

Hanford Elementary School District
Minutes of the Regular Board Meeting
June 10, 2015

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on June 10, 2015, at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Garner called the meeting to order at 5:30 p.m. Trustees Garcia, Hernandez and Revious were present. Trustee Hill was absent.
- Closed Session** Trustees immediately adjourned to closed session for the purpose of:
- Student Discipline pursuant to Education Code section 48918
 - Public Employee Performance Evaluation (GC 54957) – Superintendent
- Open Session** Trustees returned to open session at 6:27 p.m.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Doug Carlton, Joy Gabler, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Liz Simas, and Nancy White.
- Superintendent's Evaluation** Trustee Hernandez stated that during Closed Session the Board completed the Superintendent's annual evaluation and the Superintendent received a positive evaluation. President Garner praised the Superintendent for the work he does and looks forward to many years with Dr. Terry.
- Expulsion #15-26 and # 15-27** Trustee Hernandez made a motion to accept the Findings of Fact and expel cases #15-26 and #15-27 for the remainder of the 2014-15 school year and the first semester of 2015-16 for violation of Education Code 48900 as determined by the Administrative Panel at Hearings held June 8, 2015. Hernandez further moved that the Expulsion Order be suspended. The student may attend regular school in probationary status provided that the student complies with a Behavior Conditions Plan through December 18, 2015. Trustee Revious seconded; motion carried 4-0:
- Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
- Expulsion #15-28** Trustee Hernandez made a motion to accept the Findings of Fact and expel case #15-28 for the remainder of the 2014-15 school year and the first semester of the 2015-16 school year for violation of Education Code 48900 as determined by the Administrative Panel at a Hearing held June 8, 2015. Parents may apply for readmission on or after December 18, 2015. Trustee Garcia seconded; motion carried 4-0:
- Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Expulsion #15-29 Trustee Hernandez made a motion to accept the Findings of Fact and expel Case #15-29 for the remainder of the 2014-15 school year for violation of Education Code 48900 as determined by the Administrative Panel at a Hearing held June 8, 2015. Parents may apply for readmission on or after June 5, 2015. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Public Comments None.

Board and Staff Comments None

Requests to Address the Board None.

Dates to Remember President Garner reviewed Dates to Remember: Next regular board meeting June 24, 2015, no meeting in July. The first Board meeting in the new school year is on August 12, 2015. First day of School August 13th; Junior High Schools Back to School Night is on August 20th at 6:00 p.m.; Jefferson Charter Back to School Night on August 25th; regular board meeting on August 26th and elementary schools Back to School Night is August 27th

Public Hearing: 2015-2016 Local Control Accountability Plans for the District and for Jefferson Charter Academy and the District's Budget At 6:33 p.m. President Garner opened the Public Hearing regarding 2015-16 Local Control Accountability Plan (LCAP) for the District and for Jefferson Charter Academy, and the District's Budget.

Nancy White, Chief Business Official Fiscal Services, presented information on the 2015-16 budget which projects 1.0% growth in Average Daily Attendance (ADA). Reasons for Assigned and Unassigned Ending Fund Balances Above State Minimum Reserve Percentage were disclosed at the Public Hearing for the Proposed 2015-16 Adopted Budget. Education Code Section 42127(a)(2)(B) requires a statement of reasons that substantiates the need for assigned and unassigned ending fund balances above the state minimum reserve percentage for economic uncertainties for adopted budget. District State Minimum Reserve Percentage is 3%; Balance Above State Minimum Percentage is \$2,000,976.00. That balance is substantiated as follows: \$300,000.00 assigned for other Postemployment Benefits; \$1,700,976.00 - Board Policy #3100 allows for maintaining a Reserve for Economic Uncertainty up to 17%. The current total of 9789/9790 is 6%.

Local Control Funding Formula (LCFF) Income: Using the Governor's January Budget proposal, the District's Target Funding has been calculated using the LCFF. Base funding is calculated on total ADA and additional Supplemental and Concentration funding is based on enrollment counts for English Learners, pupils eligible for free and reduced-price meals program and foster youth. A COLA of 1.58% is also included. The District is in the third year of an eight-year implementation phase during which districts are projected to receive incremental increases toward the Target funding.

State Categorical programs have been significantly reduced due to funding for many of them being folded into LCFF.

Expenditure Information: Staff increases include seven (7) classroom teaching positions, four (4) P.E. teachers, two (2) Curriculum Specialists, two (2) School Nurses, two (2) Elementary Counselors, two (2) Health Care Assistants, one (1) Custodian and one (1) Computer Technician. The LCFF requires the District to go through certain steps to adopt a Local Control Accountability Plan. This LCAP must describe how the District will use Supplemental and Concentration grant dollars to support increased/improved services to eligible students. The overall General Budget Fund budget indicates deficit spending. However, the bulk of the deficit is due to spending down carryover balances in Restricted Categorical funds as opposed to Unrestricted General Purpose Funds. The General Fund Reserve for Economic Uncertainty is 6%. A minimum of 3% is required.

Other Information: The Governor's May Revise proposal for the 2015-16 State Budget continues his priority of fully funding the Target LCFF. Due to increased State revenues, it has been proposed that more funding toward the Target be included in the State budget. In addition, further one-time dollars for schools are also being proposed. Once the State budget has been adopted, school districts have 45 days to amend their budgets.

Superintendent Dr. Terry stated that the LCAP has been received well by public and staff. It represents a lot of work and credited Nancy White for making it so transparent. He stated that Doug Carlton, Director of Categorical Programs was the go to person for the LCAP requirements and tying the formula to the instructional program. He stated that there was little change from the presentation he gave in April. He reviewed the changes as outlined in the LCAP. Trustee Revious praised White and Carlton for working diligently on the LCAP to make it understandable.

At the conclusion of these remarks, President Garner called for comments or questions from the public. There being none, President Garner closed the public hearing at 6:45 p.m.

INFORMATION ITEMS

Tentative Agreement HETA

Jaime Martinez, Assistant Superintendent Human Resources, presented for information Tentative Agreement between the Hanford Elementary School District (HESD) and Hanford Elementary Teachers' Association (HETA) for 2015-16 contract re-openers.

DELAC Report

Director of Curriculum Lucy Gomez, presented for information a report from the District English Learner Advisory Committee (DELAC) of their March 18, 2015 meeting. Some of the highlights include: The progress that EL students are making academically and the services EL students are receiving. Discussion was held on common core standards with parents to help them to have a better understanding; volunteer process was discussed to help parents understand how they can help their students by serving as volunteers.

DELAC Report

Director of Curriculum Lucy Gomez presented for information a report from the District English Learner Advisory Committee (DELAC) of their April 29, 2015 meeting. Some of the highlights include: Reviewed results from Title 1 Survey regarding 14 questions on how parents felt about the services provided. Carlton then reviews the parent feedback for needs assessment. Communicated the LCAP to parents. Parents want to see the Summer Academy services extended. Discussions were held regarding the Parent Outreach and parents would like to see it housed outside the school district to make it more accessible to parents.

CONSENT ITEMS

Trustee Garcia made a motion to take consent items "a" through "e" together. Trustee Hernandez seconded, motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Trustee Garcia then made a motion to approve consent items "a" through "e". Trustee Hernandez seconded, motion carried 4-0.

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

The items approved are as follows:

- a) Warrant listings dated 5/22/15 and 5/29/15
- b) Minutes of Regular Board Meeting May 27, 2015
- c) Donation of \$88.60 from Box Tops for Education for Hamilton Elementary
- d) Donation of dictionaries to 3rd Grade students at Hamilton Elementary from the Sunset Rotary Club
- e) Donation of \$300.00 from Westat – TIMMS Testing

BOARD POLICIES AND ADMINISTRATION

Consultant Contract

Trustee Revious made a motion to approve consultant contract with Tulare County Office of Education to provide 24 days of science and engineering practices professional development and support. Trustee Hernandez seconded, motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

James Patterson Pledge to Libraries

Trustee Garcia made a motion to approve the James Patterson Pledge to Libraries grant application for \$1,000 to \$10,000 library improvement grant

Grant for Monroe Elementary School. Trustee Revious seconded; motion carried 4-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Consultant Contract Trustee Hernandez made a motion to approve consultant contract with The Leadership and Learning Center – Houghton Mifflin Harcourt. Trustee Garcia seconded; motion carried 4-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

College Preparatory Mathematics Coaching Support Grant Trustee Garcia made a motion to approve the College Preparatory Mathematics (CPM) Coaching Support Grant. Trustee Hernandez seconded; motion carried 4-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Tulare County Office of Education Agreement Trustee Revious made a motion to approve agreement with Tulare County Office of Education/Migrant Education program, Region VIII with Hanford Elementary School District as a Model B service district. Trustee Hernandez seconded, motion carried 4-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Agreement for Migrant Summer School Program Trustee Hernandez made a motion to approve the Agency Agreement for Migrant Summer School program operated by the Tulare County Office of Education/Migrant Program Region VIII. Trustee Garcia seconded; motion carried 4-0:
Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Consultant Contract Trustee Revious made a motion to approve consultant contract with Hazard Management Services, Inc. (HMS, Inc.) to act as Asbestos/Management Planner and Project Monitor for the Woodrow Wilson Jr. High School kitchen remodel. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

**Consultant
Contract**

Trustee Hernandez made a motion to approve consultant agreement with Keenan Associates for their hazardous materials handling and regulatory compliance program. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

**Consolidated
Application for
Funding
Categorical Aid
Programs**

Trustee Revious made a motion to approve the Consolidated Application for Funding Categorical Aid Programs – Spring Release. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

BP/AR 4118

Trustee Revious made a motion to adopt revised Board Policy and Administrative Regulation 4118 – Dismissal/Suspension/Disciplinary Action. Trustee Hernandez seconded, motion carried 4-0

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

AR 4112.5, 4212.5, 4312.5 Trustee Garcia made a motion to adopt revised Administrative Regulation 4112.5, 4212.5, 4312.5 – Criminal Record Check. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

BP 4221

Trustee Revious made a motion to adopt revised Board Policy 4221 – Temporary, Short-term and Substitute Personnel and Non-Represented Part-Time Employees. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

PERSONNEL

Trustee Revious made a motion to take Personnel items "a" through "e" together. Trustee Hernandez seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes

Then Trustee Garcia made a motion to approve Personnel items "a" through "e". Trustee Hernandez seconded; the motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes

The following items were approved:

Item "a" – Employment

Management/Professional Specialists/Confidential

- Blanca Martinez, School Operations Officer – 8.0 hrs., Lincoln, effective 7/29/15
- Jamie Dial, Fiscal Services Specialist – 8.0 hrs., Fiscal Services/DO, effective 7/6/15

Certificated, Effective 8/10/15

- Leyanne Forero, Teacher, Probationary 1
- Anthony Hinojos, Teacher, Probationary 1
- Jessica Maranon, Teacher, Intern
- Audra Sanchez, Teacher, Probationary I
- Jennifer Scholtz, Teacher, Intern
- Oscar Tafolla, Teacher, Intern
- Shanae Vryhoff, Teacher, Intern

Temporary/Substitutes/Yard Supervisors

- Sarah Coakley, Substitute Custodian II, effective 5/27/15

Item "b" – Short- term Employment – Extended Learning Opportunities

Management – Certificated

- Rick Johnston, Administrator, HESD Summer Academy Enrichment Program, effective June 15, 2015 through June 29, 2015 (11 days)

Seamless Summer Meal Program, Effective 6/8/15 to 7/31/15

- Corina Carrera, Cook/Baker – 5.5 hrs., Food Services
- Lucila Cervantes, Food Service Worker I – 2.5 hrs., Jefferson
- Samantha Cortez, Yard Supervisor – 1.75 hrs., Lincoln
- Teresita Espinoza, Yard Supervisor – 1.75 hrs., Jefferson
- Veronica Grever, Food Service Worker I – 2.5 hrs., Washington
- Deborah Lupton, Food Service Worker I – 2.5 hrs., Washington
- Araceli Mandujano, Food Service Worker I – 2.5 hrs., Lincoln
- Daisy Maya Gaona, Food Service Worker I – 2.5 hrs., Jefferson
- Wendi Santimore, Food Service Worker I – 2.5 hrs., Lincoln
- Dilia Silveira, Yard Supervisor – 1.75 hrs., Washington

Special Education Summer School

- Paige Hartshorn, Special Education Aide – 4.5 hrs., Jefferson, effective 6/11/15 to 7/10/15

HESD Summer Academy Enrichment Program

- Aristeo Calvillo, Bilingual Clerk Typist II – 5.5 hrs., Jefferson, effective 6/12/15 to 6/29/15
- Sarah Coakley, Custodian II – 8.0 hrs., Jefferson, effective 6/15/15 to 6/26/15
- Robert Leon, Bilingual Student Specialist – 5.5 hrs., Jefferson, effective 6/12/15 to 6/29/15

Item "c" – Resignations

- Maria González, Teacher, Jefferson Charter Academy, effective 6/5/15
- Stacie Garcia, READY Program Tutor – 4.5 hrs., Roosevelt, effective 5/26/15 (revised)
- Julie Griffin, Administrative Assistant – 8.0 hrs., Superintendent's Office/DO, effective 5/19/15
- Shanae Vryhoff, READY Program Tutor – 4.5 hrs., effective 6/5/15

Item "d" – Salary/Wage Schedules for 2015-16

- 2015-16 Classified Salary Schedule (Interim)
- 2015-16 Classified, Substitute/Temporary Wage Schedule (Interim)
- 2015-16 Non-Represented Part-Time Employee Wage Schedule (Interim)

Item "e" – Volunteers

<u>Name</u>	<u>School</u>
Candace Ruiz	Monroe
Angel Fredrick	Washington

FINANCIAL

Resolution #16-15 Trustee Garcia made a motion to approve Resolution #16-15: Board Delegation of Powers/Duties of Governing Board. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Consultant Contract

Trustee Revious made a motion to approve consultant contract with Mandate Resource Services, LLC for the preparation of Mandated Cost Claims. Trustee Garcia seconded, motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Consultant Contract

Trustee Garcia made a motion to approve consultant contract with Government Financial Strategies. Trustee Hernandez seconded, motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

**Mobile Modular
Lease Renewal**

Trustee Hernandez made a motion to approve renewal of lease agreements with Mobile Modular Management Corporation for twelve (12) portable classrooms. Trustee Garcia seconded, motion carried 4-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Adjournment

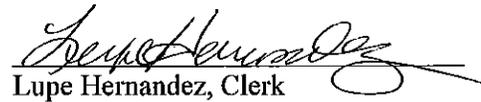
There being no further business, President Garner adjourned the meeting at 7:10 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:


Jeff Garner, President


Lupe Hernandez, Clerk