

Hanford Elementary School District  
*Minutes of the Regular Board Meeting*  
*September 23, 2015*

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on September 23, 2015 at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Garner called the meeting to order at 5:30 p.m. Trustees Garcia, Hernandez, Hill, and Revious were present.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Kristina Baldwin, Lindsey Calvillo, Doug Carlton, Anthony Carrillo, Kenny Eggert, Javier Espindola, Ramiro Flores, Joy Gabler, Matthew Gamble, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Julie Pulis, Jill Rubalcava, Liz Simas, Jason Strickland, and Nancy White.
- Public Comments** None
- Board and Staff Comments** None
- Requests to Address the Board** None
- Dates to Remember** President Garner reviewed dates to remember: Grades 4-6 Fall Round-Robin #1 on September 26<sup>th</sup> at 8:30 a.m.; Regular Board Meeting on October 14<sup>th</sup> at 5:30 p.m.; Grades 4-6 Fall Round-Robin #2 on October 17<sup>th</sup> at 8:30 a.m.; Harrier Classic XIX on October 17<sup>th</sup> at 3:45 p.m.; Grade 4-6 Fall League Championship Games on October 22<sup>nd</sup> at 3:30 p.m. Girls Spiker (VB) Classic XIX on October 27<sup>th</sup> at 5:00 p.m.; Regular Board Meeting on October 28<sup>th</sup> at 5:30 p.m.; Holiday on November 11<sup>th</sup>; and Special Board Meeting November 18<sup>th</sup> at 5:30 p.m.
- Recognition of New Tenured Teachers** Jaime Martinez, Assistant Superintendent Human Resources, introduced newly tenured teachers.

**CONSENT ITEMS**

Trustee Garcia made a motion to take consent items "a" through "d" together. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

Trustee Garcia then made a motion to approve consent items "a" through "d".  
Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

The items approved are as follows:

- a) Warrant listings dated 9/4/15 and 9/11/15.
- b) Minutes of Regular Board Meeting September 9, 2015.
- c) Interdistrict transfers as recommended.
- d) Donation of \$3,325 from Monroe Parent Club.

### **INFORMATION ITEMS**

**10 – Year Facility Master Plan** Gerry Mulligan, Director Facilities and Operations, presented Mr. Reynolds from School Work, Inc. to present for information the demographic study regarding Hanford Elementary's 10-year Facility Master Plan. The presentation displayed the projected progress and growth of the district over the course of 10 years. A 10-year analysis for each school site was presented. School Works will still look at enrollment numbers in November and get additional information from the City of Hanford in regards to future developments. In November's meeting Ken will return to present solutions for the master plan.

**BP 4231** Joy Gabler, Assistant Superintendent Curriculum, Instruction & Professional Development, presented for information the following revised Board Policy:

- BP 4231 – Staff Development

**AR 5121** Joy Gabler, Assistant Superintendent Curriculum, Instruction & Professional Development, presented for information the following revised Administrative Regulation:

- AR 5121 – Grades/Evaluation of Student Achievement

**2014 – 2015 Title I Evaluation** Doug Carlton, Director Categorical Programs, presented for information the Hanford Elementary School District 2014-2015 Evaluation of Consolidated Programs/Comprehensive Needs Assessment (Title I). A review of the report is needed to determine findings that show areas of strength and room for growth. The finding showed pleasant results but room for growth. Some findings stated: trainings of new standards were given to teachers, but additional support is needed to ensure standards are implemented in classrooms. Provided specialized instruction for English Learners, but need to provide ongoing support. Provided parent involvement with social and academic conferences, but need to provide continued support to parents.

**District's Initial Proposal to CSEA** Jaime Martinez, Assistant Superintendent Human Resources, presented for information the District's Initial Proposal to California School Employees Association (CSEA) for 2015-2016 amendments to the 2014-2017 Collective Bargaining Agreement between Hanford Elementary School District HESD and CSEA reopened articles.

**CSEA Initial Proposal** Jaime Martinez, Assistant Superintendent Human Resources, presented for information the California School Employees Association (CSEA) initial proposal for 2015-2016 amendments to the 2014-2017 Collective Bargaining Agreement between Hanford Elementary School District HESD and CSEA reopened articles.

**BP 4131** Jaime Martinez, Assistant Superintendent Human Resources, presented for information the following revised Board Policy:

- BP 4131 – Staff Development

**BP 3111** Nancy White, Chief Business Official, presented for information the following deleted Board Policy:

- BP 3111 – Deferred Maintenance Funds

**BP 3280** Nancy White, Chief Business Official, presented for information the following revised Board Policy:

- BP 3280 – Sales, Lease, Rental of District-Owned Real Property

**BP/AR 3550** Nancy White, Chief Business Official, presented for information the following revised Board Policy and new Administrative Regulation:

- BP/AR 3550 – Food Service/Child Nutrition Program

**BP/AR 5143** Nancy White, Chief Business Official, presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 5143 – Insurance

#### **BOARD POLICIES AND ADMINISTRATION**

**BP/AR 5126** Trustee Hill made a motion to approve revised Board Policy and Administrative Regulation 5126 – Award of Achievement. Trustee Revious seconded; motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Hill - Yes
- Revious – Yes

**BP 6162.5** Trustee Hernandez made a motion to approve revised Board Policy 6162.5 – Student Assessment. Trustee Revious seconded; motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Hill - Yes
- Revious – Yes

**BP 6170.1** Trustee Hill made a motion to approve revised Board Policy 6170.1 – Transitional Kindergarten. Trustee Hernandez seconded; motion carried 5-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Hill - Yes
- Revious – Yes

- BP/AR 6174** Trustee Hernandez made a motion to approve revised Board Policy and Administrative Regulation 6174 – Education for English Language Learners. Trustee Revious seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes
- BP/AR 5111** Trustee Garcia made a motion to approve revised Board Policy and Administrative Regulation 5111 – Admissions. Trustee Hill seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes
- Tulare County Office of Education Contract** Trustee Garcia made a motion to approve consultant contract with Tulare County Office of Education to provide 2-days of training to HESD teachers in grades TK – 5 On October 23<sup>rd</sup>. Trustee Hill seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill – Yes  
Revious – Yes
- Madera County Superintendent of School Contract** Trustee Garcia made a motion to approve continue contracting with Madera County Superintendent of Schools in coordination of School-base Medi-Cal Administrative Activities (SMAA) medi-cal billing. Trustee Hill seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill – Yes  
Revious – Yes
- Supplemental Educational Services Provider Contracts** Trustee Hill made a motion to approve contract with the Supplemental Educational Services (SES) Provider to provide SES to eligible students. Trustee Garcia seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes
- BP/AR 0420** Trustee Hill made a motion to approve revised Board Policy and Administrative Regulation 0420 – School Plans/Site Councils. Trustee Garcia seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes

Hernandez – Yes  
Hill - Yes  
Revious – Yes

**Mangini Associates, Inc. Agreement** Trustee Hill made a motion to approve contract agreement with Mangini Associates, Inc. for architectural services of the new shade structure for Wilson Jr. High School. Trustee Garcia seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

**Notice of Completion for MLK** Trustee Hill made a motion to approve the filing of the Notice of Completion with Kings County for the Martin Luther King Elementary Roof Project. Trustee Hernandez seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

**BP 5113.1** Trustee Garcia made a motion to approve revised Board Policy 5113.1 – Chronic Absences and Truancy. Trustee Hill seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill – Yes  
Revious – Yes

**BP 5131.2** Trustee Garcia made a motion to approve revised Board Policy 5131.2 – Bullying. Trustee Hill seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill – Yes  
Revious – Yes

**BP/AR 5144.4** Trustee Garcia made a motion to approve revised Board Policy and Administrative Regulation 5144.4 – Required Parental Attendance. Trustee Hill seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill – Yes  
Revious – Yes

**E 5145.6**

Trustee Hill made a motion to approve revised Exhibit 5145.6 – Parental Notifications. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill – Yes  
Revious – Yes

**BP/AR 0460**

Trustee Garcia made a motion to approve revised Board Policy and Administrative Regulation 0460 – Local Control Accountability Plan (LCAP). Trustee Hill seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

**PERSONNEL**

Trustee Hill made a motion to take Personnel items "a" through "g" together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

Trustee Hill then made a motion to approve Personnel items "a" through "g". Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

***Item "a" –  
Employment***

The following items were approved:  
Certificated Short-Term Employment

- Alicyn Cawley, Afterschool Intervention Teacher, St. Rose McCarthy School, effective 9/24/15 to 6/3/16
- John Passmore, Home Instructor, effective 9/14/15 to 6/3/16, revised
- Victoria Rioux, Afterschool Intervention Teacher, St. Rose McCarthy School, effective 9/24/15 to 6/3/16

Classified

- Mark Borges, Maintenance Worker II – 8.0 hrs., Maintenance/DSF, effective 9/10/15

Temporary Employees/Substitutes/Yard Supervisors

- Carrie Boles, Substitute Clerk Typist I, Custodian I and Yard Supervisor, effective 9/3/15
- Shannon Corl, Short-term READY Program Tutor – 4.5 hrs., Hamilton, effective 9/8/15 to 11/13/15
- Richard La Rue Substitute Yard Supervisor, effective 9/11/15

**Item "a" –  
Employment  
(cont.)**

- Anna Mauldin, Substitute Yard Supervisor, effective 9/2/15
- Judie Morgan, Substitute Yard Supervisor, effective 8/27/15
- Carmen Pimentel, Substitute Special Education Aide and Yard Supervisor, effective 9/11/15
- Brenda Ramirez Arevalo, Substitute Yard Supervisor, effective 9/9/15
- Melisa Rodriguez Medel, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, effective 8/31/15
- Melissa Wakefield, Short-term Yard Supervisor – 1.0 hr., (M,T,Th,F), Washington, effective 8/13/15 to 9/1/15; Short-term Yard Supervisor – 1.0 hr., (T, Th), Washington, effective 9/3/15 to 6/2/16
- Charles Williams, Short-term Yard Supervisor – 1.0 hr., (M, F), Washington, effective 9/11/15 to 5/27/16

**Item "b" –  
Resignations**

- Andrea Keel, Substitute Yard Supervisor and Babysitter, effective 6/5/15
- Victoria Ponessa, Teacher, Lincoln, effective 10/9/15

**Item "c" –  
More Hours**

- Jamie Jordan, Short-term Yard Supervisor, from 2.0 to 2.5 hrs., Simas, effective 9/1/15 to 10/16/15
- Lesley Walker-Flores, Yard Supervisor, from 1.25 hrs. to 2.0 hrs., Hamilton, effective 9/2/15

**Item "d" –  
Decrease in  
Hours**

- Lisa Rose-Houston, Short-term Yard Supervisor, from 2.25 hrs. to 1.75 hrs., Simas, effective 9/1/15 to 10/16/15
- Lesley Walker-Flores, Yard Supervisor, from 2.0 hrs. to 1.25 hrs., Hamilton, effective 9/14/15

**Item "e" – Certify  
Employment  
Status**

- Certify Employment Status of Non-Permanent Certificated Staff for 2015-16 School Year (EC 44916)

**Item "f" –  
Variable Term  
Waiver**

- BCLAD for Oscar Tafolla, 4th Grade FLI Teacher, Jefferson Charter Academy for 2015-16 school year

**Item "g" –  
Volunteers**

<u>Name</u>	<u>School</u>
Michael Morales	Jefferson
Juana Leon	King
Alisha Bane	Monroe
Darlyn Cabral	Monroe
Holly Breshears	Richmond
Alicia Cruz	Simas
Blanca Flores	Simas
Gaylia Guerrero	Simas
Jameka Hawkins	Simas
Kourtney Presswood	Simas
Sheena Briceno	Richmond/Simas

## **FINANCIAL**

**Unaudited Actual Financial Report 2014-2015** Trustee Garcia made a motion to approve Unaudited Actual Financial Report for 2014-2015. Report contains financial information for the General Fund and all the other funds of the district. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

**Resolution #3-16: Gann Amendment** Trustee Revious made a motion to approve adoption of Resolution #3-16: Gann Amendment. Gann Amendment establishes the maximum amount of funds to be received by the school district. District's funding did not exceed the limit. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

**Request for Exemption 2014-2015** Trustee Hill made a motion to approve Request for Exemption from the Required Expenditures for Classroom Teacher's Salaries for 2014-2015. Trustee Garcia seconded; motion carried 5-0:

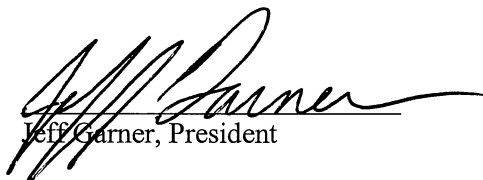
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

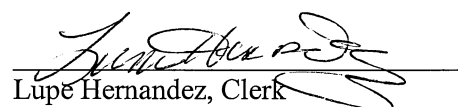
**Adjournment** There being no further business, President Garner adjourned the meeting at 6:51 p.m.

Respectfully submitted,

Paul J. Terry,  
Secretary to the Board of Trustees

Approved:

  
Jeff Garner, President

  
Lupe Hernandez, Clerk