

Hanford Elementary School District
Minutes of the Regular Board Meeting
June 24, 2015

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on June 24, 2015, at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** Vice President Revious called the meeting to order at 5:30 p.m. Trustees Garcia, Hernandez, Hill and Revious were present. President Jeff Garner arrived at 5:35 p.m.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Doug Carlton, Joy Gabler, David Goldsmith, Jaime Martinez, Karen McConnell, Gerry Mulligan, and Jill Rubalcava
- Public Comments** None
- Board and Staff Comments** None
- Requests to Address the Board** None
- Dates to Remember** Vice President Revious reviewed dates to remember: July 3rd holiday; the first Board meeting in the new school year is on August 12, 2015. First day of School August 13th; Junior High Schools Back to School Night August 20th at 6:00 p.m.; Jefferson Charter Back to School Night on August 25th; regular board meeting on August 26th and elementary schools Back to School Night August 27th

CONSENT ITEMS

Trustee Garcia made a motion to take consent items "a" through "f" together. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Trustee Garcia then made a motion to approve consent items "a" through "f". Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

The items approved are as follows:

- a) Warrant listings dated 6/5/15 and 6/12/15
- b) Minutes of Regular Board Meeting June 10, 2015
- c) Donation of \$1,806 from Lee Richmond PTC to Lee Richmond Elementary
- d) Donation of \$150.00 from Edison International to Simas Elementary
- e) Donation of \$3,159.36 from Jefferson PTC to Jefferson Charter Academy
- f) Donation of \$1,338.38 from Washington PTC to HESD for student yearbooks

BOARD POLICIES AND ADMINISTRATION

Claim for Damages Trustee Hill made a motion to reject Claim for Damages: 510307, a minor. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

2015-16 HESD Local Education Agency Plan Trustee Hernandez made a motion to approve the 2015-2016 HESD Local Education Agency Plan (LEAP) Addendum and Title III Year 4 Action Plan for English Learners. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Renewal Contract Trustee Garcia made a motion to approve renewal contract with Lightspeed Systems for web filtering and mobile devise management services. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

HETA Negotiated Amendments to 2013-1016 Collective Bargaining Agreement Jaime Martinez, Assistant Superintendent Human Resources stated that the District and HETA reached a Tentative Agreement for 2015-16 contract negotiations. He introduced Michael Rogers, as head of the HETA negotiating team. Rogers recognized and introduced members of the team present: Gracie Pittman, Garrett Toy and Jan Wantland (President of HETA). Rogers gave thanks to Dr. Terry for giving them an overview of the budget which allows them to reach a fair settlement. He also expressed thanks to Jaime Martinez and his team and stated that he looks forward to continue working together for the benefit of the children. He feels they received a fair settlement compared to other Districts and feels the District takes care of their teachers; he added that HESD was a great place to work.

President Garner thanked Mr. Rogers for his remarks and his good work.

Trustee Revious made a motion to approve negotiated amendments of the 2013-2016 Collective Bargaining Agreement with Hanford Elementary Teachers Association (HETA) as well as corresponding Certificated Salary Schedules. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**Management/
Professional
Specialist/
Confidential
Employee Salary
Increase**

Trustee Hill made a motion to approve a 6% salary increase for all Management/Professional Specialists/Confidential Employees, with salary increase effective July 1, 2015. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**Amendment to
Superintendent's
Contract**

Trustee Hill made a motion to approve amendment to the Superintendent's employment contract that provides a salary increase of 6% effective July 1, 2015 and extends the term to June 30, 2018. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**Assistant
Superintendents
Salary Increase**

Trustee Hill made a motion to approve a 6% salary increase for Assistant Superintendents, with salary increase effective July 1, 2015. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**Chief Business
Official Salary
Increase**

Trustee Revious made a motion to approve a 6% salary increase for the Chief Business Official, with salary increase effective July 1, 2015. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**Yard Supervisors
Rate of Pay
Increase** Trustee Revious made a motion to approve a 6% cost-of-living increase to rate of pay for Yard Supervisor service. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**Increase
Contribution for
Health Benefits for
Management/
Professional
Specialists/
Confidential
Employee Group** Trustee Garcia made a motion to approve increase to annual contribution for health benefits equal to \$216 per individual enrolled in the Management/ Professional Specialists/Confidential employee benefits plans. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

PERSONNEL

Trustee Revious made a motion to take Personnel items "a" through "j" together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Then Trustee Revious made a motion to approve Personnel items "a" through "j". Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

The following items were approved:

Management/Professional Specialists/Confidential

- David Endo, Chief Business Official – 8.0 hrs., Fiscal Services/DO, effective 9/28/15

Certificated, Effective 8/10/15

- Cara Cummings, School Nurse, Special Services
- Lissette Leyva, School Nurse, Special Services
- Taetum Souza, Teacher, Intern

Classified

- Kimberly Gutierrez-Robles, READY Program Tutor – 4.5 hrs., Jefferson, effective 8/7/15
- Rafael Lerma, Custodian II – 8.0 hrs., Monroe/Wilson, effective 7/1/15

**Item "a" –
Employment**

**Item "b" – Short-
term Employment
– Extended Learning
Opportunities**

Short-term Employment

Classified Staff – Extended Learning Opportunities

Special Education Summer School at Jefferson

- Danna Miller, Bus Driver – 4.0 hrs., effective 6/15/15

HESD Summer Academy Enrichment Program at Jefferson

- John Arnett, Bus Driver – 4.0 hrs., effective 6/15/15 to 6/26/15
- Linda Arnett, Bus Driver – 4.0 hrs., effective 6/15/15 to 6/26/15

Migrant Summer School Program at Jefferson

- Maria Jones, Bus Driver – 4.0 hrs., effective 6/15/15 to 6/26/15

Migrant Summer School Program 5C's Program at West Hills

- Maricia Cuevas, Bus Driver – 4.0 hrs., effective 6/15/15 to 6/25/15

**Item "c" –
Resignations**

- Andrea Valencia, Media Services Aide – 5.5 hrs., Kennedy, effective 6/19/15

**Item "d" –
Promotions**

- Matthew Gamble, from Vice Principal, Wilson to Principal, Washington, effective 7/29/15
- Carolyn Hudgins, from READY Program Tutor – 4.5 hrs., to Lead READY Program Tutor – 5.0 hrs., Monroe, effective 8/7/15
- Jill Rubalcava, from Principal, Washington to Director of Curriculum and Instruction, Curriculum, Instruction and Professional Development, effective 7/1/15

**Item "e" –
Promotion/Transfer**

- Desiree Davis, from Lead READY Program Tutor – 4.5 hrs., Monroe to Media Services Aide – 5.5 hrs., King, effective 7/29/15

**Item "f" – Lateral
Change/Decrease in
Hours**

- Melisa Wakefield, from Lead READY Program Tutor – 5.0 hrs., to Educational Tutor K-6 – 3.5 hrs., Washington, effective 9/3/15

**Item "g" –
Reassignments,
effective 8/10/15**

- Melody Lee, from Woodrow Wilson 8th Grade Language Arts/Social Studies to Instructional Coach, English/Language Arts, Curriculum, Instruction and Professional Development
- Carin DeLaTorre, from John F. Kennedy 8th Grade Math/Science to Instructional Coach, Mathematics, Curriculum, Instruction and Professional Development
- Sonia Velo, from Simas 2nd Grade to Instructional Coach, Mathematics, Curriculum, Instruction and Professional Development
- Diego Moreno, from Richmond 3rd Grade to Instructional Coach, Technology, Curriculum, Instruction and Professional Development

**Item "h" –
Job Description**

- Supervisor, Maintenance (new)

**Item "i" –
Ratify Assistant
Superintendent/CBO
Employment
Contracts for
2015-16**

- Joy Gabler, Curriculum, Instruction and Professional Development
- Jaime Martinez, Human Resources
- Karen McConnell, Special Services
- Nancy White, Chief Business Official, Fiscal Services

**Item "j" –
Volunteers**

<u>Name</u>	<u>School</u>
John Bernal	Jefferson
Tina Flores	Monroe
Maria Aguaristi	Roosevelt
Debra Wilson	Wilson

FINANCIAL

**Education
Protection Account**

Trustee Hill made a motion to approve 2015-2016 spending plan for funds received from the Education Protection Account Fund. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**Local Control
Accountability
Plans**

Trustee Hill made a motion to approve 2015-2016 Local Control Accountability Plans for the District and Jefferson Charter Academy. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**HESD and Jefferson
Charter Academy
Budgets**

Trustee Garcia made a motion to adopt 2015-16 Hanford Elementary School District Budget and Jefferson Charter Academy Budget. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**Consultant
Contract**

Trustee Garcia made a motion to approve consultant contract with Mangini Associates, Inc. - TMP. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**Legal Services
Agreement**

Trustee Revious made a motion to approve legal services agreements and fees for fiscal year 2015-2016. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Piggyback bid for Shade Structure by Santa Ana Unified School District Trustee Hill made a motion for the purchase and installation of shade structure for Wilson Jr. High School from Shade Structures, Inc. via piggyback bid issued by Santa Ana Unified School District. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Piggyback bid of Classroom Furniture by Arvin Union School District Trustee Hill made a motion to approve the purchase of classroom furniture form Sierra School Equipment Company via piggyback bid issued by Arvin Union School District. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Declaration of Surplus Property Trustee Hill made a motion to approve declaration of surplus property. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Mobile Modular Lease Renewal Trustee Hill made a motion to approve renewal of lease agreement with Mobile Modular Management Corporation for one (1) portable restroom facility. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Designed Mobile Systems Lease Renewal Trustee Hill made a motion to approve renewal of lease agreement with Designed Mobile Systems Industries, Inc. (DMSI) for one (1) portable classroom. Trustee Garcia seconded; motion carried 4-0:

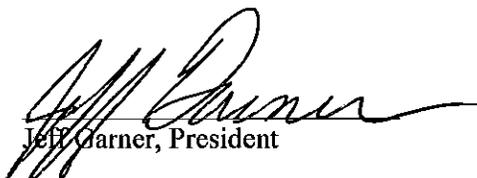
Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

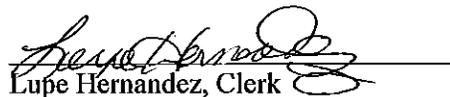
Adjournment There being no further business, President Garner adjourned the meeting at 6:10 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:


Jeff Garner, President


Lupe Hernandez, Clerk