

Hanford Elementary School District
Minutes of the Regular Board Meeting
December 9, 2015

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on December 9, 2015 at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Garner called the meeting to order at 5:30 p.m. Trustees Garcia, Hernandez, Hill and Revious were present.

HESD Managers Present Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Kristina Baldwin, Doug Carlton, Anthony Carrillo, Debra Colvard, Kenny Eggert, David Endo, Joy Gabler, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Julie Pulis, Jill Rubalcava, and Liz Simas.

ANNUAL ORGANIZATION

Secretary of the Board, Superintendent Terry, conducted the election of officers for 2016.

Revious elected President for 2015 Trustee Hill nominated Revious for President of the HESD Board of Trustees. There were no other nominations. Trustee Garner moved that nominations be closed, Trustee Hill seconded, and the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Trustees then cast their votes by roll call for Revious as President of the Board of Trustees:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

By unanimous vote, Revious was elected to serve as 2016 President of HESD Board of Trustees.

Hill elected Vice-President for 2015 Trustee Garcia nominated Hill for Vice-President of the HESD Board of Trustees. There were no other nominations. Trustee Revious moved that nominations be closed, Trustee Garner seconded, and the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Trustees then cast their vote for Hill as Vice-President of the Board of Trustees:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

By unanimous vote, Hill was elected to serve as 2016 Vice-President of HESD Board of Trustees.

**Hernandez
elected Clerk for
2015**

Trustee Revious nominated Hernandez for Clerk of the Board of Trustees. There were no other nominations Hill. Trustee Revious moved that nominations be closed, hill seconded, and the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Trustees then cast their vote for Hernandez as Clerk of the Board:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

By unanimous vote Hernandez was elected to serve as 2016 Clerk for the HESD Board of Trustees.

Board members gave praise to Jeff Garner for his fine work as President of the Board.

**Committee
Appointments**

President Revious appointed Trustees to serve on the following committees for 2016 as follows:

Budget Committee – Hill and Hernandez
Kings County School Boards Association – Revious
HESD Educational Foundation – Hill
Jefferson Charter Academy Governance Council – Garner

**Board Meeting
2016 Calendar**

Trustee Hill motioned to adopt the Board Meeting Calendar for 2016 as submitted. Trustee Hernandez seconded, motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Public Comments None

**Board and Staff
Comments**

Superintendent Terry stated the School Board Appreciation Dinner will be held on Thursday, February 11, 2016 at the Visalia Marriott. Asked Board members to save the date.

Trustee Garcia stated he attended the CSBA Conference and wanted to share a few highlights. In light of the San Bernardino shooting, a session he attended talked about the importance of training staff on how to respond to a shooting. He believes it's not only the staff at schools that need training but also the community needs to be involved. He would like to continue talking about it in future meetings. Also, in regards to Mental Health he would like to see more involvement with the County since they control the funds, in order to receive additional funds for the schools. Lastly, during Christmas vacation some students don't receive meals when not attending school and their meals at school is something they look forward to. He believes this is something that can be looked at.

**Requests to
Address the
Board**

None

**Dates to
Remember**

President Garner reviewed dates to remember: JFK Boys' Round-ball Invitational December 12th at 9:30 a.m.; Winter Break December 21st – January 8th; Striker Classic XVI January 5th at 3:30 p.m.; Regular Board Meeting January 13th at 5:30 p.m.

CONSENT ITEMS

Trustee Garcia made a motion to take consent items "a" through "h" together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Trustee Garcia then made a motion to approve consent items "a" through "h". Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

The items approved are as follows:

- a) Warrant listings dated 11/6/15, 11/13/15 and 11/20/15.
- b) Minutes of Regular Board Meeting November 18, 2015.
- c) Interdistrict transfers as recommended.
- d) Donation of \$3,643.89 from Monroe Parent Club.
- e) Donation of \$229.50 from Jefferson Parent Teacher Club.
- f) Donation of \$1,000 from Wells Fargo to Roosevelt School.
- g) Donation of \$1,000 from Wonderful Giving to Lee Richmond School.
- h) Adopt Resolution #8-16: Regarding Absent Board Member Compensation.

INFORMATION ITEMS

- Educator Effectiveness Funding – HESD** Joy Gabler, Assistant Superintendent Curriculum, Instruction & Professional Development, presented for information the Educator Effectiveness Funding. The enacted State for 2015-16 provides one-time funds to local educational agencies to support educator effectiveness. HESD will receive a \$443,932. Proposed Expenditures was presented. Fund must be spent by June 30, 2018. Will be brought back next meeting for approval.
- Educator Effectiveness Funding – Jefferson** Joy Gabler, Assistant Superintendent Curriculum, Instruction & Professional Development, presented for information the Educator Effectiveness Funding. Jefferson Charter Academy will receive a \$23,684. Fund must be spent by June 30, 2018. Will be brought back next meeting for approval.
- Budget Calendar 2016-17** David Endo, Chief Business Official, presented the Budget Calendar for the formation of the 2016-2017 budget.

BOARD POLICIES AND ADMINISTRATION

- MOU – California Health Kids Survey** Trustee Garcia made a motion to approve Memorandum of Understanding – California Health Kids Survey. Trustee Hill seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes
- Laura Bush School Library Grant** Trustee Garcia made a motion to approve grant application for Lincoln, Martin Luther King, Lee Richmond, and Roosevelt schools to apply for the Laura Bush School Library Grant. Trustee Hill seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes
- Mangini Associates, Inc. Agreement** Amendment to the Agenda was made. Item C should read: Consider approval of the Consultant Agreement with Mangini Associates, Inc. for architectural services for the Data Center Remodel. Trustee Hill made a motion to approve the consultant agreement with Mangini Associates, Inc. for architectural services for the Data Center remodel. Trustee Hernandez seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes
- Data Center Remodel Project** Trustee Hill made a motion to approve solicit bids for the Data Center Remodel project. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**Monroe &
Richmond
Exterior Painting**

Trustee Hill made a motion to approve solicit bids for the exterior painting of Monroe and Richmond schools. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

AR 5121.1

Trustee Garcia made a motion to approve revised Administrative Regulation 5125.1 – Release of Directory Information. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

AR 5145.3

Trustee Garcia made a motion to approve revised Administrative Regulation 5145.3 – Nondiscrimination/Harrasment. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

AR 5145.7

Trustee Hill made a motion to approve revised Administrative Regulation 5145.7 – Sexual Harassment. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

BB 9223

Trustee Hill made a motion to approve revised Board Bylaw 9223 – Filling Vacancies. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill – Yes
Revious – Yes

PERSONNEL

Trustee Garner made a motion to take Personnel items "a" through "e" together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes

Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Trustee Garner then made a motion to approve Personnel items "a" through "e".
Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

***Item "a" –
Employment***

The following items were approved:

Classified

- William Jester, Computer Maintenance Technician – 8.0 hrs., Information Systems/District Office, effective 11/23/15

Temporary Employees/Substitutes/Yard Supervisors

- Kayla Bauer, Yard Supervisor – 1.25 hrs., Monroe, effective 12/14/15
- Steven Cabral, Yard Supervisor – 2.0 hrs., Richmond, effective 12/2/15
- Amalia Cavazos, Substitute Yard Supervisor, effective 11/20/15; Yard Supervisor – 1.0 hr., Simas, effective 11/30/15
- Celeste Cervantez, Substitute Bilingual Clerk Typist I, Clerk Typist I, Yard Supervisor, Translator: Oral Interpreter and Written Translator, effective 11/10/15; Short-term Yard Supervisor – 1.5 hrs., Roosevelt, effective 11/30/15 to 1/29/16
- Esther Flores Banuelos, Substitute Yard Supervisor, Translator: Oral Interpreter and Written Translator, effective 11/23/15
- Lesley Walker Flores, Short-term Special Education Aide – 5.0 hrs., Roosevelt, effective 1/11/16 to 3/18/16
- Christina Horn, Yard Supervisor – 1.75 hrs., Lincoln, effective 12/2/15
- Guadalupe Lopez, Yard Supervisor – 1.5 hrs., Jefferson, effective 12/2/15
- Sherry Miller, Yard Supervisor – 3.0 hrs., Lincoln, effective 12/2/15
- Victoria Naranjo, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, effective 11/12/15
- Stacey Paez, Short-term Yard Supervisor – 1.0 hr., Roosevelt, effective 11/30/15 to 2/29/16
- Carmen Aurora Pimentel, Yard Supervisor – 1.0 hr., Monroe, effective 12/14/15
- America Rodriguez Sanchez, Short-term Yard Supervisor – 1.75 hrs., Roosevelt, effective 11/30/15 to 2/29/16
- Danira Sandoval, Substitute Special Education Aide, Yard Supervisor, Translator: Oral Interpreter and Written Translator, effective 11/19/15
- Wendy Solano, Substitute Yard Supervisor, effective 11/30/15
- Sandy Bautista Vasquez, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Yard Supervisor; Short-term Yard Supervisor – 2.25 hrs., Washington, effective 11/30/15 to 3/18/16
- Tiffany West, Short-term Special Education Aide – 4.0 hrs., Roosevelt and Short-term Yard Supervisor – 1.5 hrs., Roosevelt, effective 11/30/15 to 2/29/16
- Patricia "Kathie" Woughter, Yard Supervisor – 2.0 hrs., Richmond, effective 12/2/15
- Kiessinger Yang, Substitute Yard Supervisor, effective 11/30/15; Short-term Yard Supervisor – 1.5 hrs., King, effective 11/30/15 to 12/15/15

***Item "a" –
Employment
(Cont.)***

Short-term Employment

CLASSIFIED STAFF – Extended Learning Opportunities

K-2 Winter Intercession Program 01/04/16 – 01/08/16

- Aristeo Calvillo, Bilingual Clerk Typist II – 4.0 hrs. (1 day), effective 12/30/15; Bilingual Clerk Typist II – 8.0 hrs., effective 1/4/16 to 1/8/16
- Frank "Roman" Gonzales, Student Specialist – 4.0 hrs. (1 day), effective 12/30/15; Student Specialist – 8.0 hrs., effective 1/4/16 to 1/8/16
- Tiffany Maline, Administrative Secretary II – 3.0 hrs. (1:00 – 4:00 p.m.), District Services Facility, effective 8/17/15 to 11/30/15

***Item "b" –
Temporary Out of
Class Assignment***

***Item "c" –
Leave of Absence***

- Cynthia Pursell, Learning Director, Lincoln, effective 12/8/15 to 12/18/15, baby bonding

***Item "d" –
Internship
Credential
Program
Agreement***

- Authorize to enter into a teacher intern program as a partnership between the Tulare County Superintendent of Schools and Hanford Elementary School District for the 2015-2016 school year.

***Item "e" –
Volunteers***

<u>Name</u>	<u>School</u>
Patricia Edmond (HESD Employee)	Lincoln
Jenny Gonzalez	Lincoln
Rachelle Nuanes	Monroe
Brock Shuklian	Richmond
Hannah Ruiz	Washington

FINANCIAL

**1st Interim
Report**

Trustee Hill made a motion to approve 1st Interim Report summary presented by David Endo. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Resolution #9-16 Trustee Hernandez made a motion to approve Resolution #9-16: Budget Revision 1st Interim. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Resolution #6-16 Trustee Hill made a motion to approve Resolution #6-16: Regarding Accounting of Development Fees. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes

- Hill - Yes
Revious – Yes
- Certification of Signatures** Trustee Garner made a motion to approve Certification of Signatures. Trustee Hill seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes
- Fund 2000** Trustee Garner made a motion to approve opening of Fund 2000 – Special Reserve for Other Postemployment Benefits. Trustee Hill seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes
- SchoolWorks, Inc. Contract** Trustee Hill made a motion to approve SchoolWorks, Inc. contract. Trustee Hernandez seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes
- Closed Session** At 6:48 p.m. Trustees adjourned to closed session for the purpose of:
 - Student Discipline pursuant to Education Code section 48918
 - Public Employee Performance Evaluation (GC 54957) - Superintendent
- Open Session** Trustees returned to open session at 7:42 p.m.
- Expulsion Case #16-07** Trustee Hernandez made a motion to expel Case 16-07 for the remainder of the 2015-16 school year for violation of Education Code 48900 and/or 48915. However, I further move that the parents may apply for readmission on or after December 18, 2015. If readmission is granted, the expulsion order shall be suspended and student may attend school in probationary status on a Behavior Conditions Plan through June 3, 2015. Trustee Hill seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes
- Readmission Case #15-24, #15-25, #16-01** Trustee Hernandez made a motion to approve readmission for Case #15-24, 15-25, and 16-01 based upon each student's compliance with the Plan of Rehabilitation. Trustee Hill seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes

Revious – Yes


Readmission Trustee Hernandez made a motion to deny readmission for Case #D-04-13-15, 15-08,
Denials Case #D- and 15-14 based upon the finding that the student did not comply with the Plan of
04-13-15, #15- Rehabilitation or that student continues to pose a danger to self or others. Trustee
08, #15-14 Hill seconded; motion carried 5-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Adjournment There being no further business, President Revious adjourned the meeting at 7:46 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:


Timothy Revious, President


Lupe Hernandez, Clerk