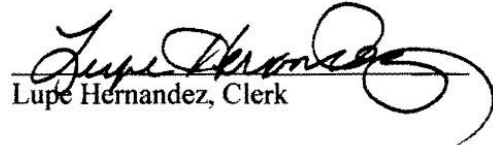
Adjournment There being no further business, President Garner adjourned the meeting at 6:47 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:


Jeff Garner, President


Lupe Hernandez, Clerk