

Hanford Elementary School District  
*Minutes of the Regular Board Meeting*  
*October 14, 2015*

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on October 14, 2015 at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Garner called the meeting to order at 5:30 p.m. Trustees Garcia, Hernandez, Hill, and Revious were present.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Lindsey Calvillo, Javier Espindola, Ramiro Flores, Joy Gabler, Matthew Gamble, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Liz Simas, Jason Strickland, and Nancy White.
- Public Comments** None
- Board and Staff Comments** None
- Requests to Address the Board** None
- Dates to Remember** President Garner reviewed dates to remember: Grades 4-6 Fall Round-Robin #2 on October 17<sup>th</sup> at 8:30 a.m.; Harrier Classic XIX on October 17<sup>th</sup> at 3:45 p.m.; Grade 4-6 Fall League Championship Games on October 22<sup>nd</sup> at 3:30 p.m.; Girls Spiker (VB) Classic XIX on October 27<sup>th</sup> at 5:00 p.m.; Regular Board Meeting on October 28<sup>th</sup> at 5:30 p.m.; Special Board Meeting November 18<sup>th</sup> at 5:30 p.m.

**CONSENT ITEMS**

Trustee Hill made a motion to take consent items "a" through "e" together. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

Trustee Hill then made a motion to approve consent items "a" through "e". Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

The items approved are as follows:

- a) Warrant listings dated 9/18/15, 9/25/15, and 10/2/15.
- b) Minutes of Regular Board Meeting September 23, 2015 and Special Board Meeting September 23, 2015.
- c) Interdistrict transfers as recommended.
- d) Donation of \$150 from Edison International and \$1,693.83 from PTC to Simas School.
- e) Donation of \$1,000 from POM Wonderful and Wonderful Giving to Jefferson Charter School.

President Garner acknowledged and thanked Edison International, PTC, and POM Wonderful and Wonderful Giving for their donations.

### **INFORMATION ITEMS**

- BP 5148.2** Karen McConnell, Assistant Superintendent Special Services, presented for information the following revised Board Policy:
- BP 5148.2 – Before/After School Programs
- AR 5148.2** Karen McConnell, Assistant Superintendent Special Services, presented for information the following revised Administrative Regulation:
- AR 5148.2 – Before/After School Programs
- BP/AR 5148** Joy Gabler, Assistant Superintendent Curriculum, Instruction & Professional Development, presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 5148 – Child Care and Development
- AR 1330** Gerry Mulligan, Director Facilities and Operations, presented for information the following revised Administrative Regulation:
- AR 1330 – Use of School Facilities
- Trustee Revious thanked Hanford Elementary School District for allowing Relay for Life to use school facilities.
- AR 3514.2** Gerry Mulligan, Director Facilities and Operations, presented for information the following revised Administrative Regulation:
- AR 3514.2 – Integrated Pest Management
- AR 4161.8  
4261.8  
4361.8** Jaime Martinez, Assistant Superintendent Human Resources, presented for information the following revised Administrative Regulation:
- AR 4161.8, 4261.8, 4361.8 – Family Care and Medical Leave

## **BOARD POLICIES AND ADMINISTRATION**

- BP 4231** Trustee Revious made a motion to approve revised Board Policy 4231 – Staff Development. Trustee Hernandez seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes
- AR 5121** Trustee Hernandez made a motion to approve revised Administrative Regulation 5121 – Grades/Evaluation of Student Achievement. Trustee Garcia seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes
- MOU Kings View** Trustee Garcia made a motion to approve the Memorandum of Understanding (MOU) between Kings View Counseling Services and Hanford Elementary School District to provide mental health counselling to students referred by school personnel. Trustee Hill seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes
- BP 3111** Trustee Hill made a motion to approve deleted Board Policy 3111 – Deferred Maintenance Funds. Trustee Garcia seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes
- BP 3280** Trustee Garcia made a motion to approve revised Board Policy 3280 – Sale, Lease, Rental of District-Owned Real Property. Trustee Hill seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

- BP/AR 3550** Trustee Hernandez made a motion to approve revised Board Policy and Administrative Regulation 3550 – Food Service/Child Nutrition Program. Trustee Revious seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill – Yes  
Revious – Yes
- BP/AR 5143** Trustee Garcia made a motion to approve revised Board Policy and Administrative Regulation 5143 – Insurance. Trustee Hernandez seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill – Yes  
Revious – Yes
- BP 4131** Trustee Hill made a motion to approve revised Board Policy 4131 – Staff Development. Trustee Hernandez seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes
- District's Initial Proposal to CSEA** Trustee Garcia made a motion to approve HESD's initial proposal for 2015-2016 Amendments to the Collective Bargaining Agreement between Hanford Elementary School District and California School Employees Association (reopened articles). Trustee Hill seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes
- CSEA Initial Proposal** Trustee Garcia made a motion to approve CSEA's initial proposals for 2015-2016 Amendments to the 2014-2017 Collective Bargaining Agreement between Hanford Elementary School District and CSEA (reopened articles). Trustee Revious seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

Jaime Martinez, Assistant Superintendent Human Resources, introduced Ron Riso, President of CSEA. Ron Riso spoke on behalf of CSEA and stated that negotiations are set to begin and they have worked closely with each department representative for negotiations. He expressed thanks to the Board and School District for their support.

## **PERSONNEL**

Trustee Hernandez made a motion to take Personnel items "a" through "h" together. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

Trustee Hernandez then made a motion to approve Personnel items "a" through "h". Trustee Garcia seconded; the motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

### ***Item "a" – Employment***

The following items were approved:  
Certificated Short-Term Employment

- Jeanne Rios, Learning Director, Lincoln, effective 10/5/15 to 12/18/15

#### Classified

- Leah Blanco, Food Service Worker II – 2.5 hrs., Wilson, effective 9/24/15
- Guadalupe Coronel-Lopez, READY Program Tutor – 4.5 hrs., Roosevelt, effective 9/17/15
- Udocia "Leonor" Littlejohn, Food Service Worker I – 3.0 hrs., Washington, effective 9/21/15
- Cecily Perez, READY Program Tutor – 4.5 hrs., King, effective 9/28/15
- Jesse Thompson, Custodian II – 8.0 hrs., Monroe/King, effective 9/28/15
- Breanna Young, READY Program Tutor – 4.5 hrs., Simas, effective 9/24/15

#### Temporary Employees/Substitutes/Yard Supervisors

- Ashley Acle, Substitute Food Service Worker I, effective 9/21/15
- Rosarita Alvarez, Short-term Yard Supervisor – 2.25 hrs., King, effective 10/19/15 to 12/18/15
- Kayla Bauer, Substitute Custodian I, Special Education Aide, READY Program Tutor and Yard Supervisor, effective 9/30/15
- Yolanda Bell, 4-6 Girls Basketball Coach, Roosevelt, effective 11/9/15 to 2/6/16
- Leah Blanco, Substitute Clerk Typist II and Food Service Worker I, effective 9/15/15

***Item "a" –  
Employment  
(Cont.)***

- Vanessa Burch, Yard Supervisor – 3.25 hrs., Kennedy, effective 10/19/15
- Yessika Del Agua, Substitute Yard Supervisor, effective 9/22/15
- Christina Heckathorne, Yard Supervisor – 3.25 hrs., Kennedy, effective 10/19/15
- Anna Mauldin, Short-term Yard Supervisor – 1.5 hrs., King, effective 9/21/15 to 10/30/15; Yard Supervisor – 1.5 hrs., King, effective 11/2/15
- Sherree Nowack, Yard Supervisor – 3.25 hrs., Kennedy, effective 10/19/15
- Crystal Muñiz, Short-term Yard Supervisor – 1.5 hrs., King, effective 9/21/15 to 10/30/15
- Grace Perez, Substitute Yard Supervisor, effective 9/25/15; Short-term Yard Supervisor – 1.5 hrs., Hamilton, effective 9/28/15 to 11/20/15
- Marilyn Sanchez-Ibarra, Substitute Health Care Assistant, effective 9/15/15
- Zachary Westover, Substitute READY Program Tutor, effective 9/25/15

***Item "b" –  
Resignations***

- Jolee Davis, Substitute READY Program Tutor – 4.5 hrs., effective 9/5/15
- Vallerie Dunn, Substitute Administrative Secretary II, Administrative Secretary (Confidential), effective 3/10/15
- Brenda Ramirez-Arevalo, Substitute Yard Supervisor, effective 9/9/15
- Crystal Zeno-Jaworski, Yard Supervisor – 1.0 hr., Monroe, effective 9/18/15

***Item "c" –  
Promotion***

- Josue Avalos Piña, from Groundskeeper II – 8.0 hrs., to Irrigation Specialist – 8.0 hrs., Grounds/DSF, effective 9/21/15

***Item "d" –  
Administrative  
Transfer***

- Rafael Lerma, Custodian II – 8.0 hrs., from Monroe/Wilson to Wilson, effective 9/28/15
- Ivane "Victor" Magaña, Custodian II – 8.0 hrs., from King/Kennedy to Kennedy, effective 9/28/15

***Item "e" – More  
Hours***

- Renee Barker, Yard Supervisor, from 2.0 hrs. to 2.5 hrs., Simas, effective 9/16/15
- Christina Heckathorn, Short-term Yard Supervisor, from 2.75 hrs. To 3.25 hrs., Kennedy, effective 9/14/15 to 10/16/15
- Christina Jenkins, Short-term Yard Supervisor, from 1.75 hrs. to 2.0 hrs., Monroe, effective 9/21/15
- Josephine Kneisel, Yard Supervisor, from 3.25 hrs. to 3.5 hrs., Roosevelt, effective 9/28/15
- Veronica Leach, Yard Supervisor, from 1.75 to 2.25 hrs. Hamilton, effective 9/17/15; Yard Supervisor – 2.25 hrs. to 2.75 hrs., Hamilton, effective 9/28/15
- Diana Lugo, Yard Supervisor, from 2.0 hrs. to 2.5 hrs., Jefferson, effective 9/21/15
- Felimena Reynolds, Yard Supervisor, from 1.5 hrs. to 3.25 hrs., Monroe, effective 9/21/15
- Menchu Rosaroso, Yard Supervisor, from 1.5 hrs. to 1.75 hrs., Monroe, effective 9/21/15; Yard Supervisor, from 1.75 hrs. to 3.0 hrs., Monroe, effective 9/28/15

**Item "f" –  
Decrease in  
Hours**

- Teresita Espinoza, Yard Supervisor, from 3.75 hrs. to 3.5 hrs., Richmond, effective 9/28/15
- Eulalia "Lolly" Olvera-Barron, Yard Supervisor, from 3.75 hrs. to 3.5 hrs., Richmond, effective 9/28/15
- Michael Quiñones, Yard Supervisor, from 3.25 hrs. to 3.0 hrs., Washington, effective 10/13/15
- Rosemarie Rodriguez, Yard Supervisor, from 2.25 hrs. to 2.0 hrs., Washington, effective 10/13/15
- Calvin Winston, Yard Supervisor, from 3.5 hrs. to 2.0 hrs., Monroe, effective 9/21/15

**Item "g" –  
Leave of Absence**

- Taylor Furtado, READY Program Tutor – 4.5 hrs., Simas, effective 9/24/15 to 6/3/16, baby bonding
- Lissette Leyva, School Nurse, Special Services, effective 8/12/15 to 8/21/15, personal

**Item "h" –  
Volunteers**

<u>Name</u>	<u>School</u>
Laura Buenrostro	Hamilton
Vanessa Burch (HESD Employee)	Hamilton
Selene Oaks	Hamilton
Nohemi Flores-Medina	Jefferson
Beatriz Huizar (HESD Employee)	Jefferson
Rachel Lerma	Jefferson
Loida Miller	Jefferson
Mayra Macias (HESD Employee)	King/Monroe
Maria Perez	King/Wilson
Monica Flores	Lincoln
Lucia Orozco	Lincoln
Rosalie Chavez	Monroe
Theodore Hayden	Monroe
Yolanda Hughes	Monroe
Tracy Hulbert	Monroe
Jessica Lemus	Monroe
Felimen Reynold (HESD Employee)	Monroe
Kelsey Warren	Monroe
Ofelia Sandoval	Richmond
Bruce Boyer	Roosevelt
Vanessa Carson (HESD Employee)	Simas
Gabriela Castillo	Simas
Amy Clapp	Simas
Theresa Escamilla	Simas
Gloria Ramirez	Simas
Jose Ramirez	Simas
Diana Va'asili	Simas
Yuliana Vital	Simas
Vanessa Cancio	Simas/Hamilton
Keri De Alba	Washington

## **FINANCIAL**

### **Resolution #4-16: 2014-2015 Budget**

Trustee Hill made a motion to approve adoption of Resolution #4-16: Final Revision of the 2014-2015 Budget. Trustee Garcia seconded; motion carried 5-0: Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

### **Certification of Signatures**

Trustee Hill made a motion to approve Certification of Signatures. The revision is needed due to change in Chief Business Official. Trustee Hernandez seconded; motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Hill - Yes  
Revious – Yes

### **Adjournment**

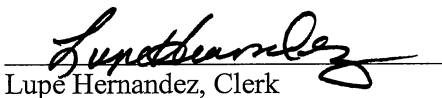
There being no further business, President Garner adjourned the meeting at 5:54 p.m.

Respectfully submitted,

Paul J. Terry,  
Secretary to the Board of Trustees

Approved:

  
Jeff Garner, President

  
Lupe Hernandez, Clerk