

Hanford Elementary School District
Minutes of the Regular Board Meeting
January 14, 2015

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on January 14, 2015, at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Garner called the meeting to order at 5:30 p.m. Trustees Garcia, Garner, Hill, and Revious were present. Trustee Hernandez was absent. No closed session was held.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Lindsey Calvillo, Doug Carlton, Ramiro Flores, Joy Gabler, David Goldsmith, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jill Rubalcava, Liz Simas, Jason Strickland, and Nancy White.
- Public Comments** None.
- Board and Staff Comments** Superintendent Dr. Terry stated the Governor's proposed state budget was released Friday.
- Requests to Address the Board at future meetings** None.
- Dates to Remember** President Garner reviewed Dates to Remember: Striker Classic 3:30 p.m. January 16th at Woodrow Wilson; observance of Martin Luther King, Jr. holiday January 19th; Hoop Classic 6:00 p.m. January 23 at Hanford High West; Boys' Basketball Round Robin 8:30 a.m. at Woodrow Wilson and Girls' Basketball Round Robin 8:30 a.m. at JFK – both on January 24th; Mat Classic 5:00 p.m. and next regular board meeting at 5:30 p.m. – both on January 28, 2015.

INFORMATION ITEMS

- Quarterly Williams Report** Superintendent Dr. Terry reported to the Board that the district received no Williams Complaints for the first or second quarters (7/1/14 - 9/30/14 and 10/1/14 - 12/31/14) of the 2014-15 school year.
- BP 6142.91** Joy Gabler, Assistant Superintendent Curriculum, Instruction & Professional Development, presented for information the following revised Board Policy:
- BP 6142.91 – Reading/Language Arts Instruction
- BP 6142.92** Joy Gabler, Assistant Superintendent Curriculum, Instruction & Professional Development, presented for information the following revised Board Policy:
- BP 6142.92 – Mathematics Instruction

- BP 4117.3** Jaime Martinez, Assistant Superintendent Human Resources, presented for information the following revised Board Policy:
- BP 4117.3 – Personnel Reduction
- BP 4131.1** Jaime Martinez, Assistant Superintendent Human Resources, presented for information the following revised Board Policy:
- BP 4131.1 – Beginning Teacher Support and Guidance (revised)
- AR 4154, 4254** Jaime Martinez, Assistant Superintendent Human Resources, presented for information the following revised Administrative Regulation:
- AR 4154, 4254 – Health and Welfare Benefits (revised and eliminated reference to 4354)
- Exhibit 4319.21** Jaime Martinez, Assistant Superintendent Human Resources, presented for information the following revised Exhibit:
- Exhibit 4319.21 – Professional Standards (revised)
- Consultant Contract Exhibit change** Karen McConnell, Assistant Superintendent Special Services, presented for information a change to contract language on Exhibit B to reflect a better accounting of billing fee practices with Alternative Billing Consultants.

CONSENT ITEMS

Trustee Revious made a motion to take consent items "a, b, d, e, and f" together. Item "c" was approved January 22, 2014. Trustee Garcia seconded, motion carried 4-0:

- Garcia – yes
- Garner - yes
- Hernandez – absent
- Hill – yes
- Revious – yes

Trustee Revious then made a motion to approve consent items "a, b, d, e, and f". Trustee Garcia seconded, motion carried 4-0:

- Garcia – yes
- Garner - yes
- Hernandez – absent
- Hill – yes
- Revious – yes

The items approved as follows:

- a) Warrant listings dated December 5, 2014; December 12, 2014; December 19, 2014; December 29, 2014; and January 5, 2015.
- b) Minutes of regular Board Meeting December 10, 2014.
- d) Donation of \$765.00 from Hamilton PTC to Hamilton School.
- e) Donation of \$500.00 from RollGiving to Roosevelt School.
- f) Donation of \$231.91 from Washington PTC to Washington School.

President Garner acknowledged and thanked Hamilton PTC, Washington PTC, and RollGiving for their donations.

BOARD POLICIES AND ADMINISTRATION

Exhibit to BP/AR 3553

Trustee Revious made a motion to approve the revised Exhibit to Board Policy and Administrative Regulation 3553 – Free and Reduced Price Meals. Trustee Garcia seconded; motion carried 4-0:

Garcia – yes
Garner - yes
Hernandez – absent
Hill – yes
Revious – yes

Administrative Services Contract with Stanislaus Foundation

Trustee Garcia made a motion to approve Administrative Services Agreement between Hanford Elementary School District and Stanislaus Foundation for Medical Care in regards to the District's self-funded dental plan. Trustee Hill seconded; motion carried 4-0:

Garcia – yes
Garner - yes
Hernandez – absent
Hill – yes
Revious – yes

Amendment to Superintendent's Contract

Trustee Hill made a motion to approve Amendment to Employment Contract for Superintendent. The contract amendment eliminates \$400 per month compensation for actual and necessary travel expenses incurred within the District and increase monthly salary by a like amount effective January 1, 2015 in order to conform to regulations established by CalSTRS. Trustee Garcia seconded; motion carried 4-0:

Garcia – yes
Garner - yes
Hernandez – absent
Hill – yes
Revious – yes

BP/AR 5123

Trustee Hill made a motion to approve revised Board Policy and Administrative Regulation BP/AR 5123 – Promotion/Acceleration/Retention. Trustee Revious seconded; motion carried 4-0:

Garcia – yes
Garner - yes
Hernandez – absent
Hill – yes
Revious – yes

- BP 6142.6** Trustee Hill made a motion to approve revised Board Policy BP 6142.6 – Visual and Performing Arts Education. Trustee Garcia seconded; motion carried 4-0:
- Garcia – yes
 - Garner - yes
 - Hernandez – absent
 - Hill – yes
 - Revious – yes
- BP 6163.1** Trustee Hill made a motion to approve revised Board Policy BP 6163.1 – Library Media Centers. Trustee Garcia seconded; motion carried 4-0:
- Garcia – yes
 - Garner - yes
 - Hernandez – absent
 - Hill – yes
 - Revious – yes
- BP 6179** Trustee Garcia made a motion to approve revised Board Policy BP 6179 – Supplemental Instruction. Trustee Hill seconded; motion carried 4-0:
- Garcia – yes
 - Garner - yes
 - Hernandez – absent
 - Hill – yes
 - Revious – yes
- BP 6162.54** Trustee Revious made a motion to approve revised Board Policy BP 6162.54 – Test Integrity/Test Preparation. Trustee Garcia seconded; motion carried 4-0:
- Garcia – yes
 - Garner - yes
 - Hernandez – absent
 - Hill – yes
 - Revious – yes
- BP/E 5145.6** Trustee Hill made a motion to approve revised Board Policy and Exhibit BP/E 5145.6 – Parental Notifications. Trustee Garcia seconded; motion carried 4-0:
- Garcia – yes
 - Garner - yes
 - Hernandez – absent
 - Hill – yes
 - Revious – yes

PERSONNEL

Trustee Garcia made a motion to take Personnel items "a" through "h" together. Trustee Revious seconded and motion carried 4-0:

Garcia – yes
Garner - yes
Hernandez – absent
Hill – yes
Revious – yes

Then Trustee Garcia made a motion to approve Personnel items "a" through "h". Trustee Revious seconded, and the motion carried 4-0:

Garcia – yes
Garner - yes
Hernandez – absent
Hill – yes
Revious – yes

The following items were approved:

Item "a" – Employment

Classified

- Janice DeLoza, Bilingual Clerk Typist II – 5.0 hrs., Jefferson, effective 12/15/14
- Ivane "Victor" Magaña, Custodian II – 8.0 hrs., (4.0 hrs. Kennedy/4.0 hrs. King), effective 12/29/14

Temporary Employees/Substitutes/Yard Supervisors

- Michael Carrillo, Substitute Custodian I and Groundskeeper I, effective 12/18/14
- Leo Castillo, Yard Supervisor – 3.0 hrs., Simas, effective 1/12/15
- Candace Crewse, Substitute Clerk Typist II, effective 12/4/14
- Sadie Escalera, Substitute Yard Supervisor, effective 12/3/14
- Ana Fregoso, Short-term yard Supervisor – 2.5 hrs., Kennedy, effective 1/12/15 to 2/27/15
- Aaron Green, Substitute Custodian I, effective 1/2/15
- Laura Halstead, Substitute Educational Interpreter, effective 12/4/14
- Anna Lopez, Short-term Yard Supervisor – 1.5 hrs., M,T,Th,F/1.0 hr. W, Roosevelt, effective 1/12/15 to 3/27/15
- Diana Lugo, Short-term Yard Supervisor – 1.0 hr., Jefferson, effective 1/12/15 to 3/27/15
- Christopher Martin, Substitute Groundskeeper II, Irrigation Specialist and Warehouse, Reprographic and Mail Technician, effective 12/3/14
- Judy McCarty-Winston, Substitute Yard Supervisor, effective 12/3/14
- Katelin Mello, Short-term Yard Supervisor – 1.75 hrs., Kennedy, effective 1/12/15 to 3/2/7/15
- Vanessa Mendoza, Substitute READY Program Tutor, effective 12/3/14
- Emmerie Miller, Substitute READY Program Tutor, effective 12/3/14

Item "a" – (con't)
Employment

- Melissa Mullins, Substitute Yard Supervisor, effective 11/10/14
- Melanie Pimentel, Short-term yard Supervisor - 2.25 hrs., Washington, effective 1/12/15 to 3/27/15
- Menchu Rosaroso, Short-term Yard Supervisor – 1.0 hrs., Washington, effective 1/12/15 to 3/27/15
- Sylvia Soto, Short-term Yard Supervisor – 2.5 hrs., (1.0 hr., Roosevelt/1.5 hrs., Kennedy), effective 1/12/15 to 3/27/15
- Luis Valtierra Carrera, Substitute Groundskeeper II, effective 12/4/14

Item "b" –
Resignations

- Linda Garcia, Yard Supervisor – 2.5 hrs., Jefferson, effective 12/19/14

Item "c" –
Promotion

- Sabine Appleby, from READY Program Tutor – 4.5 hrs. to Educational Tutor K-6 – 3.5 hrs., Hamilton, effective 1/12/15

Item "d" –
Temporary Out of
Class Assignment

- Darla Purdy, from Clerk Typist II – 5.0 hrs., Kennedy to School Operations Officer – 8.0 hrs., Kennedy, effective 12/8/14 to 12/19/14

Item "e" –
More Hours

- Gennarina "Genella" Alvarez, Yard Supervisor, from 2.5 hrs. to 2.75 hrs., Hamilton, effective 12/8/14
- Vanessa Banegas-Balbina, Food Service Worker I, from 2.5 hrs. to 3.0 hrs., Washington, effective 1/12/15
- Jamie Barron, Food Service Worker I, from 2.5 hrs. to 3.0 hrs., Roosevelt, effective 1/12/15
- Earl Conro, Food Service Worker I – from 2.5 hrs. to 3.0 hrs., King, effective 1/12/15
- Naomi Gaffney, Food Service Worker I, from 2.5 hrs. to 3.0 hrs., Simas, effective 1/12/15
- Maribel Garcia, Food Service Worker I, from 2.5 hrs. to 3.0 hrs., Monroe, effective 1/12/15
- Amanda Henderson, Yard Supervisor – from 2.25 hrs. to 3.5 hrs., Washington, effective 11/3/14
- Veronica Leach, Yard Supervisor, from 1.5 hrs. to 1.75 hrs., Hamilton, effective 12/8/14
- Daisy Maya-Gaona, Food Service Worker I, from 2.0 hrs. to 2.5 hrs., Jefferson, effective 1/12/15
- Alma Piña, Food Service Worker I, from 2.5 hrs. to 3.0 hrs., Lincoln, effective 1/12/15
- Stephanie Treviño, Yard Supervisor, from 1.0 hr. to 2.5 hrs., Jefferson, effective 1/12/15
- Blanche VanLandingham, Food Service Worker I, from 2.5 hrs. to 3.0 hrs., Hamilton, effective 1/12/15

Item "f" –
Decrease in Hours

- Guadalupe Gonzalez, Yard Supervisor, from 2.25 hrs. to 1.75 hrs., Hamilton, effective 12/8/14

Item "g" –
Leave of Absence

- Renee Barker, Yard Supervisor – 1.5 hrs., Monroe, effective 12/10/14 to 12/19/14, medical
- Miranda Mendoza-Robinson, Teacher, Hamilton, effective 1/12/15 to 1/30/15, baby bonding

Item "h" –
Volunteers

<u>Name</u>	<u>School</u>
Andre Belton	Hamilton
Tiffany O'Daniel	Jefferson
Lucia Purser	Jefferson
Imelda Manzo	King

**Item "h" – (con't.)
Volunteers**

<u>Name</u>	<u>School</u>
Maria Quiroz	King
Christie Barragan	Monroe
Fatima Calvario	Richmond
Heather Cernosek	Richmond
Guadalupe Mendoza	Richmond
Sara Reyna	Richmond
Cecilia Lopez-Machado	Roosevelt
Tracy Canalez	Simas
Alicia Gomez	Simas
Salma Ibarra	Simas
Linda Rowe	Simas
Judith Weaver	Simas

FINANCIAL

**Resolution #8-15
Investment Policy**

Trustee Garcia made motion to approve Resolution #8-15: Approving the Kings County Director of Finances' Statement of Investment Policy and Delegating Investment Authority to the Kings County Director of Finance. Trustee Hill seconded, motion carried 4-0:

Garcia – yes
Garner - yes
Hernandez – absent
Hill – yes
Revious – yes

**Resolution #9-15:
2014-15 Budget
Revisions**

Trustee Hill made a motion to approve Resolution #9-15: Revision of the 2014-15 Budget. Trustee Garcia seconded, motion carried 4-0:

Garcia – yes
Garner - yes
Hernandez – absent
Hill – yes
Revious – yes

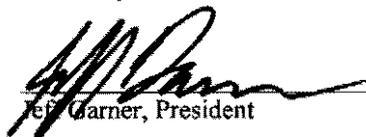
Adjournment

There being no further business, President Garner adjourned the meeting at 5:56 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:


Paul J. Terry, President


Lupe Hernandez, Clerk