

Hanford Elementary School District
Minutes of the Regular Board Meeting
August 12, 2015

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on August 12, 2015, at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Garner called the meeting to order at 5:30 p.m. Trustees Garcia, Hernandez, Hill and Revious were present.
- Closed Session** Trustees immediately adjourned to closed session for the purpose of:
- Real Property Negotiating- Centennial Drive and Grangeville Boulevard
- Open Session** Trustees returned to open session at 6:06 p.m.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Lindsey Calvillo, Javier Espindola, Joy Gabler, Matthew Gamble, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jill Rubalcava, Liz Simas, Jason Strickland, and Nancy White.
- Closed Session Action** None
- Public Comments** None
- Board and Staff Comments** Superintendent Terry stated Hanford Elementary School District is ready to go for tomorrow's first day of school.
- Requests to Address the Board** None
- Dates to Remember** President Garner reviewed dates to remember: First day of School August 13th; Junior High Schools Back to School Night August 19th at 6:00 p.m.; Jefferson Charter Back to School Night on August 25th at 6:00 p.m.; Regular Board Meeting on August 26th at 5:30 p.m.; and Elementary Schools Back to School Night August 27th at 6:00 p.m.

CONSENT ITEMS

Trustee Revious made a motion to take consent items "a" through "c" together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Trustee Revious then made a motion to approve consent items "a" through "c".
Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

The items approved are as follows:

- a) Warrant listings dated 6/19/15, 6/30/15, 7/12/15, 7/16/15, 7/24/15, 7/31/15 and 8/7/15.
- b) Minutes of Regular Board Meeting June 24, 2015.
- c) Interdistrict transfers as recommended.

INFORMATION ITEMS

2015 – 2016 Budget Act

Nancy White, Chief Business Official, presented for information the public review of changes to revenue and expenditures to reflect the actual 2015 – 2016 Budget Act. Ed Code 42127(h) requires that no later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by the Budget Act. There are no expenditure changes at this time.

DELAC Report

Lucy Gomez, Director Curriculum and Instruction, presented for information a report of the District English Learner Advisory Committee (DELAC) May 20, 2015 meeting. Recommendations made by DELAC: make the achievement of EL students in all content areas a standing DELAC agenda item; add instructional coaches focusing on mathematics and integration of technology for 2015-16 school year; expand after school instruction for EL students at all school sites; explore the possibility of a parent outreach/education center; recommend that Board of Trustees approve the Consolidated Application of Funding; recommend no changes to the district's Title I parent involvement policy; and further study of the School Family Compact with revisions to be made in 2015-16.

Revisions to 2015-2016 LCAP

Superintendent Terry presented information on the revision make to the 2015-2016 Local Control Accountability Plan (LCAP). Several technical revision where made to the LCAP at the request of the Kings County Office of Education (KCOE). These revisions include changes in wording, organizational changes, and the addition of details under some sections. There are no budget changes.

BOARD POLICIES AND ADMINISTRATION

School Resource Officer Program Agreement Trustee Garcia made a motion to approve three (3) year agreement with City of Hanford and the Hanford Police Department to continue participation in the School Resource Officer Program. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes

Hernandez – Yes
Hill - Yes
Revious – Yes

**SARB
Agreement**

Trustee Hill made a motion to approve School Attendance Review Board (SARB) Agreement with Kings County Office of Education for 2015-2016 school year. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**DELAC &
Document
Tracking
Services
Contract**

Trustee Garcia made a motion to approve consultant contract with Document Tracking Services for written translation of 2014-2015 District English Learner Advisory Committee (DELAC) meeting minutes and School Site Council meeting minutes. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**Matt Vaudry &
John Stevens
Contract**

Trustee Garcia made a motion to approve consultant contract with Conflict Resolution Unlimited (CRU) to provide two (2) trainers to conduct a full day session with HESD Student Specialists, Counselors, and Psychologists on conflict mediation. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**Sinclair
Research Group
Contract**

Trustee Hill made a motion to approve consultant contract with Matt Vaudry and John Stevens to provide a 6 hour training entitled La Cucina Matematica on Friday, October 23, 2015 for HESD teachers in grades 6–8. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**Architectural
Services
Agreement**

Trustee Revious made a motion to approve consultant contract with Sinclair Research Group to provide the HESD Induction Program a complete program evaluation for the General Education Teacher Induction Program for 2015-2016. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**County of Kings
Fleet Services
Agreement** Trustee Garcia made a motion to approve Architectural Agreement with Mangini Associates for the new administration building addition to Monroe School. The current administration building will stay and be remodeled as a staff work room. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**Purchase from
County of Kings
Fleet Services
Division** Trustee Hill made a motion to approve the purchase of condensed natural gas from the County of Kings Fleet Services division to fuel the District's Honda Civic natural gas vehicle for 1 year. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

PERSONNEL

Trustee Hill made a motion to take Personnel items "a" through "m" together. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

Trustee Hill then made a motion to approve Personnel items "a" through "m". Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**Item "a" –
Employment** The following items were approved:
Management/Professional Specialist/Confidential

- Jessica Valencia, Administrative Assistant – 8.0 hrs., Superintendent's Office/DO, effective 7/20/15

Certificated

- Kacey Cawley, Teacher, Intern, effective 8/10/15
- Mannylen Lababit, Teacher, Probationary I, effective 8/10/15

Classified

- Allyson Amos, READY Program Tutor – 4.5 hrs., King, effective 8/7/15
- Demi Balbina, READY Program Tutor – 4.5 hrs., King, effective 8/7/15
- Miranda Banuelos, READY Program Tutor – 4.5 hrs., Jefferson, effective 8/7/15
- Vanessa Carson, Health Care Assistant – 6.0 hrs., Wilson, effective 8/7/15
- Colleen Carter, Food Service Worker II – 2.5 hrs., Wilson, effective 8/12/15
- Candace Crewse, Media Services Aide – 5.5 hrs., Kennedy, effective 7/29/15
- Kyle Griffin, Computer Maintenance Technician – 8.0 hrs., HESDNet/DO, effective 7/13/15
- Nancy Guinn, Bilingual Health Care Assistant – 6.0 hrs., Jefferson, effective 8/7/15
- Lizette Gutierrez, Bilingual Clerk Typist II – 8.0 hrs., Roosevelt, effective 7/29/15
- Erica McFarland, READY Program Tutor – 4.5 hrs., Roosevelt, effective 8/7/15
- Judie Morgan, Bus Driver – 4.5 hrs., Transportation/DSF, effective 8/11/15
- Karlotta Richardson, Alternative Education Program Aide – 5.5 hrs., Community Day School, effective 8/13/15
- Tonya Sims, Food Service Worker I – 3.0 hrs., Richmond, effective 8/12/15
- Charles Williams, READY Program Tutor – 4.5 hrs., Washington, effective 8/7/15

Temporary Employees/Substitutes/Yard Supervisors

- Sabine Appleby, Short-term Yard Supervisor – 1.0 hr. (M & F), Hamilton, effective 8/17/15 to 5/27/16
- Renee Barker, Yard Supervisor – 2.0 hrs., Simas, effective 8/13/15
- Margaret Blasko, Yard Supervisor – 3.0 hrs., Simas, effective 8/13/15
- Bruce Bowen, Substitute Custodian I and Warehouse/Reprographic and Mail Technician, effective 7/24/15
- Quinton Green, Yard Supervisor – 3.0 hrs., Simas, effective 8/13/15
- Savina Guzman, Yard Supervisor – 2.75 hrs., King, effective 8/13/15
- Christina Heckathorn, Substitute Yard Supervisor, effective 8/13/15; Short-term Yard Supervisor – 2.75 hrs., Kennedy, effective 8/13/15 to 10/16/15
- Sarah Henshaw, Yard Supervisor – 1.75 hrs., Hamilton, effective 8/13/15
- Olga Hernandez, Substitute Bilingual Clerk Typist II, Clerk Typist II, Translator: Oral Interpreter and Written Translator, effective 7/29/15
- Christina Horn, Substitute Yard Supervisor, effective 8/13/15; Short-term Yard Supervisor – 1.75 hrs., Lincoln, effective 8/13/15 to 10/16/15
- Christina Jenkins, Short-term Yard Supervisor – 1.75 hrs., Monroe,

effective 8/13/15 to 10/16/15

- Diana Lugo, Yard Supervisor – 2.0 hrs., Jefferson, effective 8/13/15
- Judy McCarty-Winston, Yard Supervisor – 2.25 hrs., Monroe, effective 8/13/15
- Kevin Mendoza Reyes, Yard Supervisor – 1.5 hrs., King, effective 8/13/15
- Alyssa Null, Substitute Yard Supervisor, effective 8/13/15
- Memory Oebel, Yard Supervisor – 1.5 hrs., King, effective 8/13/15
- Melanie Pimentel, Yard Supervisor – 2.0 hrs., Washington, effective 8/13/15
- Felimena Reynolds, Yard Supervisor – 1.5 hrs., Monroe, effective 8/13/15
- Menchu Rosaroso, Yard Supervisor – 1.5 hrs., Monroe, effective 8/13/15
- Lisa Rose-Houston, Substitute Yard Supervisor, effective 8/13/15; Short-term Yard Supervisor – 2.25 hrs., Simas, effective 8/13/15 to 10/16/15
- Stephanie Trueblood, Substitute Clerk Typist II, Media Services Aide and Special Education Aide, effective 7/29/15
- Alexis Villa, Yard Supervisor – 2.5 hrs., Roosevelt, effective 8/13/15
- Sandra Virden, Substitute Yard Supervisor, effective 8/13/15; Short-term Yard Supervisor – 1.5 hrs., Roosevelt, effective 8/13/15 to 10/16/15
- Lesley Walker Flores, Yard Supervisor – 1.25 hrs., Hamilton, effective 8/13/15
- Joshua Washburn, Substitute Custodian I, effective 7/28/15
- Cameron Weaver, Substitute Groundskeeper II and Warehouse/Reprographic and Mail Technician, effective 7/20/15

***Item "b" –
Resignations***

- Robert Alvarez, Substitute Babysitter, Custodian I and Yard Supervisor, effective 6/1/15
- Stephanie Carroll, READY Program Tutor – 4.5 hrs., Roosevelt, effective 6/5/15
- Patricia Dondero, Teacher, Simas, effective 6/5/15
- Danielle Fernandez, READY Program Tutor – 4.5 hrs., Simas, effective 6/5/15
- Tracy Heinrich, Yard Supervisor – 2.5 hrs, Monroe, effective 6/3/15
- Kimberly Hicks, Substitute Babysitter and Yard Supervisor, effective 6/5/15
- Anna Lopez, Yard Supervisor – 1.5 hrs., Roosevelt, effective 6/5/15
- Ramona Mendoza, Substitute Babysitter and Yard Supervisor, effective 6/5/15
- Vanessa Mendoza, Substitute READY Program Tutor, effective 4/28/15
- Diego Moreno, Teacher, Richmond, effective 6/29/15
- George Puente, Substitute Groundskeeper I and Warehouse/Reprographic and Mail Technician, effective 3/6/15
- Maria Ramirez Tule, Substitute Babysitter and Yard Supervisor, effective 6/5/15
- Maria Reyes, Substitute Bilingual Health Care Assistant, Translator: Oral Interpreter and Written Translator, effective 3/10/14
- Rosa Sedano, Bilingual Clerk Typist I, Clerk Typist I, READY Program

Tutor, Translator: Oral Interpreter and Written Translator and Yard Supervisor, effective 6/5/15

- Anthony Silva, Maintenance Worker II – 8.0 hrs., Maintenance/DSF, effective 7/2/15
- Arjali Williams, READY Program Tutor – 4.5 hrs., Monroe, effective 8/24/15

***Item "c" –
Request to be
Removed from
Classified
Substitute
List/Failure to
Respond***

- Leticia Alvarez, Substitute Food Service Worker I, READY Program Tutor and Yard Supervisor, effective 5/4/15
- Jaqueline Bravo, Substitute Food Service Worker I/II, effective 2/6/15
- Kayla Burkett, Substitute Yard Supervisor, effective 3/25/15
- Sindal Burkett, Substitute Yard Supervisor, effective 3/27/15
- Nydia Caballero, Substitute Bilingual Aide I, effective 2/2/15
- Melinda Casarez, Substitute READY Program Tutor, effective 8/19/14
- Casey Dunn, Substitute Custodian II and Groundskeeper II, effective 12/2/14
- Selena Flores, Substitute Yard Supervisor, effective 4/21/15
- Amy Garcia, Substitute Food Service Worker I and Yard Supervisor, effective 6/4/15
- Aaron Green, Substitute Custodian I, effective 2/2/15
- Joe Grijalva, Substitute Groundskeeper II, effective 2/10/15
- Jesus Martinez, Substitute READY Program Tutor, effective 3/2/15
- Kevin Mazza, Substitute Custodian I, Groundskeeper I and Yard Supervisor, effective 4/16/15
- Alyssa Mendoza-Barnes, Substitute Food Service Worker I and Yard Supervisor, effective 12/10/14
- Christopher Reed, Substitute Custodian I, Groundskeeper I and Warehouse/Reprographics and Mail Technician, effective 12/3/14
- Karina Rosas, Substitute READY Program Tutor, effective 12/23/14
- Zachary Stewart, Substitute Custodian II, Groundskeeper II and Warehouse/Reprographics and Mail Technician, effective 1/15/15
- Shaka Sudds, Substitute Babysitter and Yard Supervisor, effective 9/7/11
- Megan Sullivan, Substitute READY Program Tutor, Special Circumstance Aide and Special Education Aide, effective 9/12/14
- Luis Valtierra Carrera, Substitute Groundskeeper II, effective 12/5/14
- George Velasco, Substitute Custodian II and Groundskeeper I, effective 12/19/14
- Melissa Mullins, Food Service Worker I, from 3.5 hrs., King to 3.0 hrs., Roosevelt, effective 8/12/15

***Item "d" –
Voluntary
Reduction in
Hours/Transfer***

***Item "e" –
More
Hours/Transfer***

- Alicia Martinez, Food service Worker I, from 3.0 hrs., Richmond to 3.5 hrs., King, effective 8/12/15

***Item "f" –
Administrative
Transfer***

- Krystal Ibanez, READY Program Tutor – 4.5 hrs., from Simas to Washington, effective 8/7/15

***Item "g" –
Temporary Out-
of-Class
Assignment***

- Courtney Acton, from Special Education Aide – 5.0 hrs., to Student Specialist – 8.0 hrs., Simas, effective 7/29/15 to 8/21/15
- Danny Sheldon, from Irrigation Specialist – 8.0 hrs., Grounds/DSF to Maintenance Worker II – 8.0 hrs., Maintenance/DSF, effective 6/29/15 to 8/14/15

***Item "h" –
Promotions***

- Michal "Mac" McWay, from READY Program Tutor – 4.5 hrs., to Lead READY Program Tutor – 5.0 hrs., Washington, effective 8/7/15
- Doug Rose, from Maintenance Worker II – 8.0 hrs., Maintenance/DSF to Supervisor, Maintenance – 8.0 hrs., DSF, effective 8/3/15
- Marla Yadon, from Teacher to Learning Director, King, effective 7/29/15

***Item "i" –
Reassignment***

- Jason Brasil, from Learning Director, King to Vice Principal, Wilson, effective 7/29/15

***Item "j" –
Leave of
Absence***

- Ann Marie Dowd, Teacher, Lincoln, effective 8/24/15 to 11/10/15, restoration of health

***Item "k" –
National
University***

- Approval of an Internship Contract Agreement with National University
Authorize Agreement between Hanford Elementary School District and National University for the placement of Intern Teachers effective June 29, 2015 until such time as either party gives 30 days notice of its intent to terminate agreement.

***Item "l" –
Fresno Pacific
University***

- Approval of an Internship Credential Program Agreement with Fresno Pacific University
Authorize Agreement between Hanford Elementary School District and Fresno Pacific University for preparation of Teacher Intern Ashley C. Stokes for the 2015-2016 school year

***Item "m" –
Fresno State
University***

- Approval of an Internship Credential Program Agreement with Fresno State University
Authorize Agreement between Hanford Elementary School District and Fresno State University for preparation of Teacher Intern Jennifer Broussard for the 2015-2016 school year.

Superintendent Terry congratulated Mrs. Jessica Valencia, his new Administrative Assistant that has been with Hanford Elementary School District for 3 weeks.

FINANCIAL

**Declaration of
Surplus
Property**

Trustee Garcia made a motion to approve declaration of property as surplus and disposition of such by sale, donation to charitable organization, scrap or dumping. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

**Lost Control
Services
Agreement**

Trustee Garcia made a motion to approve agreement with Keenan and Associates for Loss Control Services. Keenan and Associates will provide property and liability safety inspections and follow-up audits. Trustee Hill seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Hill - Yes
Revious – Yes

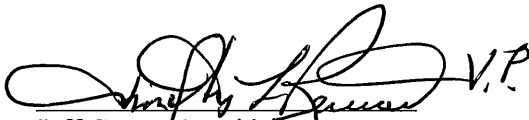
Adjournment

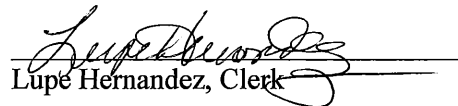
There being no further business, President Garner adjourned the meeting at 6:40 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:

 V.P.
Jeff Garner, President
Tim Revious, Vice President


Lupe Hernandez, Clerk