

**Hanford Elementary School District**  
**Minutes of the Regular Board Meeting**  
**March 11, 2015**

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on March 11, 2015, at the District Office Board Room, 714 N. White Street, Hanford, CA.

**Call to Order** President Garner called the meeting to order at 5:30 p.m. Trustees Garcia, Garner, Hernandez, and Revious were present. Trustee Hill arrived at 5:55 p.m. and joined the meeting in progress.

**Closed Session** Trustees immediately adjourned to closed session for the purposes of:

- Public Employee Discipline/Dismissal/Release (GC 54957) – Certificated

Trustees returned to open session at 5:47 p.m.

**HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Donnie Arakelian, Lindsey Calvillo, Doug Carlton, Ramiro Flores, Joy Gabler, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jill Rubalcava, Liz Simas, Jason Strickland, and Nancy White.

**Public Comments** None.

**Board and Staff Comments** Superintendent Dr. Terry stated an addition to the agenda arose after the agenda was published. Addition under Board Policies and Administration – Item “e” to read: “Consider approval of vendor selection for Year 2015-16 E-Rate Applications.” Trustee Garcia moved to add Item 4e to the agenda as proposed. Trustee Revious seconded; motion carried 4-0:

Garcia – yes  
Garner – yes  
Hernandez – yes  
Hill – absent  
Revious – yes

**Requests to Address the Board at future meetings** None.

**Dates to Remember** President Garner reviewed Dates to Remember: JFK Varsity Baseball and Softball Tournaments Saturday March 14, KCSBA Dinner Monday March 16 6:00 p.m. at Sierra Pacific High School, next regular Board meeting March 25.

**INFORMATION ITEMS**

**DELAC report** Lucy Gomez, Director of Curriculum, and Doug Carlton, Director of Categorical Programs, presented for information a report from the District English Learner Advisory Committee (DELAC) October 22, 2014 meeting.

- BP/AR 1312.3** Superintendent Dr. Terry presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 1312.3 – Uniform Complaint Procedures
- AR 1312.4** Superintendent Dr. Terry presented for information the following revised Administrative Regulation:
- AR 1312.4 – Williams Uniform Complaint Procedures
- BP/AR 5144.1** Liz Simas, Coordinator Child Welfare and Attendance, presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 5144.1 – Suspension and Expulsion/Due Process
- BP/AR 3553** Nancy White, Chief Business Official, presented for information the following revised Exhibit to Board Policy and Administrative Regulation:
- BP/AR 3553 – Free and Reduced Price Meals
- 2015-16 LCAP and Budget Calendar** Nancy White, Chief Business Official, presented for information the 2015-16 Local Control Accountability Plan and Budget Calendar.

### **CONSENT ITEMS**

Trustee Garcia made a motion to take consent items "a" through "h" together. Trustee Hernandez seconded, motion carried 4-0:

- Garcia – yes
- Garner – yes
- Hernandez – yes
- Hill – absent
- Revious – yes

Trustee Garcia then made a motion to approve consent items "a" through "h". Trustee Hernandez seconded, motion carried 4-0:

- Garcia – yes
- Garner – yes
- Hernandez – yes
- Hill – absent
- Revious – yes

The items approved as follows:

- a) Warrant listings dated February 20, 2015; and February 27, 2015.
- b) Minutes of regular Board Meeting February 25, 2015.
- c) Interdistrict transfers as recommended.
- d) Donation of \$52.41 from Target to Lincoln School.
- e) Donation of \$49.85 from Target to Washington School.
- f) Donation of \$193.50 from Washington PTC to Washington School.
- g) Donation of \$2,706.00 from Jefferson Parent Teacher Club to Jefferson Charter Academy.
- h) Donation of \$345.90 from Jefferson Parent Teacher Club to Jefferson Charter Academy.

President Garner acknowledged and thanked all donors for their donations in support of Hanford Elementary schools.

## **BOARD POLICIES AND ADMINISTRATION**

- Resolution #11-15** Trustee Revious made a motion to adopt Resolution #11-15: Regarding Absent Board Member Compensation. Trustee Hernandez seconded; motion carried 5-0:
- Garcia – yes
  - Garner – yes
  - Hernandez – yes
  - Hill – yes
  - Revious – yes
- Consultant Contract** Trustee Hernandez made a motion to approve consultant contract with T.W.B. Inspections for providing construction inspection for the Woodrow Wilson Jr. High Kitchen Remodel. Trustee Garcia seconded; motion carried 5-0.
- Garcia – yes
  - Garner – yes
  - Hernandez – yes
  - Hill – yes
  - Revious – yes
- Consultant Contract** Trustee Revious made a motion to approve consultant contract with Randel McGee "McGee Productions" presentations at nine (9) READY After School Program sites. Trustee Hill seconded; motion carried 5-0:
- Garcia – yes
  - Garner – yes
  - Hernandez – yes
  - Hill – yes
  - Revious – yes
- AR 4354  
BP 4154, 4254, 4354** Trustee Hill made a motion to approve revised Board Policy and Administrative Regulation AR 4354 – Health and Welfare Benefits (revised and changed to an Administrative Regulation) and BP 4154, 4254 and 4354 – Health and Welfare Benefits (new). Trustee Hernandez seconded; motion carried 5-0:
- Garcia – yes
  - Garner – yes
  - Hernandez – yes
  - Hill – yes
  - Revious – yes
- Selection of E-Rate Vendors** Trustee Hill made a motion to approve vendor selection for Year 2015-16 E-rate applicatons. Trustee Garcia seconded; motion carried 5-0:
- Garcia – yes
  - Garner – yes
  - Hernandez – yes
  - Hill – yes
  - Revious –yes

## PERSONNEL

Jaime Martinez stated that a slight correction should be noted: under item "f" Volunteers it should indicate Jessica Valdez approved for Roosevelt not Simas.

As corrected, Trustee Garcia made a motion to take Personnel items "a" through "f" together. Trustee Hernandez seconded and motion carried 5-0:

Garcia – yes  
Garner – yes  
Hernandez – yes  
Hill – yes  
Revious – yes

Then Trustee Garcia made a motion to approve Personnel items "a" through "f". Trustee Hernandez seconded, and the motion carried 5-0:

Garcia – yes  
Garner – yes  
Hernandez – yes  
Hill – yes  
Revious – yes

The following items were approved:

### **Item "a" – Employment**

#### *Temporary Employees/Substitutes/Yard Supervisors*

- Colleen Carter, Substitute Food Service Worker I, effective 2/18/15
- Kacey Cawley, Substitute READY Program Tutor, Special Circumstance Aide and Special Education Aide, effective 2/25/15
- Javantae Farmah, 4-6 Girls Track Coach – 2 units, Washington, effective 3/2/15 and 4/25/15
- Selena Flores, Yard Supervisor – 2.5 hrs., Lincoln, effective 4/7/15
- Portia Harley, Substitute Special Circumstance Aide, Special Education Aide, and Yard Supervisor, effective 2/18/15
- Christina Jenkins, Substitute Yard Supervisor, effective 2/27/15; Short-term Yard Supervisor – 2.5 hrs., Simas, effective 3/2/15 to 6/5/15
- Felimena Reynolds, Substitute Special Circumstance Aide, Special Education Aide and Yard Supervisor, effective 2/17/15
- Jessica Valdez, Substitute Yard Supervisor, effective 2/27/15

### **Item "b" – Resignations**

- Judy Chavez, Teacher on LOA, effective 2/25/15
- Davian Figueroa, Teacher, Hamilton, effective 6/5/15
- Melissa Lockhart, Teacher, King, effective 6/5/15
- Jennifer Peterson, Teacher, Washington, effective 6/5/15
- Yesenia Rodriguez-Medina, Teacher, Roosevelt, effective 6/5/15
- Kristen Ruby, Teacher, Kennedy, effective 6/5/15
- Erin Schultz, Educational Tutor K-6 – 3.5 hrs., Washington, effective 3/27/15
- Nadira Sutton, Teacher, King, effective 6/5/15
- effective 12/10/14

**Item "c" –  
 Termination due to  
 Failure to Respond to  
 Annual Notification**

- Connie Armerding, Substitute Student Specialist, effective 12/19/13
- Mary Grubb, Substitute Clerk Typist II, Instructional Aide, Media Services Aide and Special Education Aide, effective 4/13/12
- Jacob Martinez, Substitute Custodian I, effective 5/6/14
- Anna Orson, Substitute READY Program Tutor, effective 10/11/13
- Vanessa Rosas, Substitute Yard Supervisor, effective 6/6/14
- Erin Yanez, Substitute Babysitter, Food Service Worker II and Yard Supervisor, effective 9/17/13

**Item "d" –  
 Promotion/Transfer**

- Suzanne Silva, from Yard Supervisor – 3.0 hrs., Simas to Food Service Worker II – 2.0 hrs., Kennedy, effective 2/23/15

**Item "e" –  
 Leave of Absence**

- Diane Dias, Teacher on LOA, effective 2015-16 school year, child rearing
- Melanie Gallaher, School Psychologist, Special Services, effective 4/1/15 to 5/29/15, baby bonding
- Jamie Stout, Teacher on LOA, effective 2015-16 school year, study

**Item "f" –  
 Volunteers**

<u>Name</u>	<u>School</u>
Peggy Holmes	Hamilton
Gloria Perico	Hamilton
Vanessa Romero (HESD Employee)	Hamilton
Blanca Buller (HESD Employee)	Jefferson
Aaron Brieno	Jefferson
Margarita Maldonado	King
Christina Santillan	Lincoln
Sarah Barba	Monroe
Michael Golden-Lund	Monroe
Denise Martin	Monroe
David Meza	Monroe
Brandy Tollner	Monroe
Peter Young	Monroe
Juanita Arroyo	Roosevelt
Lynn Avila	Roosevelt
Juanita Gonzales	Roosevelt
Veronica Gonzalez	Roosevelt
Jessica Valdez	Roosevelt
Allen Parra	Simas
Tia Saechao	Simas
Valentina Amaro	Washington
Denise Brabant	Washington
Anna Childress	Washington
Anthony Gallegos	Washington
Ericca Gonzales	Washington
Ruperto Martinez Jr.	Washington
Alexandria Medrano	Washington
Richard Sawyer	Washington
Maria Siguenza	Washington
Serina Trevino	Washington
Michael Contreras	Wilson

**FINANCIAL**

**Resolution #12-15**

Trustee Revious made a motion to approve Resolution #12-15: Revision of the 2014-15 Budget. Trustee Hill seconded; motion carried 5-0:

Garcia – yes  
Garner – yes  
Hernandez – yes  
Hill – yes  
Revious – yes

**Authorization to close County Treasury Funds** Trustee Revious made a motion to authorize closing County Treasury Funds. Trustee Hernandez seconded; motion carried 5-0:

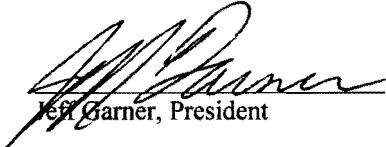
Garcia – yes  
Garner – yes  
Hernandez – yes  
Hill – yes  
Revious – yes

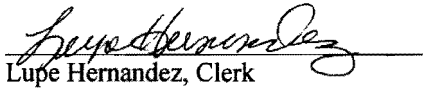
**Adjournment** There being no further business, President Garner adjourned the meeting at 6:15 p.m.

Respectfully submitted,

Paul J. Terry,  
Secretary to the Board of Trustees

Approved:

  
Jeff Garner, President

  
Lupe Hernandez, Clerk